# Sustainability Report

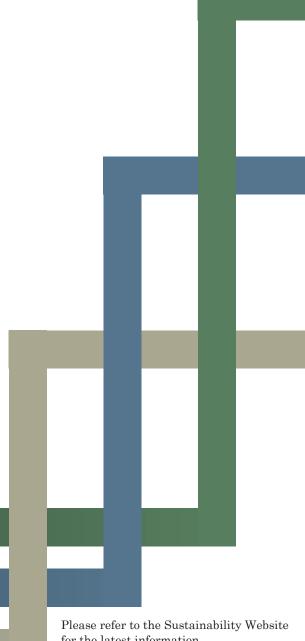
2020

Environmental

Social

Governance

As of March 31, 2021



for the latest information.

# Contents

op	commitment —
ı	Message from Executive Vice President
	ilosophy and Approach Related to Sustainability – Philosophy and Approach
	The Three Corporate Principles Corporate Standards of Conduct
	Mitsubishi Corporation Code of Conduct Mitsubishi Corporation Environmental Charter
	Mitsubishi Corporation Social Charter MC Group Vision
	Value Creation Model
e	y Sustainability Issues
	Key Sustainability Issues (Materiality) Past Initiatives to Address MC's Key Sustainability Issues
į	Transitioning to a Low-carbon Society
	Awareness of the Issue and Direction of Initiatives Related SDG Themes
	Related Contents
	Sample Initiatives
	Procuring and Supplying in a Sustainable Manner
	Awareness of the Issue and Direction of Initiatives Related SDG Themes
	Case Studies
į	Tackling Evolving Regional Issues
	Awareness of the Issue and Direction of Initiatives
	Related SDG Themes
	Case Studies
į	Addressing the Needs of Society through Business Innovation
	Awareness of the Issue and Direction of Initiatives
	Related SDG Themes Case Studies
	Conserving the Natural Environment
Ī	Awareness of the Issue and Direction of Initiatives
	Related SDGs Themes
	Case Studies
į	Growing Together with Local Communities
	Awareness of the Issue and Direction of Initiatives
	Related SDGs Themes Case Studies
ı	Fostering Our Employees' Maximum Potential
	Awareness of the Issue and Direction of Initiatives Related SDGs Themes
	Case studies
e١	y Sustainability Issues
- ;	Indonesia: LNG liquefaction and sales business by PT
	Donggi-Senoro LNG
	MC Fashion's "THE ME" Business Initiatives with Lawson, Inc. to Reduce Waste Losses
	Urban Development Projects to Enhance Urban Value
	HERE'S DX Business
	Land Rehabilitation at Post-mining Sites
	Mozambique: Contributing to the community through an aluminum smelting project
	Participation in the PET Chemical Recycling Business
	s Sustainability Promotion Framework ————
į	MC's Sustainability Promotion Framework
	Basic Approach to Sustainability MC's Sustainability Promotion Framework
	•
	Dialogue with stakeholders (incorporating external perspectives)

■ Sustainability Advisory Committee	37
■ Promoting Sustainability Through Business	39
Incorporation into Business Group Strategies	39
Risk Management for Individual Projects	40
■ Collecting Sustainability Information on a Consolidated Basis	41
■ Disclosure (about the Sustainability Website)	41
■ Participation in Initiatives	42
Support for the UN Global Compact	42
WBCSD	43
Task Force on Climate-related Financial Disclosures (TCFD)	43

# **Environmental**



Climate Change ————————————————————————————————————	
■ External Environment	
■ Policy	
■ Utilizing the TCFD Recommendations to Capture Business Opportunities and Mitigate Ris	ks
Governance	
Strategy Risk Management	
Metrics and Targets	
■ Initiatives	
Carbon Reduction/Decarbonization Projects	
Greenhouse Gas Emission Reduction Activities	
■ External Collaboration	
Collaboration with Various Organizations	
Responding to CDP	
■ Performance	
Environmental Performance (non-consolidated)	
Environmental Performance (consolidated)	
Scope 1 Emissions Data for Greenhouse Gases (6.5 gases) ot than $CO_2$ from Energy Sources from Business Activities	:her
Emissions by Segment	
Additional Reference Data	
Equity Share of Oil and Gas Upstream Production	
Involvement in LNG Projects	
Cogeneration Projects	
Gas-Fired Projects	
Coal-fired Power Businesses	
nvironmental Management ————————————————————————————————————	
■ Policy  MC/a Environmental Policy	
MC's Environmental Policy	
Activity Plans and Targets	
■ Structure	
Environmental Management Systems (EMS) Promotion Fram	ework
Status of ISO 14001 Acquisition	
Environmental Audits Environmental Communications	
■ Initiatives	
Environmental Education	ildina

		Relevant Data	11
		Number of Environmental Reports and Corrective Measures	11
		Costs Related to Pollution, Waste Production and the Use of Raw Materials	11
W	la	ter Resources —————	11.
		Policy	11:
		Targets	11.
		Structure Risk Management	11 <sub>0</sub>
		Initiatives	113
		Initiatives to Maximize Water Efficiency	113
		Initiatives to Reduce Water Consumption	113
		Initiatives in Water-Stressed Regions	12
		Providing Solutions through our Business Activities	12
		External Collaboration	12
		Responding to CDP	12
		Participation in the Water Project of the Ministry	
		of the Environment of Japan	123
		Collaboration with NGOs	12
		Performance	12
		Water Withdrawal	12
		Water Recycling Volume and Rate	12
В	io	diversity ————	12
		Policy	12
		Targets	12
		Structure	12
		Risk Management	
		Initiatives	12
		Examples of Protection/ Conservation Activities through Business Operations	12
		External Collaboration	13
		Status of Participation in the Roundtable	10
		on Sustainable Palm Oil (RSPO)	13
		Status of Participation in the Round Table on Responsible Soy Association (RTRS)	13
		Participation in CDP	13
		Cermaq Initiatives	13
		Examples of Collaboration with Government Bodies	13
		Examples of Collaboration with International Organizations and NGOs	13
		Foundation and Fund Activities	13
		Examples of Collaboration with Other Companies	13
		Performance	13.
		Results of Social Contribution Activities	13
D	ro	vention of Pollution —	10
	_	Policy	13
		Targets	13.
		Structure	13
		Risk Management	13
		Initiatives	13
		Initiative to Reduce Waste Production (Non-Consolidated Basis)	13
		Initiatives to Reduce Waste Production (Mitsubishi Shokuhin Co., Ltd.)	13
		Application of Life Cycle Analysis in our Salmon Farming Business	13
		Initiatives to Prevent Oil Spills	13
		External Collaboration	13
		Marunouchi Ecoben Project	139
		Japan Foreign Trade Council	13

■ Performance  Toxic Waste Emissions  NOx, SOx, VOC Emissions	140 140 140
Efficient Use of Resources  Policy	- 141 141
■ Structure	141
Risk Management	141
■ Targets	142
■ Initiatives	143
Recycling and Closed-Loop Business Initiatives (Chuo Kagaku)	143
Recycling and Closed-Loop Business Initiatives (Livestock Feed Production Business)	140
Recycling and Closed-Loop Business Initiatives	
(Livestock Business)	147
■ Performance	148
Paper Consumption (Non-Consolidated)	148
Recycling Volume	148
Water Discharge	149
Waste Emissions	149

# Social



Iuman Biakta	
Human Rights	— 1.
■ Policy	1.
Basic Approach on Human Rights (Including Response to International Norms)	1.
Policy on Children's Rights	1.
Policy on Indigenous Peoples' Rights	1.
Policy on Human Rights Consideration when Retaining Armed Security Services	1.
■ Structure	1.
Risk Management	1
Grievance Systems	1
Sustainability Advisory Committee	1
■ Initiatives	1
Initiatives for Suppliers	1
Employee Training	1
Support for Vulnerable Children and At-Risk Youth	1
Friendship Camp for Mothers and Children	1
■ Examples of External Collaboration	1
Labor Practices	— 1
1.Labor Standards, Labor Environment and Related Matter	
Policy	1
Basic Approach to Human Resources Policy on Labor Practices	1
Policy of Labor Practices	
■ Structure	1
Risk Management	1
■ Initiatives	1
(1) Conducting Fair Recruitment Activities	
and Providing Job Opportunities	1
(2) New Work Styles Befitting MC	1
(3) Respect for Human Rights	1
■ Relevant Data	1

2.Employee Relations	166	■ Performance	212
Policy (Freedom of Association and Collective Bargaining)	166	Human Resource Development and Training Data	212
Basic Approach	166	Customer Responsibility —	- 213
Policy on Freedom of Association and Collective Bargaining	166	■ Policy	213
Collective Bargaining	166	Responsible Advertising and Marketing	213
■ Structure	167	Policy and Approach Related to Food Products Businesses	214
Risk Management	167	Access to Better Nutrition and Medical Care	214
■ Initiatives	168	■ Targets	216
■ Performance	169	■ Initiatives	217
Agreement on Collective Bargaining	169	Initiatives on a Non-Consolidated Basis	217
Diversity Management	170	Initiatives in the Food Science Business	217
Diversity Management ————————————————————————————————————	170	Response to Issues Related to the Food Products Business	218
Policy  A Florible and Powerful Organization Capable of Adapting	170	Nutritious Product Initiatives	222
A Flexible and Powerful Organization Capable of Adapting to Changing Business Environments	170	Initiatives for Better Access to Medical Care	223
■ Structure	171	Overseas Initiatives (Poverty Assistance)	224
■ Initiatives	172	Corporate Philanthropy	220
		Participation in External Initiatives	228
Relevant Data	180	① Global Multi-stakeholder Partnerships-UN Global Compact Action Platform for Sustainable Ocean Business:	228
Data on Employees Using MC's Various Systems (As of March 31 Each Year)	180	② Seafood industry—SeaBOS:	228
Percentage of Women in Management-Level Positions	100	③ Salmon aquaculture industry— Global Salmon Initiative (GSI):	228
and Gender Composition of Board Members	182	, , , , , , , , , , , , , , , , , , , ,	
MC Women Overseas (as of April 2020)	183	Community —	229
Employment Rate of Persons with Impairments	184	■ Policy	229
		Basic Approach	229
Evaluation by Society	185	Policy on Community Investment	229
Key Certifications	185	Policy on Local Employment and Procurement	229
Occupational Health and Safety —	186	Policy on Mine/Site Decommissioning	230
■ Policy	186	■ Structure	230
Management Message	186	Risk Management	230
MC Group Occupational Health and Safety (OHS) Policy	186	Cornerate Philanthrony Activities	22.
Fostering Our Employees' Maximum Potential and Reducing Health Risks	187	<ul><li>Corporate Philanthropy Activities</li><li>Employee Volunteer Activities</li></ul>	23
Supply Chain Initiatives	187	■ Examples of Initiatives	237
Policy to Proactively Address Global Health Issues		Local Procurement in the MDP Business	237
(such as HIV/AIDS, Tuberculosis, Malaria)	187	Mine Closure Initiatives	237
■ Targets	188	Community Investment	238
MC Group	188	■ Other Reference Data	240
MC	188		
- 61		Supply Chain Management —	24
Structure	189	■ Policy	24
Employee Participation  Loan and Investment Screening	191	Basic Policy Individual Guidelines	24
Risk Management (Risk Assessment)	191 192	Green Procurement Policy	243
Reporting of Workplace Accidents	192	Animal Welfare Policy for Suppliers	24
Reporting of Workplace Accidents	172	Bluefin Tuna Sustainable Sourcing Policy	24
■ Initiatives	193	Diagram rana Sastamasic Sourcing Foncy	
Initiatives on a Non-Consolidated Basis	193	■ Structure	24
Initiatives on a Consolidated Basis	198	Risk Management	243
■ Performance Data	202	■ Initiatives	248
Occupational Accident Data	202	Employee Training	248
Other Data	203	-5.	
Inner Bernard Bernard		■ External Collaboration	249
Human Resource Development ————————————————————————————————————	205	Cermaq Initiatives	249
Policy	205	Mitsubishi Corporation Packaging Ltd. Initiatives	249
Principles of Human Resource Development	205	Lawson, Inc. Princes	250
■ Targets	205	Olam	25
Priority targets and current status	205	MC FOODS Ltd. Initiatives	25
= Structuro	207		
Structure MC Croup HDD Broaram Structure	207	Related data	253
MC Group HRD Program Structure	207	Data on RSPO-Certified Palm Oil	253
■ Initiatives	208	Data on ASC-Certified Products	253
Introduction of Human Resource Development Programs	208	Data on FSC® CoC-Certified Products	253

# Governance



**Corporate Governance** 

Courage to Courage of	
Corporate Governance  Board of Directors and Shares, etc. —————	255
■ MC's Basic Policy on Corporate Governance	255
■ Board of Directors	256
Composition of the Board of Directors	257
Matters Deliberated by the Board of Directors	260
■ Board of Directors' Advisory Bodies	261
Governance, Nomination and Compensation Committee	261
President's Performance Evaluation Committee	262
International Advisory Committee	262
Outside Directors and Outside Audit     Supervisory Board Members	265
Selection Criteria for Outside Directors and Outside Audit & Supervisory Board Members	268
■ Enhancing the Monitoring Function of the Board of Directors	270
Briefing Sessions before Board of Directors' meetings	270
Informal Meetings of the Board of Directors	270
Meetings of Independent Outside Directors and Independent Outside A & Supervisory Board Members	270
Orientation upon Assumption of Office	271
Dialogues and Interactions with Officers and Employees Site Visits to Business Subsidiaries and Affiliates	271 271
Evaluation of the Effectiveness of the Board of Directors	272
Reform of the Board of Directors as Seen Quantitatively	275
■ Shares	276
Stance on Exercising Voting Rights Relating to Listed Stocks	276
Guideline for Holding MC Shares (Standard)	276
Shareholder Rights	276
■ Initiatives on Japan's Corporate Governance Code	277
MC's Stance on Acquisition, Holding, and Reduction in Listed Shares	277
MC's Pension Management Structure	278
Policy and Procedures for Appointment and Dismissal of Management Executive and Appointment	070
of Nominated Directors and Audit & Supervisory Board Members Details of Retired Executives Currently Serving in Advisory Positions	278 279
Policy of Dialogue with Shareholders	279
,	
Corporate Governance	000
Audit & Supervisory Board and Audit	282
<ul> <li>Audit &amp; Supervisory Board Members/ Audit &amp; Supervisory Board</li> <li>Audit Plans</li> </ul>	282 284
Audit Plans Audits of Management Performance	285
Enhancing the Effectiveness and Auditing Activities of the Audit & Supervisory Board (Members)	286
Enhancement of Three-Way Audits	287
■ Audit	288
Audit & Supervisory Board Member Audits	288
Internal Audits	288
Accounting Audits	288
Mutual Cooperation among Audit & Supervisory Board Member Au Internal Audits and Accounting Audits, and their Relationship	dits,

with Internal Control Departments

Directors' and Audit & Supervisory Board Members'	
Remuneration, etc.	290
<ul><li>Directors' and Audit</li><li>&amp; Supervisory Board Members' Remuneration</li></ul>	290
Basic Approach to the Package	290
The Process for Setting Remuneration for Directors and Audit & Supervisory Board Members	291
Calculation Method for Performance-Linked Remuneration	293
Conceptual Image of Payment Mix for Remuneration of Executive Directors	297
Deliberation Process Regarding the Revision of Remuneration Pack for Executive Directors	297
Directors' and Audit & Supervisory Board Members' Remunerat Total Amounts and Number of Eligible Persons in the Fiscal	ion: 299
Names, Titles, Total Amounts of Consolidated Remuneration Amount by Type of Remuneration for Each Director and Audit & Supervisory Board Member	and 301
Significant Employee Salaries of Directors and Audit & Supervisory Board Members Serving Concurrently as Employees	302
Compliance —	303
■ Policy	303
■ Structure	304
Investigations of Compliance Violations and Response Systems	304
Supervision by the Board of Directors	308
Monitoring System Internal Whistleblowing System	308 309
■ Performance	311
Results of Compliance Training	311
Number of Compliance Violations	311
Provisions Concerning Legal Violations and Litigation Tax Transparency	312
Risk Management —	313
■ Policy	313
■ Risk Management System	313
Overview	313
Responding to Business Investment Risk	313
Crisis Management on a consolidated basis/ Business Continuity Management (BCM)	316
Structure and Concept	316
Status of initiatives in normal conditions	318
Business Continuity Management (BCM)	320
Implementation status monitoring	321 324
Information Security and Cyber Security Measures Independent Auditors	324
	02-
External Evaluations	325

288

# **Top commitment**

# **Message from Executive Vice President**



Mitsubishi Corporation (MC), since its establishment, has held the Three Corporate Principles as its core philosophy, and aims to contribute to the sustainable development of society by conducting its global business activities with integrity and fairness in line with these principles. Midterm Corporate Strategy 2021 expands upon this commitment and compels us to pursue businesses that generate value for societies by simultaneously generating economic, environmental and societal value as an essential part of our sustainable growth as a company.

Following deliberation by the Executive Committee and the Board of Directors, we have identified a number of Key Sustainability Issues for MC (Materiality) for management to address in order to ensure our sustained growth as a company, with the aim of simultaneously realizing these three types of value. As we grapple with the challenges posed by these issues, MC will strive to achieve sustainable growth, including in the financial sense, while more actively pursuing business opportunities that add value to society. Furthermore, by responding to each Key Sustainability Issue through these initiatives, MC is also contributing to the achievement of the UN Sustainable Development Goals (SDGs).

The need to find solutions to the challenges facing the global environment and society is becoming urgent, and expectations upon the private sector to be part of those solutions are also increasing. With the expansion of ESG investment in recent years, investors are increasingly looking at how the companies they invest in are addressing environmental and social issues from a long-term perspective in order to assess their potential for sustained growth. Through proactive dialogue with our stakeholders, including by expanding information disclosure in line with the recommendations of the TCFD \* 1, MC will work to grasp the needs and expectations of society, and in addition to supporting the United Nations Global Compact \* 2, we will fulfill our responsibilities as a member of the global community.

The MC Group, which has achieved growth by boldly shifting our business models in line with societal changes, will continue to help provide solutions, including with respect to global agenda items such as responding to climate change and human rights, etc. through our business.

- \*1 Voluntary disclosure framework formulated by the TCFD (the Task Force on Climate-Related Financial Disclosures, launched by the Financial Stability Board) stipulating information that companies and other entities should disclose to financial markets, with the aim of helping those markets to appropriately evaluate the risks and opportunities presented by climate change. The General Manager of MC's Corporate Sustainability & CSR Department has been a member of the TCFD since January 2018.
- \* 2 A United Nations initiative for businesses and other organizations to support 10 universal sustainability principles in the fields of human rights, labor standards, environment and anti-corruption. MC declared its support for this initiative in 2010.

M. Sakakida

# Philosophy and Approach Related to Sustainability

# **Philosophy and Approach**

#### **The Three Corporate Principles**

# Contributing to Society through Business Firmly Rooted in Principles of Integrity and Fairness

The Three Corporate Principles Corporate Responsibility to Society, Integrity and Fairness, and Global Understanding Through Business have served as MC's core philosophy since MC's inception, inspiring us to conduct fair and sound business activities at all times. We have constantly endeavored to enhance our compliance initiatives. Measures have included establishing the Corporate Standards of Conduct to set forth our expectations with regard to how business should be conducted, in conjunction with developing various compliance-related internal rules, introducing a compliance officer system, and expanding and upgrading risk management frameworks. The Mitsubishi Corporation Code of Conduct requires employees to conduct business in compliance with laws and regulations as well as global standards such as the Universal Declaration of Human Rights established by the United Nations (UN) and the core labor standards of the International Labor Organization (ILO). It also requires officers and employees (including full-time and part-time employees, secondees and temporary staff; hereinafter only referred to as "officers and employees") to act in a socially responsible manner by complying with the highest ethical standards, and to acknowledge commitment to the Mitsubishi Corporation Code of Conduct. MC adopted the Environmental Charter and Social Charter in accordance with the Three Corporate Principles, and we commit to increase our corporate value as well as to contribute to the sustainable development of society, as a globally integrated business enterprise. MC Group companies share a common history and philosophy\* as they continue to grow together and learn from one another.

\* The Three Corporate Principles, Corporate Standards of Conduct, Code of Conduct, Environmental Charter, and Social Charter are shared with all MC Group employees globally via a portal site for MC Group companies as well as through various internal training programs.



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### **Corporate Standards of Conduct**

#### 1. Aim of Corporate Business Activities

Through its business activities, Mitsubishi Corporation will endeavor to increase its value. At the same time, MC will strive to enrich society in all ways, developing and offering its customers the best services and products, with the highest regard for safety.

#### 2. Fairness and Integrity in Corporate Business Activities

Mitsubishi Corporation will continue to develop its business activities in compliance with all relevant laws, international regulations and internal rules. MC will act responsibly and will respect the highest social standards.

#### 3. Respect for Human Rights and Employees

Mitsubishi Corporation will respect human rights and will not engage in any discrimination. MC will preserve and improve its corporate strengths through the development of its employees, all the while respecting the character and individuality of each employee.

#### 4. Information Security and Disclosure

While Mitsubishi Corporation will continue to develop, implement and improve the effectiveness of its information security management system, at the same time MC will disclose information accurately and in a timely fashion, so as to maintain transparency and be correctly understood by both its stakeholders and the general public.

#### 5. Consideration for Environmental Issues

Mitsubishi Corporation understands that an enterprise cannot continue to prosper without consideration for its environmental performance, and will strive to protect and improve the global environment and pursue sustainable development through all aspects of its business activities.

#### 6. Contribution to Society

As a responsible member of society, Mitsubishi Corporation will actively carry out philanthropic programs in an effort to promote the enrichment of society. Moreover, MC will support efforts of its employees to contribute to society.

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### Mitsubishi Corporation Code of Conduct

#### Basic Policy

All officers and employees of Mitsubishi Corporation (the "Company") must comply with all applicable laws, rules and regulations where they operate, international standards and rules, and all internal corporate rules and policies. In addition, all officers and employees of MC must act in a socially responsible manner by complying with the highest ethical standards in the conduct of their business.

#### Basic Principles

- 1. Respect human rights, and do not discriminate on any basis or engage in any form of harassment.
- 2. Maintain a high regard for environmental considerations in conducting our business operations, and ensure that our business is conducted in an environmentally sustainable manner, and comply with treaties, laws and regulations concerning the environment.
- 3. Promote fair business practices and comply with trade rules, regulations, and internal corporate rules and policies.
- 4. Comply with the rules and regulations of international trade.
- 5. Protect and properly use confidential and proprietary information, protect the rights of MC and respect the rights of others.
- 6. Do not engage in insider trading.
- 7. Avoid conflicts of interest with MC; maintain a distinction between corporate and private business.
- 8. Record and report accounting and financial information timely and accurately.
- 9. Maintain proper legal and ethical standards with respect to gifts and entertainment.
- 10. Resolutely oppose any organization, group or individual engaged in unlawful activities and do not provide money or other types of economic benefits to them.
- 11. Promptly report to or consult the superiors, the Group Compliance Officers, the relevant departments, the Secretariat for the Compliance Committee, or the outside counsel in charge of Compliance upon discovering or committing any violations of this "Code of Conduct."

Environmental	Social	Governanc	26
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### Mitsubishi Corporation Environmental Charter

At Mitsubishi Corporation we consider the Earth itself to be our most important stakeholder and are continually working towards the realization of a sustainable society through our business activities.

- We will strive to reduce greenhouse gas emissions by continually implementing new efficiency measures and embracing new technologies.
- We will promote the sustainable use of natural resources including energy, minerals, food stocks and water throughout our global business operations.
- We recognize the critical importance of what ecosystems can provide and are committed to protecting
  ecosystems and mitigating any potential impacts on biodiversity.
- We will strive to create and enhance environmental value through environmental conservation and environmental impact reduction measures including pollution prevention.
- We will continue to actively engage and work with our various stakeholders openly and transparently and disclose information on the environmental impacts of our business operations in an appropriate and timely manner.
- We will conduct all of our activities in compliance with environmental laws while adhering to international rules and social standards.

### Mitsubishi Corporation Social Charter

Mitsubishi Corporation strives to achieve sustainable societal value though our business operations by contributing towards lasting solutions to the wide spectrum of sustainability challenges facing today's global society.

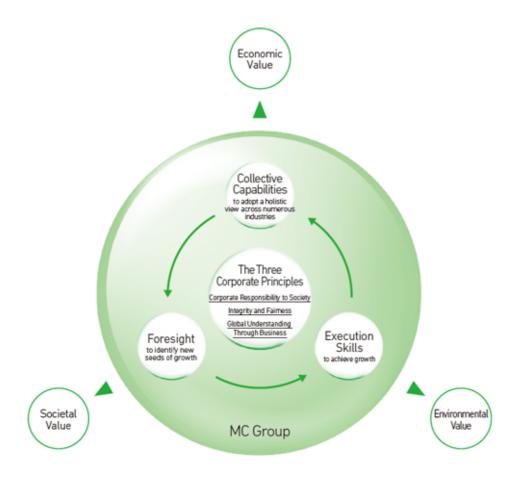
- We will work to address local societal challenges in the regions and communities in which we operate, contributing towards lasting and sustainable development through our business activities.
- We will continue our wide-ranging philanthropic commitments while regularly adapting our approach in line with ever-evolving societal needs and challenges.
- We will fully respect human rights and indigenous peoples' rights.
- We will fully respect fundamental labor rights and endeavor to ensure the provision of proper working environments with consideration for safety, health, and other aspects.
- We will not engage in corruption of any kind and will take appropriate preventative measures to safeguard against such practices.
- We will continue to actively engage and work with our various stakeholders openly and transparently and disclose information on the social impacts of our business operations in an appropriate and timely manner.

# **MC Group Vision**

#### Achieving Sustainable Growth for the MC Group and Society

The MC Group aims to deliver sustainable growth by adapting to changes in the business environment and fulfilling societal needs in due consideration for the United Nations' Sustainable Development Goals (SDGs). To achieve this aim, the MC Group shall rely on three core strengths, namely its collective capabilities to adopt a holistic view of industry, the foresight to identify new seeds of growth, and its execution skills to germinate them.

# Simultaneously Generating Economic Value, Societal Value and Environmental Value through Our Businesses



#### Mission & Corporate Philosophy

The "Three Corporate Principles" serve as the MC Group's core philosophy and underpin its commitment to fair, responsible, and global business practices.

By pooling its collective capabilities, the MC Group strives to fulfill societal needs and meet stakeholder expectations by simultaneously generating economic, societal and environmental value.

Environmental	Social	Governance

#### **Adaptability**

The MC Group prides itself in adapting to our ever-evolving world, anticipating and responding to changes in geopolitical, economic and industrial landscapes, the last two of which are being increasingly driven by innovations in technology.

#### **Consolidated Growth Strategy**

The MC Group includes approximately 1,800 enterprises, and as the MC Group works to raise their consolidated earnings, it remains equally committed to growing their individual corporate value, while simultaneously generating three values.

By leveraging the diverse expertise found throughout its network of Group companies and more than 130 Business Units, MC shall continue to innovate and inspire global industries.

MC shall optimizes its portfolio by dynamically allocating management resources based on its level of engagement in each business. Sizeable growth investments are companywide commitments to develop next-generation earnings drivers.

The MC Group is dedicated to rearing the highest quality of management professionals, ehically grounded leaders with the foresight to identify new seeds of growth and the execution skills to germinate them.

Regardless of how our world evolves, there will always be opportunities to deliver goods and services that meet societal needs and improve our quality of life. This recognition is the very foundation of MC's consolidated growth strategy.

#### **Value Creation Model**

#### The Sustainable Growth that MC Seeks

#### The External Environment surrounding MC's Sustainable Growth

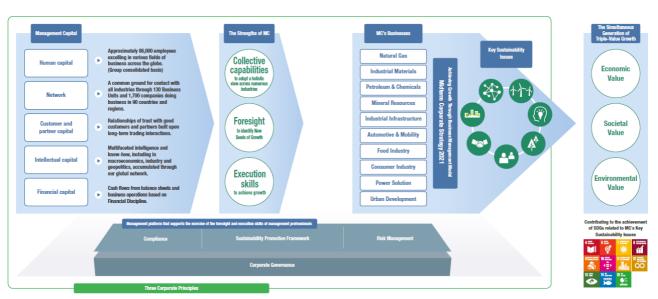
In 2020, the global outbreak of COVID-19 pandemic created unprecedented disruption, and the uncertain outlook for the external environment persists. Even before the pandemic, global shifts such as heightened US-China tensions and a wave of digitalization were already ushering in a new era. As economies and societies worldwide continue this transformation, MC and its Group companies must utilize their collective capabilities to respond. In recent years in particular, we have seen developments such as the Sustainable Development Goals (SDGs) and the Paris Agreement, as well as progress towards the transition to low-carbon/decarbonized societies targeting net-zero emissions by 2050 and the expansion of ESG investment. Together with stricter laws and regulations and the demand for a sustainable recovery from COVID-19, these developments are all leading to a wider recognition that sustainable corporate growth is tied to the simultaneous generation of not only economic value, but also societal value and environmental value.

Amid these circumstances, we will act in accordance with the Three Corporate Principles, which have served as MC's guiding philosophy since its founding, to stay on top of global trends and to offer solutions to societal issues and needs by uncovering new business opportunities.

#### Toward Value Creation through the Simultaneous Generation of Triple-Value Growth

Based on the Three Corporate Principles, which have served as MC's guiding philosophy since its founding, MC has continued to pass down the ideals of promoting integrity and fairness through its global business and contributing to the sustainable development of society.

We will continue to work to simultaneously generate triple-value growth, to contribute to the achievement of the SDGs and to raise corporate value by addressing our Key Sustainability Issues, which are issues for management to address to promote sustainable growth. To accomplish these goals, we will leverage the diverse and capable management capital of the entire MC Group by applying the three core strengths of collective capabilities to adopt a holistic view across numerous industries, the foresight to identify New Seeds of Growth, and the execution skills to achieve that growth.

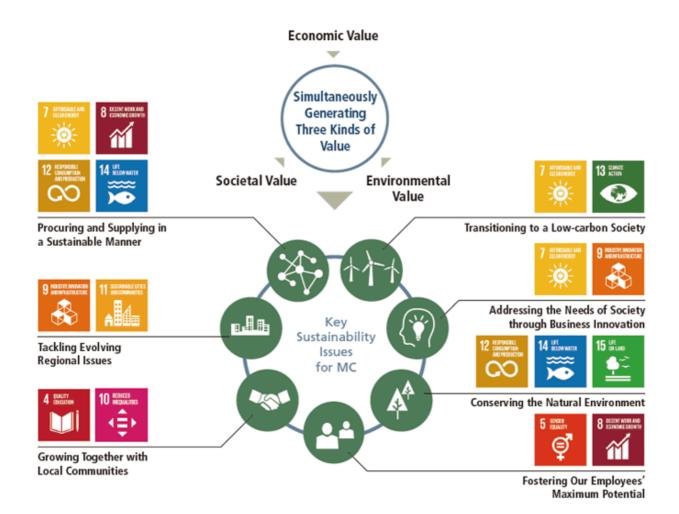


# **Key Sustainability Issues**

Simultaneous generation of economic, societal, and environmental value is essential for the MC Group's growth. From this perspective, in 2016 MC identified a set of Key Sustainability Issues (Materiality) as mileposts for proactively realizing the simultaneous generation of triple-value growth (including in financial terms) for the MC Group.

We believe that our measures to address the Key Sustainability Issues will also help to achieve the Sustainable Development Goals (SDGs)\* related to each key issue. MC recognizes the role that companies are expected to play in order to achieve the SDGs. With this in mind, MC will make every effort to help make progress on the Goals.

\* The SDGs are a set of 17 global goals adopted at the UN summit held in September 2015 as the core of "The 2030 Agenda for Sustainable Development."



# Key Sustainability Issues (Materiality)

	Issue	Overview	
+1+	Transitioning to a Low-carbon Society	In anticipation of the impact that climate change is expected to have on MC's business activities, MC is working to address these potential impacts, while at the same time actively pursuing businesses that facilitate the transition to a low-carbon society and reducing greenhouse gas (GHG) emissions.	•
	Procuring and Supplying in a Sustainable Manner	MC will ensure the stable, sustainable procurement and supply of resources, raw materials and other inputs in line with the needs of each country around the world. In addition, we will consider environmental and social factors throughout our supply chains.	•
	Tackling Evolving Regional Issues	MC will continue to take appropriate steps to address geopolitical risk while at the same time contributing solutions through its business for issues faced by each country and region, thereby supporting the development of economies and societies.	•
	Addressing the Needs of Society through Business Innovation	MC will stay on the pulse of major industrial shifts brought about by technological advances, while continually creating innovative businesses that contribute to solutions for social issues.	•
Ÿ <sub>v</sub>	Conserving the Natural Environment	Recognizing the Earth as our most important stakeholder, MC works to ensure the continuity of its business by preserving biodiversity, reducing its environmental impact and conserving the natural environment.	•
191	Growing Together with Local Communities	MC will contribute to regional development through its business and corporate philanthropy initiatives, and will aim to grow together with the regions and communities where it operates.	•
	Fostering Our Employees' Maximum Potential	MC will work to develop human resources with advanced management capabilities who will become the driving force behind corporate value creation by developing career opportunities and workplaces where the members of its diverse workforce are able to grow as they share values in a spirit of mutual learning.	•

#### Past Initiatives to Address MC's Key Sustainability Issues



- Since 2016, we have been strengthening our initiatives, and in 2020, we conducted a review of the goals set the previous year around the Key Sustainability Issues.
- While monitoring the status of our initiatives in relation to these goals, we will further ensure the realization of triple-value growth.

#### 1st Period: Identification of Management Issues



# Creating a list of potential

In keeping with commonly used materiality setting procedures\*, MC compiled a list of around 80 potential issues that should be taken into account in order to achieve sustainable growth for the MC Group, which were based on international standards and goals such as ISO 26000 and the SDGs.

SDGs Issue Issue

Other international standards and goals

Issue I

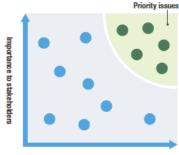
\* Referencing reporting guidelines such as those of the Global Reporting Initiative (GRI), an international NGO.



#### Gauging the importance of each issue based on internal and external perspectives

MC gauged the importance of each theme, in terms of both opportunities and risks, and selected priority issues based on the perspectives of MC's Business Group as well as those of external stakeholders.

- Through interviews and questionnaires with a variety of stakeholder groups, MC determined each issue's degree of importance to stakeholders.
- Every Business Group and relevant Corporate Departments evaluated and prioritized each theme to determine its importance to MC.



Importance to MC (risks and opportunities)



#### Identifying the Key Sustainability Issues

MC reexamined the selected priority issues while incorporating the views of the Sustainability Advisory Committee. Following deliberations by the Executive Committee and the Board of Directors, the Key Sustainability Issues were determined.

- Harmony with local communities
- Utilization of advanced technology
- Pollution prevention/ countermeasures
- Response to climate change
- Sustainable use of resources
- Expanded presence of developed countries

- Respect for human rights
- Work environment/labor issues
- Effective water use
- Response to increasing food demand
- Response to population fluctuations
- Response to geopolitical risks



Environmental	Social	Governance

# 2nd Period : Incorporation into Business Strategy Holding of Sustainability Dialogues and Sustainability & CSR Committee Meetings

In the fiscal year ended March 31, 2018, MC held Sustainability Dialogues followed by regular meetings of the Sustainability & CSR Committee, with the purpose of incorporating the seven Key Sustainability Issues (formulated in the fiscal year ended March 31, 2017) into its business strategy. Participants discuss changes in the external environment surrounding each issue and examine how value creation by each business contributes to the growth of the MC Group overall. Additionally, ideas are exchanged on how to drive initiatives at the front lines of our business.

# 3rd Period : Strengthening Initiatives Through Goal Setting Setting Goals for 2030

In the year ended March 31, 2020, MC formulated individual business goals so that each Business Group could autonomously promote initiatives around the Key Sustainability Issues. In the year ended March 31, 2021, MC reviewed these individual business goals to make them more specific and quantifiable, taking into account the external environment and societal demands. The goals following the review and the main initiatives associated with them are as follows:



#### Transitioning to a Low-Carbon Society

- Aim to achieve 30% renewable energy in MC's power generation business (based on generation amount)
- Establish ammonia fuel supply chains for power generation.
- Promote the commercialization of CCUS and hydrogen-related projects.
- Promote initiatives around electric vessels (reducing environmental impact)



#### Procuring and Supplying in a Sustainable Manner

- Reduce food waste by 50% (compared to the fiscal year ended March 2019)
- Develop the recycled PET and eco-friendly material manufacturing businesses to achieve low-carbon and circular plastics



#### Tackling Evolving Regional Issues

- Advance coal/oil to gas projects as a practical solution to reduce air pollution and transition to a low-carbon society.
- Promote initiatives around autonomous ships (Reducing crew stress and maritime accident)
- Develop the Mobility Services Business
- Realize and manage valuable integrated urban development projects with accessibility and environmental friendliness

MC will continue striving for sustainable growth from a long-term perspective.

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# **Key Sustainability Issues**

Transitioning to a Low-carbon Society 🗸	Procuring and Supplying in a Sustainable Manner	<b>~</b>		
Tackling Evolving Regional Issues 🗸				
Addressing the Needs of Society through Business Innovation 🔍				
Conserving the Natural Environment 🗸	Growing Together with Local Communities			
Fostering Our Employees' Maximum Potential	\ <u></u>			

### **Transitioning to a Low-carbon Society**

#### Awareness of the Issue and Direction of Initiatives

Our planet and its ecosystems, human beings and corporate activities are highly vulnerable to climate change. At MC, our belief is that while climate change does pose significant threats, it also presents the MC Group with new business opportunities. Accordingly, MC has identified "Transitioning to a Low-carbon Society" as one of the key issues for management to address and respond to as MC strives to achieve sustainable growth.

MC aims to fulfill its mandate to meet the demand for energy, while at the same time helping to achieve international objectives, such the UN Sustainable Development Goals (SDGs) and the 2°C target laid out in the Paris Agreement. To realize that aim, MC works in collaboration with a wide range of stakeholders, including governments, other businesses and industry associations.

MC also recognizes the importance of climate-related financial disclosures and supports recommendations made by the TCFD\*. MC continues to strive to expand its information disclosure in line with the recommendations.

\* TCFD: Task Force on Climate Related Financial Disclosures. In June 2017, the TCFD announced its recommendations on climate-related financial disclosures in order for investors to be able to make appropriate investment decisions. Please see the details in the column below. The General Manager of MC's Corporate Sustainability & CSR Department is a TCFD member and data preparer, and mainly through its investment in the task force's seminars and meetings, MC is supporting the TCFD's activities and helping its recommendations to take root throughout the business community.

Click here for details on MC's initiatives related to climate change (including climate-related disclosures based on TCFD)

# **Related SDG Themes**





# **Related Contents**

#### **Response to CDP Climate Change**

MC has responded to the CDP Climate Change questionnaire since 2003. Please see the link below for MC's response to CDP Climate Change 2020.

# **Sample Initiatives**

- Global: Contributing to the transition to a low-carbon society through the proliferation of electric vehicles
- Europe: Initiatives to promote the proliferation of renewable energy (Eneco)
- Singapore: Collaborative efforts to realize a sustainable hydrogen economy

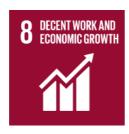
# **Procuring and Supplying in a Sustainable Manner**

# Awareness of the Issue and Direction of Initiatives

One of MC's most important roles is to ensure stable, long-term procurement and supply of resources, raw materials and other inputs that support people's lifestyles in line with the needs of Japan and every other country and region in which we do business. Going forward, we will continue to implement a sustainable approach to procurement and supply operations while taking into account environmental and social factors not only in our own business but also throughout our supply chains.

#### **Related SDG Themes**









- Indonesia: LNG liquefaction and sales business by PT Donggi-Senoro LNG
- Global: Sustainable supply of food by Olam International
- Japan: MC Fashion's "THE ME" business
- Japan: Initiatives with Lawson Inc. to reduce waste losses
- Japan: Digital transformation (DX) business to reduce food loss in distribution
- Thailand: Participation in the PET chemical recycling business
- Global: Supply Chain Management

# **Tackling Evolving Regional Issues**

#### Awareness of the Issue and Direction of Initiatives

As a company with business operations across the globe, it is important for MC to ascertain the issues faced by various countries and regions in an appropriate and timely manner, as well as to contribute to resolving those issues. MC will continue to take appropriate steps to address geopolitical risk while at the same time contribute to the development of the countries and regions in which we do business by proactively providing solutions to relevant issues.

#### **Related SDG Themes**





- Indonesia: Urban development projects to enhance urban value
- Global: Water infrastructure initiatives

# Addressing the Needs of Society through Business Innovation

# Awareness of the Issue and Direction of Initiatives

MC has consistently provided added value in line with the needs of the times by evolving its business models. We will continue to work to address the needs of society by creating innovative business solutions while keeping a pulse on major sifts brought about by technological advances.

# **Related SDG Themes**





- Japan/Global: HERE's DX business
- Japan: Digital transformation (DX) business to reduce food waste in distribution

# **Conserving the Natural Environment**

# Awareness of the Issue and Direction of Initiatives

Recognizing the Earth as our largest stakeholder, MC works to ensure the continuity of its business by preserving biodiversity, reducing the environmental impact of its operations and conserving the natural environment.

#### **Related SDGs Themes**







- Mexico: Solar salt operations at Exportadora de Sal, S.A. de C.V (ESSA)
- Cermaq initiative on salmon farming and processing business
- Tropical forest regeneration and global coral reef conservation
- Australia: MDP Land Rehabilitation at Post-mining Sites

# **Growing Together with Local Communities**

# Awareness of the Issue and Direction of Initiatives

It is important to engage and grow together with a variety of stakeholders in each region where we undertake business activities. In addition to contributing to regional development through our business, we will continue to work to create bonds with local communities through corporate philanthropy initiatives and other means.

# **Related SDGs Themes**





- Overview of CSR activities
- Mozambique: Contributing to the community through an aluminum smelting project
- Australia: Silica mining initiatives

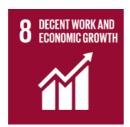
# **Fostering Our Employees' Maximum Potential**

# Awareness of the Issue and Direction of Initiatives

MC's employees are a diverse group not only in terms of gender and nationality, but also with respect to their lifestyles and values. In order to continue to create corporate value in a sustainable manner amidst rapid globalization and diversification of our business, we will continue efforts to create working environments where the members of our diverse workforce are able to realize both personal and professional growth as they share values in a spirit of mutual learning.

#### **Related SDGs Themes**





- Human Resources Development
- Diversity Management
- Occupational Health and Safety

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# **Key Sustainability Issues**

# Indonesia: LNG liquefaction and sales business by PT Donggi-Senoro LNG

PT Donggi Senoro LNG (DSLNG), a joint venture among Mitsubishi Corporation(MC), Korea Gas Corporation, PT Pertamina (Persero) and PT Medco Energi Internasional Tbk, is a LNG production and sales company. DSLNG liquefies natural gas from gas fields in Central Sulawesi and produces approximately 2 million tons of LNG per annum, which is sold to power and gas companies in Japan and South Korea. The project is in the spotlight as this is the first LNG project that has been run entirely by Asian companies with no participation from oil majors, and also MC takes part in this project as the largest shareholder. DSLNG contributes to the stable supply of energy not only in Japan, but also in East Asia.

In recognition of its outstanding efforts to achieve the Sustainable Development Goals (SDGs), the project received the Indonesian SDGs Award 2018\*.

\* An annual award presented by the Indonesian government to companies and initiatives that contribute to development in fields corresponding with the SDGs proposed under the United Nations Development Programme (UNDP).



# MC Fashion's "THE ME" Business

The Japanese clothing market has shrunk in scale from about 15 trillion yen at the start of the 1990s to about 10 trillion yen today. Conversely, the supply of clothing is said to have doubled from 2 billion to 4 billion items. In addition, the unit purchase price and unit import price have fallen to around 60% of their 1991 levels. \*

Although many improvements have been made in supply chains relative to the 1990s, the overall balance between production, supply, sales, purchase and end use has seen substantial changes. While consumers are now able to purchase products at low prices and have a wealth of choices, society is questioning the environmental impact and mass amounts of waste brought about by the increase in supply.

Including its predecessor, our subsidiary MC Fashion Co., Ltd. has been supplying clothing products to apparel companies for more than 30 years. Since 2018, MC Fashion has been working to develop businesses to address overproduction and mass waste caused by gaps between supply and demand, and in July 2020, it launched its in-house brand "THE ME," opening a showroom-style store in Jingumae, Tokyo.

Rather than mass-production, the concept behind "THE ME" is to create clothes to suit each individual. With this in mind, "THE ME" has adopted a unique model of producing only what consumers want to buy and delivering it to a designated location within a short period of time, without holding any product inventory. Moreover, since this is a relatively new style of consumption for users, it is developing new consumer values such as "size correction."

As a result of industry efforts to date, a style of product supply similar to "THE ME" already exists, as represented by made-to-order suits. However, "THE ME" aims to optimize overall supply rather than focus on specific items. As such, it covers all products including T-shirts, dresses, skirts and coats, distinguishing itself by incorporating extensive use of IT, not only at the point of contact with consumers, but also in the supply chain.



"THE ME" Store in Tokyo's Jingumae district

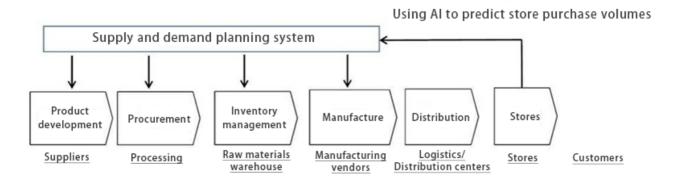
With "THE ME," MC Fashion engages in a series of production, supply, sales and purchasing processes. In doing so, it aims to identify key issues and establish a "single model" by making a series of changes to its business model and through the adoption of IT. The goal behind "THE ME" is to provide this model to as many companies as possible and to play a role in optimizing the supply-demand balance.

\* Understanding of the environment based on data released by the Japanese Ministry of Economy, Trade and Industry (METI).

### Initiatives with Lawson, Inc. to Reduce Waste Losses

Together with its subsidiary Lawson Inc., MC is implementing initiatives using AI and digital marketing to reduce food waste, which has become a pressing issue in recent years.

By utilizing AI developed by the US-based DataRobot Inc. to analyze purchase records over the past two years, it is possible to automatically predict the individual purchase volumes for approximately 450 items, helping to reduce the waste of raw materials and ingredients. Going forward, we plan to increase the amount of data (weather, etc.) to be included in the AI predictions, as well to allow for purchase volumes to be predicted even before products are released.



In December 2019, MC reached an agreement with Lawson, Inc., Loyalty Marketing, Inc. and KDDI Corporation on an initiative to create a new consumer experience that integrates the digital world with the real world. In October 2020, we conducted a trial at 10 Lawson stores in Saitama Prefecture to deliver information on discounts for products nearing their expiration dates to potential customers identified by location data, thereby encouraging them to visit the stores and reduce food waste.

Based on the results of the demonstration project, we are considering laterally extending the use of this system to more Lawson stores, as well as to other retail and food service companies. Going forward, we will continue to promote initiatives aimed at reducing food waste.





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# **Urban Development Projects to Enhance Urban Value**

Through Mitbana, a joint venture with Surbana Jurong, a wholly owned subsidiary of Singapore-government owned investment company Temasek Holdings, MC is promoting a large-scale urban development project of over 100 hectares in collaboration with Sinar Mas Land, one of the largest real estate developers in Indonesia.

This project is the first transit-oriented development\* in Indonesia, and it will promote the development of a smart city combining urban functions such as residential units, commercial properties, schools, hospitals, parks and public transportation nodes on a new development site of over 100 hectares in BSD City, on the outskirts of Jakarta.

In addition to promoting convenient, safe and secure urban development and encouraging a modal shift towards the use of public transport, we aim to build a quality city and achieve increases in sustainable urban value that contributes not only to the economy, but also to society and the environment by helping to address issues such as traffic congestion and air pollution.

\* Urban development based on public transit, aiming for a society that is not dependent on automobiles.



Project image

#### **HERE's DX Business**

In December 2019, MC concluded a capital and business partnership with HERE International B.V. (HERE\*), and in May 2020, MC jointly invested 30% in HERE with Nippon Telegraph and Telephone Corporation (NTT). We will leverage our extensive industry knowledge to collaborate with HERE to accelerate the deployment of their solutions (both automotive and non-automotive) in Japan and Asia-Pacific markets, where HERE is focusing.

HERE's specific initiatives are as follows.

- Contributing to the mitigation of environmental impacts by improving the efficiency of logistics and eliminating traffic congestion through the use of route optimization services in distribution and transportation.
- Addressing regional issues such as driver shortages and difficulty accessing stores by improving the efficiency
  and sophistication of last-mile delivery, for which demand is expected to increase, and middle-mile delivery,
  for which social infrastructure is being developed.
- Contribute to regional development by providing new mobility solutions for regional cities with aging and diminishing populations.
- \* HERE is a market leader in location data services and its digital maps can be found in most vehicles sold with embedded navigation systems in North America and Western Europe. Through its recent business transformation, MC has developed digital maps in high-definition that can be used in future automated driving, and provides solutions to a wide range of industries including transportation, logistics, media and telecommunications.



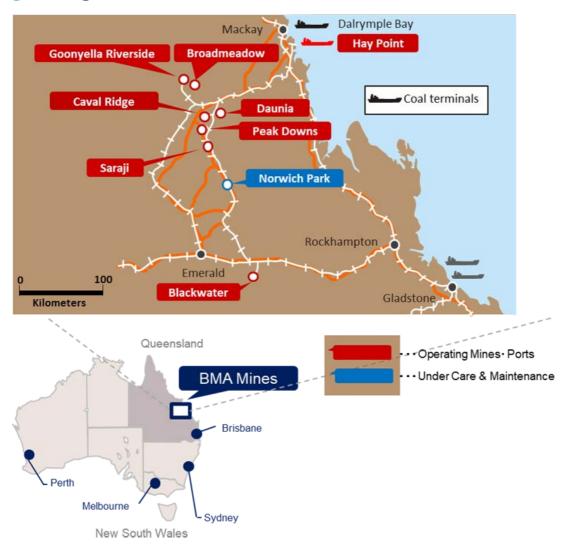


# Land Rehabilitation at Post-mining Sites



In developing natural resources, companies need to consider environmental impacts in relation to areas such as biodiversity, forests and water. The local community must also be duly engaged as an important stakeholder. MC ensures that its mining activities in Australia are conducted in harmony with the natural environment and local communities with utmost care and attention, before, during and after the mining operations.

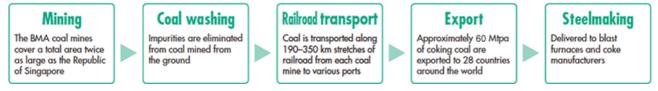
#### Moving into a Resource Business



The metallurgical coal operations of the BHP Billiton Mitsubishi Alliance (BMA) are located in Queensland, Australia. BMA's mine sites cover an area twice the size of Singapore and produce high-quality metallurgical coal. BMA's product is the raw material for coke which, when charged into a blast furnace with iron ore, acts as a reducing agent to produce crude iron. The metallurgical coal produced by BMA is supplied to customers in approximately 30 countries around the world, including Japan, China, India, and countries in Europe. BMA is the world's largest seaborne supplier of metallurgical coal, shipping approximately 60 million tons per annum.

MC established <u>Mitsubishi Development Pty Ltd</u> (MDP), a wholly-owned subsidiary, in Australia in 1968 as a mineral resources investment company. Through MDP, we have undertaken a range of investments in mineral resources operations in Australia. In 2001, MDP created BMA together with global mining giant BHP. By increasing our investment in large-scale metallurgical coal mining operations in Queensland, we took a major step toward becoming a key player in the metallurgical coal industry.

BMA coal mining project in Australia



#### Rehabilitation of Large-scale Open-cut Mines

BMA acts as responsible miner and ensures its mine closure plans take into account social expectations and environmental regulatory requirements. While complying with laws and regulations, BMA strives to minimize its impact on the environment and society by regularly communicating with governments and local residents, developing appropriate mine closure plans, and implementing necessary rehabilitation projects based on environmental impact reports and review by field experts and authorities. When assessing the development of a long-term production plan for a site, BMA's planning and investment models include all necessary rehabilitation and closure costs.

The majority of BMA coal mines are operated by open-cut mining, a method requiring overburden removal to depths up to 200+ meters in order to reach the underlying metallurgical coal seams.

The mining process in an open-cut mine starts with removal and stockpiling of the topsoil. The area where BMA mines are situated is not forested as it has little rainfall, and instead the topsoil is covered with a mixture of grass and scrub to preserve it for later use in rehabilitation. The topsoil of about 30-40cm depth with each type of vegetation is removed and preserved at a separate location.

After this process is complete, overburden removal and subsequent coal mining are carried out, leaving behind a large pit. Once all of the coal is mined, the overburden that was moved during mining operations is profiled. The surface is then stacked with the stockpiled topsoil and the preserved vegetation together with seeds from the surrounding area.



Surface Mining Scenery

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After rehabilitation works have been completed, site recovery is monitored to confirm whether the final landforms are stable, water runoff is of acceptable quality and vegetation is taking root. BMA employs ecological specialists for the planning, rehabilitation, and surveying stages to facilitate the entire rehabilitation process.

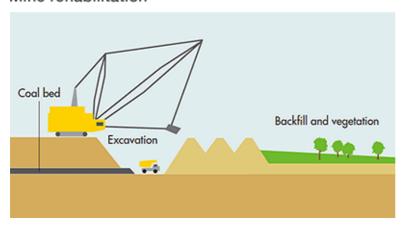






After Rehabilitation

#### Mine rehabilitation



# Mozambique: Contributing to the community through an aluminum smelting project

Mozal S.A. is an aluminum smelting company established in 1998 as a joint venture between MC, the government of Mozambique, global mining giant BHP (South 32, an Australian resources company that spun off from BHP in 2015, is currently a shareholder) and the Industrial Development Corporation of South Africa.

Mozal currently produces and exports 570 thousand metric tons of aluminum ingots a year. Today, the aluminum smelting industry as a whole is one of the country's largest, accounting for roughly 20-30% of its total exports in value (for a time it accounted for over 50%).

In order to contribute to the local community, Mozal donates about 200 million yen annually. The funds are used for supporting small businesses in creating employment opportunities, putting in place mechanisms to support education and public health, and activities in other areas such as sports, culture and infrastructure. Examples include the construction of schools and anti-malaria clinics, the provision of HIV education and the drilling of deep wells to alleviate drought damage. Mozal also supports local economic activities through the promotion of local agriculture and the commercial sales of local crafts. Going forward, Mozal remains committed to contributing to local communities through these initiatives.



Aerial view of the Mozal aluminum smelting facility



Activities to support community elementary school established by Mozal



Initiatives to support local orphanages

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# Participation in the PET\*1 Chemical Recycling Business

In January 2020, MC entered the PET chemical recycling business (MC's equity share: 34%) through an investment in Thai Shinkong Industry Corporation Ltd., which produces PET resins for beverage bottles.

PET is highly recyclable mono-material with a wide range of applications, including in both beverage and food containers as well as textiles, thanks to its exellent transparency, barrier properties, and well-established collection and recycling system. With increasing pressure to transition to a circular economy worldwide, we will strengthen our initiatives around procuring and supplying in a sustainable manner by expanding our capacity for producing PET resins, for which demand is expected to grow in line with the shift towards mono-materials, and by introducing chemical recycling technologies \*2 through our participation in the PET chemical recycling business.

While environmental awareness in relation to plastics is heightening worldwide, plastics are highly functional basic materials that underpin sustainable economic development. In promoting its plastics business, MC aims to contribute to building a circular society by improving recycling rates and developing alternative materials.

- \*1 An abbreviation of polyethylene terephthalate.
- \*2 A recycling method in which used plastics are chemically decomposed into the raw material (molecular level) and then re-polymerized. This allows reuse of resources without any degradation in quality due to recycling.



# MC's Sustainability Promotion Framework

MC's Sustainability Promotion Framework Sustainability Advisory Committee

Risk Management Framework Collecting Sustainability Information on a Consolidated Basis

Disclosure (positioning of the sustainability website)

### **MC's Sustainability Promotion Framework**

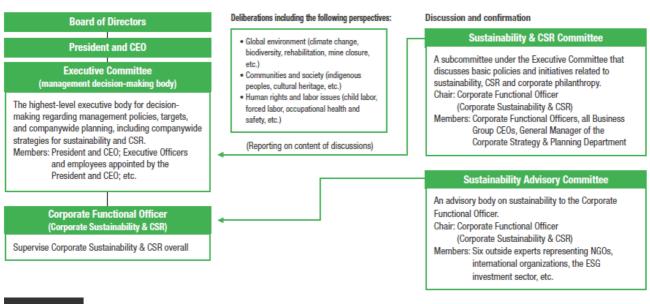
### **Basic Approach to Sustainability**

The Three Corporate Principles, which have served as MC's corporate philosophy since its inception, exhort us to "strive to enrich society, both materially and spiritually through business, while contributing towards the preservation of the global environment." Recognizing that social and environmental issues represent both risks that must be addressed and new business opportunities, we believe that creating not only economic value but also societal value and environmental value is essential for the sustainable growth of MC.

MC defines sustainability initiatives as the creation of societal value and environmental value through business activities. By distinguishing this from corporate philanthropy activities (CSR) such as charitable donations, we are further strengthening initiatives to achieve triple-value growth through our business.

### MC's Sustainability Promotion Framework

In MC's management framework, sustainability initiatives are overseen by the Member of the Board/Corporate Functional Officer in charge of Corporate Sustainability and CSR. The Corporate Sustainability & CSR Department plans and drafts related policies and measures. Following deliberations by the Sustainability & CSR Committee, which convenes approximately twice a year, items are put forward or reported to the Executive Committee and the Board of Directors.



# Dialogue with stakeholders (incorporating external perspectives)

To meet the ever-changing demands of society, we believe it is important to maintain a cycle of dialogue with stakeholders combined with the drafting and execution of related measures.

MC is engaged in direct dialogue with investors including shareholders and NGOs / NPOs, dialogue with local communities on individual projects, and <u>supply chain management</u> including supply chain surveys. In addition, we have established <u>the Sustainability Advisory Committee</u> consisting of outside experts from NGOs, international organizations, and the ESG investment sector, etc. Moreover, to better understand global environmental and societal trends, MC has established sustainability departments in Europe, the Americas, Southeast Asia and other regions to share and coordinate information. We are also a signatory of <u>the UN Global Compact</u> and are a member of organizations such as <u>the World Business Council for Sustainable Development (WBCSD)</u>.



- Click <u>here</u> for information on our shareholder engagement policy and results.
- See below for more information on our engagement with local communities.

<u>Policy on Indigenous Peoples' Rights Community</u> <u>Community</u>

 Click <u>here</u> for more information on supply chain management.

# **Sustainability Advisory Committee**

MC has established the Sustainability Advisory Committee which consists of outside experts representing the perspectives of MC's diverse stakeholders including NGOs, international agencies and the ESG investment sector, as an advisory body to the Corporate Functional Officer (Corporate Sustainability & CSR). MC conveys its thinking on sustainability policies to Committee members and, with the aim of improving stakeholder engagement, receives advice and recommendations from them. Moreover, MC conducts tours of business sites for committee members in order to deepen their understanding of MC's businesses. At the Sustainability Advisory Committee meeting held in May 2020, MC received feedback on the following topics:



#### **Main Discussion Topics**

- Key Sustainability Issues for 2020
- Transitioning to a Low-carbon Society
- · Supply Chain Management
- Stakeholder Engagement
- Corporate Philanthropy Activities (including Recovery Activities)

#### **Sustainability Advisory Committee Members**

#### Eiichiro Adachi

Counselor,

Head of ESG Research Center

### Takejiro Sueyoshi

Special Advisor to the UNEP FI in the Asia Pacific Region

### Yasushi Hibi

Vice President, Regional Climate Director Lead Conservation International Japan Group

#### Masaru Arai

Chair

Japan Sustainable Investment Forum

#### Peter D. Pedersen

Professor

Graduate School of Leadership and innovation, Shizenkan University

#### Miwa Yamada

Director Law and Institution Studies

Inter-disciplinary Studies Center (IDE-JETRO)

#### **On-site Observation Tour**

In the fall of 2020, MC conducted a site visit to "imperfect" in Omotesando (Tokyo). "imperfect" sells products that combine ingredients such as nuts, cacao, and coffee produced through initiatives with high environmental and social value, based on MC's commitment to "address societal issues related to food and agriculture through business practices." During the visit, in addition to an explanation of the aforementioned products, imperfect's "Do well by doing good." activities\* were also introduced. As a way to encourage people to think about the producers of their products, customers are given the opportunity to vote for projects when purchasing a product, and a portion of the proceeds goes to support farmers' livelihoods and environmental conservation efforts. Together with the Advisory Committee Members, information was shared on the role that these activities play and the challenges faced in promoting sustainable activities to support livelihoods and conserve the environment.

\* Activities to support the brands of partner companies that aim to balance business with support for producers and environmental protection. At imperfect Ometesando, customers can vote to choose between three projects, and the one with the most votes over the course of a year will be implemented. In the first phase, the project chosen was support for cacao farmers in Côte d'Ivoire. By planting shade trees, the project aims to restore forests, improve cacao quality and increase yields (activities began with the planting of 20,000 seedlings in July 2020).



Site visit to imperfect Omotesando



Shade tree planting project in Côte d'Ivoire

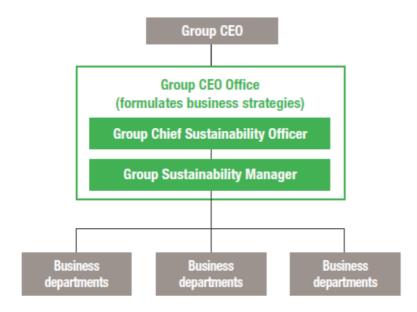


# **Promoting Sustainability Through Business**

To continuously create societal value and environmental value through our business activities, we have established a framework through which not only Corporate Departments, but also Business Groups proactively promote sustainability.

# **Incorporation into Business Group Strategies**

- We have established a framework that incorporates companywide sustainability perspectives into business strategy. The Sustainability & CSR Committee, chaired by the Corporate Functional Officer (Corporate Sustainability & CSR) and attended by all Group CEOs and Corporate Functional Officers, thoroughly discusses basic policies and key matters related to sustainability. In Business Strategy Meetings, in which the President and Group CEOs discuss the future strategies for each business, policy approaches based on 2°C scenario analyses are confirmed for certain business Groups.
- In addition, to further promote Business Group initiatives, management personnel responsible for promoting business strategy in each Business Group have been appointed as Chief Sustainability Officers.
- To promote collaboration, MC holds meetings for Group Sustainability Managers as needed to share information and explain measures related to sustainability.

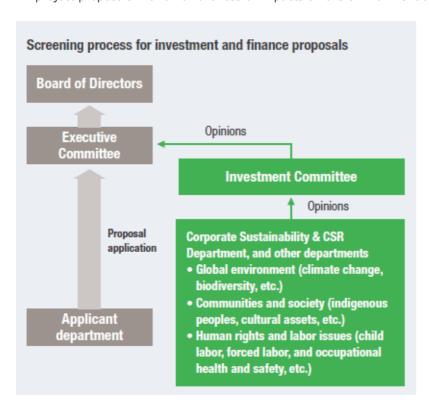


# O Cycle for Integrating Sustainability into Business Strategy



# **Risk Management for Individual Projects**

- Within the Corporate Sustainability & CSR Department, individual staff are tasked with evaluating and supporting individual investment and finance proposals for each Business Group from environmental and social perspectives.
- By having the General Manager of the Corporate Sustainability & CSR Department serve as a member of the Investment Committee, MC has put in place a screening system that reflects potential environmental and social impacts in decision-making.
- For proposal applications such as management plans for subsidiaries and affiliates, by requiring details on
  aspects including the position of the business in relation to promoting Key Sustainability Issues as well as
  potential environmental and social risks (including 2°C scenario analyses), MC seeks to assess risks and create
  project proposals with an awareness of impacts on the environment and society.



# **Collecting Sustainability Information on a Consolidated Basis**

To fully grasp qualitative and quantitative information around corporate sustainability, MC annually conducts environmental and occupational health and safety surveys targeting all subsidiaries and affiliates on a global, consolidated basis. The aggregated results are reported to management and are used as basic materials when considering sustainability initiatives and other measures.

Selection of survey targets (March)

The subsidiaries and affiliates subject to the survey are determined by the relevant Business Groups/Divisions. In principle, the survey covers all subsidiaries and affiliates including consolidated subsidiaries, affiliates (including affiliates of subsidiaries) under the equity method, and jointly managed projects and companies.

Start of survey (March)

The survey items include greenhouse gas emissions (Scope 1, Scope 2), water, waste, occupational health and safety data, expenditures for philanthropic activities, environmental management measures and other management policies.

Completion of survey (May)

Data on consolidated greenhouse gas emissions, energy usage, electricity consumption, nonconsolidated occupational health and safety performance and other aspects has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd. to improve data reliability.

Reporting/disclosure (from June)

The survey results, including the data assured by a third party, are reported to the Sustainability & CSR Committee, the Executive Committee and the Board of Directors. A portion of the data is disclosed in the Sustainability Website/Report and our annual response to CDP.

# **Disclosure (about the Sustainability Website)**

Disclosures are made through the Sustainability Website (below referred to as "the website") after approval by the Corporate Functional Officer in charge of Sustainability & CSR and after reporting to the Disclosure Committee, a subcommittee of the Executive Committee.

The website was established with the aim of centralizing ESG-related information disclosed separately through such channels as the Integrated Report and the ESG Data Book, and of responding in a timely manner to the increasingly complex requirements of ESG evaluation bodies and disclosure standards. The website is primarily aimed at stakeholders who have a strong interest in ESG investment. Referring to multiple ESG reporting guidelines, it has been organized according to ESG topic for easier reference. Disclosures can also be downloaded in a conventional report format as a PDF.

Looking ahead, we will continue striving to ensure that our ESG disclosure serves as an effective communication tool that contributes to constructive stakeholder dialogue by improving the clarity of our reporting based on the valued feedback we receive from our stakeholders.

# **Participation in Initiatives**

# **Support for the UN Global Compact**

MC became a signatory to the UN Global Compact (UNGC) in 2010, and has engaged at the Participant level as of the year ended March 2019. The UNGC has laid out a set of universal principles for signatories to observe, organized into the four fields of human rights, labor standards, environment and anti-corruption. MC has declared its support for the principles, and is promoting initiatives in each field in the spirit of the Three Corporate Principles. Furthermore, MC is an executive member of the Global Compact Network Japan, which was launched as a local network in Japan in 2003. We actively participate as part of our stakeholder engagement activities aimed at understanding the external environment and fostering collaboration with other companies.

## The Ten Principles of the United Nations Global Compact

Human rights		Businesses should support and respect the protection of internationally proclaimed human rights; and make sure that they are not complicit in human rights abuses.
Labor	Principle 5	Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining; the elimination of all forms of forced and compulsory labor; the effective abolition of child labor; and the elimination of discrimination in respect of employment and occupation.
Environment	Principle 7 Principle 8 Principle 9	Businesses are asked to support a precautionary approach to environmental challenges; undertake initiatives to promote greater environmental responsibility; and encourage the development and diffusion of environmentally friendly technologies.
Anti- corruption	Principle 10	Businesses should work against corruption in all its forms, including extortion and bribery.



## **WBCSD**

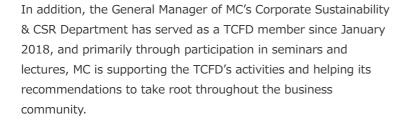
MC has been a member of the World Business Council for Sustainable Development (WBCSD)\* since the organization's founding in 1995, and since March 2016 has seconded an employee full-time to the WBCSD, tasked with advancing the SDGs. Through participation in a wide variety of WBCSD initiatives, MC strives to strengthen the exchange of information and best practices with leading companies and apply such information to business practices. Since January 2018, Sunny Verghese, CEO of MC affiliate company Olam International, has been appointed Chair of the WBCSD.



\* The World Business Council for Sustainable Development. The WBCSD is an international organization working to facilitate sustainable development. It has approximately 200 member companies representing a broad range of industries from more than 30 countries.

# Task Force on Climate-related Financial Disclosures (TCFD)

The TCFD was launched by the Financial Stability Board with the aim of enabling financial markets to properly assess climate-related risks and opportunities, creating a framework for the voluntary disclosure of information that companies should disclose to the market. MC recognizes the importance of climate-related disclosures and supports the recommendations made by the TCFD. MC continues to strive to expand its disclosures in line with these recommendations.



Please click <u>here</u> for details on MC's disclosures in line with the TCFD.



# **Environmental**

Climate Change —	4.
Environmental Management ———	104
Water Resources —	11.
Biodiversity —	12
Prevention of Pollution —————	13.
Efficient Use of Resources	14

Environmental	Social	Governance
---------------	--------	------------

# **Climate Change**

External Environm	ent 🗸	Policy 🗸			
Utilizing the TCFD	Recommend	dations to Captur	e Busine	ss Opportunities and Mitigate Risk	s 🗸
Initiatives 🗸	External C	ollaboration 🗸	Per	formance 🗸	
Additional Referen	ce Data				

### **External Environment**

The impacts of climate change are becoming increasingly severe year after year. Climate change is now having a significant impact on the environment, society and people's daily lives as well as on corporate business activities. The Paris Agreement was adopted to promote the global reduction of greenhouse gas emissions, and it was also announced that the EU, the United States and Japan would target net-zero emissions by 2050, and China by 2060. The agreement has heightened expectations not only for countries and governments to fulfill key roles in mitigating climate change, but also for the private sector as well. Companies are expected to implement measures to achieve a low-carbon/decarbonized society through their business activities. There have also been stronger calls for companies to provide disclosure of climate change-related information stemming from the TCFD, \* an initiative led by institutional investors. As a result, opportunities for dialogue on climate change between companies and investors are expanding, including the institutional investor initiative Climate Action 100+ and the TCFD Consortium launched in Japan in 2019. The purpose of these initiatives is to encourage the disclosure of information that will enable investors and other stakeholders to properly monitor and evaluate the climate-related risks of companies.

\* The Task Force on Climate-related Financial Disclosures (TCFD) set up by the Financial Stability Board. In June 2017, the TCFD announced its recommendations on climate-related financial disclosures in order for investors to be able to make appropriate investment decisions. Please see the details in the column below. The General Manager of MC's Corporate Sustainability & CSR Department is a TCFD member, and mainly through its involvement in the task force's seminars and meetings, MC is supporting the TCFD's activities and helping its recommendations to take root throughout the business community.

# **Policy**

Our planet and its ecosystems, human beings and corporate activities are highly vulnerable to climate change. At MC, our belief is that while climate change does pose significant threats, it also presents the MC Group with new business opportunities. Accordingly, MC has identified "Transitioning to a Low-Carbon Society" as one of the key issues for management to address and respond to as MC strives to achieve sustainable growth. MC aims to fulfill its mandate to meet the demand for energy, while at the same time helping to achieve international objectives, such as the UN Sustainable Development Goals (SDGs) and the 2°C target laid out in the Paris Agreement. To realize that aim, MC works in collaboration with a wide range of stakeholders, including governments, other businesses and industry associations. MC also recognizes the importance of climate-related financial disclosures and supports recommendations made by the TCFD. MC continues to strive to expand its information disclosure in line with the recommendations.

#### **COLUMN**



# **TCFD Recommendations (June 2017)**

The Financial Stability Board (FSB) launched the TCFD in recognition of both the likelihood that climate change would result in further risks and opportunities for businesses in the future, and the heightening concerns about it destabilizing the value of assets and financial markets. To help the markets to properly evaluate those risks and seize the opportunities they present, the TCFD has established a voluntary framework for climate-related financial disclosures.

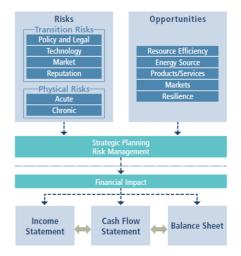
Reflecting the need for investors to get a clear picture on how climate-related risks and opportunities will affect future cash flows, assets and liabilities of entities receiving investment to facilitate financial decision-making, the report recommends disclosing key pointers on Governance, Strategy, Risk Management, and Metrics and Targets.

# Core Elements of TCFD's Climate-Related Financial Disclosures

Governance	The organization's governance around climate-related risks and opportunities
Strategy	The actual and potential impacts of climate-related risks and opportunities on the organization's businesses, strategy, and financial planning (including analyses of the 2°C Scenario, etc.)
Risk Management	The processes used by the organization to identify, assess, and manage climate-related risks
Metrics and Targets	The metrics and targets used to assess and manage relevant climate-related risks and opportunities

Reference:

TCFD website (https://www.fsb-tcfd.org/)



## Environmental Social Governance

# **Utilizing the TCFD Recommendations to Capture Business Opportunities and Mitigate Risks**

Due to the high degree of uncertainty surrounding the impacts of climate change, MC has adopted a flexible portfolio capable of adapting to medium to long-term changes in its operating environment. MC believes it is vital to capture business opportunities associated with climate change and take appropriate action to mitigate risks. The TCFD provides business entities and investors with guidelines on voluntary climate-related financial disclosures and information useful for their decision making. MC utilizes these TCFD data as benchmarks for verifying its own climate-related action plans, identifying growth opportunities and strengthening risk management in ways that are designed to ensure its sustainable growth. Portions of the TCFD's recommendations are still in the discussion stages, and others may take several years before action can be taken. Nevertheless, MC will disclose its efforts in a stepwise fashion to strengthen its information disclosure.

### Governance

Climate change is one of the most important issues acknowledged by MC's top management. MC's basic policy on climate change and important matters therein are deliberated and decided upon by its Executive Committee, MC's officer-level decision-making body. As stipulated in the regulations governing MC's board of directors, the Executive Committee reports its findings regularly (approximately twice a year) to the board, appropriate supervision of which is facilitated by the structure of MC's governance framework.

Before the Executive Committee has addressed basic policy and important matters pertaining to climate change, actions are taken by MC's Sustainability Advisory Committee and Sustainability & CSR Committee. The former fields opinions and advice from outside experts, and the latter (which reports directly to the Executive Committee) holds extensive hearings with all of the Business Group CEOs. The Business Groups also act independently to address climate change. Group Chief Sustainability Officers and Group Sustainability Managers are appointed within each Group's department responsible for management strategy in order to oversee sustainability-related initiatives (including climate change) and reflect climate-related opinions and information into their respective businesses and strategies. MC's basic policy on climate change and important matters therein are comprehensively addressed when making decisions on business strategies and screening new loans and investments.

## Board of Directors and Executive Committee Deliberations and Reports

Basic Policy on Climate Change	Covers climate-related initiatives through MC's businesses, adoption of TCFD recommendations, details on climate-related financial disclosures, etc.
Important Matters	Assessments of climate-change risks and business opportunities (including scenario analyses), greenhouse- gas reduction targets and action plans, etc.

Environmental	Social	Governance
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# Initiatives to Date

2016	2017	2018	2019	2020
Start of discussions on the resilience of MC's business to climate change	Formulation of policies to address climate change	Creation of a road map to respond to the TCFD	and opportunities	Ongoing analysis of transition risks and opportunities. Start of a comprehensive physical risk analysis

# O Climate-Change Governance Structure

Board of Directors	Supervises MC's climate- related actions and initiatives	Convenes approx. twice a year
Executive Committee	Makes decisions regarding MC's basic policy on climate change Makes decisions regarding important matters pertaining to climate change	Convenes approx. 2-3 times per year
Sustainability & CSR Committee (reports directly to Executive Committee)	Deliberates on MC's basic policy on climate change and important matters therein, and reports findings to Executive Committee	Convenes approx. 2-3 times per year
Sustainability Advisory Committee	Offers advice and recommendations regarding MC's basic policy on climate change and important matters therein	Convenes approx. twice per year
Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & Description of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)	
Department in Charge	Corporate Sustainability & CSR Department	

Reference: <u>Diagram of the Sustainability Promotion Framework</u>

Environmental	Social	Governance
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# **Strategy**

MC considers the risks and opportunities associated with climate change to be key variables in establishing its business strategies, and recognizes the possibility that the impact of climate change on its operations will grow over the medium to long term. Accordingly, MC is identifying where the risks and opportunities are likely to reveal themselves up to and even beyond the year 2030. Regular internal analyses and assessments also factor in changing external trends.

## Main Risks and Opportunities Associated with Climate Change

#### **Transition Risks and Opportunities**

Regulations	<ul> <li>Low-carbon and carbon-free products / proliferation of service-related subsidies</li> <li>Growing operational and systems-related csts due to carbon pricing mechanisms (carbon taxes, etc.) and increasing regulations</li> </ul>
Technologies	<ul> <li>More new business opportunities due to the development and proliferation of renewable energy sources, electric vehicles and other new technologies or alternative products</li> <li>Obsolescence of products and services that rely on older technologies</li> </ul>
Markets	Shifting demand from fossil-fuel products and services to low-carbon products and services

#### **Physical Risks**

Increase in Unusual Weather	Risks of water shortages, floods and other resulting phenomena
Patterns	having an adverse impact on business operations
Climate Change	Risk of climate change, rising temperatures, etc. having an adverse impact on businesses

- \* The impacts of the above transition risks and opportunities and physical risks will depend on both the relevant regions and products.
- \* With respect to physical risks, it is important to consider environmental changes (or possibilities thereof) on a region-by-region or product-by-product basis. Accordingly, MC's responses to phenomena such as floods and water shortages are tailored to the on-the-ground characteristics and needs of each of its businesses.

### Transition Risks and Opportunities

#### **Scenario Analysis**

#### 1) Process

Based on the following process, MC identifies businesses with the largest impact in relation to climate change, and conducts scenario analyses around each of them.

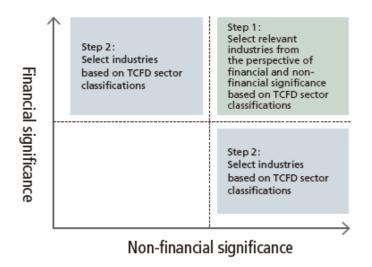
#### **1** Selecting Climate Scenarios

 $2^{\circ}$  climate scenarios set out by the IEA (International Energy Agency) and other organizations (World Energy Outlook Sustainable Development Scenario, Energy Technology Perspectives Sustainable Development Scenario, etc.) are selected for this analysis to objectively assess both new opportunities and the resilience of MC's business in cases where climate change causes significant deviations from Business as Usual (BAU).

MC recognizes the importance of analysis using the 1.5°C scenario, based on the premise that decarbonization will proceed further than the 2°C Scenario, and this will be considered going forward.

#### 2 Identification of Businesses Most Affected by Climate Change

Industries in which MC is involved where financial and non-financial factors have significant impacts are identified. In addition, those industries most affected by climate change are also identified, taking into account the TCFD's four sector classifications \* 1 (However, industries where both financial and non-financial factors have low impact to MC are excluded from the scope).

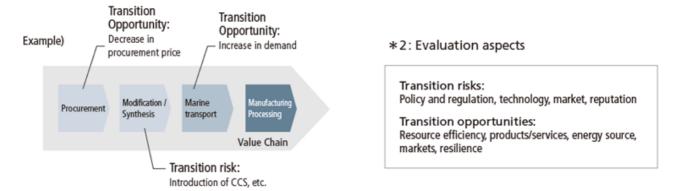


\*1: TCFD's four sector classifications

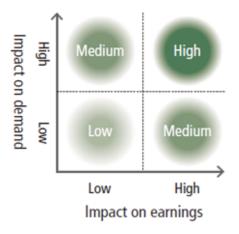
Sector	Main industries
Energy	Oil and gas, etc.
Transportation	Automobiles, passenger air, etc.
Materials and Buildings	Metals and mining, chemicals, etc.
Agriculture, Food and Forest Products	Food, agriculture, etc.

# **③** For the Industries Selected in **②**, Identification of the Applicable Industry Risks and Opportunities

Based on the evaluation aspects  $^{*2}$  recommended by TCFD, commonly projected climate-related risks and opportunities under the  $2^{\circ}$ C Scenario are identified at each stage within MC's selected industry-specific value chains.



The risks and opportunities identified are divided into "impact on demand" and "impact on earnings", and climate change impacts are plotted for the categories detailed above and classified into three levels of low, medium and high.



#### **4** Determining Projects to be Monitored

Lastly, from among the businesses exposed to a high level of industrial impact (both risks and opportunities), the target businesses that should be monitored for climate change impacts going forward are qualitatively determined, taking into account aspects such as strategic impacts.



Environmental	Social	Governanc
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#### 2) Results of the Analysis

The results of the scenario analyses for the seven businesses selected through the process detailed above (power generation (fossil fuels), metallurgical coal, natural gas, vehicles (passenger cars), ships, power generation (renewable energy) and copper) are as follows:

Scenarios are based on past data and are not forecasts. Instead, they are virtual models based on possible outcomes with high levels of uncertainty. The scenarios and business environment written here represent MC's understanding of the main scenarios disclosed by international organizations such as the IEA (International Energy Agency), and do not represent MC's medium to long-term outlook. Outlooks for possible outcomes in the medium to long-term take into account a number of potential risks, uncertainties and assumptions, and in actuality, may differ significantly from each scenario due to fluctuations of key factors.

#### How to view the charts

#### Name of Selected Business STEPS Scenario \* 1 2°C Scenario (SDS)\*2 ificant Decrease Slight Flat Slight Increase Increase Significant Increase The trajectory forecast from the The trajectory forecast from the present to 2040-2050 \* 3 for the global present to 2040-2050 \* 3 for the global supply and demand related to the supply and demand related to the Demand Outlook selected businesses under the STEPS selected businesses under the 2°C scenario in publications such as the scenario in publications such as the IEA's World Energy Outlook and Energy IEA's World Energy Outlook and Energy Technology Perspectives is expressed in Technology Perspectives is expressed in seven levels (significant decrease, seven levels (significant decrease, decrease, slight decrease, flat, slight decrease, slight decrease, flat, slight increase, increase, significant increase). increase, increase, significant increase). Business Environment Awareness of the Introduction of the general awareness Introduction of the general awareness of the business environment as of the business environment under the expressed in the STEPS scenario, etc. 2ºC (SDS) Scenario (BAU scenario)

#### Policies and Initiatives Based on the Awareness of the Business Environment

Analysis of the impact to MC's business based on the awareness of the business environment detailed in both scenarios above, and related policies and initiatives.

#### \*1 STEPS Scenario

One of the primary scenarios of the World Energy Outlook 2019 and Energy Technology Perspectives 2020 published by the IEA. It is a scenario based on each country's reduction targets and climate change mitigation measures post-2020 as pledged in the Paris Agreement.

#### \* 2 SDS Scenario

One of the primary scenarios of Energy Technology Perspectives 2019 and Energy Technology Perspectives 2020 published by the IEA. It is a scenario based on mitigation of climate change while taking into account the stable supply of energy.

\*3 For "ships," up to 2070.

# Power Generation (Fossil Fuels)

	STEPS Scenario	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Flat Slight Increase Significant Adecrease Decrease Significant Significan	Significant decrease Slight Flat Slight Increase Significant hcrease
		Business opportunities are expected to
		decline in line with the reduction of fossil
		fuel power generation amount from the
	In order to respond to an increase in	2020s, which will exert downward pressure
B C	electricity demand, opportunities are	on profits. Also, in the 2030s, it is
Awaren Business	anticipated for businesses such as	anticipated that the strengthening of
are	renewable energy and clean gas-fired	restrictions and regulations could increase
Пο	power generation. However, given the	the cost of existing thermal power plants,
ss of nviro	nature of power generation being produced	and the profit structure will further change
of t	locally for local consumption, MC feels it is	as gasfired power generation shifts to a
the	important to continue managing businesses	dispatchable source of power. Moreover,
ñ	by responding to the policies, etc. of each	from the 2040s, thermal power plants used
	country and region.	for regulating supply and demand may also
		be required to reduce their CO2 emissions,
		which could necessitate further reductions
		in operating hours.

#### Policies and Initiatives Based on the Awareness of the Business Environment

As the global trend towards carbon reduction / decarbonization becomes more pronounced, the revenue structure will be adapted to reflect an increased cost burden on existing thermal power stations due to restrictions and tighter regulations on electricity derived from fossil fuels, and that the power supply system will undergo major changes. We thus recognize that it may be difficult to withdraw from existing projects in the future.

Accordingly, MC has adopted a policy not to enter into any new coal-fired power generation businesses, with the exception of projects on which MC has already commenced development. We also intend to completely withdraw from all coal-fired power generation projects by 2050, which will involve targeting a reduction in the equity share of coal-fired power generation to around one-third by 2030 compared with 2020 levels (including projects under development and construction). Going forward, paying attention to factors including future technology trends for reducing CO2 emissions (such as CCS), which will become necessary for promoting businesses while considering the environment, as well as progress towards achieving the energy mix of 2030 (including policy trends), MC will aim to contribute towards to the transition to a low-carbon/decarbonized society.

In the gas-fired power generation business as well, by conducting a risk analysis based on the impacts of climate change, MC will confirm the future outlook of the business and determine its strategic significance.

Environmental	Social	Governance
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#### **Policy on Coal-fired Power Generation Businesses**

MC has adopted a policy not to enter into any new coal-fired power generation businesses, with the exception of projects which MC has already commenced development.

As of April 2020, MC's coal-fired power generation capacity is approximately 2.2 GW on an equity share basis (including projects under development and construction), which accounts for approximately 20% of MC's total capacity as of the same date. We will gradually reduce our equity share of coal-fired power generation capacity, aiming to reduce it to approximately one-third by 2030. Furthermore, we plan to completely withdraw from the coal-fired power generation business by 2050.

We will continue our efforts to reduce our equity share as quickly as possible, taking into account the power situation in each country and region. In addition, by taking steps such as converting to alternative fuel sources and raising the percentage of biomass co-combustion at existing coal-fired power plants, we will work toward achieving a low-carbon thermal power generation business.

### Metallurgical Coal

	STEPS Scenario	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Slight Increase Significant Increase Significant Increase	Significant Decrease Significant decrease Flat Slight Increase Significant increase
		Although the demand for steel is predicted
		to steadily increase, with the introduction
		of carbon pricing, the proportion of steel
		produced by the electric furnace method,
	Firm demand growth for steel is	which uses iron scrap as raw material, and
	anticipated, particularly in locations such as	low-carbon production methods (e.g. the
	India and Southeast Asia. Steel production	hydrogen reduction process) are expected
	is divided into the blast furnace method,	to increase. However, with the proliferation
Aware Business	which uses iron ore and metallurgical coal	of CCUS, equipment to capture CO2 may be
var ne:	and the electric furnace method, which	attached to the blast furnace, which could
ren	mainly uses steel scrap as raw materials.	allow for high-grade metallurgical coal to
Env	Although new technologies to replace the	continue to be the primary raw material.
viro of	current blast furnace method are being	Together with further efficiency gains in the
n th	researched, from an economic perspective	blast furnace method, it is predicted that
Awareness of the siness Environment	the new technologies are not expected to	demand for high-grade metallurgical coal
4	be realized in the short- to medium-term	could increase. In addition to the depletion
	(about 10 years) , and it is believed that	of existing coalmines, supplies are
	the blast furnace method will continue to	anticipated to decrease due to factors such
	be the main method of steel production.	as the increasing difficulty to obtain
		environmental permits and worsening
		economics, which could increase the
		relative advantage of existing high-quality
		coalmines.

#### Policies and Initiatives Based on the Awareness of the Business Environment

From the outlook that the demand for metallurgical coal will continue to expand steadily based on the demand for steel in the medium to long-term, MC will continue to fulfill its responsibility to provide customers with a stable supply of metallurgical coal.

In the business environment under the 2°C scenario, carbon pricing is expected to be introduced and the proportion of steel production by the electric furnace method and new low-carbon methods is also expected to increase, and these trends could affect MC's metallurgical coal business. However, MC expects to maintain its advantage to a certain extent due to the increase in need for high-grade metallurgical coal against the backdrop of increased efficiency in steelmaking using the blast furnace method. MC will continuously monitor and analyze issues including the progress of new technologies (new steelmaking methods, CCUS), electric furnaces and national policies, which could have an impact on metallurgical coal demand, and work to strengthen the competitiveness of its metallurgical coal assets. Furthermore, as a specific initiative toward Transitioning to a Low-carbon Society, MC will work on the ground to reduce greenhouse gas emissions (Scopes 1 and 2) in the BMA metallurgical coal business in Australia through its subsidiary MDP. In collaboration with BHP, our partner in the metallurgical coal business, we are supporting research that contributes towards reducing emissions (Scope 3) throughout the entire metallurgical coal value chain.

### Natural Gas

	STEPS Scenario	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Flat Slight Increase Significant Increase Significant Increase Increase	Significant Decrease Slight decrease Decrease Slight Increase Increase Significant Increase Significant Increase Decrease Decreas
Awareness of the Business Environment	In all regions with the exception of Europe, demand for natural gas is expected to increase (average annual growth of 1.4% between 2018-2040), mainly as fuel for power generation to support the increasing electricity demand that will surpass the deployment of renewable energy, as chemical feedstock and as transportation fuel, among other uses. It is recognized that LNG demand in particular will grow due to its high transportability (at an annual rate of 3.4% from 2018 to 2040).	Global gas demand is projected to increase by 8% by 2030 compared to 2018 levels, and then to decrease to 2% below 2018 levels by 2040. *4 By region, gas demand in Asia-Pacific will increase significantly through 2040, primarily in China and India. On the other hand, in North America, Europe and Eurasia, gas demand is expected to decrease from 2040. By industry, demand for gas in power generation and for use in buildings will gradually decline, but demand for alternative fuels and heat sources in hard-to-decarbonize sectors such as large-scale transport and heavy industry is expected to increase. *4 LNG trading volume is expected to increase by 81% in 2040 compared to 2018.

#### Policies and Initiatives Based on the Awareness of the Business Environment

MC assumes as a base case that oil and coal will be replaced as a fuel source by a combination of natural gas and renewable energy. In addition to strengthening the foundation of its existing businesses and steadily launching projects that are currently under construction, MC aims to expand its LNG business by participating in new, competitive projects, nurturing demand and strengthening its sales capabilities and developing new markets.

Under the 2°C Scenario, global demand for natural gas is projected to increase up to 2030 and then decrease thereafter. However, by launching new projects to meet demand increases and by carefully selecting highly cost-competitive projects, MC expects to maintain a competitive advantage in its natural gas business. Under this scenario, MC will continue to proactively develop new markets in Asia to capture the huge increase in energy demand anticipated in that region. In addition, MC will continue to monitor international policy developments such as the introduction of carbon taxes, which could be a factor that affects profits under the 2°C Scenario. MC will also stay up to date on technological trends in hard-to-decarbonize industries that could drive increases in demand for alternative fuel and heat sources to replace oil and coal for use in large-scale transport and heavy industry, and will promote marketing activities and business innovation accordingly. Furthermore, also paying attention to technological developments around CCUS that will increase the viability of the 2°C Scenario, MC will actively promote initiatives to increase resilience to climate risks and capture opportunities by implementing parallel initiatives connecting to the transition to carbon-neutral natural gas value chains.

### Automobiles (Passenger Cars, Pickup Trucks)

	STEPS Scenario	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Flat Slight Increase Significant Increase Significant Increase Increase	Significant Decrease Slight Flat Slight Increase Significant decrease decrease Flat norease
Awareness of the Business Environment	With global population growth in the medium to long-term and economic growth in developing countries, the demand for passenger cars and trucks is projected to grow significantly (from 2015, +120% in passenger vehicle demand and +150% in truck demand). Alongside a hike in demand for internal combustion engine vehicles, especially in Southeast Asia, demand for electric vehicles (electric vehicles (EVs), plug-in hybrid EVs (PHEVs), and hybrid vehicles (HEVs)) is also expected to grow in China and Europe, due to tightening global environmental regulations. Moreover, the automotive industry is undergoing a once-in-a-century transformation, driven largely by digitization and the CASE (Connected, Autonomous, Shared/Service and Electric) evolution. Demand for mobility services that take into account the shift from internal combustion engine vehicles to hybrid and electric vehicles is expected to grow, and consumer needs are projected to shift from vehicle owning to shared mobility.	Although the overall demand for automobiles is projected to grow to a certain extent, the cost of owning and operating a vehicle may increase due to the revision of automobile-related tax and regulation systems in each country, such as the tightening of environmental regulations for the automotive industry, resulting in a modal shift towards public transit systems. As such, the level of demand expansion is not expected to be as high as in the STEPs Scenario (Demand in 2040 is expected to be +21.9% compared to 2018 [-24.4% compared to STEPS]). In China and Europe, the shift from internal combustion engine vehicles to electric vehicles is also expected to accelerate. However, due to issues such as installation of power charging infrastructure in emerging markets such as India and Southeast Asia, etc, the demand for internal combustion engines for both passenger and commercial vehicles is expected to be firm.

#### Policies and Initiatives Based on the Awareness of the Business Environment

In ASEAN, which is positioned as a key market and where further growth can be expected, MC handles Mitsubishi Motors Corporation (MMC) vehicles and Mitsubishi Fuso Truck and Bus Corporation vehicles in Indonesia, and Isuzu Motors vehicles in Thailand. MC will continue to be deeply involved in each stage of the value chain (upstream-midstream-downstream) including production, distribution, financing and aftersales services. In addition to further strengthening the foundations of its businesses in both markets, MC will further expand its value chains in other markets including China, Russia, India, the Philippines and Vietnam, etc. Although it is anticipated that internal combustion engine vehicles will be the primary source of vehicle demand in ASEAN even under the 2°C Scenario, keeping a close eye on developments around tax and regulations in each country, MC will continue to promote the spread of electric vehicles (EVs) from a sales and manufacturing perspective, primarily in the markets where it handles those vehicles. MC and MMC have been actively working to expand sales of passenger EVs, such as by building up sales of PHEV vehicles mainly in the UK and the Netherlands. In 2019, MC and MMC released the first PHEV in the Indonesian market ahead of other companies in anticipation of further demand growth, leading to further proliferation. MC will also maintain the sustainability of its businesses by helping to address societal issues through its mobility service business, as well as by further strengthening its functions and communitybased networks built up over many years.

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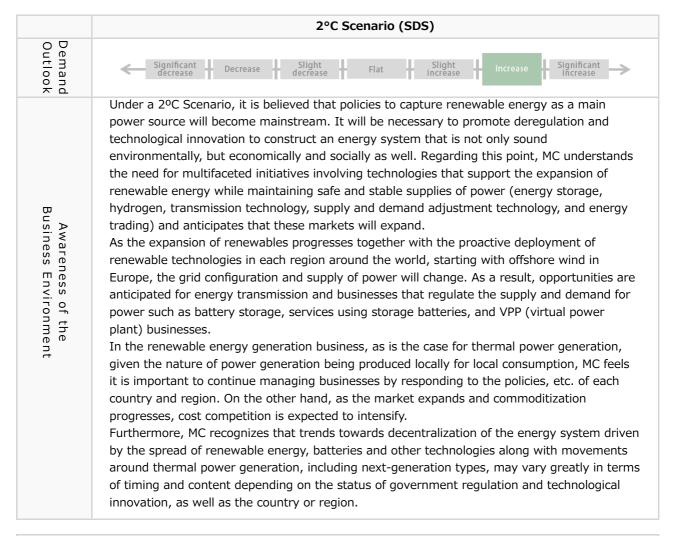
### Ships

	STEPS Scenario	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Flat Slight Increase Significant Increase decrease decrease	Significant Decrease Slight Flat Slight Increase Increase Increase Increase
Awareness of the Business Environment	Shipping already comprises 70-80% of the global logistics (including land transport), and as a key component of the transport infrastructure that is irreplaceable amid an ongoing modal shift, demand for shipping is expected to soar (demand in 2070 will be 260% higher than in 2019). The International Maritime Organization (IMO) has set the goal of improving greenhouse gas emissions per transport unit by 40% by 2030 compared to that of 2008, and halving total greenhouse gas emissions by 2050 compared to 2008. From the late 2020s, the shift to next-generation fuels, mainly low-sulfur and LNG fuels with lower environmental impact, is expected to progress.	Although the volume for shipping demand will be lower than STEPS, demand as of 2070 is expected to increase significantly, by 230% compared to 2019. As existing regulations are tightened and new rules are brought in, the use of next generation fuels such as biofuels, hydrogen and ammonia fuels, as well as low-sulfur and LNG fuels will increase exponentially (by 2050, the fuel share of what are now mainstream fossil fuels will have decreased by more than 20% compared to 2019). These changes will compel the shipbuilding industry to develop and build new types of ships using the next generation of fuels as mentioned instead of heavy oil fuels and establish a supply chain network and a supply infrastructure at ports for the same.

#### Policies and Initiatives Based on the Awareness of the Business Environment

The shift to next generation fuels expected above may generate demand for refurbishment and replacement of vessels owned by MC in the future, but as switching to next generation fuels and developing supply infrastructure will accelerate after 2030, the extra cost borne by MC for such refurbishment and replacement of vessels currently owned by MC is expected to be very limited. We will seek out fresh new business opportunities by monitoring trends in the switchover to next-generation fuels, performance, costs and infrastructure, as well as the price of constructing new ships, freight rates and the state of supply systems. In the bigger business picture, the additional costs associated with the fuel required for operation will remain incumbent on the shipper/operator, which will limit the risk to MC. In 2020, MC teamed up with six domestic partner companies to establish the e5 Consortium, which aims to set up a new shipping infrastructure service by spearheading various initiatives to develop, realize and promote zero-emission electric propulsion ships. By developing and introducing advanced vessels, we will make our business more sustainable and add value to the coastal shipping industry.

# Power Generation (Renewable Energy)



#### Policies and Initiatives Based on the Awareness of the Business Environment

In line with the expansion of renewable energy and accompanying policies, MC will optimize its portfolio throughout the electric power value chain while taking into account the characteristics of each country and region.

In the renewable energy business, in addition to aiming to achieve at least 30% renewable energy in its power generation business (by 2030, based on generation amount), MC is promoting businesses that support the proliferation of renewable energy, including energy transmission and storage-related businesses. In Europe, where the active deployment of renewable energy continues to progress, nearly all of MC's power generation activities involve renewable energy, with a focus on offshore wind. Moreover, MC proactively engages in new business opportunities including a virtual power plant (VPP) business that utilizes Lawson convenience stores as well as an off-grid distributed renewable energy project in Africa. Under the 2°C Scenario, looking towards transitioning to a low-carbon/decarbonized society, with increasing demand for renewable energy (solar and wind) and structural changes to the power business (growing need for grid stabilization accompanying an increase in VRE\*5), services using batteries, electric vehicles (EV) and plugin hybrid vehicles (PHV) are also expected to expand. In light of this, MC will promote renewable energy and businesses that support renewable energy. In the medium- to long-term, MC will appropriately grasp the outlook for energy demand taking into account factors such as electrification and energy efficiency, as well as technological trends toward zero carbon intensity, and work to provide new added value including on the demand side with demand response \*6 initiatives (battery storage, EV, hydrogen, etc.)

- \*5 Variable renewable energy sources such as solar and wind power that have fluctuating output.
- \*6 To achieve a stable electricity supply by balancing demand (consumption) and supply (generation) of electricity, a system that reconfigures how electricity is consumed so that consumers curb usage when electricity tariffs are set or incentives paid.

## Copper

	2°C Scenario (SDS)
Demand Outlook	Significant Decrease Slight Flat Slight Increase Significant increase
Awareness of the Business Environment	Under the 2°C Scenario, MC anticipates an acceleration globally in the spread of EV (including hybrids) with low CO2 emissions as well as renewable energy generation, mainly wind and solar power, primarily in Europe and North America. Accordingly, MC expects a further increase in copper demand due to high amounts of copper usage, given its high conductivity and low transmission loss compared to equipment in conventional gasoline vehicles and thermal power plants. Meanwhile, on the supply side, many mines face difficulties in expanding or developing, so MC anticipates a further tightening of supply and demand for copper.

#### Policies and Initiatives Based on the Awareness of the Business Environment

Currently, MC participates in copper projects in Chile and Peru and retains a production share of 250,000 tons/year. Going forward, MC will position copper together with metallurgical coal as one of the pillars of its mineral resources business. By working to improve the quality of our existing assets while investigating opportunities to develop new quality projects, we will fulfill our responsibility to provide a stable supply of copper to customers.

Under the 2°C Scenario, MC anticipates a further tightening of supply and demand for copper. MC will steadily capture business opportunities associated with increased copper demand from the spread of EVs (including hybrids) and renewable energy.

In addition, as a measure to reduce environmental impact, we are in the process of switching to renewable energy for all electricity used by copper mining operations in which we are invested.

Thermal coal has been excluded from this analysis, given that MC sold all of its thermal coal interests as the result of a review conducted from the perspective of strengthening its business portfolio.

#### 3) Incorporation into business strategy

Out of the seven businesses subject to monitoring mentioned above, for those that are exposed to a high level of transition risks, MC considers the 2°C Scenario as a low-carbon scenario when establishing business strategies and incorporate it into the strategies accordingly.

### Physical Risks

Physical climate risks (e.g. floods, droughts and water shortages, sea temperature and sea level rises) could affect the operations of some of the MC Group's businesses.

Countermeasures are being implemented at the business level, taking into account the characteristics of each business. Specifically, MC is taking the following actions for its metallurgical coal, copper and salmon farming businesses, which are considered to have particularly high exposure to physical climate risks among MC's businesses.

#### Metallurgical coal business / Australia

In Queensland, Australia, where MC's subsidiary operates its metallurgical coal business, large cyclones or massive floods have potential to disrupt the operations. In order to mitigate physical risks, measures have been taken to enhance each operation's resilience against these risks.

Its port infrastructure has been designed to the latest standards of being able to withstand wave heights of a once-in-a-millennium event, considering rises in sea levels due to climate change. For its coal mines, water storage standards are regularly reviewed based on the mining plans in each operation, and resistance to heavy rainfalls has been enhanced through measures including installation of water pipes and drainage facilities between reservoirs and mines.

#### Copper business / South America

In the event that droughts or water shortages occur in South America, where MC's copper operations are located, operations could be affected due to shortages of fresh water from rivers or groundwater. Accordingly, MC is making efforts to reduce its dependency on fresh water intakes from rivers or groundwater supplies through measures such as investing in desalinization plants and improving water reuse efficiency.

#### Salmon farming business (Europe / South America / North America)

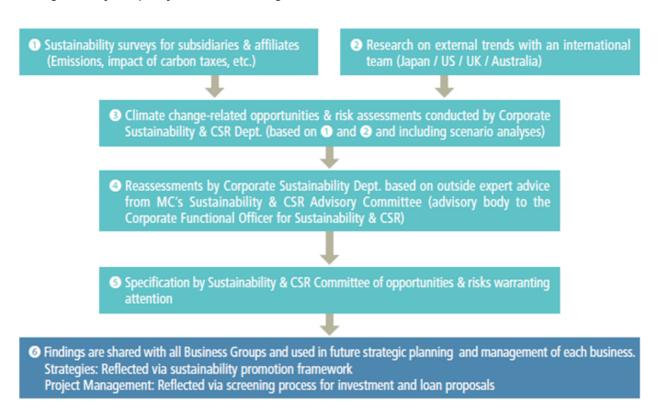
In the event sea temperatures and sea levels rise globally, areas suitable for aquaculture could be affected, and production costs and fish mortality could increase due to more frequent outbreaks of diseases and algae blooms. At MC's aquaculture subsidiary, salmon farming is conducted with attention to the possibility that the value of investments could be negatively impacted by rises in sea temperatures and sea levels. Accordingly, salmon farming operations are conducted in areas that are more resilient to rises in sea temperature (such as Northern Norway and southernmost Chile).

Taking account of potential physical risks, besides monitoring water temperature data on a site-by-site basis, research about measures to deal with problems associated with rising sea temperatures, such as diseases, is also being conducted.

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# **Risk Management**

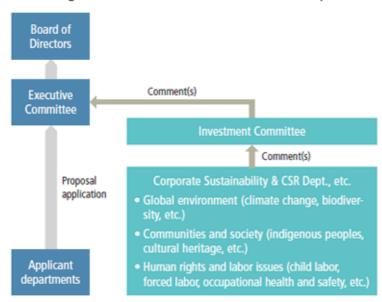
MC regularly assesses which climate-related risks and opportunities warrant the most attention through both regular internal and external surveys, and makes official determinations and assessments at the Sustainability & CSR Committee, which consists of Group CEOs from each of MC's Business Groups. The specified risks and opportunities are applied under MC's sustainability promotion framework from two perspectives: Strategic Planning and Project-by-Project Business Management.



### Screening Process for Loan and Investment Proposals

When reviewing and making decisions on loan and investment proposals, MC has adopted a process in which the Investment Committee deliberates all proposals to be discussed by the Board of Directors and the Executive Committee comprehensively based not only on economic aspects, but on ESG factors as well. By having the General Manager of the Corporate Sustainability & CSR Department take part in Investment Committee meetings as a committee member, MC has put in place a screening process to facilitate decision-making that takes into account environmental and social impacts. Besides screening new and exit proposals, the Investment Committee also strives to help make improvements to existing business investees by monitoring their management practices. From the perspective of climate change-related transition risks and opportunities, review of proposals and decision-making takes into consideration quantitative data such as greenhouse gas emissions as well as national policies and industry trends.

#### Screening Process for Loan and Investment Proposals



Reference:

For information on measures to address various ESG-related risks, please see the risk management information provided in each section.

# **Metrics and Targets**

MC has set the following climate-related targets to capitalize on opportunities and mitigate risks on a consolidated basis.

#### **Target 1: Greenhouse Gas Emissions Reduction**

Reduce emissions \*1 per total assets \*2 by 25% by 2030

- \*1 Compared to fiscal year ended March 2017 levels. Greenhouse gas emissions on a consolidated basis (MC on a non-consolidated basis plus subsidiaries)
- \*2 The total assets used for this target represent the numerical values within the emissions reporting calculation range, which differ from the total assets reported in MC's financial reports.

### **Target 2: Renewable Energy**

By 2030, aim to achieve 30% renewable energy in MC's power generation business (based on generation amount)



For the relevant data, please see the Initiatives, Performance Data and Additional Reference Data sections, and the Water Resources section.

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# **Initiatives**

# **Carbon Reduction / Decarbonization Projects**

MC considers transitioning to a low-carbon society to be one of the key issues for management to address and respond to, and through its businesses, MC is working to reduce and eliminate carbon in a variety of fields. In particular, under the name of Energy Transformation (EX), we are taking on the challenge of reforming the energy field with a view to a low-carbon / decarbonized society, and evolving our energy-related business portfolio in the process. By addressing the common issue of decarbonization across all industries in this way, we aim to both meet environmental challenges and fulfill our social mission of providing a stable supply of energy, which will lead to the sustainable growth for MC over the medium- to long-term.

# **Renewable Energy and Cogeneration Businesses**

The deployment of renewable energy is expected to further increase with the introduction of promotion systems by national governments and local authorities, technological advancements and other developments. At the same time, the introduction of gas-fired power generation with low environmental impact is also expected to increase.

For renewable energy businesses, MC has set a target aiming to achieve a renewable energy ratio of 30% in its power generation business by 2030 (based on generation amount). Embracing the trend that renewable energy will become the world's main energy source, MC's policy is to expand investment and initiatives from power generation to sales centered on renewable energy. This is exemplified by MC's purchasing the Dutch company Eneco in 2020. Eneco operates an integrated energy business that actively promotes the business development of renewable energy and cogeneration businesses. By combining renewable energy with digital technology, MC aims to contribute to establishing a sustainable society. MC will do so by providing new value to customers, such as the adjustability of the supply and demand of energy depending on power usage, as well as contributing to the stable supply of energy by compensating for renewable energy, intermittency\*.



\* A trait of renewable energy is that it cannot maintain a stable daily or hourly supply of energy due to environmental conditions.

Environmental	Social	Governance

### **Renewable Energy Projects**

(As of September 30. 2020)

Country	Power plant	Fuel	Net equity basis (Net, 10,000kW)	
United States	Nexamp	Solar power	17.4	
Mexico	Eolica del Sur	Wind power	19.8	
Spain	MC Solar cascaras de cofin	Solar power	0.1	
Portugal	Amper	Solar power	1.2	
France	Toul-Rosières SAS1	Solar power	2.2	
France	Crucey SAS1	Solar power	1.4	
France	Massangis SAS 2	Solar power	0.8	
France	Ecotera/Plaine de l'Escrebieux	Wind power	0.6	
France	Ecotera/Seuil de Bapaume	Wind power	0.8	
France	Ecotera/Basse Thierache Sud	Wind power	1.2	
France	Ecotera/Plateau d'Andigny	Wind power	1.1	
The Netherlands	Luchterduinen	Offshore wind power	6.5	
Belgium	Norther	Offshore wind power	9.2	
		Solar power		
	Other renewable energy projects	Wind power		
The Netherlands	owned by ENECO	Offshore wind power	107.2	
		Biomass		
Jordan	Shams Maan	Solar power	1.8	
Philippines	UPCWind powerIPP	Wind power	2.2	
Indonesia	Star Energy	Geothermal	7.9	
		Solar power		
		Wind power		
Thailand and	Other renewable energy projects	Geothermal	6.7	
others	owned by EGCO	Hydraulic power	_	
		Biomass		
Malaysia	Gebeng Solar	Solar power	0.3	
Japan	Kumamoto Aso Solar	Solar power	0.2	
Japan	Onahama Solar	Solar power	0.5	
Japan	Onahama/Izumi Solar	Solar power	0.2	
Japan	Nippon Paper Mega Solar Komatsushima	Solar power	1.3	
Japan	Tahara Solar	Solar power	2.8	
Japan	Nagasaki Tadewara Mega Solar	Solar power	0.5	
Japan	Higashi Nozaki Solar Energy	Solar power	0.7	
Japan	Kochi Solar	Solar power	1.3	
Japan	JAMC Solar	Solar power	2.1	
Japan	Akita Katagami wind farm	Wind power	2.9	
Japan	MCPV	Solar power	0.3	

### Initiatives in Europe for the Promotion of Renewable Energy (Eneco)

The Dutch integrated energy company Eneco is operating power generation businesses, power and gas trading businesses, power and gas retail businesses and district heating businesses focused in the Netherlands, Belgium and Germany with renewable energy at its core. With a solid customer base that is the third largest in the Netherlands, Eneco has approximately 1.3 GW of renewable energy assets. Since 2007, Eneco has developed renewable energy ahead of its competitors and has established a position as a green brand by providing consumers with 100% green energy (including the use of green certificates) since 2011. Also, Eneco is an innovative company that has set customer-focused services as an objective since very early on. In addition, Eneco is the first Dutch company to be recognized as having set 2°C-aligned targets, known as a "Science-Based Targets." Eneco is also recognized both domestically and internationally as a company actively working toward measures to address climate change.

MC and Eneco, from 2012 to the present, have contributed to the deployment and expansion of renewable energy in Europe, working together on three European offshore wind projects (1.23 GW) along with Europe's largest electricity storage project (50 MW). MC aims to contribute to the establishment of a sustainable society through the simultaneous realization of the three types of value—economic, societal and environmental — by utilizing Eneco's technology and expertise to accelerate the development of renewable energy inside and outside of Europe. Also, by combining Eneco's customer base and MC's various products and services, MC aims to improve services related to energy management for Eneco's customers and to achieve growth through the business model outlined in Midterm Corporate Strategy 2021.

The electric power business is facing a transition period brought about by the increase in small-scale decentralized power sources and developments in storage batteries and digital technology that have arisen with the dissemination of renewable energy. Under such circumstances, MC, along with its partner Chubu Electric Power, aims to contribute to solving societal issues such as the transition to a low-carbon society and the preservation of the global environment. Both companies will do so by supporting the infrastructure of people's lives through the growth of the innovative integrated energy company Eneco, which provides customer-focused services that utilize renewable energy development along with AI and IoT.

\* The target set out in the Paris Agreement to limit the rise in average global temperatures to well-below 2°C above pre-industrial levels.



### O Power Transmission Businesses

For the offshore wind business, which is expanding in Europe, the offshore power transmission business that connects offshore wind power generation facilities to the onshore power grid is essential. In the UK, MC entered the offshore power transmission business that supports the proliferation of the offshore wind business at an early stage, and has established a firm position in the industry.

#### **Power Transmission**

(As of September 30. 2020)

Country	Portfolio asset	Transmission capacity (10,000 kW)	MC's share	Cable route length (Onshore/ offshore km)
UK	Walney 1	18.4	50%	48
	Walney 2	18.4	50%	48
	Sheringham Shoal	31.5	50%	45
	London Array	63	50%	55
	Burbo Bank Extension	25.8	50%	35
	Race Bank	57.3	51%	83
	Galloper	35.3	51%	46
	Walney Extension	66.0	51%	73



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## O Distributed Power Supply Business in Off-Grid Regions

According to UN statistics, Sub-Saharan Africa's population will double to 2.1 billion by 2050. Among the current population, more than 600 million people are living in off-grid areas (without access to electricity) where transmission and distribution networks have yet to been established, and this number is predicted to rise. MC is promoting a distributed power supply business using battery storage in these off-grid regions of Africa. MC provides equipment that combines power sources (solar panels, battery storage) with appliances (lighting, radios, TVs, etc.) as a service for households in order to supply power to off-grid areas. This also plays a role in reducing the health and environmental impacts of kerosene lamps, which at present are commonly used for lighting in these areas.

(As of September 30. 2020)

Project	Business Activities	Project Details
Bboxx	Distributed power generation business in off-grid areas	Operating in 11 countries across Africa and Asia, serving approx. 300,000 households.
NEoT Off Grid Africa	Asset finance for distributed power companies in off-grid areas	Providing asset finance for off-grid operators in Côte d'Ivoire/Nigeria.



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# Ammonia Fuel / Hydrogen Energy

### Ammonia Fuel

MC is focusing on ammonia and hydrogen which are seen as promising next-generation energies. MC is proceeding with joint testing with our partners at each stage of the ammonia fuel value chain, "production," "transportation" and "usage."

For the "production" stage, MC is currently assessing the production process of ammonia fuel with a combination of fossil fuels and CCUS. MC is considering this a practical option both from a technical and economic perspective. However, at the same time, MC is also proceeding with reviewing more environmentally-friendly methods such as hydrogen and ammonia production derived from renewable energies and hydrogen production that utilizes photocatalytic technology.

For the "transportation" stage, it is assumed that large-scale transportation and storage of ammonia fuel will be necessary, so MC will respond by utilizing its expertise in logistics cultivated through its existing businesses.

For the "use" stage, MC will leverage our relationships with energy industry players that we have cultivated through our existing businesses. MC has also begun detailed studies for the joint full-scale introduction at each company.

# Hydrogen Energy

The use of hydrogen as a source of energy is gaining attention as a low-carbon alternative. Hydrogen serves not only as a clean fuel to displace fossil fuel-based power generation, but also functions as a regulator by storing surplus renewable energy through the electrolysis of water using an electrolytic device. In addition, fuel cells for hydrogen-powered generation of electricity and heat are expected to be key to reducing carbon emissions in the transportation, household and industrial sectors. To prepare for the new hydrogen era, MC is actively working in the hydrogen energy field, which will continue to expand, and aims to realize large-scale, international transport of hydrogen, starting with taking part in a hydrogen supply chain demonstration project \*1 sponsored by Japan's New Energy and Industrial Technology Development Organization (NEDO) that utilizes the organic chemical hydride method.

\* 1 This demonstration project is an initiative for the establishment of the mass transportation of hydrogen from overseas and supply technology that will be necessary for the full-scale introduction of hydrogen power generation for the power generation business in 2030 to realize phase two of METI's Strategic Road Map for Hydrogen and Fuel Cells (published in June 2014, revised edition published in March 2016). In 2020, MC implemented a demonstration project transporting hydrogen from Brunei to Japan. Based on the Paris Agreement that was adopted at COP21 in December 2015, with the increasing need to reduce future greenhouse gas emissions, MC will contribute to the realization of utilizing hydrogen, which does not emit CO2 during combustion, in the field of large-scale power generation.

#### Working with Singapore towards the Realization of a Sustainable Hydrogen Economy

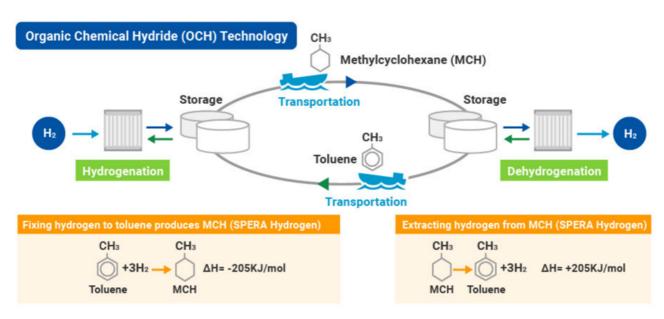
In March 2020, in the presence of Singaporean government officials, MC signed a memorandum regarding bilateral cooperation towards the realization of a sustainable hydrogen economy in Singapore, with five private Singaporean companies (City Gas, Jurong Port, PSA Corporation Limited, Sembcorp Industries and Singapore LNG Corporation) and Chiyoda Corporation.

The Singaporean Government, in the Long-Term Low-Emissions Development Strategy published in 2020, set a target to halve Singapore's CO2 emissions from its peak to 33 Million tons annually by 2050, along with achieving net-zero CO2 emissions as soon as possible in the second half of the century. The Singaporean government, towards the realization of this target, has positioned the introduction of hydrogen and low-carbon technology as an important initiative, and by promoting its introduction, is aiming to shift to a superior energy system that is environmentally friendly, economically feasible, reliable and sustainable.

In the promotion of these initiatives, it is expected that Chiyoda Corporation's hydrogen storage and transportation technology, "SPERA Hydrogen"\*2, that was verified in NEDO's "Demonstration of Unutilized energy-driven Hydrogen Supply Chain powered by the Organic Chemical Hydride Method," will play a vital role. Together with the above-listed companies and other companies who are highly interested in introducing this technology and the related business opportunities, MC will collaborate to further reduce the cost of hydrogen and proceed with studies into hydrogen demand focused on energy and mobility in the energy supply business.

\*2 Hydrogen, for which transportation has been an issue, is converted into methylcyclohexane (liquid, Chiyoda Corporation's registered name: SPERA Hydrogen) through a chemical reaction with toluene and is stored and transported at a compressed volume of one 500th as that of hydrogen at ambient temperature and pressure. It is a circulatory system where hydrogen and toluene are separated at the site through dehydrogenation, hydrogen is supplied to the consumer, and toluene is reused as a raw material for SPERA Hydrogen.

#### Chiyoda's SPERA Hydrogen



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#### **CCUS**

MC, as a company aiming to contribute towards achieving the goals of the Paris Agreement, recognizes that Carbon Capture, Utilization and Storage CCUS) will play a major role in achieving those goals. The International Energy Agency (IEA) has stated that CCUS must be used to reduce roughly 10% of CO2 emitted in 2050 in order to achieve the 2°C target (the remaining amount to be reduced through renewable energy and energy-saving technology), and the IPCC\* has also emphasized the role that technology should play. CCUS is a field that spans multiple industries, from those that are the source of CO2 emissions, to those that produce end-products such as fuel and chemical materials. Therefore, MC recognizes CCUS as a business opportunity to demonstrate its comprehensive capabilities as a company that interacts with many industries. To take advantage of this business opportunity, MC will promote the commercialization of CCUS by establishing a cross-group task force and liaison committee.

For CCU, MC is working on short-term initiatives in the construction materials field where there are already commercialized products (such as concrete) and technology. It is also working on medium- to long-term initiatives in the petroleum and chemicals field where further research and development is necessary for demonstration (such as jet fuel and synthetic fibers). Through the above initiatives, MC is developing new businesses and technology through investment and collaboration with various domestic and international corporations. In addition, MC is accelerating efforts in the wide-ranging field of CCUS, including participating in demonstration projects through Japan CCS Co., Ltd.

\* IPCC: Intergovernmental Panel on Climate Change. The IPCC is an intergovernmental organization established by the UNEP (United Nations Environment Programme) and the WMO (World Meteorological Organization) that collects and organizes scientific research regarding climate change.

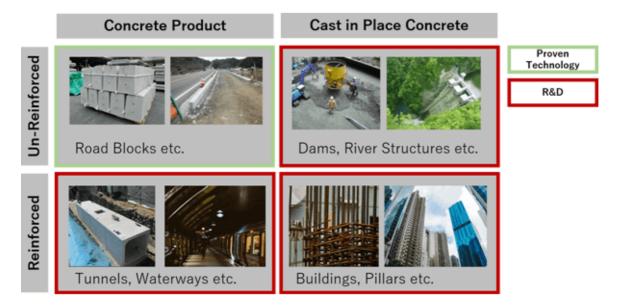
#### Initiatives in the Field of Construction Materials

MC is working in the field of construction materials where technological maturity is high and where commercialized projects already exist. There are many kinds of construction materials, such as ready-mixed concrete, precast concrete (concrete block products) and aggregates (raw material of concrete). As a suitable CO2 reduction method is required for each, MC aims for the maximum reduction in CO2 by approaching each product with a combination of various technologies and collaborations with corporations (Green Concrete Concept).

#### **SUICOM**

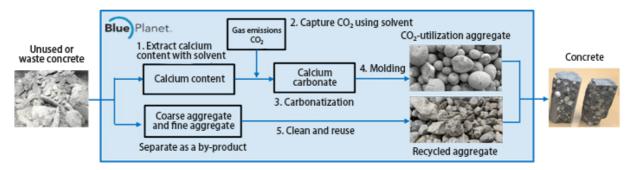
CO2-SUICOM, which is already commercialized, is the world's first concrete block manufacturing technology to achieve net-zero CO2 emissions during concrete production. Net-zero CO2 emissions are achieved by reducing CO2 in cement production—the raw material of concrete—, and the absorption of CO2 to concrete. In Japan, the technology has been used in the construction of the Tokyo Outer Ring Road and other paved roads, and MC is proceeding with commercialization overseas. Four companies, Chugoku Electric Power Co., Inc., Kajima Corporation, Denka Company Limited and Landes Co., Inc., are responsible for the technology, and MC is primarily responsible for overseas commercialization. Also, three companies, Kajima Corporation, Chugoku Electric Power Co., Inc and MC, were chosen in NEDO's\* publicly-offered commissioned project, "Carbon Recycling, Development of Next-Generation Thermal Power Generation/Technological Development at CO2 Utilization Sites/ Technology Development and Demonstration Projects of the Effective Utilization of CO2 at Research Bases/Research and Development of Concrete that Effectively Utilizes CO2." In this project, MC is working on research and development into new CO2-utilizing concrete such as ready-mixed concrete and reinforced concrete that makes the application of CO2-SUICOM technology outside of ready-mixed concrete possible.

\* NEDO: New Energy and Industrial Technology Development Organization



#### **Blue Planet**

Blue Planet is an US-based start-up company that possesses technology for producing aggregates—the raw material for concrete—by fixing CO2 to unused and scrap concrete from industrial waste. Blue Planet's CO2utilization aggregate was used in the renovation of San Francisco International Airport and is addressing industry issues of both CO2 emissions and unused and scrap concrete. MC is financing Blue Ocean and is responsible for the technology's domestic and international commercialization. MC has signed a collaboration agreement with Blue Ocean to commercialize their CO2-utilization technology. Throughout the fiscal year ending March 2022, MC will conduct a demonstration project for CO2-utilization technology in California's Silicon Valley region and is subsequently planning full-scale commercial development.



Process Flow of Blue Planet's Technology

#### CarbonCure

CarbonCure Technologies Inc. is a Canadian company that possesses technology for fixing CO2 into concrete building materials. MC has made an equity participation in CarbonCure and has a business partnership to expand businesses related to CarbonCure's technology. CarbonCure's carbon recycling technology fixes and utilizes CO2 into fresh concrete during production, reducing CO2 emissions by reducing the amount of cement used. The strength and dependability of CarbonCure's concrete is the same as traditional concrete, and it is currently widely used commercially, mainly in North America.

## **Building A Greener Future**



CO, into the fresh concrete to create

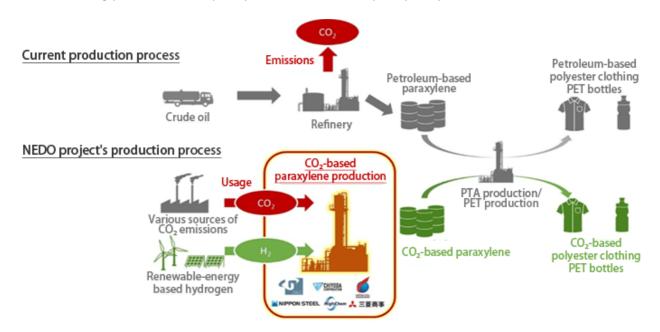
with CarbonCure concrete, reducing

the concrete plant and connected to CarbonCure's technology. high-performing, low-carbon concrete. embodied carbon in new buildings Overview of the process from CO2 collection to its use as a building material

- 1. Emitted CO2 is collected and refined.
- 2. The refined CO2 is stored at a fresh concrete production plant connected to CarbonCure's facilities.
- 3. CO2 is injected into the fresh concrete and low-carbon concrete is produced.
- 4. By using concrete that incorporates CarbonCure's technology, the amount of CO2 emissions from building materials is reduced.

#### Initiatives in the Petroleum and Chemicals Field

With CCUS as a medium-to-long-term initiative, MC is addressing the petroleum and chemicals field where further research and development is required. Specifically, MC, along with the University of Toyama, Chiyoda Corporation, Nippon Steel Engineering Co., Ltd, Nippon Steel Corporation and HighChem Company Limited, were chosen in NEDO's publicly-offered commissioned projects, "Carbon Recycling and Development of Next-Generation Thermal Power Generation/Development of Technology for the Reduction of CO2 Emissions and the Effective and Practical Use of CO2/Development of Technology for the Use of CO2 in Chemical Materials," and the organizations are working on the research and development of a method to produce paraxylene, which is a material used in clothing and PET bottles, from CO2. In this initiative, MC, as a company with one of the world's highest transaction volumes in paraxylene, is responsible for testing and reviewing commercial feasibility using its global network. Due to its composition, paraxylene can fixate CO2 while limiting the amount of hydrogen as material. MC recognizes that the potential for CCU paraxylene is significant, both from an economic and environmental perspective. It is expected that demand for clothing will rise with the increase in the global population. Therefore, to meet the demand for polyester that cannot be covered with recycling alone, MC aims to substitute existing petroleum-based paraxylene with sustainable paraxylene produced from CO2.



### O CCS

MC is involved in a pilot project led by Japan CCS Co., Ltd. at Tomakomai, Japan (target to inject a cumulative total of 300,000 tons of CO2 was achieved in November 2019). While conducting studies through Japan CCS into CCS and carbon recycling technology that effectively utilizes emitted CO2, MC is pursuing future commercial use possibilities.

## **Battery**

MC is promoting the development, manufacturing and sales of lithium-ion batteries, which are expected to become increasingly prevalent for use in environmentally-friendly vehicles and power storage applications. We aim to contribute to the spread of electric mobility by promoting service businesses including electric bus rentals and charging facilities targeting transportation authorities and transport operators in European cities.

## Energy Storage Businesses

(As of September 30. 2020)

Project	<b>Business Activities</b>	Capacity
Lithium Energy Japan	Lithium-ion battery manufacturing	Production capacity: 1.5GWh
Energy storage demonstration project in India	Energy storage business	Storage capacity: 10MW (10MWh)
Battery storage project in Germany	Energy storage business	Storage capacity: 48MW (over 50MWh)



#### **Electric Vehicles**

Currently, it is said that the transportation sector accounts for approximately 20% of global CO2 emissions, and the reduction of CO2 emissions as well as of the use of fossil fuels in the automotive industry pose significant issues. As part of its involvement in the automobile sales business worldwide, MC is engaged in expanding the sales of the Outlander PHEV \* 1, a plug-in hybrid electric vehicle, manufactured by Mitsubishi Motors Corporation (MMC), which has less impact on the environment while operation. Through the promotion of these electric vehicles, MC is contributing to the realization of a low-carbon and sustainable, energy-efficient society.

#### Sales Expansion and Promotion Activities

MC implements a variety of initiatives, including through collaboration with local affiliates, to promote and expand sales for the Outlander PHEV, developed and sold by Mitsubishi Motors Corporation(MMC). MC further promotes electric vehicles through initiatives such as hosting test-ride events, participating in events that utilize electric vehicles, collaborating in environmental initiatives with other companies including power companies, and participating in energy-saving projects that utilize electric vehicles. The Outlander PHEV, launched in Indonesia in November 2019, was the first PHEV launched in the ASEAN region. Interest in environmental measures such as reducing CO2 emissions has been increasing in Indonesia, and MC will contribute to society by expanding the sales of the Outlander PHEV. In addition, we are collaborating with other companies that are tackling environmental issues. PT Mitsubishi Motors Krama Yudha Sales Indonesia (MMKSI)\*2, our affiliated company, signed a memorandum of understanding with the state-owned power company to expand the charging environment for EVs. Through initiatives such as these, we are supporting the proliferation of EVs in Indonesia, helping them to spread even further.



Outlander PHEV when charging stations are installed at luxury shopping malls

# O Utilization of Low-carbon, Reusable Batteries for Electric Vehicle (EV) Manufacturing

Through initiatives such as the installation of solar power generation equipment for Mitsubishi Motors Corporation (MMC) 's factories and innovation of technology for the reuse of electric vehicle (EV) batteries, MC and Mitsubishi Corporation Power Ltd. \*3 (MC Power), are reducing the environmental impact of the manufacture and proliferation of EVs, helping them to spread even further.

MC Power has installed rooftop solar panels (approximately 3.3MW, with sequential expansion planned) at the Mitsubishi Motors Okazaki Plant (Okazaki City, Aichi Prefecture)—one of MMC's main EV-producing plants—, and the power generated is supplied to the facility. This is reducing the plant's CO2 emissions (by roughly 1,600 tons/year) and is contributing to the creation of an environment where EVs can be produced in a low-carbon, clean manner.

In addition, together with MC Power, MC jointly plans to build a demonstration battery storage system with a maximum capacity of 1MWh utilizing reusable batteries (produced by Lithium Energy Japan \*4) from the Outlander PHEVs manufactured at the Okazaki Plant. Through this project, we aim to establish a method to reuse the large amounts of used batteries that will result from the spread of EVs.



- \*1 Outlander PHEV The world's first plug-in hybrid SUV
- \*2 PT Mitsubishi Motors Krama Yudha Sales Indonesia An MC affiliated company involved in the automobile sales business in Indonesia
- \*3 Mitsubishi Corporation Power Ltd. A 100% subsidiary of MC involved in the power generation business
- \*4 Lithium Energy Japan A joint venture company between MC, Mitsubishi Motors Corporation and GS Yuasa Corporation

# Other Low-Carbon/Decarbonized Businesses (Green Logistics, Green Buildings, etc.)

We will make the most of our vast connections across various industries, and starting with green logistics and green buildings, we will promote carbon reductions and decarbonization through businesses in various fields.

# Establishment of the "e5 Consortium" - Promoting Initiatives for the Development, Realization and Dissemination of Zero-Emission EV Ships

In May 2020, together with Asahi Tanker Co., Ltd., Idemitsu Kosan Co., Ltd (trade name: Idemitsu-Showa Shell), Exeno Yamamizu Corporation, Mitsui O.S.K. Lines, Ltd., Tokio Marine & Nichido Fire Insurance Co., Ltd. and TEPCO Energy Partner, Inc., MC established the e5 Consortium\* <sup>1</sup> which aims to create a new shipping infrastructure service through various initiatives toward the development, realization and dissemination of a zero-emission electric propulsion ship (hereafter "EV ship"). e5 Lab Inc. \* <sup>2</sup> will serve as the secretariat.

Coastal shipping, a vital social infrastructure for Japan, is facing structural issues such as crew shortages, crew aging and the aging of ships. Also, reducing greenhouse gas emissions from the shipping industry is demanded as one of the climate measures to be addressed by Japan. The seven member companies of the e5 Consortium are focusing on the abundant possibilities and potential of EV ships as an effective solution to solve these pressing matters. They are also considering developing new services that utilize a communications and digital infrastructure for industry. By bringing together and combining the strengths, technical expertise and networks of each member company, we will build a platform to provide an innovative shipping infrastructure service based on EV ships.

As the e5 Consortium's first initiative, it is planning to complete the world's first zero-emission EV tanker powered by high-capacity lithium-ion batteries in March 2022.  $^{*3}$ 

The e5 Consortium will contribute to sustainable growth in coastal shipping and Japan's society and economy by providing value to the coastal shipping industry through the development and introduction of advanced ships.

- \* 1 "e5" refers to providing society with safe, secure and high-quality transportation services by realizing the following five values in the shipping industry: "electrification," "environment," "evolution," "efficiency" and "economics."
- \*2 e5 Lab Inc. was established as a joint venture between the four companies Asahi Tanker Co., Ltd., Exeno Yamamizu Corporation, Mitsui O.S.K. Lines, Ltd. and MC, (President: Tomoaki Ichida, Head Office: Chiyodaku, Tokyo). e5 Lab will actively promote initiatives to bring about digital solutions and digital transformation in the shipping industry, including hydrogen fuel cells, ship automation systems, marine broadband, remotely operated ships, the development of a common integrated marine (ship) OS, as well as EV ships. e5 Lab Inc. Homepage: <a href="http://e5ship.com/">http://e5ship.com/</a>
- \* 3 The decision to construct two of the world's first zero-emission EV tankers <a href="https://asahi-tanker.com/news-release/2020/135/">https://asahi-tanker.com/news-release/2020/135/</a>

Concept video for the Zero-emission EV Tanker <a href="https://youtu.be/6sJjzCbRFWw">https://youtu.be/6sJjzCbRFWw</a>



# Trials of Jointly Developed Compact LNG Filling System to Commence in Hokkaido

Mitsubishi Corporation (MC) and Air Water Inc. (Air Water) have jointly developed a compact LNG filling facility (Facility) \* <sup>1</sup> that can be used in space-limited logistics facilities. The equipment will be used to fuel heavy LNG-powered trucks.

This is the first portable filling system in Japan and the world's first off-grid power-generation system capable of fueling trucks with LNG even during power outages. Furthermore, by circulating hot water through its waste-heat recovery mechanism, the system can help to prevent freezing problems associated LNG operations in cold or highly humid regions.

MC and Air Water will begin testing the system in Hokkaido, where it will be used to fuel three heavy LNG trucks, one manufactured by Isuzu Motors Ltd. and the other two by Italian firm. With the cooperation of Hokkaido Electric Power Co., Inc., the partners plan to assess the system's overall effectiveness and how much it can reduce CO2 emissions and fuels costs typically generated by heavy trucks. The results of the tests will help the partners to determine whether or not to make the system commercially available.

At present, heavy trucks fueled by LNG are not in commercial use in Japan. Most (approximately 500,000) of the heavy trucks on Japan's roads are diesel fueled, and there are growing concerns about the need to reduce their CO2 emissions. Unlike trucks powered by electric batteries or fuel cells, LNG fueled trucks have ranges in excess of 1,000 kilometers, and tests have already shown them to be capable of cutting CO2 emissions by more than 10% when compared to diesel-fueled trucks. \*2 The partners are also considering ways to further reduce CO2 emissions in the future, such as by using CO2-free LNG.

To successfully commercialize this system, the partners will be relying on an effective marriage of their respective assets and expertise. MC has been developing a wide range of LNG operations since 1969 and can claim both an extensive business profile and industry-wide know-how, while, in addition to its logistics field of network, Air Water boasts an impressive lineup of development-and manufacturing technologies in the field of LNG, including tanker trucks and satellite supply facilities. This joint project represents a meaningful step towards our transition to cleaner energies, and both partners are confident that it can help to realize low-carbon or carbon-free societies in the future. MC and Air Water are aiming to install this system in locations throughout Japan by mid 2020s, at which point they hope to be offering a competitive supply of automobile-use LNG to customers across the country.

- $*\,1$  With a footprint of just 3.3 x 12 meters (the same size as a parking space for a heavy truck), the new system is less than half of the cost of a conventional LNG filling station. At less than 10 minutes per fill-up, it also refuels quicker than conventional stations. The plant is to make each station capable of fueling more than 60 trucks per day. The patent application for the system has already been filed.
- \*2 A heavy LNG powered-truck built by Isuzu Motors Ltd. was used in tests undertaken as part of the Ministry of the Environment's "Low Carbon Research and Development Program", which ran from 2016 to fiscal year 2018. The tests confirmed that the truck had a range of more than 1,000 (primarily highway) kilometers per fill-up in city-to-city transport, and that it also produced less than 90% of the CO2 emissions produced by diesel-powered trucks that meet Japan's heavy vehicle fuel efficiency standards set in fiscal year 2015.



# SMARI Business that Utilizes Return Journeys from Existing Logistics Networks

The e-commerce market is expanding year after year due to changes in Japan's social environment, such as the declining birthrate, aging population, the increase in the number of double-income households and the spread of COVID-19. Amid these circumstances, with the increase in e-commerce operators providing rental and sharing services, along with optional services such as free returns, there has been a pronounced increase in the number of returned products. On the other hand, labor shortages are becoming a serious issue for logistics. In cooperation with Lawson, Inc., in April 2019, MC began the service SMARI, which uses Lawson's existing logistics network to accept the return and sending of products. As of 2021, this has expanded to roughly 3,000 stores in the Tokyo, Kansai and Nagoya regions.

At around 14,500 Lawson stores across Japan, around seven to eight products are delivered every day from the dedicated distribution center. SMARI is an initiative where drivers who have finished their delivery pick up packages from the SMARI box and deliver them using their truck's spare space. SMARI is an eco-friendly business model that limits new CO2 emissions by using the existing logistics network's return trips. Also, as it utilizes the existing logistics network, there is no need for additional employees. As it is a system where return operations are completed with the SMARI Box alone, stores can expect a reduction in the time of cash register operations that accompany the returning of products. Users do not have to complete a courier return slip or wait at the cash register and can easily return the product in under a minute. Simultaneously, e-commerce companies can expect an increase in customer satisfaction due to diversification in the methods for returning products.

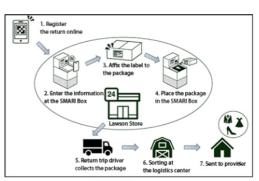
In addition, as SMARI is a non-face-to-face process, it is useful in reducing concerns surrounding face-to-face processes due to the COVID-19 pandemic.



SMARI Box



SMARI Posting Process

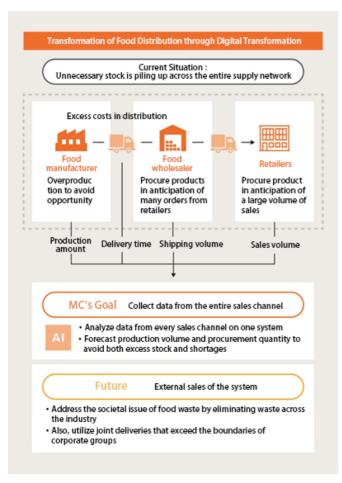


**SMARI Process** 

### O Digital transformation (DX) Business to Reduce Food Waste in Distribution

Food waste in Japan has been calculated to be 6,120,000 tons (2017), and the scale of this food waste is equivalent to 1.5 times the amount of the WFP's\* world food aid (2019). Also, of all the food waste in Japan, around 54% is comprised of commercial food waste that is disposed of during the distribution and production process. This is recognized as a key issue to be solved for the food distribution industry.

MC has launched a digital transformation (DX) concept for food distribution (see figure below) for such issues and is proceeding with initiatives to reduce food waste using digital technology, including AI.



DX Concept for Food Distribution

Specifically, we have begun developing a solution that will predict demand and automate ordering at food wholesalers. While reducing the stock amount at food wholesalers by connecting the appropriate order quantity that will not cause shortages to actual orders calculated using AI, "purchasing the necessary amounts of necessary items" will become possible. Therefore, we can contribute to the reduction of food waste at food wholesalers. In the demonstration experiment, compared to current manual ordering processes, an approximate 30% decrease in stock amount was achieved while reducing the probability of shortages. The solution is anticipated to display sufficient efficacy.

Going forward, by popularizing the solution we are currently developing throughout the entire food wholesale industry, we will contribute to the reduction of food loss in the food wholesale industry. We will also aim for distribution optimization and reducing food waste across the entire foodstuff distribution value chain by providing solutions for food manufacturers and food retailers.

\* WFP: World Food Programme

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# Obtaining Real Estate Environmental Certification for Listed REIT Management Businesses

#### Mitsubishi Corp. - UBS Realty Inc. (MCUBSR)

MC's subsidiary MCUBSR, through funds managed as listed real estate REIT management companies, is promoting responses aimed at environmental considerations and reducing environmental impacts. These include addressing environmental and energy-saving measures along with optimizing energy use for the properties it owns.

As an overall rating for investment corporations, the GRESB (Global Sustainability Benchmark for Real Estate) has established its position as the current global standard. GRESB's Green Star—which highlights outstanding participants—has been attained by the Japan Retail Fund Investment Corporation (JRF) for six years running, the Industrial & Infrastructure Fund (IIF) for eight years running, and MCUBS MidCity Investment Corporation for five years running. In addition, IIF has been certified from the early stages, being the first J-REIT to be chosen as a "Sector Leader" in 2013. In the assessment for 2020, IIF was awarded the highest rank of "5 Star," with JRF and MMI being awarded "4 Star." Also, in the CDP climate change program, JRF was the first J-REIT to participate in 2016, and in 2020 it was awarded a B score.

For real estate performance ratings, JRF has attained CASBEE Real Estate Assessment Certification \*1, DBJ Green Building Certification \*2, and BELS Certification \*3. Furthermore, in December 2019, MMI was the first J-REIT to obtain a CASBEE Smart Wellness Office Certification \*4 from the Institute for Building Environment and Energy Conservation (IBEC).

At MCUBSR, we will continue to strive to improve the overall evaluation of investment corporations. We plan to raise the attainment rate for external certifications for property by setting KPIs for buildings that have environmental certification to be over 80% of buildings at JRF (total floor space) and 60% of the portfolio and 70% of logistics centers at IIF.

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# O Attaining Real Estate Environmental Certification for Private Fund and Private REITs Management Businesses

#### Diamond Realty Management Inc. (DREAM)

DREAM, an MC subsidiary that forms and manages private real estate funds for domestic and international investors, has formulated a Sustainability Vision (vision for 2030) to meet future stakeholder needs as a real estate management pioneer, and to continue to be a corporation that contributes to the conservation of the global environment and sustainable economic and social development." DREAM is implementing sustainability management that aims to promote a real estate management business that considers people and organizations as well as the global environment and society.

DREAM Private REIT Inc. (DPR) has a top-class asset size in Japan focused mainly on logistics centers. For the 2020 GRESB real estate assessment, DPR was chosen as a "Sector Leader" in the Diversified, Asia, Non-listed sector. Also, DPR has attained a Green Star for three years running and a "4 Star" rating for two years running.

For real estate performance ratings, CASBEE Real Estate Assessment Certification \*1, DBJ Green Building Certification \*2 and BELS Certification \*3 have been attained for the 12 buildings owned by the private funds and private REITs managed by DREAM.

By managing real estate, DREAM will continue to contribute to maximizing society's well-being in the future.

#### \*1 CASBEE Real Estate Assessment Certification

CASBEE (Comprehensive Assessment System for Built Environment Efficiency) is a method for evaluating and rating buildings' environmental performance. The system comprehensively assesses buildings' environmental performance, including aspects that reduce environmental impacts such as energy-efficiency, resource conservation, recycling efficiency and considerations for the surrounding landscape.

#### \* 2 DBJ Green Building Certification

DBJ Green Building, which utilizes a comprehensive scoring model developed independently by the Development Bank of Japan Inc., is a certification that the DBJ uses to certify buildings environmentally and socially conscious buildings ("Green Building") based on a five-stage assessment ranking.

#### \* 3 BELS Assessment

BELS (Building-Housing Energy-efficiency Labeling System) is a public system for assessing the energy efficiency of non-residential buildings. It is a five-grade evaluation system for new and existing buildings where third-party institutions assess energy-efficiency based on various criteria. It is expected that BELS, as Japan's first public metric specialized in energy efficiency, will play a role in promoting the adequate provision of information regarding building energy efficiency and the further improvement of energy efficiency pertaining to non-residential buildings.

#### \*4 CASBEE Wellness Office Certification

The CASBEE Wellness Office Certification assesses the specifications, performance and initiatives of buildings that support the promotion and maintenance of the building users' health and comfort. It assesses usability, which contributes to the improvement of intellectual productivity and the safety and security of the building, as well as factors that directly impact the health and comfort of workers inside the building.

# O Mitsubishi Corp UBS Realty Inc Green Buildings(As of December 31, 2020)

### Japan Retail Fund Investment Corporation

Certifications received	Rank	Year
GRESB	Green Star	2015、2016、2017、2018、2019、 2020
CDP Climate Change Program	B-	2016、2017、2018、2019、2020

Certifications received	Property	Evaluation rank	Gross floor area (ทำ)	Acquisition price (¥ million)
	AEON Itabashi Shopping Center	Rank S	33,098.88 mhas been certified (Area corresponding to ownership%), out of the total rentable area of 64,096.14 m and total area of 72,737.91 m.	12,411
	AEON Naha Shopping Center	Rank S	72,997.08	10,830
	Ito-Yokado Yotsukaido	Rank S	55,977.58	13,744
	Ario Otori	Rank S	95,135.36	19,040
CASBEE	AEON MALL Kobe Kita	Rank S	128,031.55	10,920
	AEON MALL Yamato	Rank S	85,226.68	16,823
	AEON MALL Sapporo Naebo	Rank S	66,893.18	9,260
	AEON MALL Sapporo Hassamu	Rank S	102,162.16	18,818
	AEON MALL Musashi Murayama	Rank S	137,466.97	30,600
	Higashi-Totsuka Aurora City	Rank S	150,684.26	50,500
	AEON MALL Tsurumi Ryokuchi	Rank S	138,538.63	29,902
	Abiko Shopping Plaza	Rank S	55,761.48	10,332
	MARINE & WALK YOKOHAMA	Rank S	12670.93	11,300
	mozo wonder city	Rank S	233,606.73	55,480
	Nara Family	Rank S	115,707.41	34,875
	Oyama Yuen Harvest Walk	Rank S	60,788.15	10,709
	AEON MALL Itami	Rank A	144,723.12	21,488
	Kawaramachi Opa	Rank A	16,515.39	18,500

	G-Bldg. Kichijoji 02	***	8,534.71	15,300
	G-Bldg. Midosuji 02	**	1,389.79	15,000
	MARINE & WALK YOKOHAMA	***	12,670.93	11,300
	m-city Toyonaka	*	33,301.93	5,570
			Main :	
			17,734.13	
			Annex: 253.46	
	KAMISHIN PLAZA	***	Machinery	3,900
			block: 39.10	7,555
			Food court	
			building :	
	Die Courses Trability		637.57	11 020
	Bic Camera Tachikawa	***	20,983.43	11,920
	SEIYU Hibarigaoka	**	19,070.88	6,100
			pivo bldg:	
	pivo Izumi Chuo	_	7,146.70 Tecc Land	6 000
	pivo izumi chuo	*	bldg:	6,000
			10,258.96	
DBJ Green	La Porte Aoyama	**	6,572.29	9,400
Building	G-Bldg. Jiyugaoka 01 (Bldg. A)	**	1,367.43	
Certification	G-Bldg. Jiyugaoka 01 (Bldg. B)	**	895.12	3,093
	DFS T GALLERIA OKINAWA	***	42,088.14	15,600
	Kyoto Family	****	44,292.44	5,340
	Abiko Shopping Plaza	***	55,761.48	10,322
	G Building Umeda 01 (Building A)	***	1,730.56	
	G Building Umeda 01 (Building B)	***	1,169.93	9,483
	G Building Umeda 01 (Building C)	***	1,225.20	
	G Building Minami Aoyama 03	**	1423.83	12,200
			Main:	
			88,818.38	
	KAWASAKI Le FRONT	***	Parking lot	30,000
			tower:	
			5,705.63	
	Nara Family	***	115,707.41	34,875
			Main:	
	mozo wonder city	****	229,976.30	55,480
			Annex:	
	2		3,630.43	
	Oyama Yuen Harvest Walk	***	60,788.15	10,709
	GYRE	***	8,578.85	22,712
BELS	G-Bldg. Jiyugaoka 01 (Bldg. B)	***	895.12	1,266

### **Industrial & Infrastructure Fund Investment Corporation**

Certifications received	Rank	Year
GRESB	Green Star	2015、2016、2017、2018、2019、 2020

Certifications received	Property	Evaluation rank	Gross floor area (㎡)	Acquisitio price (¥ million
	IIF Fukuoka Hakozaki Logistics Center II (Existing)	Rank S	44,135.76	9,044
	IIF Nishinomiya Logistics Center (Extension)	Rank S	6,075.58	859
	IIF Misato Logistics Center	Rank S	19,019.71	3,550
	IIF Shin-Kawasaki R&D Center	Rank S	11,894.29	6,300
	IIF Shinagawa IT Solution Center	Rank S	10,479.42	7,200
	IIF Hiroshima Logistics Center	Rank S	22,768.24	3,540
	IIF Kobe Logistics Center	Rank S	39,567.74	5,193
	IIF Noda Logistics Center	Rank S	38,828.10	6,500
	IIF Fukuoka Hakozaki Logistics Center II (Extension)	Rank A	9,153.68	1,135
CACREE	IIF Kashiwa Logistics Center	Rank A	17,379.78	1,810
CASBEE	IIF Iruma Logistics Center	Rank A	17,881.65	3,184
	IIF Higashi-Osaka Logistics Center	Rank A	20,247.86	2,280
	IIF Kyotanabe Logistics Center	Rank A	33,243.99	5,730
	IIF Kazo Logistics Center	Rank A	17,744.41	2,361
	IIF Atsugi Logistics Center Ⅲ	Rank A	16,470.24	2,290
	IIF Yokohama Tsuzuki Logistics Center	Rank A	9,562.26	2,350
	IIF Nishinomiya Logistics Center (Existing)	Rank A	10,608.00	1,300
	IIF Itabashi Logistics Center	Rank A	5,057.68	1,717
	IIF Gifu-Kakamigahara Logistics Center	Rank A	16,708.51	2,343
	IIF Koshigaya Logistics Center	Rank B	9,688.47	2,000
	IIF Hiroshima Logistics Center	***	22,768.24	3,540
DBJ Green	IIF Kobe Logistics Center	***	39,567.74	5,193
Building	IIF Tosu Logistics Center	***	13,836.97	1,570
Certification	IIF Koshigaya Logistics Center	***	9,688.47	2,000
	IIF Noda Logistics Center	****	38,828.10	6,500

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	IIF Kashiwa Logistics Center	****	17,379.78	1,810
	IIF Yokohama Tsuzuki Logistics Center	****	9,562.26	2,350
	IIF Nishinomiya Logistics Center (Extension)	***	6,075.58	859
			Building 1:	
	IIF Hiroshima Logistics Center	****	22,539.51	3,540
	III Till Ostilitia Logistics Certei		Building 2:	3,340
			228.73	
	IIF Hiroshima Logistics Center	**	4,857.73	2,168
BELS			Maintenance	
			Center 1:	
			49,823.52	
			Attached Bldg.	
	IIF Haneda Airport Maintenance	**	Total: 159.81	41,110
	Center		Maintenance	71,110
			Center 2:	
			31,940.32	
			Attached Bldg.	
			Total : 72.16	
	IIF Atsugi Logistics Center III	**	16,470.24	2,290
	IIF Shinagawa IT Solution Center	**	10,479.42	7,200

### **MCUBS MidCity Investment Corporation**

Certifications received	Rank	Year
GRESB	Green Star	2015、2016、2017、2018、2019、 2020

Certifications received	Property	Evaluation rank	Gross floor area (㎡)	Acquisition price (¥ million)
	G-Square Shibuya Dogenzaka	Rank A	6,565.87	12,220
CASBEE	TOYOTA MOBILITY SERVICE Bldg.	Rank B+	8,123.17	9,200
	Shibuya Sakuragaoka Square		8,655.61	17,130
CASBEE Wellness Office Evaluation Authorization	G-Square Shibuya Dogenzaka	Rank B+	6,565.87	12,220
DBJ Green	Twin 21	****	146,034.98	68,700
Building	Kitahama MID Bldg.	***	14,648.13	10,800
Certification	Higobashi MID Bldg.	****	6,519.63	3,000

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Elivinolinio	000101	001011101100

	Kitahama MID Bldg.	***	14,648.13	10,800
BELS	G-Square Shibuya Dogenzaka	**	6,565.87	12,220
	Higobashi MID Bldg.	**	6,519.63	3,000
	Shibuya Sakuragaoka Square	**	8,655.61	17,130
	TOYOTA MOBILITY SERVICE Bldg.	**	8,123.17	9,200



[mozo wonder city (Japan Retail Fund)] / CASBEE、DBJ Green Building Certification



[IIF Noda Logistics Center (Industrial & Infrastructure Fund) ] / CASBEE、DBJ Green Building Certification



[Twin 21 (MCUBS MidCity)] / DBJ Green Building Certification

Reference:

Mitsubishi Corp. UBS Realty Inc. HP https://www.mc-ubs.com/index.html

Japan Metropolitan Fund Investment Corporation HP <a href="https://www.jmf-reit.com/">https://www.jmf-reit.com/</a>

Industrial & Infrastructure Fund Investment Corporation HP <a href="http://www.iif-reit.com/">http://www.iif-reit.com/</a>

\* As of March 1, 2021, merged with the below investment corporation to become Japan Metropolitan Fund Investment Corporation.

Japan Retail Fund Investment Corporation

MCUBS MidCity Investment Corporation

# O Diamond Realty Management Inc. Green Building (As of the end of December 2020)

#### **DREAM Private REIT Inc.**

Certifications received	Rank	Year
	Green Star	2018、2019、2020
GRESB	4 Star (Comparative Assessment)	2019、2020
GILLOD	Sector Leader (Diversified, Asia, Non- Listed Sector)	2020

Certifications received	Property	Evaluation rank	Gross floor area (m๋)
	Ichikawa Chidoricho Logics Center	Rank S	66,914.18
	MCUD Honmoku	Rank S	66,523.47
CASBEE	Kobe Minato Warehouse	Rank S	70,109.21
CASBLE	Daikokucho Logistics Center	Rank S	89,316.19
	Logistics Park Noda-Funakata	Rank S	111,977.23
	AEON MALL Kobe Kita	Rank S	128,050.62
DBJ Green	SG Realty Higashimatsuyama	***	73,902.11
Building	SG Realty Toyosu	****	95,539.04
Certification	Kawasaki Mizue Logistics Center	***	102,014.46
	DPR Hiratsuka Logistics Center	****	29,067.95
BELS	Daikokucho Logistics Center	****	89,316.19
DLLG	Kobe Minato Warehouse	****	70,109.21
	MCUD Zama	****	18,487.67

#### **WKC Specific Purpose Company**

Certifications received	Property	Evaluation rank	Gross floor area (mੈ)
CASBEE	Muza Kawasaki (Office Building)	Rank S	114,322.47



【Muza Kawasaki】/CASBEE



[Kobe Minato Warehouse] /CASBEE、BELS



【Daikokucho Logistics Center】/CASBEE、BELS

Reference:

Diamond Realty Management Inc. HP <a href="https://www.mc-dream.com/">https://www.mc-dream.com/</a>

Environmental	Social	Governance
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## **Greenhouse Gas Emission Reduction Activities**

MC has set greenhouse gas reduction targets on a consolidated basis and works with MC Group companies on emissions reduction initiatives. Each of MC's Business Groups (including the Corporate Staff Section) establish their own emission reduction plans utilizing EMS (Environmental Management System), thereby ensuring that measures to reduce emissions are uniquely tailored to each business. MC will continue to confirm progress on a regular basis, make policy improvements and share best practices.

MC, which has approximately 1,700 group companies, is working to ascertain and reduce greenhouse gas emissions at the Group company level. Every year, each Business Group identifies priority subsidiaries and affiliates, checks their reduction plans and follows up on their progress. In the year ended March 2021, a major update of the environmental performance survey was conducted, expanding the survey's scope. Through this and other means, we are continuously striving to improve the accuracy of both qualitative and quantitative data on greenhouse gas reduction activities and to obtain a timely understanding of the results.

#### **MDP**

MDP, one of MC's consolidated subsidiaries, is promoting the reduction of greenhouse gases in metallurgical coal business (BMA) in Australia together with its partner, BHP. BMA is considering various reduction initiatives such as renewable energy procurement, methane gas reduction and diesel displacement. In 2020, BMA signed a five-year contract to switch half of the electricity demand of the entire mine to electricity derived from low-carbon power sources such as renewables, and plans to reduce its Scope 2 emissions of the project by about 50% by 2025. The cumulative reduction amount would be approximately 500,000 tons (MDP portion). The contract will support the development of new solar and wind farm in Queensland as well as contribute to transition to sustainable energy use and new job opportunities in the region.

#### Mitsubishi Corporation Life Sciences Limited

Mitsubishi Corporation Life Sciences (MCLS), an MC subsidiary, is contributing to society by working to achieve sustainable development that takes the environment into account. MCLS has taken steps to reduce its environmental impact. At its main production site, the Saiki Plant, belonging to the wholly-owned subsidiary Kohjin Life Sciences, it has introduced an innovative method called gas turbine combined cycle, which combines gas turbine cogeneration with existing steam turbines. This initiative received an award for excellence in the industrial category at the Cogeneration Grand Prix in the fiscal year ended March 2021, hosted by the Advanced Cogeneration and Energy Utilization Center.

#### Major reduction activities at MC Group companies

Reference:

#### CDP Climate Change 2020 Response

Stage of development	Number of initiatives	Estimated total annual reductions in CO2 equivalent emissions (CO2/tons)
Under investigation	5	115,000
Scheduled for implementation	2	1,600
Implementation started (partial)	4	75,822
Implementation ongoing	5	36,818

#### **COLUMN**



# Participation in a low-carbon society promotion campaign

We support the Ministry of the Environment's "Fun to Share" and "Cool Choice" campaigns, promote our greenhouse gas reduction efforts, and widely disclose the details of our efforts.





## **External Collaboration**

# **Collaboration with Various Organizations**

MC recognizes the necessity of collaborating with a wide range of stakeholders including governments, companies and industry associations in order to achieve the transition to a low-carbon / decarbonized society. Accordingly, MC proactively participates in a number of initiatives with external stakeholders.

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When assessing whether to join or continue membership with an industry group, MC confirms whether the group's initiatives related to climate change are consistent with MC's Basic Policy on Climate Change. Through active participation in the discussions of climate change working groups, with a focus on organizations including the Japan Business Federation (Keidanren), the Japan Foreign Trade Council and the World Business Council for Sustainable Development (WBCSD), each of which MC is a member of, MC is promoting initiatives to contribute to the transition to a low-carbon / decarbonized society.

#### Government/ Public Office:

MC supports initiatives that contribute to a low-carbon society such as the expansion of renewable energy, the development and implementation of next-generation technologies such as CCUS and hydrogen, as well as increased disclosure of ESG information, including about climate change. MC participates in training seminars and also engages in individual meetings and discussions on topics related to initiatives backed by Japanese government bodies including the Ministry of Economy, Trade and Industry and the Ministry of the Environment such as expanding utilization of the TCFD guidelines and renewable energy usage. MC actively participates in activities to support the response of Japanese companies to climate change, in particular starting with the formulation of green investment guidance as a planning committee member company of the TCFD Consortium.

Reference:

CDP Climate Change 2020 Response

\* Please refer to C12.3

Environmental Social	Governanc
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# **Responding to CDP**

MC actively disseminates information regarding its measures related climate change to its various stakeholders around the world. MC engages with CDP, an NGO which holds the world's largest database of corporate disclosures on climate change initiatives, and since the fiscal year ended March 2004, MC has responded to the CDP Climate Change Questionnaire, which is used for evaluating the climate change management of companies. For further information, refer to MC's CDP Climate Change 2020 Response.

Reference:

CDP Climate Change 2020 Response

## **Performance**

## **Environmental Performance (Non-consolidated)**

	2017.3	2018.3	2019.3	2020.3
CO <sub>2</sub> Emissions*1*2 (Unit: thousand t-CO <sub>2</sub> )	18.8	16.5	11.8	11.1 *
Energy  Consumption*2  (Unit: GJ)	346,170	305,339	221,302	207,159 *
Electricity Consumption (Unit: MWh)	28,682	24,724	16,567	15,566 *
CO2 Emissions from Logistics*3 (Unit: thousand t-CO <sub>2</sub> )	57	50	45	40 *

Scope of Aggregation (non-consolidated):

• CO2 emissions, energy consumption, electricity consumption and CO2 emissions from logistics: Head Office, domestic branches and offices, training centers and other facilities

# **Environmental Performance (Consolidated)**

		2017.3	2018.3	2019.3	2020.3
CO2 Emissions * (Unit: thousand		10,019	7,963	7,642	9,437 *
CO2 emissions   *1*2*4 (Unit: million t-	per total assets CO2e/trillion yen)	0.80	0.62	0.57	0.68
Scope 1 emissions (excluding 6.5 gases)* (Unit: thousand t-CO		4,639	4,472	4,195	6,006 *
Components	Scope 1 emissions (6.5 gases only)*1*2 (Unit: thousand t-CO <sub>2</sub> )	1,553	997	967	878 *
Scope 2 emissions*1*2 (Unit: thousand t-CO <sub>2</sub> )		3,827	2,494	2,480	2,553 *
Energy Consum (Unit: GJ)*1*2	ption	92,607,818	70,649,565	71,669,148	106,075,971 *
-	Electricity Consumption (Unit: MWh)*1*2		4,266,241	4,268,734	4,399,057 *

# Scope 1 Emissions Data for Greenhouse Gases (6.5 gases) $^{*1*2}$ other than $CO_2$ from Energy Sources from Business Activities

(Unit: thousand t-CO2e)

		2017.3	2018.3	2019.3	2020.3
Total amount		1,553	997	967	878 <sup>*</sup>
	Carbon dioxide (CO2)		55	47	8*
	Methane (CH4)	1,500	942	920	870 *
	Dinitrogen monoxide (N2O)	0.1	0.008	0.01	0.3 *
Components	Hydrofluorocarbo ns (HFCs)	0	0	0	0 *
Components	Perfluorocarbons (PFCs)	0	0	0	0 *
	Sulphur hexafluoride (SF6)	0	0	0	0 *
	Nitrogen trifluoride (NF3)	N/A	N/A	N/A	N/A

Environmental	Social	Governance
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## **Emissions by Segment**

(Unit: thousand t-CO2e)

	2017.3	2018.3	2019.3	2020.3
Natural Gas Group	358	260	263	245
Industrial Materials Group	95	128	130	149
Petroleum & Chemicals Solution Group	383	368	223	165
Mineral Resources Group	5,071	2,889	2,940	2,872
Industrial Infrastructure Group	13	14	14	83
Automotive & Mobility Group	16	17	16	20
Food Industry Group	1,106	1,107	1,160	1,195
Consumer Industry Group	1,299	1,355	1,392	1,523
Power Solution Group	1,624	1,762	1,486	3,168
Urban Development Group	48	48	7	6
Corporate Staff Section	19	17	12	11

#### Scope of Aggregation (consolidated)

- CO2 emissions, emissions of 6.5 gases, energy consumption, electricity consumption: parent company and consolidated subsidiaries
- \*1 Effective from the fiscal year ended March 31, 2017, emissions from projects with high communality, including power generation and heat generation (utility business), as well as joint operations (jointly managed projects), were included in the calculations. Furthermore, while emissions from franchises are generally not included in Scope 1 and 2 emissions, MC includes such emissions in cases where it is deemed appropriate for such emissions to be managed as part of MC's emissions, taking into account the relationship with the relevant company. While the results for the fiscal year ended March 31, 2020 were being compiled, the environmental data for the previous fiscal years was also adjusted.
- $\pm$  2 The following metrics were adopted as the basis for calculating greenhouse gas emissions.
  - Direct CO2 emissions from fuel consumption
     The Greenhouse Gas Protocol (GHG Protocol) "Emission Factors from Cross Sector Tools (Mar 2017)" (WRI/WBCSD)
  - Emissions of greenhouse gases from business activities other than CO2 from energy sources (6.5 gases) Greenhouse Gas Emission Calculation and Reporting Manual (Version 4.2) (July 2016, Ministry of the Environment and Ministry of Economy, Trade and Industry)
  - Indirect CO<sub>2</sub> emissions from electricity consumption, etc. Emissions coefficients by country for the fiscal year ended March 2015 from IEA CO<sub>2</sub> Emissions from Fuel Combustion (2016 edition)
- \*3 Data collected in compliance with the Act on the Rational Use of Energy in Japan. Logistics figures cover domestic (Japan) transport where MC is the cargo owner.
- \*4 MC adopted a policy which aims to reduce greenhouse gas (GHG) emissions per total assets by 25% compared to fiscal year ended March 2017 levels by 2030. The total assets used for this target represent the numerical values within the emissions reporting calculation range, which differ from the total assets reported in MC's financial reports.

# **Independent Practitioner's Assurance**

ESG Data marked with a star (\*) for the year ended March 2020 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

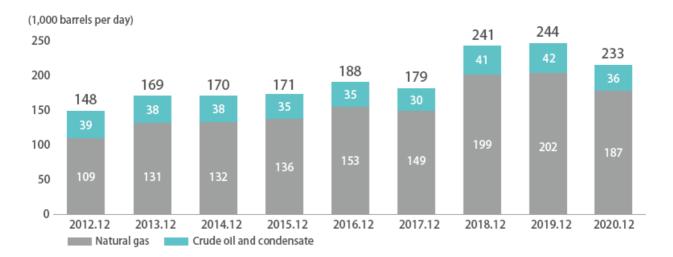
Independent Practitioner's Assurance Report

## **Additional Reference Data**

## **Equity Share of Oil and Gas Upstream Production**

MC's equity share of oil and gas upstream production is as shown below. Burning natural gas results in relatively lower GHG emissions compared to other fossil fuels, and demand for natural gas is forecast to continue to increase in line with the transition to a low-carbon society. Accordingly, MC has positioned natural gas as a core business. Currently, natural gas accounts for approximately 80% of MC's equity share of oil and gas production.

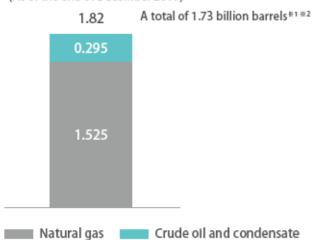
## O Equity Share of Oil and Gas Upstream Production (Annual Average)\*1



Environmental Social Governan

## O MC's Reserves (2P\*3)

(100 million barrels per day) (As of the end of December 2019)



- \*1 Includes oil equivalent and consolidated subsidiaries and equity-method affiliates
- \*2 Participating interest equivalent. Includes reserves based on original standards set by MC
- \*3 Confirmed reserves + estimated reserves

# **Involvement in LNG Projects**

## Existing Projects in Production

Project	Beginning of	C	al Produ Capacity illion To	,	Buyer Seller		Seller Shareholding	MC's Participation	Business Contribution
	Production	Total	MC's	share					*6
Brunei	1972	7.2	1.8	25%	JERA, Tokyo Gas, Osaka Gas, etc.	Brunei LNG	Brunei Gov. (50%), Shell(25%), MC(25%)	1969	A B C D
Malaysia I (Satu)	1983	8.4	0.42	5%	JERA, Tokyo Gas, Saibu Gas, etc.	Malaysia LNG	Petronas(90%), Sarawak Gov. (5%), MC(5%)	1978	A B C D
Malaysia II (Dua)	1995	9.6	0.96	10%	Tohoku Elec., Tokyo Gas, Shizuoka Gas, Sendai City Gas Authority, ENEOS Holdings, CPC, etc.	Malaysia LNG	Petronas(80%), Sarawak Gov. (10%), MC(10%)	1992	A B C D

Malaysia III (Tiga)	2003	7.7	0.31	4%	Tohoku Elec., Tokyo Gas, Osaka Gas, Toho Gas, JAPEX, Korea Gas, Shanghai LNG, etc.	Malaysia LNG Tiga	Petronas(60%), Sarawak Gov. (25%), JXTG Holdings(10%), DGN (MC / JAPEX =80:20)(5%)	2000	A B C D
North West Shelf	1989	16.9	1.41	8.33%	Tohoku Elec., JERA, Tokyo Gas, Shizuoka Gas., Toho Gas, Kansai Elec., Osaka Gas, Chugoku Elec., Kyushu Elec., Guandong Dapeng LNG, etc.	NWS	Shell, BP, BHP, Chevron, Woodside, MIMI [MC/Mitsui & Co.=50:50], 1/6 respectively	1985	A B C D
Oman	2000	7.1	0.20	2.77%	Osaka Gas, Korea Gas, Itochu Corp., BP, etc.	Oman LNG	Oman Gov. (51%), Shell(30%), Total(5.54%), MC(2.77%), etc.	1993	A B C D
Qalhat	2005	3.3	0.133	4%	Osaka Gas, MC, Union Fenosa Gas, etc.	Qalhat LNG	Oman Gov. (46.8%), Oman LNG(36.6%), Union Fenosa Gas(7.4%), Osaka Gas(3%), MC(3%), etc.	2006	A B C D
Russia Sakhalin II	Oil: 2008 (year- round production), LNG:2009	9.6	0.96	10%	JERA, Tokyo Gas, Kyushu Elec., Toho Gas, Hiroshima Gas, Tohoku Elec., Saibu Gas, Osaka Gas, Korea Gas, Shell, Gazprom, etc.		Gazprom(50% +1share), Shell(27.5%-1 share), Mitsui & Co.(12.5%), MC(10%)	1994* *PSA execution	A B C D

Indonesia Tangguh	2009	7.6	0.75	9.92%	Tohoku Elec., Kansai Elec., SK E&S, POSCO, Fujian LNG, Sempra Energy, etc.	Tangguh	BP(40.2%), MI Berau [MC/Inpex Corporation 56:44] (16.3%), KG Berau Petroleum [MIBJ (MC/Inpex Corporation 56:44) 16.5%, Mitsui & Co. 20.1%, JX Nippon Oil & Gas Exploration Corporation 14.2%, Japan Oil, Gas and Metals National Corporation 49.2%] (8.6%), etc*2	2001*3	A B C D
Indonesia Donggi - Senoro	2015	2.0	0.9	44.9%	JERA, Korea Gas, Kyushu Elec., etc.	PT. Donggi- Senoro LNG	Sulawesi LNG Development Limited [MC/ Korea Gas=75:25] (59.9%), PT Pertamina Hulu Energi(29%), PT Medco LNG Indonesia (11.1 %)	2007	A B C D
Wheatstone	2017	8.9	0.28	3.17%	Chevron, KUFPEC, Woodside, Kyushu Elec., PEW, etc.	Equity Lifting Model * <sup>1</sup>	Chevron (64.136%), KUFPEC (13.4%), Woodside (13 %), Kyushu Elec. (1.464%), PEW(8%; of which MC holds 39.7%)	2012	A B C D

Cameron	2019 <sup>*5</sup>	12.0	4.0*4	33.3% *4	MC, Mitsui & Co., Total (Toller)	Equity Lifting <sup>*1</sup>	Sempra Energy(50.2%), Japan LNG Investment [MC/NYK=70: 30](16.6%) Mitsui & Co. (16.6%), Total(16.6%)	2012	A B C D
	Total	88.3	8.12						

- \*1 LNG is procured and sold by each company according to the ratio of interest / equity in the liquefaction contract.
- $\ast\,2$  The quantity of liquefaction that MC outsources to Cameron LNG.
- \*3 The first train began production in May 2019, the second in December 2019 and the third in May 2020.

## Projects under Construction

Project	Beginning of Production	(	al Produ Capacity illion To	,	Buyer	Seller	Seller	Seller	Seller Shareholding	MC's Participation	
	FIOUUCUOII	Total	MC's	share					*6		
Indonesia Tangguh (Expansion)	2022	3.8	0.38	9.92%	PLN, Kansai Elec.	Tangguh	Same as above	Same as above	A B C D		
LNG Canada	Mid 2020's	14.0	2.1	15%	Shell, Petronas, PetroChina, MC, Korea Gas	Equity Lifting <sup>*1</sup>	Shell(40%), Petronas(25%), PetroChina (15 %), MC(15%), Korea Gas(5%)	2010	A B C D		
	Total	17.8	2.48								

\*4 Business Contribution: A Investment in exploration & development (upstream), B Investment in liquefaction plant, C Marketing and/or import agent, D Shipping

Environmental Social	(	Sovernance
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# **Cogeneration Projects**

(As of September 30, 2020)

Country	Power plant	Fuel	Net equity basis (Net, 10,000kW)
Japan	MCKB Energy Services	Gas、Biogas	3.2
Japan	MC Kawajiri Energy Services	Gas	3.8
Japan	MC Shiohama Energy Services	Gas、Coal	9.8
Japan	MCJ Energy Services	Gas	2.2
Japan	Gonoike Bioenergy Services	Biomass exclusive combustion	1.1
Japan	MCM Energy Services	Coal、Biomass mixed combustion	5.2
Japan	MC Hokuetsu Energy Services	Gas	2.0
Japan	Mizushima Energy Center	Coal	5.6

# **Gas-Fired Projects**

(As of September 30, 2020)

		(A3 01 September 30, 2020
Country	Power plant	Net equity basis (Net, 10,000kW)
USA	Frontier	23.2
USA	Gateway	23.5
USA	Georgia	28.4
USA	Alabama I	29.8
USA	Wildflower/Indigo	13.9
USA	Wildflower/Larkspur	9.3
USA	Mariposa	20.0
USA	Sentinel	40.0
USA	CPV Valley	36.0
USA	Westmoreland	35.3
Mexico	Tuxpan II	24.8
Mexico	Tuxpan V	24.8
The Netherlands	Gas generation owned by ENECO	75.4
Jordan	IPP-3	20.1
Qatar	Facility D	50.4
Philippines	Ilijan	26.5
Thailand	Gas generation owned by EGCO	19.8
Japan	Naoetsu Energy Center	10.7

Environmental Social Governance

# **Coal-fired Power Businesses**

(As of September 30, 2020)

Country	Power Plant	Fuel	Net equity basis (Net, 10,000kW)
Thailand	Coal-fired power projects owned by EGCO	Coal	8.9
Taiwan	Ho-Ping	Coal	26.4
Japan	Suzukawa Energy Center	Coal	7.8
Japan	Nippon Paper Ishinomaki Energy Center	Coal Biomass Co- generation	4.4

**Environmental** Social Governance

# **Environmental Management**

Policy  $\lor$  Activity Plans and Targets  $\lor$  Structure  $\lor$  Initiatives  $\lor$ 

Relevant Data 🗸

## **Policy**

MC considers addressing sustainability challenges as one of its most important management issues. We have therefore been actively engaged in promoting a range of initiatives towards preserving the global environment through every aspect of our business. The cornerstone of these activities is our Environmental Charter, which was established in 1996. The charter clearly outlines our fundamental stance regarding environmental issues to all of our stakeholders. Based on this charter, MC conducts a variety of activities and strives to create and increase environmental value. The charter has been revised as necessary in order to reflect the fact that environmental issues and awareness are constantly evolving.

MC has established environmental management systems (EMS) that are compliant with ISO 14001, with the President & CEO serving as the chief officer in charge of EMS. In keeping with the spirit of the Environmental Charter, MC is advancing EMS activities based on its Environmental Policy.

Specifically, by having the President & CEO manage the targets set the previous fiscal year for both business and office activities, determine policies for the next year and establish systems for internal deployment, we are striving to continuously enhance and improve our EMS in harmony with our business activities. We will continue to seek out truly effective initiatives that contribute to our company's sustainable growth.

# **MC's Environmental Policy**

MC has established environmental management systems (EMS) based upon its Environmental Charter. By disseminating the Environmental Policy set each year by the President & CEO and promoting awareness throughout MC, MC aims to preserve the global environment and work towards the realization of a sustainable society through its business activities.

#### [2020 Environmental Policy]

1 Compliance with Environmental Laws and Standards

We will uphold environmental laws and standards in addition to our own environmental commitments.

- 2 Efforts to Improve the Environment
- (1) We will make efforts to reduce our greenhouse gas emissions in order to address climate change.
- (2) We will make efforts to reduce resource and energy consumption.
- (3) We recognize the importance of biodiversity and will pay close attention to our impact on the natural environment.

Environmental Social Governance

3 Continuous Improvement of our EMS

We will strive for continuous utilization and improvement to our EMS in line with our business activities.

4 Disclosure of our Environmental Policy

We will ensure that our Environmental Policy is conveyed to all of our employees, and we will promote understanding through training and dissemination efforts. We will also publicly disclose our Environmental Policy.

## **Activity Plans and Targets**

Under its environmental management systems (EMS), MC sets targets for both business activities and office activities, and works to reduce its environmental impact in each of these areas.

### Business Activities

The MC Group has set a target to reduce its greenhouse gas (GHG) emissions per total assets by 25% by 2030 compared to year ended March 2017 levels. Initiatives with target subsidiaries to reduce emissions accordingly were also initiated.

### Office Activities

MC is working to minimize the environmental impact of its office operations on a non-consolidated basis through reductions in electricity consumption, paper consumption, and waste production.

#### **Reductions of Electricity and Paper Consumption**

At its Head Offices, MC targets a reduction of 1% compared to the previous fiscal year. Individual targets and reduction measures are implemented at each branch and other offices in Japan. Although the impact of COVID-19 meant that it was not possible to set quantitative targets for the fiscal year ended March 2021, we made efforts to accurately measure our performance and implement reductions by extending telecommuting, achieving significant reductions.

#### Reduction of Waste Production

MC aims to reduce waste production at its Head Offices by 1% compared to the previous fiscal year in principle, and will revise this target based on conditions of the previous fiscal year.

Although the impact of COVID-19 meant that it was not possible to set quantitative targets for the fiscal year ended March 2021, we made efforts to accurately measure our performance and implement reductions by extending telecommuting, achieving significant reductions. Numerical targets are not set for branches and other offices in Japan due to their status as tenants, and thus waste reduction and sorting for disposal are carried out according to the requirements of each building.

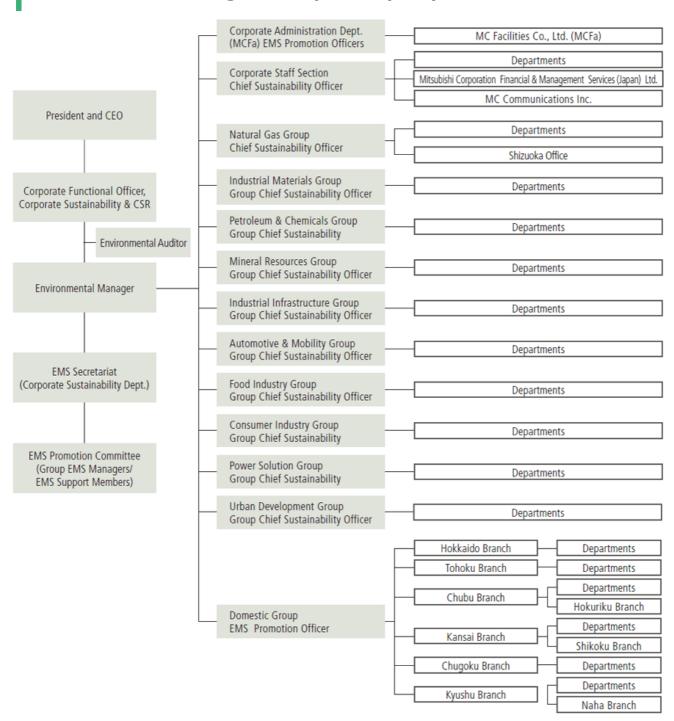
Reference:

Paper consumption, water discharge, waste production, and recycling volume in the fiscal year ended March 2020 (numerical data)

### **Structure**

At MC, environmental management systems (EMS) are managed by the General Manager of the Corporate Sustainability & CSR Dept., who serves as the Environmental Manager, with the President & CEO of MC serving as the chief officer in charge of EMS. MC encourages the participation of all employees in implementing EMS in cooper- ation with the Group Chief Sustainability Officer of each business group (EMS Promotion Officers in Japan), along with Group EMS Managers and other personnel.

## **Environmental Management Systems (EMS) Promotion Framework**



Environmental	Social	Governance
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# Status of ISO 14001 Acquisition

In 1998, MC acquired ISO 14001 certification at its Head Offices. In 1999, the following year, domestic branches were also added to the scope of certification. Individual group companies also comply with ISO 14001 depending on their individual status.

- \* Certified sites (ISO 14001-certified sites):
  - Seven domestic sites (Head Offices, Hokkaido Branch, Tohoku Branch, Chubu Branch, Kansai Branch, Chugoku Branch, Kyushu Branch)
  - Three affiliated companies (Mitsubishi Corporation Financial & Management Services (Japan) Ltd., MC Facilities Co., Ltd., MC Communications Inc.)
- \* Ratio of ISO 14001-certified sites: 100%
- \* Scope of registration: Commodity trading and business investment activities

### Main MC Group Companies with ISO 14001 Certification

<b>Business Group</b>	Name of Company	<b>Business Activities</b>
	FAIRFIELD ENERGY LTD	Plug and abandonment, and decommissioning of upstream cru de oil assets
	BRUNEI LNG SENDIRIAN BERHAD	Natural gas liquefaction and LNG sales
Natural Gas Group	TOMORI E&P LIMITED	Natural gas development, production, and sales
	PT Donggi Senoro LNG	Natural gas liquefaction and LNG sales
	MI BERAU B.V.	Natural gas development, production, liquefaction, and LNG sales
	MC Zhenjiang Anode Solutions Co., Ltd.	Production and sale of anodes for aluminum smelting
	NIPPON ELECTRODE COMPANY,LTD.	Production and sales of various carbon products
	Metal One Corporation	Steel products business
	Amfine Chemical Corporation	Manufacturing of stabilizers and additives for plastics
Industrial Materials Group	UBE-MC Hydrogen Peroxide Ltd	Hydrogen peroxide business
	SHIN SANSO KAGAKU CO.	Hydrogen peroxide, high quality urea water business
	Tosoh Hellas A. I. C	Manufacturing of manganese dioxide
	Cape Flattery Silica Mines Pty., Ltd.	Silica sand business
	ELG Carbon Fibre Ltd.	Carbon fiber recycling business
Petroleum & Chemicals Group	Mitsubishi Shoji Chemical Corporation	Marketing of solvents, paints, coating resins and silicones

	Mitsubishi Corporation Plastics	Marketing of synthetic resin
	Ltd.	raw materials and products
	Chuo Kagaku Co., Ltd.	Manufacturing of plastic food containers
	MC Ferticom Co., Ltd.	Manufacturing of fertilizers
	Meiwa Corporation	Trading company
Petroleum & Chemicals Group	Chuo Kasei Co., Ltd.	Marketing of chemical products
	KOHJIN Film & Chemicals Co., Ltd.	Manufacturing and sales of film
	P.T.KANSAI PAINT INDONESIA	Automobile paint production and sales
	EXPORTADORA DE SAL, S. A. de C. V.	Salt business
	Mitsubishi Corporation RtM	Mineral resources trading
	Japan Ltd.	company for Japanese customers
	Qingdao Toyo Heat-Exchanger Co., Ltd.	Manufacturing and marketing of heat exchangers for automobiles
Mineral Resources Group	Mozal S.A.	Smelting and sales of aluminum
	Anglo American Sur S.A.	Mining, processing and sales of iron ore
	Compania Minera Del Pacifico S.A.	Mining, processing and sales of iron ore
	Chiyoda Corporation	Plant engineering business
	Mitsubishi Heavy Industries	Design, production, packaging,
	Compressor International	servicing and repair of
	Corporation	turbomachinery parts and products
	Nikken Corporation	Construction Equipment & Rental Business
	NIKKEN SANGYO	Real estate leasing
Industrial Infrastructure Group	Nikken Real Estate Ltd.	Information media sales, insurance agency business, manufact uring and sales of dry toilets, and construction equipment
	NSSERVICE	Various insurance including auto insurance and property insurance
	Mitsubishi Corporation Technos	Sales of machine tools and industrial machinery
	MITSUBISHI ELECTRIC DE COLOMBIA LTDA	Elevator business (sales and maintenance)
	Korea Mitsubishi Elevator Co., Ltd.	Elevator business (sales and maintenance)

Food Industry Group	PT. FERMENTECH INDONESIA	Manufacturing and sales of ingredients for foods and seasonings
	PT.SORINI TOWA BERLIAN CORPORINDO	Manufacturing and sales of sweeteners
Consumer Industry Group	Mitsubishi Shoji Packaging Corporation	Marketing of packaging materials, packaging related machines, paper, paperboard and corruga ted container board, as well as import, export, and internation al trade of paper and paperboard
	Mitsubishi Shokuhin Co., Ltd.	Domestic and international wholesale and distribution of processed foods, frozen and chilled foods, alcoholic beverages and confectionaries
	Kanro Inc.	Manufature and sale of confections and food
	Mitsubishi Corporation LT, Inc.	International integrated transport logistics, warehousing
	Toyo Tire Corporation	Tire Business, Automotive Parts (Business)
	Lithium Energy Japan	Lithium-ion battery manufacturing and sales
	MCM Energy Service Co., Ltd.	Electric heat supply business
Power Solution Group	GS BATTERY VIETNAM CO., LTD.	Manufacture and sale of lead- acid batteries for automobiles, motorcycles, and industrial use
	DIAMOND GENERATING EUROPE LIMITED	Development, management and operation of power generatio n assets in Europe
	Swing Corporation	Water business
	Metito Holdings Limited	Water management solutions
Urban Development Group	Mitsubishi UFJ Lease & Finance Company Limited	Various types of leasing, installment sales, and other financial services
Corporate Staff Section	Mitsubishi Corporation Financial & Management Services (Japan) Ltd.	Financial, accounting, and inspection services, corporate finance and management consulting services
	MC Facilities Co., Ltd.	Facility management for buildings and offices, and general business support

Environmental	Social	Governance
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### **Environmental Audits**

MC conducts internal environmental audits every year in accordance with ISO 14001. Audits are conducted by forming audit teams comprised of members of the Corporate Sustainability Dept. The audit teams confirm whether EMS is being effectively implemented in each business group. The audit teams report their findings to the President & CEO, who serves as the chief officer in charge of EMS.

# **Environmental Communications**

When MC is requested by customers or other external stakeholders to provide environmental information, MC discloses this information by following the processes stipulated by the ISO 14001 standards. This information includes questionnaire responses and certified copies of documentation associated with the ISO certification process. In the fiscal year ended March 2020, MC responded to 32 questionnaires and provided 12 certified copies of its ISO documentation.

## **Initiatives**

### **Environmental Education**

With regard to EMS promotion, MC strives to improve awareness and impart specialized knowledge through overall briefings on EMS, internal environmental audits, environmental laws and regulations and related matters. These briefings are organized by the EMS Promotion Committee, which is comprised of Group EMS Support Members from each internal department and business group. Furthermore, in the fiscal year ended March 2020, MC held seminars on topics including the ISO 14001 standards. When compliance with revised environmental laws and regulations requires new measures, MC holds seminars to disseminate the information throughout MC.

# Procurement of CO<sub>2</sub>-free electricity for the Head Office Building

As part of efforts to contribute to "Transitioning to a Low-carbon Society", one of MC's Key Sustainability Issues, MC has switched to green power for the electricity procured for its Head Office building (the Mitsubishi Shoji Building). CO2-free electricity with environmental value (tracked non-Fossil Fuel Energy Certificates \* 1) is generated at a solar power plant invested in and operated by Mitsubishi Corporation Energy Solutions Ltd., which is engaged in the power generation business, and procured through MC Retail Energy Co., Ltd., which is engaged in the power retailing business. As such, electricity demand in the Mitsubishi Shoji Building is covered by renewable energy sources that also meet the requirements of RE100 \* 2. From power generation to retail, MC Group companies work together to supply, procure and use renewable energy, creating environmental value by leveraging the MC Group's comprehensive capabilities in the power value chain.



- \* 1 Non-Fossil Fuel Energy Certificates certify the environmental value of electricity as being generated from non-fossil fuel energy sources, such as renewable energy sources, under the Act on the Promotion of Use of Non-fossil Energy Sources and Effective Use of Fossil Energy Materials by Energy Suppliers.
- \*2 An international initiative that aims for 100% of the energy used in business operations to be procured from renewable sources.

Environmental	Social	Governance
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## **Relevant Data**

# **Number of Environmental Reports and Corrective Measures**

In the implementation of EMS, a system has been established for reporting and correcting matters relating to infringements of laws and ordinances as well as guidance from authorities. The incidents are shared throughout MC and measures are taken to prevent recurrences.

#### Number of Environmental Reports and Corrective Measures

	2018.3	2019.3	2020.3
Number of reports	3	1	0
Number of corrective measures	3	1	0
(Including matters re sulting in fines, penalt ies, etc.)	0	0	0

A reporting system which uses a compliance hotline has been instituted to appropriately respond to accidents and disasters when they occur and to promptly implement measures to prevent recurrence. The system covers not only MC but group companies as well. Going forward, MC will continue to promote EMS as well as measures to address environmental contamination such as oil pollution. Concurrently, in the event of an environmental incident, MC will promptly report the incident to the relevant parties and investigate the causes, along with considering appropriate remedial measures and preventive measures. In doing so, MC will rigorously implement measures to prevent a recurrence of the incident.

Reference:

Compliance System Diagram

# Costs Related to Pollution, Waste Production and the Use of Raw Materials

#### Environmental Conservation Costs

Category 2018.3		8.3	2019.3		2020.3	
Category	Investment	Cost	Investment	Cost	Investment	Cost
Global environ mental conserv ation cost	¥97,100,000	0	¥60,000,000	0	485,000,000	¥14,152,000
Resource recyc ling cost*	0	¥10,168,000	0	¥10,167,000	0	¥9,581,000
Total	¥97,100,000	¥10,168,000	¥60,000,000	¥10,167,000	¥485,000,000	¥23,733,000

<sup>\*</sup> Outsourcing expenses for waste treatment and recycling-related services

Scope of aggregation and basis for calculation:

- Aggregated for Head Offices
- Aggregated based on the Ministry of the Environment "Environmental Accounting Guidelines 2005"

# Environmental Conservation and Economic Impacts of Waste Production and Consumption of Electricity, Paper, and Water

	2018.3		2019.3		2020.3	
Waste Producti on	565.5 tons	¥10,168,000	595.8 tons	¥10,167,000	490.1 tons	¥9,581,000
Electricity Cons umption	4,640,000 kWh	¥102,199,000	4,540,000 kWh	¥102,284,000	4,230,000 kWh	¥100,975,000
Paper Consum ption	48,050,000 sheets	¥27,064,000	43,680,000 sheets	¥24,971,000	35,930,000 sheets	¥20,952,000
Water Consum ption (amount in thousand m³)	40	¥32,740,000	42	¥33,845,000	38.	¥31,247,000

Scope of aggregation:

- Waste Production, Electricity Consumption, Paper Consumption: Head Office, etc.
- Water Consumption: Mitsubishi Shoji Building, Marunouchi Park Building, and certain other offices in Tokyo

Calculation standard for environmental conservation and economic impacts :

• Aggregated based on the Ministry of the Environment "Environmental Accounting Guidelines 2005"

# **Independent Practitioner's Assurance**

ESG Data marked with a star (\*) for the year ended March 2020 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

Independent Practitioner's Assurance Report

# **Water Resources**

Policy 🗸	Targets 🗸	Structure V	Initiatives 🗸	External Collaboration 🗸
Performance	~			

Water is essential for human activity, circulating around the planet while changing to and from solid, liquid and gaseous states. 70% of the Earth's surface is covered with water, and of that amount, 97.5% is salt water. The remaining 2.5% is fresh water which supports human activity, including business activities. However, about three-quarters of that remaining fresh water exists in a frozen state such as within glaciers. Therefore, the amount of freshwater that is actually available for human use accounts for not even 1% of the Earth's total amount of water. Under the United Nations' Sustainable Development Goals (SDGs), the world is striving to secure access to safe drinking water for all people, and through business activities and other economic initiatives, each country is also working to achieve more prosperous livelihoods, including access to water. Since economic scale and water consumption are closely correlated, companies must use water, one of the Earth's precious natural resources, in an efficient and appropriate manner while also aiming to solve challenges related to water issues through their businesses.

# **Policy**

MC has clarified its intention to promote the "sustainable use of natural resources including water" in its <a href="Environmental Charter">Environmental Charter</a>, which was first established in 1996 and later revised in 2017. The MC Group, which engages in a wide range of businesses worldwide, recognizes water as an essential element for its business activities and places critical importance on the sustainable use of water in all of its operations. In particular, MC identifies relevant risks and opportunities in a timely manner and, with the goal of achieving the sustainable use of water, establishes appropriate water consumption, recycling and reuse rates throughout its operations and makes efforts to improve use efficiency and reduce consumption. Furthermore, MC will contribute to the resolution of global water issues by establishing water infrastructure businesses and developing comprehensive water operations that contribute to solving water issues.

# **Targets**

Aiming to reduce the consumption of limited water resources, for the fiscal year ended March 2021, MC has set a target to reduce water consumption at its Head Office compared to the consumption in the previous year. MC also conducts a sustainability survey which aims to track the withdrawals, discharges and recycling of water for the total operations of its portfolio investment companies. In addition to achieving a 100% response rate for this survey, MC is conducting an analysis of individual increases and decreases of the various surveyed items.

## **Structure**

Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body	
(A subcommittee under	Sustainability & CSR Committee
the Executive	Important matters related to water resources deliberated by the Sustainability
Committee, a	& CSR Committee are formally approved by the Executive Committee and put
management decision	forward or reported to the Board of Directors based on prescribed standards.
making body)	
Department in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

# **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well. From a water resources perspective, MC has set up a screening process for decision-making that first confirms compliance with environmental regulations related to such factors as water discharge and withdrawals (confirmation of regulatory risks), as well as the impact of water withdrawals on surrounding communities and local society, and the impact of climate change on the fresh water environment (confirmation of physical risks). For this screening process, particularly for businesses in areas considered to have high levels of water stress, MC utilizes the World Resource Institute (WRI) 's Aqueduct tool in order to incorporate external perspectives. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

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## **Initiatives**

# **Initiatives to Maximize Water Efficiency**

#### Los Bronces Copper Mine

MC is involved in the copper mining business in countries such as Chile and Peru. Since copper mining requires large amounts of water, MC encourages the introduction of technologies to maximize the water efficiency of each mine's operational processes and takes measures to reduce new water withdrawals. The Los Bronces copper mine project (located in Chile's capital province), in which MC invests together with Anglo American, achieved a water recycling rate of 78% in 2019 through measures such as extracting and recycling water from tailings.

# **Initiatives to Reduce Water Consumption**

### O Escondida Copper Mine

One of MC's major investments is the Escondida Copper Mine. This mine is located in the desert region of northern Chile, and boasts the largest production volume in the world. Water consumption is reduced in the process of mine selection and so forth through water-saving and reuse, among other means. Moreover, the construction of a desalination plant with one of the largest processing and pumping capacities in the world, at a cost of approximately US\$4 billion to date, has helped to eliminate reliance on subterranean aquifers as of the end of 2019. Going forward, we will continue to promote environmental protection and coexistence with local communities.



Environmental Social Governor

# O Toyo Reizo Co., Ltd.

Toyo Reizo Co., Ltd., one of MC's consolidated subsidiaries, has declared in its environmental policy that it will reduce the amount of water resources to be used in its production processes and will take preventative measures against the discharge of pollutants. It has also set targets to reduce water consumption on both a single fiscal year and mid-term basis, and engages in reduction activities. In particular, MC aims to reduce its environmental impact by saving water. To achieve this, it calculates consumption and discharge amounts in plants and related facilities with high water consumption for monthly assessment and review. In addition to these efforts to reduce water consumption, MC has also set targets for the reduction of CO2 and waste discharge and for the implementation rate of food waste recycling, etc. while seeking continual improvements though a PDCA cycle.



Reference:

Environmental report (see <a href="here">here</a> for targets, data and initiatives)

#### O Olam

MC affiliate Olam International Limited committed in 2013 to reduce water consumption across its agricultural and manufacturing activities. As a specific example, a program in the US that produces onions with higher solid content and lower water content, combined with a focus on optimizing irrigation in collaboration with the growers, has achieved quantified savings of 27 billion liters of water consumption over the past decade. Recognizing the depletion of groundwater due to excessive pumping of water for agriculture and irrigation as a problem, in 2019, Olam's nut business in the US formed a partnership with the California Water Districts to replenish 1.2 billion liters of groundwater through three projects, and it is also pursuing initiatives such as maximizing the amount of water replenished during snowmelt.





Reference:

To find out more about Olam's activities to reduce water consumption, please visit the following links on MC's website:

Olam Priority Areas, Water

https://www.olamgroup.com/sustainability/sustainability-framework/priority-areas/water.html

# **Initiatives in Water-Stressed Regions**

#### Desalination Projects

MC is delivering seawater desalination projects in drought regions of the world such as Atacama Desert in Chile and the State of Qatar in the Middle East which contribute to the alleviation of water stress in those regions. Northern Chile is facing serious depletion of groundwater, and alternative water sources are required in consideration of local communities and the agricultural industry. MC provides a stable supply of desalted water to mines and farmlands in the region on the basis of a BOO (Build-Own-Operate) contract. In Qatar, MC is delivering an Independent Water and Power Project that supplies 2,520,000 kWh of electricity and 620,000 tons per day of water (which comprises 25% of Qatar's desalination capacity) to Qatar General Electricity & Water Corporation over 25 years. MC is delivering the Project in cooperation with the Qatari government to fulfill growing demand for water associated with economic development and population growth and to contribute to the long-term development of the country.



Umm Al Houl Power, Qatar

# **Providing Solutions through our Business Activities**

As living standards improve, global water consumption has increased dramatically, outpacing the rate of population growth and exacerbating water shortages in some regions. Water utilities, which provide a stable supply of sanitary water, have become indispensable for the survival of humanity and the viability of cities. MC is contributing to addressing various challenges pertaining to water resources throughout the world by developing water-related infrastructure and addressing local water issues.

#### South Staffordshire Plc

MC affiliate South Staffordshire Plc is a water company that supplies water to approximately 1.7 million people in the UK, as well as providing technical and retail services to other water, electricity and gas companies in a wide range of business areas. As part of MC's efforts to conserve water resources as well as to support regional measures to address flooding, South Staffordshire Plc is collaborating with Cambridge University to install the UK's largest rainwater recycling system in a newly developed area in the Cambridge region. It is responsible for the design, construction and operation of the system.



Seedy Mill Treatment Works

# Metito Holdings

MC affiliate Metito Holdings Limited is an integrated water engineering company that is engaged in a wide range of activities, from the construction of water and wastewater treatment plants and seawater desalination plants to business investment and operation, mainly in the Middle East, Africa and Asia. MC provides water-related solutions optimized for each different region to address water shortages and underdevelopment of water infrastructure with the aim of improving people's living conditions and protecting the local environment. Specifically, Metito has been managing long-term desalination projects in Egypt since 1999 to supply water to drought regions along the Red Sea coast. In addition, it has built a large-scale desalination facility for the Egyptian government, contributing to the improvement of the region's water infrastructure. Metito has also been constructing desalination plants in water-scarce Qatar, contributing to the stable supply of drinking water to the region through the long-term management of those facilities.



Al Yosr Desalination Facility, Egypt

#### Swing Corporation

MC affiliate Swing Corporation is engaged in the domestic waterworks business, including the design and construction of water and sewage facilities and the provision of operation and maintenance services. Specifically, MC is engaged in phosphorus recovery from sewage sludge for fertilizer use at the Higashinada Sewage Treatment Plant in Kobe, Hyogo Prefecture. It promotes resource recovery through local production for local consumption and recycling (In the fiscal year ended March 2021, the project won the innovation category of wastewater recycling award sponsored by the Japanese Ministry of Land, Infrastructure, Transport and Tourism). Swing Corporation developed a Private Finance Initiative (PFI) project in the city of Kurobe, Toyama Prefecture to establish a facility for the beneficial reuse of sewage biomass and has assumed responsibility for everything from financing to design, construction, maintenance and operation. The sewage sludge is mixed with coffee residue to extract biogas, which is used for power generation and sludge drying, and the dried sludge can be used effectively as an alternative to coal and as a raw material for fertilizer (In the fiscal year ended March 2012, the project won the sustainability category of wastewater recycling award sponsored by the Japanese Ministry of Land, Infrastructure, Transport and Tourism).



Kurobe City Sewerage Biomass Energy Reuse Facility

MC has built up experience in the water business in the UK, Japan, Australia, the Philippines, Chile and other countries in Asia, the Middle East and Africa. By drawing on private-sector funds and technology, we will continue to improve efficiency and offer higher-quality water services. We will also provide water-related solutions optimized for each different region to address water shortages and underdevelopment of water infrastructure with the aim of improving people's living conditions and protecting the local environment.

## **External Collaboration**

## **Responding to CDP**

MC actively disseminates information about its ESG-related initiatives to its various stakeholders around the world. MC engages with CDP, an NGO holding the world's largest database of corporate disclosures on climate change initiatives, and since the year ended March 2012, MC has responded the CDP Water questionnaire, which evaluates corporate water management.

# Participation in the Water Project of the Ministry of the Environment of Japan

MC participates in the Water Project\*, a public-private initiative which promotes initiatives aimed at preserving or restoring healthy water cycles. MC shares information with other companies on water risks and water-related initiatives, and considers how to pursue such initiatives internally.

\* The project was launched based on the Basic Act on Water Cycles in 2014. The Water Project was founded to build a public-private collaboration platform and to promote initiatives and self-motivated approaches from private sector companies aimed at achieving sound water cycles and water environment preservation.



MC is promoting activities, both through business and corporate philanthropy initiatives, to maintain and restore sound water cycles. MC also disseminates information about its initiatives and the importance of water through internal and external communication.

## **Collaboration with NGOs**

MC supports a wide range of initiatives focusing on environmental and sustainable development in Europe and Africa through the Mitsubishi Corporation Fund for Europe and Africa (MCFEA) (Since 1992, more than GBP5.1 million have been funded). The MCFEA delivers support through various partner organizations including the Earthwatch Institute, Rainforest Alliance, Acumen Academy and Springboard. One of these partners is the NGO WaterAid, which provides safe water and sanitation to people in dire need around the world in order to help greatly improve their health and quality of life.

# Performance

# Water Withdrawal

(Unit: thousand m<sup>3</sup>)

		Water withdrawal (2018.3 results)	Water withdrawal (2019.3 results)	Water withdrawal (2020.3 results)	Note
Non- consolidated:		41	42	38 *	Mitsubishi Shoji Building, Marunouchi Park Building and certain other offices in Tokyo
Consolidated:	(Components are as follows)	93,226	97,060	95,268	
	Industrial water, water supply:	25,870	24,841	24,814	Non-consolidated and main
	Groundwater:	12,507	12,441	12,048	domestic subsidiaries
	Rivers/lakes:	21,901	21,485	21,964	
	Ocean:	32,944	38,289	36,442	
	Rainwater:	3	4	0	

# Water Recycling Volume and Rate\*

(Unit: thousand m<sup>3</sup>)

	2018.3 results		201	2019.3 results		2020.3 results				
	Water Note withdrawal	Recycling I volume	rate	Water Note withdrawa	Recycling volume I	Recycling rate	Water Note withdrawa	Recycling Ro volume al	ecycling rate	Note
										Mitsubishi
										Shoji Building,
Non-										Marunouchi
consolidated:	41	-	-	42	-	-	38 ∗	-	-	Park Building
										and certain
										other offices
										in Tokyo
										Non-
Consolidated:	93,226	10,204	10%	97,060	9,568	10%	95,268	1,375	1%	consolidated
										and domestic
										subsidiaries

<sup>\*</sup> Ratio of recycling volume to the total of amount of water withdrawal and recycling volume.

Reference:

Water Discharge

# **Independent Practitioner's Assurance**

ESG Data marked with a star ( $\star$ ) for the year ended March 2020 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

Independent Practitioner's Assurance Report

# **Biodiversity**

Policy V Targets V Structure V Initiatives V External Collaboration V

Performance V

# **Policy**

As stated in our Environmental Charter, MC recognizes the critical importance of what ecosystems can provide and is committed to protecting ecosystems and any potential impacts on biodiversity. We have identified "Conserving the Natural Environment," which includes consideration of biodiversity, as one of the Key Sustainability Issues (Materiality) that we must actively take on in order to support sustainable growth for MC. Based on these policies and materiality analysis, MC aims to minimize negative impacts on biodiversity from its businesses. For example, we take biodiversity considerations into account when reviewing and making decisions on loan and investment proposals. In addition, we are engaged in corporate philanthropy activities aimed at conserving biodiversity, including the Project in Tropical Forest Regeneration and the Global Coral Reef Conservation Project.

Reference:

MC's Environmental Charter

Policy on Mine/Site Decommissioning

# **Targets**

MC strives to mitigate the impact that its businesses have on biodiversity, and seeks ways to contribute to ecosystem preservation through its businesses as well as through corporate philanthropy activities aimed at environmental preservation. Regarding contributions to the preservation of ecosystems through our business activities, MC takes into account aspects related to biodiversity when screening new project and exit proposals, and also aims to make improvements by monitoring the management practices of existing business investments.

## **Structure**

Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body	
(A subcommittee under	Sustainability & CSR Committee
the Executive	Important matters related to biodiversity deliberated by the Sustainability &
Committee, a	CSR Committee are formally approved by the Executive Committee and put
management	forward or reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Department in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

# **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well. Since 2012, we have employed the Integrated Biodiversity Assessment Tool (IBAT) developed by organizations including the International Union for the Conservation of Nature (IUCN) to help assess potential business impacts by evaluating the status of protected or endangered species in the vicinity of project sites, along with other relevant data on special conservation areas. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

Environmental	Social	Governa
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## **Initiatives**

# Examples of Protection/Conservation Activities through Business Operations

# Working to Safeguard the Natural Environment at the World's Largest Solar Salt Fields

Exportadora de Sal, S.A. de C.V. (ESSA), a salt manufacturer in which MC and the Mexican Government have equity interests of 49% and 51% respectively, operates the world's largest solar salt field in northwestern Mexico. ESSA supplies approximately half of the solar salt imported into Japan, and has also established a solid position as a company that supports Japan's chlor-alkali business, with the salt used as a raw material in PVC and caustic soda. The salt fields are in the vicinity of Guerrero Negro, where a community has grown up around ESSA complete with schools, hospitals, shops, churches and other facilities. There is also a supermarket run by ESSA, and through the various jobs it creates, ESSA is further contributing to the stability of the local community. ESSA has operations within the El Vizcaíno Biosphere Reserve, including facilities located near the Ojo de Liebre lagoon (a UNESCO World Heritage site that is a breeding ground for gray whales). Great care is taken at all times to respect the surrounding ecosystem, while also working to protect and preserve biodiversity. In September 2000, the region in which ESSA is situated was designated by the WHSRN\*1, a U.S.-based shorebird protection group, as a site of international importance \*2, and in April 2009 the designation was upgraded to that of hemispheric importance \*3. ESSA cooperates with the activities of WHSRN such as surveys of bird species in the salt fields and maintenance and protection of nesting sites. In addition, ESSA is working to protect the natural environment through the installations of approximately 200 roosts which protect birds from coyotes and other dangers. ESSA's salt production activities are leading to the creation of new types of ecosystems. With a similar degree of salinity to the nearby lagoons, the evaporation ponds are home to many species of fish, crustaceans and birds. The 8,000 hectare ponds' high microorganism density allows them to generate the same amount of oxygen as would the same area of forest in Canada. Under the three environmental policies of "Prevention of Air, Land and Ocean Pollution," "Conserving the Natural Environment" and "Biodiversity Monitoring," ESSA will continue to pursue sustainable development in harmony with the environment by engaging in ecosystem research and conservation activities, etc. together with a wide range of stakeholders including members of the local community, local government organizations, universities, and NGOs.

- \*1 Western Hemisphere Shorebird Reserve Network
- \*2 At least 100,000 shorebirds annually; OR at least 10% of the biogeographic population for a species
- \*3 At least 500,000 shorebirds annually; OR at least 30% of the biogeographic population for a species

#### **Details of Preservation and Conservation Activities**

Key targets for ecosystem monitoring	The Baja California Pronghorn , gray whales, wild birds (approx. 140 species), sea turtles ESSA's environmental conservation team engages in ecosystem monitoring such as population studies (5–12 times per year) and seawater composition tests (24 times per year) in collaboration with PROFEPA (Federal Attorney of Environmental Protection of Mexico) and WHSRN.
Example of activities [1]	Establishment of a reserve to protect the endangered The Baja California Pronghorn in cooperation with Mexican environmental protection organization ENDESU and related breeding program (population of approx. 400 individuals within conservation area of about 23,000 ha; two conservation centers created)
Example of activities [2]	Periodic audits have been conducted (eight times per year) to estimate gray whale population in Ojo de Liebre and San Ignacio lagoons in collaboration with the National Commission of Natural Protected Areas (CONANP) and the Autonomous University of Baja California Sur (UABCS). These audits have determined the population is now higher than before the year 2000. There remains a medium- to long-term need to determine trends relating to the whale ecosystem and migration patterns.





# Rehabilitation

Reference:

Mine Closure Initiatives

# **External Collaboration**

# Status of Participation in the Roundtable on Sustainable Palm Oil (RSPO)

MC became a member of the RSPO as an ordinary member in 2004. Accordingly, through collaboration and partnership with stakeholders in the supply chain, MC is working to ensure sustainable sourcing and supply of palm oil, with the goal to source 100% sustainable palm oil\* by 2030.

\* Sustainable palm oil: Palm oil sourced from supply chains that comply with No Deforestation, No Peat and No Exploitation (NDPE) policies, including RSPO or equivalent certified oil.



Reference:

RSPO ACOP Report <a href="https://www.rspo.org/members/69/Mitsubishi-Corporation">https://www.rspo.org/members/69/Mitsubishi-Corporation</a>

Palm Oil Procurement Guidelines

# Status of Participation in the Round Table on Responsible Soy Association (RTRS)

Agrex do Brasil, an MC subsidiary, is an RTRS-certified producer with a total of approximately 21,000 hectares of land certified under this standard. Agrex do Brasil was the first company in Brazil to obtain RTRS certification for the production of responsible soy in its farmland in Maranhão, Brazil. Through the RTRS certification, Agrex do Brasil seeks to make various internal improvements, increase efficiency in soil management and protection, improve water management, foster employee motivation and strengthen relationships with neighboring communities.



# **Participation in CDP**

MC actively discloses information related to its efforts regarding ESG to a variety of stakeholders around the world. Since the fiscal year ended March 2015, MC has responded to CDP Forests, a survey which evaluates companies' forest management in the supply chain. CDP is an NGO which holds the world's largest database of corporate disclosures on climate change initiatives and other environmental data.

# **Cermaq Initiatives**

Cermaq, an MC subsidiary, is a partner to the UN Global Compact Action Platform for Sustainable Ocean Business ('UN Ocean Platform'). Cermaq was the first patron to join this initiative in February 2018, with the goal of developing holistic global solutions for the sustainable use of the ocean. The first business-driven initiative of its kind in the United Nations, the initiative has developed a set of Sustainable Ocean Principles, which provide a framework for responsible ocean business practices across sectors and geographies working to develop roadmaps for the maritime industries in close dialogue with governments, academic institutions, NGOs and UN organizations.



Reference:

Please refer to the Customer Responsibility Section for details on Cermaq's other initiatives.

Environmental	Social
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# **Examples of Collaboration with Government Bodies**

# Forest Conservation Project: Mitsubishi Corporation Thousand Year Forest (Also Known as Yataro's Forest)

In partnership with the local government, MC is undertaking a forest conservation project in Aki City, Kochi Prefecture, the birthplace of Mitsubishi founder Yataro Iwasaki. The shrinking of the world's tropical forests has had a major impact on the global environment, including the effect on the conservation of natural ecosystems and the reduction in the absorption of CO2 which contributes to global warming, extreme whether etc. MC has been engaged in the Tropical Forest

Regeneration Experimental Project as part of its corporate philanthropy initiatives since 1990. From 2009, MC has participated in the "Collaborative Forest Conservation Project" in partnership with Kochi Prefecture and Aki City, the East Kochi Forest Association, in line with the forest conservation agreements. The conservation of Yataro's Forest marks MC's first major forest conservation project in Japan. Project aims include: conducting activities to preserve and improve forest ecosystem services such as water conservation, allowing MC employees and local people to gain hands-on thinning experience and undertake volunteer activities, and utilizing the forest as a place for environmental education.



Group photo of Mitsubishi Corporation Thousand Year Forest Conservation Volunteers

In March 2020, MC concluded an agreement with the Shikoku Forest Bureau, Aki City, and the East Kochi Forest Association to introduce management in the Becchaku area of Yataro's Forest in line with the Shikoku Forest Bureau's policy of establishing "green corridors," \* in an effort to conserve biodiversity.

\* Shikoku's national forests are being protected under the protective forest system. This project is expected to help conserve biodiversity by establishing "green corridors" that connect these protective forests, allowing plants and animals to come and go widely.

# **Examples of Collaboration with International Organizations and NGOs**

MC's Global Coral Reef Conservation Project promotes cooperative research into coral reefs by business (MC), academia and NGOs in three locations: Okinawa, the Seychelles and Australia. Major project partners include James Cook University in Australia and the Seychelles National Parks Authority, a semi-governmental entity. The results of this research are published online and via international symposia to help evaluate the resilience of coral environments and preserve related biodiversity. This project has been recognized with a Medal of Honor in Japan, and has also been approved by the Japan Committee of the United Nations Decade of Biodiversity (UNDB-J)\*. In addition, as an official supporter of the International Year of the Reef 2018, MC actively communicated the results of its Global Coral Reef Conservation Project and also participated in holding awareness raising events such as the Tokyo Coral Reef Café.

\*A committee that seeks to achieve the Aichi Biodiversity Targets adopted at the Tenth Ordinary Meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10) held in Nagoya, Aichi Prefecture, Japan in 2010.



Coral reef (Australia)



Coral Reef Conservation Project: Employee Volunteers



Coral Reef Conservation Project: Employee Volunteers

# **Foundation and Fund Activities**

Through the Mitsubishi Corporation Foundation for the Americas (MCFA) and the Mitsubishi Corporation Fund for Europe and Africa (MCFEA), MC is involved in efforts to eradicate poverty, tackle social and environmental protection issues and undertake related educational research across the Americas, Europe and Africa. The MCFEA is providing support through a wide range of partner organizations, including Springboard, which is working to address the issues of poverty and unemployment in Nigeria by offering assistance in starting sustainable organic farming, and the Wildlife Conservation Society, which is working on environmental issues.



Young people learning about sustainable farming with Springboard ©Springboard

Reference:

Please refer to the Community section for details on foundation and fund activities.

# **Examples of Collaboration with Other Companies**

In April 2015, MC joined the Japan Business Initiative for Biodiversity (JBIB)\*, a group of firms committed to undertake joint research aimed at protecting biodiversity. The JBIB member firms agree to respect biodiversity in their daily business operations and pursue activities aimed at minimizing negative biodiversity impacts. Going forward, through communication with JBIB members and related initiatives, we will work to find ways of enhancing our initiatives toward protecting biodiversity.

\* A group of Japanese companies engaged in biodiversity protection activities

### **Performance**

Reference:

Please refer to the **Supply Chain Management** for information on certified products.

## **Results of Social Contribution Activities**

Having started the Tropical Forest Regeneration Project in 1990, aiming to regenerate tropical forests in a short period of time, MC remains widely involved in forest conservation in Japan and overseas. Through forest conservation projects in Japan and the Global Coral Reef Conservation Project which strives to protect ocean biodiversity, MC's environmental conservation efforts span the globe. As part of this, each year since the fiscal year ended March 2012, MC has planted two trees for every shareholder who consents to receive important communications such as the Notice of the Ordinary General Meeting of Shareholders by e-mail rather than by post. In the fiscal year ended March 2021, MC planted approximately 40,000 trees, for a cumulative total of roughly 440,000 trees planted through this initiative.



Tree-planting Ceremony

Environmental	Social	Governanc
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# **Prevention of Pollution**

Policy V Targets V Structure V Initiatives V External Collaboration V Performance V

# **Policy**

MC recognizes the importance of striving to create and enhance environmental value, as stated in the Environmental Charter, by undertaking conservation activities and reducing our environmental footprint, including through the prevention of pollution. Moreover, in terms of company-wide management of compliance with environmental laws, regulations, etc., MC takes responsibility as a business that produces waste. To ensure rigorous compliance with laws and regulations related to preventing pollution as well as the reduction, reuse and recycling of waste within MC, internal notifications are sent out, as well as announcements and alerts about meetings and other related events. Furthermore, MC has formulated guidelines and standards for responding to oil spills and soil contamination and disseminates this information internally to ensure thorough understanding.

Reference:

Mitsubishi Corporation Environmental Charter

### **Targets**

MC conducts an environmental performance survey for all MC Group companies in order to manage pollution prevention as well as waste reduction, reuse and recycling initiatives on both a non-consolidated and an MC Group-wide basis. On a non-consolidated basis, we set and monitor sustainable and effective reduction targets related to the volume of waste produced in conjunction with Head Office activities, in order to reduce, reuse and recycle waste through operation of environmental management systems (EMS).

Item	2020.3 targets	2020.3 results	2021.3 targets
Pollution prevention	(Oil spill risk survey conducted biannually)	(Oil spill risk survey conducted biannually)	Select project and conduct oil spill risk survey
Waste production* <sup>1</sup>	566.1 tons (2.2% decrease from results at time target set)	482.4 tons (16.6% decrease from 2019.3 results)	Target ongoing CO2 emission reduction activities and an accurate grasp of reduction figures *3
Use of raw materials * <sup>2</sup>	41.64 million sheets (2.2% decrease from 2019.3 results)	35.13 million sheets (17.5% decrease from 2019.3 results)	Target continuation of paper reduction and other efforts, as well as an accurate grasp of reduction figures *3

- \*1 Waste produced: Waste produced in conjunction with Head Office activities
- \*2 Use of raw materials: Volume of copy paper used at the Head Office
- \*3 In the fiscal year ended March 2021, due to the COVID-19 pandemic, MC mainly focused on qualitative targets based on the office activity manual.

## Structure

Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body (A subcommittee under the Executive Committee, a management decisionmaking body)	Sustainability & CSR Committee Important matters related to preventing pollution deliberated by the Sustainability & CSR Committee are formally approved by the Executive Committee and put forward or reported to the Board of Directors based on prescribed standards.
Department in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

# **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors including pollution prevention as well as the reduction, reuse and recycling of waste. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices. Regarding oil spills in particular, oil spill risk surveys are conducted regularly, confirmations are made that oil spill accident prevention and risk management frameworks have been established, and training is conducted to ensure the thorough dissemination of information on these topics. Through these measures, MC is ensuring appropriate risk management to prevent oil spills from occurring.

## **Initiatives**

## **Initiative to Reduce Waste Production (Non-Consolidated Basis)**

#### **(Office Management)**

- · Maintained recycling rate through rigorous separation of trash
- · Planned management of office furniture

#### **(Business Activities)**

MC's environmental management systems are based on various laws and regulations and are compliant with various recycling laws (Food Waste Recycling Law, Container and Packaging Recycling Law, Home Appliance Recycling Law, Construction Material Recycling Law). MC manages its operations while following the procedures stipulated in each of these regulations, and strives to reduce waste production through its business activities.

# Initiatives to Reduce Waste Production (Mitsubishi Shokuhin Co., Ltd.)

MC subsidiary Mitsubishi Shokuhin Co., Ltd. carries out various efficiency measures to optimize its supply chains through collaboration between the manufacturing, distribution and retail sectors. Working jointly with manufacturers and retailers to enhance logistics efficiency and collaborating with retailers to reduce product return rates and optimize inventory have led to reductions in greenhouse gas emissions and waste production. The Council for the Collaboration between the Manufacturing, Distribution and Sales Sectors awarded Mitsubishi Shokuhin with the 2017 Supply Chain Innovation Award in recognition of its excellence in striving to collaborate with the manufacturing, distribution and retail sectors toward optimization of the overall supply chain.

Reference:

Mitsubishi Shokuhin press release (Japanese only)

http://www.mitsubishi-shokuhin.com/170707 Release HP.pdf

# **Application of Life Cycle Analysis in our Salmon Farming Business**

Cermaq, an MC subsidiary, uses life cycle assessments (LCAs) for the fish feed management over the two-year salmon maturation process in order to reduce environmental impacts including waste and CO2 emissions. This is important since fish feed has been identified as an important contributor to resource use and emissions related to the production of salmonids in net-pen systems. By conducting research on optimal feed ingredients and methods during the planning stage, Cermaq is proactively seeking improvements and identifying efficient feeding methods in its operations. One example of ongoing projects on fish feed is research conducted at the Arctic Salmon Research Centre, where Cermaq is a partner, doing research on optimal feed for salmon farming in the Arctic environment in Northern Norway.



Reference:

Cermaq website

https://www.cermaq.com/sustainability/research-and-innovation

https://www.cermaq.com/sustainability/sustainability-reports

# **Initiatives to Prevent Oil Spills**

MC formulated its Oil Spill Risk Guidelines in 2012. On a Groupwide basis, MC strives to prevent oil spills, giving due recognition of the environmental burden they could cause. MC makes project decisions taking into account matters such as the products handled and location of the enterprise, conducts oil spill risk surveys regularly, confirms that oil spill accident prevention and risk management frameworks have been established, and conducts training to ensure the thorough dissemination of information on these topics. Through these measures, MC is ensuring appropriate risk management to prevent oil spills from occurring. In addition, there are no major leaks as far as MC is aware.

# **External Collaboration**

# Marunouchi Ecoben Project

As an environmental initiative in the Marunouchi area, container collection boxes have been installed throughout the Mitsubishi Shoji Building Head Office in cooperation with Mitsubishi Estate Co., Ltd.'s Marunouchi Ecoben Project unifying tenants and workers by using, collecting and recycling recyclable lunchbox containers. MC strives for its employees to promote an understanding of recycling and to proactively engage in recycling activities.

# Japan Foreign Trade Council

As a member of the Japan Foreign Trade Council (JFTC), an industry association for Japanese trading companies, MC is helping to formulate and execute "The Commitment to a Low-carbon Society" advocated by the Japan Business Federation (Keidanren). Based on this plan, we are actively promoting the installation of energy-saving equipment in order to reduce energy consumption on a non-consolidated basis. In addition, as a member of the Global Environment Committee established within the JFTC, MC actively engages in a variety of initiatives including promoting environmental compliance, improving environmental performance and disseminating information about industry initiatives with the aim of creating a low-carbon society and a recycling-oriented society. It is essential for companies to achieve sustainable growth while considering the environment. The entire trading industry, not limited to MC, recognizes the role it needs to play from a long-term and global perspective, and it is working to contribute through business activities.

# **Performance**

# **Toxic Waste Emissions**

MC monitors production of specially controlled industrial waste under the Waste Management Law. This includes infectious waste produced by the in-house clinic as well as waste PCB and PCB-contaminated items, etc. which are disposed sequentially within legally prescribed disposal periods.

(Unit: kg)

	2018.3	2019.3	2020.3
Specially controlled industrial waste	8,739	4,554	29,955

All domestic subsidiaries and affiliates monitor and report appropriate figures under the Waste Management Law.

# NOx, SOx, VOC Emissions

(Unit: tons)

		2018.3	2019.3	2020.3
	NOx (Nitrogen Oxide)	577	568	586
Air pollutant	SOx (Sulfur Oxide)	182	127	42
emissions	VOC (Volatile Organic	3	7	28
	Compounds)*	_	50,620(Unit:m3N)	26,690(Unit:m3N)

Scope of aggregation: Consolidated (Non-consolidated and main domestic subsidiaries)

\* Figures for NOx (Nitrogen Oxide) and SOx (Sulfur Oxide) are expressed in tons as a total figure using conversion factors, and VOC is expressed in both tons and m3N.

Reference:

**Waste Emissions** 

# **Efficient Use of Resources**

Policy  $\lor$  Structure  $\lor$  Targets  $\lor$  Initiatives  $\lor$  Performance  $\lor$ 

# **Policy**

Our daily lives depend greatly on plentiful global resources. MC believes it is important to simultaneously generate three kinds of value: economic value, societal value, and environmental value — while benefiting in a sustainable manner from limited resources within our planetary boundaries. MC's Environmental Charter positions this as a key consideration in business activities by clarifying that we will promote the sustainable use of natural resources including energy, minerals, food stocks, wood and water throughout our global business operations. Specifically, MC strives to recycle, reuse, and efficiently use resources, reduce the ecological footprint of our business activities, maintain healthy stocks in fishing activities, and otherwise efficiently utilize resources in accordance with our business operations.

Reference:

Mitsubishi Corporation Environmental Charter

### **Structure**

Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body (A subcommittee under the Executive Committee, a management decisionmaking body)	Sustainability & CSR Committee Important matters related to the efficient use of resources deliberated in the Sustainability & CSR Committee are formally approved by the Executive Committee and put forward or reported to the Board of Directors based on prescribed standards.
Department in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

# Risk Management

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well. This includes considering measures to address recycling and closed-loop businesses, waste management and related matters. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

Environmental	Social	Governance

# **Targets**

With regard to waste emissions in its Head Offices, in principle, MC aims to reduce emissions by 1% from the previous fiscal year, and targets are set based on the previous fiscal year's results. In addition, with regard to recycling rates, MC has set a goal of achieving zero waste emissions offices\*, with the aim of recycling at least 95% of the waste produced by MC.

\* MC defines "zero emissions" as cases where vendors are contracted to recycle 95% or more of waste produced by its Head Offices. MC also promotes waste reduction, reuse, and recycling, and manages Head Office activities with waste emissions targets.

(Unit: kg)

		2018.3	2019.3	2020.3
Waste	Emissions volume	563,283	585,218	494,409
	Recycling volume	554,600	576,834	487,080
waste	Waste volume	8,683	8,384	7,329
	Recycling rate (%)	98.5%	98.6%	98.5%

Scope of aggregation (non-consolidated): Mitsubishi Shoji Building, Marunouchi Park Building, and certain other offices in Tokyo

\* Waste volume figures exclude waste resulting from internal construction service tasks

## **Initiatives**

# Recycling and Closed-Loop Business Initiatives (Chuo Kagaku)

MC consolidated subsidiary Chuo Kagaku Co., Ltd. has been voluntarily collecting used plastic food containers from consumer co-ops, supermarkets and other organizations since 1990. Working closely with local service providers, MC promotes recycling at the regional level by selecting the most effective method after analyzing various options, and thus reducing its environmental burden. In chemical recycling, collected used containers are thermally decomposed into basic chemical raw materials utilizing steelmaking equipment, and some of the raw materials are recycled into new food trays. In thermal recycling, containers are broken down and solidified to produce alternatives to fuels such as coal, and used as boiler fuel for power plants, paper companies, etc. In materials recycling, containers are broken down, melted and otherwise processed, then turned into recycled products such as benches.

MC is also focusing on environmentally-friendly materials that can be used safely in all food products. CHUO A-PET GREEN (C-APG), an ECO MARK certified product, makes effective use of resources by using recycled PET as the raw material for plastic containers. Its safety has also been ensured by meeting voluntary industry standards that comply with the US Food and Drug Administration (FDA). The product epitomizes MC's drive to address social issues pertaining to the environmental and safety.

Going forward, Chuo Kagaku will continue striving to reduce and avoid waste, as well as reduce the use of raw materials. These include high-performance gas barrier containers that are sealed with freshness-preserving gas to inhibit the oxidation of food and the growth of bacteria, thereby reducing food waste; containers that contribute to reduced use of plastic by using talc for more than 50% of their raw material; and research into heat-resistant materials that improve the efficiency of cooking.

Furthermore, Chuo Kagaku has formulated environmental impact reduction plans every five years since 2006 and is forging ahead with environmental initiatives. In 2017, MC established the Third Five-Year Plan to Reduce Environmental Impact (2017–2021).

#### Chuo Kagaku Co., Ltd.'s Third Five-Year Plan to Reduce Environmental Impact (2017-2021)

Theme	Description of initiatives	Targets (for 2022.3)
	Recycling in-house waste	Promoting zero emissions activities by recycling in-house waste
Reduction of waste	Promoting recycling and collection of used plastic food containers at stores	<ul> <li>Promoting local closed-loop recycling and collection of used plastic food containers at stores</li> <li>Practical use of closed-loop food packaging recycling</li> </ul>
	Promoting education about and practice of the 3 Rs (reduce, reuse, recycle) via closed-loop recycling	Promoting zero-emission activities by recycling in-house waste

Environmental	Social	Governanc
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#### ○ 〈Past Achievements〉

#### (1) Recycling in-house waste

In the year ended March 2020, 96.8% (2,520 tons) of the 2,602 tons of waste produced within MC was recycled and effectively reused. Waste breakdown in order of volume is as follows: plastic waste, wastepaper, general combustible materials, scrap metal, wood shavings, and waste oil. Plastic waste was generated by manufacturing plants. Additionally, waste including PET bottles, empty cans, wastepaper, and plastic materials such as polypropylene (PP), PET, and polyethylene (PE) are proactively recovered and separated by the relevant department the Head Offices to promote recycling.

	201	9.3	2020.3		Recycling rate	
Targeted Waste	Generated Waste (tons)	Recycling rate (B)	Generated Waste (tons)	Recycling rate (A)	(A) - (B) YoY change (points)	
Plastic waste	2,764	96.5%	2,193	97.2%	+ 0.7	
Wastepaper	265	99.5%	233	99.4%	▲ 0.1	
Scrap metal	169	99.4%	65	100%	+ 0.6	
General combustible materials	28	1.1%	68	79.4%	+ 78.3	
Wood shavings	40	95.2%	29	89.2%	▲ 6.0	
Waste oil	14	84.4%	14	84.2%	▲ 0.2	
Total	3,280	96.0%	2,602	96.8%	+ 0.8	

Environmental	Social	Governance
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#### (2) Promoting collection and recycling of used plastic food containers from stores

With the cooperation of consumers, retailers such as supermarkets, and packaging material stores, Chuo Kagaku collects used plastic food packaging at stores and employs a variety of recycling processes to transform such materials into usable resources again. Chuo Kagaku also fulfills its obligations as a manufacturer of plastic food containers under Japan's Containers and Packaging Recycling Law, with regard to recycling used plastic food containers collected by municipalities nationwide. The amount collected over the past 30 years has been 915.57 million tons, or 22.9 billion sheets (1 sheet equals 4 grams ).

	2016.3	2017.3	2018.3	2019.3	2020.3
Volume collected (tons)	2,484	2,566	2,546	1,887	1,625
Volume collected (converted to number of sheets)	620,910,000	641,540,000	636,370,000	471,830,000	461,100,000



Environmental	Social
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# Recycling and Closed-Loop Business Initiatives (Livestock Feed Production Business)

Nosan Corporation, a consolidated subsidiary of MC, uses Eco Feed\* as a raw material for its formulated livestock feed, with the aim of helping to increase the food recycling rate and enhance the livestock feed and food self-sufficiency rate. Currently, Nosan Corporation uses approximately 7,000 MT per year of dried Eco Feed recycled from discarded by-products of food production, unsold food products, leftovers from cooking etc., and approximately 20,000 MT per year of by-products from bakeries and confectionery factories (bread crumbs, cake flour). These are used as raw materials for livestock feed.



\* A livestock feed manufactured using by-products of food production (by-products obtained from the food production process), unsold food products (bread and boxed lunches, etc.) leftovers from cooking (cut vegetable scraps and other leftovers from cooking) and residual farm products (imperfect farm produce, etc.).

Environmental Social Governan

# Recycling and Closed-Loop Business Initiatives (Livestock Business)

Japan Farm Holdings Inc., a consolidated subsidiary of MC, is a large-scale livestock company which won the Fiscal 2016 Eco-Feed Award from the Japan Livestock Industry Association for its work building a closed-loop recycling model. The model is centered on reusing waste generated from a primary industry, specifically the lees left over from producing the distilled liquor shochu. Japan Farm is located in Kagoshima Prefecture, which is famous for sweet potato shochu manufacturing. The by-product waste known as lees from shochu manufacturing had been an ongoing issue. Japan Farm worked in collaboration with local distilleries for over two years to develop feed that reuses the shochu lees. The feed is used for breeding pigs for "Brand Pork." Along with reducing waste disposal costs and CO2 emissions, a closed-loop model has been established in such a manner where the manure from the pigs given the feed is recycled into fertilizer sold by vendors such as local agricultural cooperatives.



Reference:

From the Japan Livestock Industry Association website page providing eco-feed information (Japanese only)

http://ecofeed.lin.gr.jp/excellent/uploads/files/jirei2016\_japanfarm.pdf

## **Performance**

# Paper Consumption (Non-Consolidated)

(Unit: Thousand sheets)

	2018.3	2019.3	2020.3
Paper consumption (A4 copy paper conversion)	51,196	46,510	38,265 ∗

Scope of aggregation: Head Offices, six Japan-based branches and offices under each branch's jurisdiction

# **Recycling Volume**

#### Non-Consolidated Recycling Volume (Head Office)

(Units: kg)

	2018.3	2019.3	2020.3
Recycling volume	554,600	576,834	487,080

st A 100% recycling rate at Mitsubishi Shoji Building, the Head Office building.

### Non-Consolidated Recycling Volume (Food Waste)

(Units: kg)

	2018.3	2019.3	2020.3
Food waste recycling volume	239,100	260,270	345,600

MC periodically reports on its food waste on a non-consolidated basis including amounts generated and recycled in accordance with Japan's Food Recycling Law, and works to recycle in line with targets the law stipulates that companies must strive to achieve.

#### Non-Consolidated Recycling Volume (Container and Packaging Waste)

(Units: kg)

	2018.3	2019.3	2020.3
Mandatory container and packaging recycling volume	28,096	25,796	22,391

\* Regarding container and packaging waste discarded by consumers, the mandatory container and packaging recycling volume as an importer. Waste produced by MC on a non-consolidated basis is not included.

MC fulfills its recycling obligations pertaining to container and packaging waste on a non-consolidated basis as an importer in accordance with Japan's Containers and Packaging Recycling Law.

# **Water Discharge**

(Units: Thousand m<sup>3</sup>)

		2017.3	2018.3	2019.3	2020.3
Water discharge		47,505	46,062	43,818	48,215
	Ocean	29,303	27,576	24,356	27,172
Makan	Surface water	15,748	15,808	16,824	19,279
Water discharge	Subsurface / well	1,103	1,129	1,200	272
(By destination)	Off-site water treatment	1,051	1,255	1,140	1,374
,	Beneficial / other use	300	295	298	117

Scope of aggregation: Consolidated (Main Japan-based subsidiaries)

Reference:

Water Withdrawal, Water Recycling Volume and Rate

## **Waste Emissions**

#### Consolidated Waste Volumes

(Units: Thousand tons)

	2018.3	2019.3	2020.3
General waste from business	221	214	192
Industrial waste	244	226	286
Total	465	440	478

Scope of aggregation: Consolidated (Parent company and main Japan-based subsidiaries)

#### Non-Consolidated Waste Volume (Head Office)

(Units: kg)

		2018.3	2019.3	2020.3
E	Emissions volume	563,283	585,218	494,409
Waste	Recycling volume	554,600	576,834	487,080
	Waste volume	8,683	8,384	7,329
	Recycling rate (%)	98.5%	98.6%	98.5%

Scope of aggregation (non-consolidated): Mitsubishi Shoji Building, Marunouchi Park Building, and certain other offices in Tokyo

\* Waste volume figures exclude waste resulting from internal construction service tasks.

#### **Non-Consolidated Waste Volume**

(Domestic Branches, Branch Offices and Other Offices, Non-Consolidated Business Emissions)

(Units: Kg)

	2018.3	2019.3	2020.3
Waste	1,137,287	1,717,642	1,619,506

- \* Figures include emissions from welfare facilities.
- \* Figures exclude specially controlled industrial waste (infectious waste, PCB waste) and business-related general waste from domestic branches and branch offices.
- \* There is no record of nitrous oxide (NOx), sulfur oxide (SOx), or volatile organic compound emissions.

Reference:

**Toxic Waste Emissions** 

**Environmental** Social Governance

# **Independent Practitioner's Assurance**

ESG Data marked with a star ( $\star$ ) for the year ended March 2020 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

Independent Practitioner's Assurance Report

Environmental

Social

Governance

Socia

# **Social**

Human Rights —————	153
Labor Practices —————	160
Diversity Management ————	1 <i>7</i> 0
Occupational Health and Safety ———	186
Human Resource Development ———	205
Customer Responsibility ————	213
Community —	229
Supply Chain Management ————	241

# **Human Rights**

Policy  $\lor$  Structure  $\lor$  Initiatives  $\lor$  Examples of External Collaboration  $\lor$ 

#### **Policy**

# Basic Approach on Human Rights (Including Response to International Norms)

MC believes that respect for human rights is fundamental to doing business globally. MC stipulates its respect for human rights in its Corporate Standards of Conduct and Social Charter. Furthermore, MC's Code of Conduct for Executives and Employees states that MC will "respect human rights; will not engage in discrimination on the basis of race, ethnicity, creed, religion, or any other grounds; will not tolerate harassment; will foster a proper understanding and awareness of the issue of human rights; will respect the cultures, customs, and language of other countries and regions," both inside and outside MC. MC also supports international norms such as the International Bill of Human Rights (Universal Declaration of Human Rights and International Covenants on Human Rights), the UN Guiding Principles on Business and Human Rights, the core labor standards of the International Labour Organization (ILO), and the Voluntary Principles on Security and Human Rights. Furthermore, in the UK, the government established the UK Modern Slavery Act (MSA) which requires certain companies to disclose actions taken to mitigate modern slavery in their supply chains. In response to this legislation, MC publishes a statement annually. Furthermore, the Mitsubishi Corporation Policy for Sustainable Supply Chain Management includes clauses covering the prohibition of forced labor and child labor. MC expects its suppliers to understand, embrace and abide by this policy.

Reference:

<u>The Corporate Standards of Conduct, Code of Conduct, and Mitsubishi Corporation Social Charter</u>
<u>FY2019 Slavery and Human Trafficking Statement</u>

# Support for the International Bill of Human Rights (Universal Declaration of Human Rights and International Covenants on Human Rights)

The Universal Declaration of Human Rights was adopted at the third United Nations General Assembly on December 10, 1948. It is proclaimed as "a common standard of achievement for all peoples and all nations" to respect and ensure human rights and liberty. MC supports this declaration.

Based on the Universal Declaration of Human Rights, the United Nations established the International Bill of Human Rights which acts as a legally binding instrument. The International Bill of Human Rights is made up of the International Covenant on Civil and Political Rights and the International Covenant on Economic, Social and Cultural Rights. These two International human rights covenants were adopted at the 21st UN General Assembly in 1966, and entered into force in 1976. Japan ratified the International Bill of Human Rights in 1979.

MC supports the International Bill of Human Rights, and makes specific reference to the Billin its Code of Conduct.

Environmental	Social	Governance
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#### Support for the UN Guiding Principles on Business and Human Rights

The UN Guiding Principles on Business and Human Rights were adopted in 2011 and outline the "Protect, Respect and Remedy" Framework (2008). The Framework was presented to the UN Human Rights Council by the UN Secretary-General's Special Representative Professor John Ruggie of Harvard University, and unanimously approved. The Guiding Principles, which MC endorses, provide guidance on human rights due diligence; a fundamental process for any company addressing human rights issues.

#### Support for the International Labour Organization's Labour Standards

The International Labour Organization (ILO) was founded in 1919 on the basic principle that universal and lasting peace can be established only if it is based on social justice. Since its establishment, one of the most important functions of the ILO has been the formulation of international labor standards through Conventions and Recommendations. The ILO has a tripartite structure with workers and employers participating as equal partners with governments. Conventions and Recommendations are adopted at the International Labour Conference of the ILO and ratifying States commit to observing them. The ratifying States also use Recommendations to guide their national policies, lawmaking and actions. Since its founding, the ILO has adopted Conventions and Recommendations that cover nearly every issue affecting the working world. The foundation of these is the ILO International Labour Standards, which consists of eight conventions, including the Discrimination Convention, the Minimum Age Convention, and the Worst Forms of Child Labour Convention.

MC endorses all eight conventions, and highlights its commitment to the conventions in the Mitsubishi Corporation Code of Conduct.

#### Support for the Voluntary Principles on Security and Human Rights

In 2000, the US and UK governments, along with tnatural resource and energy companies and NGOs involved in human rights and corporate social responsibility, held a series of dialogues on security and human rights. During these sessions they established the Voluntary Principles on Security and Human Rights, a voluntary set of principles on respecting human rights and ensuring the safety of operations. These were drawn up in accordance with the UN's "Basic Principles on the Use of Force and Firearms by Law Enforcement Officials and Code of Conduct for Law Enforcement Officials." These principles include: "Security is a fundamental need, shared by individuals, communities, businesses, and governments alike, and security and respect for human rights can and should be consistent"; "Corporate security personnel should protect corporate assets from theft and violence, while bearing in mind the potential risk of human rights abuses through the misuse of weapons"; "Companies should act in a manner consistent with the laws of the countries within which they are present, to be mindful of the highest applicable international standards, and to promote the observance of applicable international law enforcement principles, particularly with regard to the use of force"; and "Companies are members of the community and should be actively involved in the local community and contribute to its welfare." Other principles that companies should keep in mind when undertaking their activities and the role of governments are also mentioned.

MC supports the voluntary principles outlined in the Voluntary Principles on Security and Human Rights.

Environmental Social Governan	се
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## Policy on Children's Rights

MC understands that children are especially vulnerable to human rights abuses and that special consideration of their rights is necessary. MC also believes that respecting the rights of children allows them to better understand their own rights, which in turn contributes to their ability to become active members of society and leaders of future generations. With this understanding, MC supports the United Nations and ILO treaties \* regarding children's rights and has established internal policies for its employees to ensure that child labor is not tolerated and that children's rights are respected. In particular, MC supports the Convention on the Rights of the Child, including children's survival and development rights, protection rights, and participation rights. As stated in MC's Policy for <u>Sustainable Supply Chain Management</u>, MC will not employ any person who is under the minimum working age and will not engage in any employment that impairs children's development. MC also supports the Children's Rights and Business Principles, strives to prevent abuses of children's rights in our business, and invests in social contributions through philanthropic efforts focused on children's rights.

Through its "Policy for <u>Sustainable Supply Chain Management</u>," MC also expects its suppliers to conform to these standards by refraining from employing anyone under the minimum working age, and prohibiting children to work in any way that impairs their development.

\* The UN Global Compact, the Convention on the Rights of the Child, the Children's Rights and Business Principles, the Convention concerning the Prohibition and Immediate Action for the Elimination of the Worst Forms of Child Labour (ILO Convention No. 182), etc.

# Policy on Indigenous Peoples' Rights

In the context of its overall commitment to respecting human rights, MC pays special attention to upholding the rights of indigenous peoples, acknowledging their unique social and legal status under national and international laws, as well as their unique histories and cultural contributions throughout the world. When examining new business investment proposals, MC takes into consideration how the business operations may impact the rights of indigenous peoples and will consult with the relevant stakeholders. MC supports the United Nations Declaration on the Rights of Indigenous Peoples and the Indigenous and Tribal Peoples Convention (ILO Convention No. 169).

# Policy on Human Rights Consideration when Retaining Armed Security Services

Mitsubishi Corporation (MC) understands the importance of protecting its employees from dangers such as violence and preventing theft of assets throughout its business operations, and retains armed security services when deemed necessary. MC believes that the abuse of weapons by security forces involves a potential risk of human rights abuse. With regard to retaining armed security services, in addition to complying with the laws of the countries and regions in which it operates and adhering to international standards, MC also supports relevant international agreements\*.

\* The UN Global Compact, the Voluntary Principles on Security and Human Rights, the UN Code of Conduct for Law Enforcement Officials, the UN Basic Principles on the Use of Force and Firearms by Law Enforcement Officials, etc.

#### **Structure**

Officers in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body (A subcommittee under the Executive Committee, a management decisionmaking body)	Sustainability & CSR Committee, Human Resources Development (HRD) Committee Important matters related to human rights deliberated by the committees are formally approved by the Executive Committee and put forward or reported to the Board of Directors based on prescribed standards.
Departments in Charge	Corporate Sustainability & CSR Dept., Global Human Resources Dept.

Reference:

Diagram of the Sustainability Promotion Framework

### **Risk Management**

When reviewing investment and loan proposals MC conducts a comprehensive screening process which considers not only economic factors, but ESG impacts as well. From the viewpoint of human rights, MC's assessments and considerations are informed by the following areas: (1) the rights of indigenous peoples, (2) existence of infringements to children's rights, and (3) human rights-related due diligence at investee companies and in the supply chain. MC's risk management approach is informed by the UN Guiding Principles on Business and Human Rights, the IFC guidelines and the Japan Bank for International Cooperation (JBIC) Guidelines for Confirmation of Environmental and Social Considerations. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

Reference:

Supply Chain Survey

## **Grievance Systems**

MC has established various consultation systems, including an internal human rights consultation desk and the whistleblowing system, so that any human rights concerns can be raised. These systems ensure that human rights related grievances can be raised any time by mail, telephone or in person. These systems can be used anonymously and in confidence, and matters are handled and investigated by the persons who have no conflict of interest in the matter. Solutions are offered with the utmost consideration of the informant's wishes. Employees are informed about the systems during human rights awareness training at the start of employment, and information related to the systems is posted at all times on MC internal bulletin boards. MC also covers human rights issues in its annual compliance e-learning program to which all executives and employees (including full-time and part-time employees, secondees and temporary staff) are required to take. In addition, as a groupwide compliance program, MC provides human rights training to employees who are transferred or seconded to its affiliated companies.

In the fiscal year ended March 2020, there were no cases of human rights violations or discrimination that had a significant impact on the MC Group's operations.

Reference:

Whistleblowing System

## **Sustainability Advisory Committee**

MC has established the Sustainability Advisory Committee which consists of 6 external experts. MC regularly seeks the diverse perspectives of this committee about MC's human rights efforts and other sustainability matters. In addition to regular committee meetings, committee members also visit business sites on an annual basis in order to deepen their understanding of MC's sustainability efforts.

Reference:

Sustainability Advisory Committee

#### **Initiatives**

## **Initiatives for Suppliers**

As a company handling a diverse range of products and services across the globe, we recognize that ensuring our supply chains operate sustainably is crucial to our business. MC has established the Mitsubishi Corporation Policy for <u>Sustainable Supply Chain Management</u>, a policy which outlines MC's actions to address human rights, labor rights, and environmental issues in the supply chain. This policy serves to convey MC's fundamental perspective to its suppliers around the world, and expects all suppliers to understand, embrace and abide by it.

## **Employee Training**

We provide training (such as programs geared toward specific levels of management including those for new employees, as well as training on trading practice) on our corporate philosophy, including respect for human rights and relevant guidelines. Our results for the year ended March 2021 are as follows.

#### FY2020 Training Results

Number and percentage of participants

Scope	Total time spent	Percentage of Training Participants*
Non-Consolidated Officers and Employees	5 hours	99.1%

\* Average rate of participation for each training course

### Support for Vulnerable Children and At-Risk Youth

In Ha Tinh Province, Vietnam, children with impairments are often denied educational opportunities if their families are economically disadvantaged. Through the Anh Dao Special Education Center, MC supports educational courses for children with autism and training courses for their parents, with the aim of improving the educational environment and raising their standard of living.





Children learning at the Education Center

#### Friendship Camp for Mothers and Children

MC has been holding the Friendship Camp for Mothers and Children since 1974. The Camp is catered to single mothers and their children, and gives them a chance to interact with nature. Through these activities, MC aims to help the next generation to play an active role in society. The Camp is currently held in Minamiuonuma-city, Niigata Prefecture, a city rich in nature. The employee volunteers who accompany the campers train and hold meetings for about three months prior to the Camp so that the participating parents and children can maximize their time and enjoy a fun and safe experience in nature. To date, 17,868 mothers and children and 1,163 employee volunteers have participated. The Camp is one of MC's flagship philanthropic activities and aligns with MC's focus on long-running initiatives and employee participation.



Friendship Camp for Mothers and Children: In a rice field halfway up a mountain

Environmental Social Governance

# **Examples of External Collaboration**

MC regularly participates in the United Nations Forum on Business and Human Rights and strives to grasp the latest trends in the business and human rights field. In addition, MC participates in the World Business Council for Sustainable Development (WBCSD)'s People Program in order to exchange information with other companies and learn best practice. MC actively participates in other initiatives and events related to human rights such as seminars held by Shift, an organization which specializes in research with respect to the UN Guiding Principles on Business and Human Rights.

Reference:

**WBCSD** 

# **Labor Practices**

1. Labor Standards, Labor Environment and Related Matters

Policy V Structure V Initiatives V Relevant Data V

2. Employee Relations

Policy (Freedom of Association and Collective Bargaining) V Structure V Initiatives V

Performance V

# 1. Labor Standards, Labor Environment and Related Matters

#### **Policy**

#### **Basic Approach to Human Resources**

Human resources are MC's greatest asset. The MC Group has a workforce of approximately 86,000 employees worldwide. In response to the further diversification and globalization of its businesses, the MC Group is working to develop human resources and support their success on a Group-wide and global basis. This is to create fulfilling and lively workplaces where MC's diverse group of employees, regardless of gender, nationality and other attributes, are able to demonstrate their unique abilities to the fullest extent possible.

# **Policy on Labor Practices**

#### (1) MC's Policy on Labor Practices

MC believes that consideration for human rights is essential in the course of undertaking various businesses worldwide. Based on this belief, MC's Code of Conduct stipulates that MC will respect human rights and will not engage in any form of discrimination or harassment. With regard to labor practices, MC stipulates the International Labour Standards\* of the International Labour Organization (ILO) as the relevant regulations underpinning the compliance requirements detailed in the Code of Conduct. Furthermore, MC adheres to the legal minimum wage and has adopted a uniform compensation structure for employees of different genders with the same qualifications and same level of professional duties.

Reference:

Basic Approach on Human Rights

Environmental Social Governan

#### \* ILO International Labour Standards

The International Labour Organization (ILO) was founded in 1919 on the basic principle that universal and lasting peace can be established only if it is based on social justice. Since its establishment, one of the most important functions of the ILO has been the formulation of international labor standards through Conventions and Recommendations. The ILO has a tripartite structure with workers and employers participating as equal partners with governments. Conventions and Recommendations are adopted at the International Labour Conference of the ILO and ratifying States commit to observing them. The ratifying States also use Recommendations to guide their national policies, lawmaking and actions. Since its founding, the ILO has adopted Conventions and Recommendations that cover nearly every issue affecting the working world. The ILO has established four fields and eight conventions as fundamental labor standards (see table below). MC endorses all of these fields and conventions, and makes specific reference to compliance with them in the Mitsubishi Corporation Code of Conduct.

#### (2) Participation in the UN Global Compact

MC joined the UN Global Compact in 2010, declaring our commitment to the ten universal principles in four fields: human rights, labor, environment and anti-corruption. Guided also by the spirit of the Three Corporate Principles, we are promoting initiatives in each of these four areas.

Reference:

Support for the UN Global Compact

#### The Four Fields and Eight Conventions Constituting Fundamental Labor Standards

Freedom of association and the effective recognition of the right to collective bargaining	Convention concerning Freedom of Association and Protection of the Right to Organise (No. 87)  Convention concerning the Application of the Principles of the Right to Organise and to Bargain Collectively (No. 98)
Elimination of all forms of forced or compulsory labor	Convention concerning Forced or Compulsory Labour (No. 29) Convention concerning the Abolition of Forced Labour (No. 105)
Effective abolition of child labor	Convention concerning Minimum Age for Admission to Employment (No. 138)  Convention concerning the Prohibition and Immediate Action for the Elimination of the Worst Forms of Child Labour (No. 182)
Elimination of discrimination	Convention concerning Equal Remuneration for Men and Women Workers for Work of Equal Value (No. 100)  Convention concerning Discrimination in Respect of Employment and Occupation (No. 111)

#### **Structure**

Officer in Charge	Akira Murakoshi (Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Human Resources, Global Strategy)
Deliberative Body	
(A subcommittee under	Human Resources Development (HRD) Committee
the Executive	Important matters related to labor practices deliberated by the committees
Committee, a	are formally approved by the Executive Committee and put forward or
management	reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Department in Charge	Global Human Resources Dept.

### **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well, including labor relations, labor management and labor rights. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

#### **Initiatives**

# (1) Conducting Fair Recruitment Activities and Providing Job Opportunities

MC's greatest asset is its human resources, and MC conducts activities to hire new graduates and mid-career employees every year. Our latest recruitment history is as follows. Based on recent circumstances, MC is also utilizing online hiring practices to conduct extensive screening of university and graduate students from both Japan and abroad. In addition, MC carries out interviewer training, including by external experts, each year in order to ensure appropriate screening practices.

#### Recruitment history (separate)

	2017.3 results	2018.3 results	2019.3 results	2020.3 results	2021.3 results
Number of new graduates recruited	193	179	171	130	127
Male	135	122	109	92	89
	(69.90%)	(68.16%)	(63.74%)	(70.77%)	(70.08%)
Female	58	57	62	38	38
remaie	(30.10%)	(31.84%)	(36.26%)	(29.23%)	(29.92%)
(The number of business support staff [general office workers])*	30	20	17	7	-
Number of career hires	13	6	8	13	-
Male	11	4	8	12	_
Male	(84.62%)	(66.67%)	(100.00%)	(92.31%)	
Female	2 (15.38%)	2 (33.33%)	0 (0.00%)	1 (7.69%)	-
Career recruitment ratio	6%	3%	4%	9%	-

\* Business support staff (general office workers) are employees mainly responsible for administrative work or tasks to assist in sales, planning and management duties. Recruitment of business support staff was postponed for the fiscal year ended March 2021, so this has been marked with "-".

In addition to recruitment activities, MC conducts hands-on employment workshops offering career counseling to university and graduate students. In addition, although not directly offering employment opportunities, MC provides scholarships through the Mitsubishi Corporation Disaster Relief Foundation, the Mitsubishi Corporation International Scholarship for Studies in Japan, and the Tobitate! (Leap for Tomorrow) Study Abroad Initiative as a way of providing educational opportunities that can lead to employment.

## (2) New Work Styles Befitting MC

We are making determined attempts to pursue new work styles which allow us to enhance work productivity and efficiency while delivering high results and performance. The initiative aims to ensure each organization and individual autonomously practices work styles that best suit respective needs.

While taking into consideration the uniqueness of each organizational and individual initiative due to diversified business environments, industries and other factors they face, we aim to achieve an average annual paid leave utilization rate of 70% or more by systematically encouraging personnel throughout MC to take their annual paid leave. In addition, we formulate and implement individual improvement measures that require overtimeheavy organizations to develop more efficient labor-saving practices. As a result, in the fiscal year ended March 2020, MC came very close to achieving those objectives, with employees on average taking 67% of their paid leave and working 25.1 hours of overtime per month on a non-consolidated basis.

Our efforts extend to a work environment that enables diverse employees to thrive professionally while fostering an organizational culture in which performance is evaluated fairly on the basis of results.

Environmental Social Governa	nce
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# (3) Respect for Human Rights

MC's Corporate Standards of Conduct emphasize respect for human rights, while the Code of Conduct and Social Charter stipulate that MC will respect human rights, not engage in any form of discrimination or harassment, not engage in discrimination on the basis of race, ethnicity, creed, religion, gender, gender identity, sexual orientation, national or regional origin, age, physical or mental impairments, illness or any other grounds, and respect the cultures, customs, and languages of other countries and regions.

MC has established a Basic Policy on Preventing Harassment, which is disseminated widely throughout MC. 'Harassment' is defined in the Basic Policy as encompassing sexual harassment and "power harassment," as well as maternity harassment (disadvantageous treatment related to pregnancy, childbirth, childcare leave, family care leave and so on). It also states that harassment encompasses verbal or physical conduct of a sexual nature, regardless of sexual orientation or gender identity such as LGBT.

Moreover, MC has established human rights help desks internally and outside MC. The help desks operate around the clock, providing consultations via e-mail, telephone, in person or by other means.

- MC conducts human rights training for new employees, an annual e-learning course for all employees.
- MC also conducts lectures that focus on the issue of harassment at times including when new general managers or team leaders are appointed.
- In 2020, as efforts to prevent "power harassment", MC starts a e-learning seminar "Creating a workplace without harassment" for all employees.

MC takes additional steps to ensure that its consolidated operations are also aware of its human rights standards. For example, employees who are dispatched to MC affiliate companies also receive human rights training (including topics such as prevention of forced labor and child labor, etc.).

## **Relevant Data**

	2018.3	2019.3	2020.3
Annual average actual working hours*	1933.9 hours	1947.7 hours	1915.6 hours
Monthly average overtime hours $^{*1}$	24.7 hours	25.7 hours	25.1 hours
Percentage of annual paid leave taken *2	69%	67%	67%
Number of violations of the Labor Standards Act *3	0	0	0
Percentage of temporary employees	Approx.8%	Approx.8%	Approx. 8%
Average number of temporary employees (male)	571 people (21 people)	521 people (21 people)	507 people (21 people)

- \*1 Employees at the Head Office and Japanese branches (excluding managers, corporate advisers and contract employees).
- \*2 Employees at the Head Office and Japanese branches (excluding secondees from other companies).
- \*3 Employees at the Head Office and Japanese branches.

#### Percentage of retirees for personal reasons (as of the end of March)

	2018.3			2019.3			2020.3	
Male	Female	Total	Male	Female	Total	Male	Female	Total
1.2%	1.4%	1.3%	1.0%	1.9%	1.3%	0.9%	1.7%	1.1%

# Ratio of female employees by employee category (permanent / non-permanent) (as of the end of March)

	2018.3	2019.3	2020.3
Permanent employee	26%	26%	26%
Non-permanent employee	16%	16%	17%

#### Ratio of employees by age bracket (as of the end of March)

	2018.3	2019.3	2020.3
20s	19%	19%	17%
30s	23%	24%	25%
40s	27%	25%	24%
50s	29%	31%	32%
60s	2%	2%	1%

Reference:

About other various personnel data

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## 2. Employee Relations

# Policy (Freedom of Association and Collective Bargaining)

### **Basic Approach**

MC is engaged in various forms of dialogue with the MC Staff Union at MC-wide level and individual group level. This dialogue is undertaken to reflect in management the opinions and awareness of issues of MC staff who are involved in operations on the ground. Through this process, MC seeks to enhance the performance of each employee whilst enhancing the business performance of MC and fulfilling its public mission to create a more positive work environment. The results of this dialogue are taken into consideration by MC in the course of formulating and implementing various policies.

### Policy on Freedom of Association and Collective Bargaining

MC has always respected the freedom of association and the right to collective bargaining recognized by the Constitution and various laws and regulations of Japan. MC has entered into a union shop agreement with the Mitsubishi Corporation Staff Union ("MC Staff Union"), which was formed in 1970. Based on the agreement, all eligible employees are required to join the union, except for those qualified for management-level positions and those deemed to be non-union members based on individual agreements, taking into account the characteristics of their duties and other conditions. Guided by the policy of respecting the freedom of association and right to collective bargaining, MC's operating companies also comply with and respect the laws and regulations and labor practices of their host countries.

## **Collective Bargaining**

MC has established conditions related to collective bargaining between MC and the MC Staff Union, beginning with labor conditions, as well as related operational procedures. Where necessary, MC has a process in place for both sides to reach agreements by increasing their understanding of the issues through discussions undertaken in good faith. In recent years, MC has engaged in collective bargaining between MC and the MC Staff Union in the process of reviewing compensation and personnel systems and revising annual income.

#### **Structure**

Officer in Charge	Akira Murakoshi (Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Corporate Communications, Corporate Sustainability & CSR)
Deliberative Body	
(A subcommittee under	Human Resources Development (HRD) Committee
the Executive	Important matters related to labor practices deliberated by the committees
Committee, a	are formally approved by the Executive Committee and put forward or
management	reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Department in Charge	Global Human Resources Dept.

The MC Staff Union had 3,178 members as of March 31, 2020. All eligible employees join the MC Staff Union, except for those considered as non-union members based on agreements between the MC Staff Union and MC (including those qualified for management-level positions and those deemed to be non-union members in keeping with the characteristics of their duties based on individual agreements). The MC Staff Union is led by an executive chairman elected from among the union members for a term of one year. The MC Staff Union and MC share the following basic philosophy: "Recognizing the public mission of companies, both the workforce and management will endeavor in earnest to achieve the sound development of MC and to improve the economic and cultural standing of union members." Guided by this philosophy, the MC Staff Union carries out a variety of initiatives.

## **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well, including labor relations and labor management. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

Environmental Social	Governance
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#### **Initiatives**

The MC Staff Union and MC hold labor management meetings and conferences based on the "Basic Agreement between MC and the Union" concluded by both parties, and conduct proposals, status reports and discussions concerning the mutual recognition of issues. These meetings and discussions aid in ensuring proper business management by reflecting the opinions of staff involved in daily duties at the corporate level and the level of each organization.

#### (1) Labor Management Meetings

The aims of these meetings are to facilitate communication on various matters of mutual interest between the MC Staff Union and MC through the exchange of views, to reflect the union members' broad range of opinions aimed at stimulating better management policies/ business performance, and to create a more positive workplace. Numerous labor management meetings are held at the levels of each office, business department, division and business group. Not only are the matters discussed in the meetings put to effective use in the management of each organization, they are also placed on the reporting and discussion agenda of Company-wide labor management meetings held once a year, including meetings with the President and CEO, meetings with the Corporate Functional Officer for Human Resources, meetings to discuss yearlong business performance, and meetings to discuss interim business performance.

#### (2) Conferences

Conferences are held to facilitate communication between the workforce and management on specific matters through the exchange of views and to reflect the union members' broad range of views on energizing MC through various management policies.

In the year ended March 2021, three conferences were held on topics including HR Systems / Careers, Work Styles and Digital Technology. The MC Staff Union presented reports and proposals to the relevant internal departments based on questionnaires and discussions held within the union, and certain proposals have been implemented by MC.

## **Performance**

# **Agreement on Collective Bargaining**

Under the Basic Agreement between MC and the Union entered into by the two parties, collective bargaining covers (1) matters concerning work conditions and (2) other matters for which collective bargaining is deemed necessary by the MC Staff Union and MC. Accordingly, MC and the MC Staff Union have undertaken collective bargaining on the matters described below.

Year ended March 2016	Revision of annual income (3 collective bargaining sessions)
Year ended March 2017	None
Year ended March 2018	Revision of annual income (1 collective bargaining session)
Year ended March 2019	Revision of HR System/Remuneration System (4 collective bargaining sessions)
Year ended March 2020	None
Year ended March 2021 (through the end of September)	Revision of annual income (3 collective bargaining sessions), revision of staff system (1 collective bargaining session)

In addition, matters deemed to be collective bargaining agreements have been established based on the Basic Agreement between MC and Union and individual labor management agreements. These collective bargaining agreements cover all employees of MC.

#### Environmental Social Governa

# **Diversity Management**

Policy V Structure V Initiatives V Relevant Data V

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#### **Policy**

# A Flexible and Powerful Organization Capable of Adapting to Changing Business Environments

The MC Group's global workforce is made up of a diverse group of employees in terms of lifestyles and values. As the MC Group's businesses rapidly become more global and diverse, MC recognizes that it will be essential to drive growth while encouraging a diverse range of employees to share common values and engage in healthy competition with one another. Doing so will be vital for achieving sustainable corporate growth. We believe that the significance of diversity management at the MC Group lies in building a strong organization with the flexibility to adapt to changing business environments. In sharing the spirit of its guiding philosophy, the Three Corporate Principles, the MC Group aims to:

- Recruit and apply its broad professional expertise without discrimination.
- Reap the benefits of workforce diversity by embracing and applying different perspectives and ideas to its management practices, business creations and regional developments.
- Improve organizational performance by ensuring an inclusive professional work environment that maximizes the abilities of a diverse workforce.

#### [Specific Initiatives]

- · Reviewing work styles with an emphasis on work-life balance
- Building a corporate culture that embraces diverse values
- Supporting employees with childcare, family care and other family responsibilities
- · Supporting women's careers
- · Engaging expertise of senior employees
- Engaging expertise of employees with impairments
- Engaging expertise of employees regardless of nationality

Environmental Social Governan

#### Structure

Officer in Charge	Akira Murakoshi (Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Human Resources, Global Strategy)
Deliberative Body	
(A subcommittee under	Human Resources Development (HRD) Committee
the Executive	Important matters related to labor practices deliberated by the committees
Committee, a	are formally approved by the Executive Committee and put forward or
management	reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Department in Charge	Global Human Resources Dept.

Reference:

#### <u>Diagram of the Sustainability Promotion Framework</u>

In 2007, MC established its first organization specifically dedicated to diversity management in the Global Human Resources Department (originally named the Work Environment Support Office, it was renamed as the Diversity Management Promotion Office the following year). Thereafter, following reorganization, MC established the Diversity Office in October 2014. The Diversity Office strives to enhance and expand support measures for employees balancing work with childcare or family care responsibilities. It also considers measures such as initiatives to create welcoming workplaces for non-Japanese and LGBT employees. MC will continue to undertake initiatives to further improve its work environments in order to ensure that each employee in its diverse workforce is able to keep motivated and achieve his or her own full potential.

Environmental Social Governa

#### **Initiatives**

#### (1) Supporting Employees with Family Responsibilities

MC has been improving its internal systems to enable employees to better balance matters such as childcare and family care with their careers. MC will continue to focus on building a corporate culture that embraces diverse work styles in order to create a comfortable and supportive atmosphere that understands and encourages the active utilization of these systems.

#### Initiatives to Date (Years ended March 2005 to 2016)

Guided by its action plan to support a diverse workforce, MC has developed, upgraded and expanded systems that can be utilized by both men and women. In Phase 1, MC focused primarily on enhancing and expanding systems as part of efforts to develop an environment where employees with childcare or family care responsibilities could continue working. In Phase 2, in addition to continuously upgrading and expanding systems, MC concentrated on encouraging all employees to improve their work styles. In Phase 3, MC devoted efforts to upgrading and expanding systems further and promoting understanding of existing systems.

#### Details of Activities in Phases 1-3

#### Phase 1 (April 1, 2005 to March 31, 2008)

In Phase 1, MC focused primarily on enhancing and expanding systems as part of efforts to develop an environment where employees with childcare or family care responsibilities could continue working.

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- Established a childcare leave period in excess of statutory requirements
- Introduced new systems such as paid childcare leave and a family care leave system
- Expanded shortened work hours during pregnancy
- Expanded paid pregnancy leave
- Implemented internal awareness-raising activities to promote understanding of the above systems
- Opened an internal counseling desk, among other initiatives

#### Phase 2 (April 1, 2008 to March 31, 2013)

In Phase 2, MC concentrated on encouraging all employees to improve their work styles, in addition to continuously upgrading and expanding systems. To this end, MC implemented the following initiatives:

- Implemented measures to reduce work hours and encourage employees to take paid leave
- Created workplaces where employees are able to engage in diverse working styles
- Encouraged male employees' participation in childcare (Abolished spouse requirements and established paternity leave after childbirth)
- Enhanced and expanded childcare-related subsidy systems (babysitting subsidy)
- Secured daycare centers, among other initiatives

#### Phase 3

(April 1, 2013 to March 31, 2016)

In Phase 3, MC devoted efforts to promoting understanding of existing systems and enhancing their user-friendliness, along with upgrading and expanding systems further, through the initiatives described below.

# Target 1 Promote understanding of existing systems (during planned period)

- Explained systems, laws and regulations pertaining to support for employees with work and family responsibilities in training sessions for managers (fiscal year ended March 2015)
- For reference purposes, introduced examples of employees balancing work and family responsibilities using childcare-related systems, among other initiatives (fiscal year ended March 2014 through the end of the planned period)

# Target 2 Enhanced the user-friendliness of existing systems (during the planned period)

- Shifted certain childcare leave systems to paid leave systems (fiscal year ended March 2014)
- Enhanced and expanded options for flexible work hours (extended eligible hours for the flex-time system, etc.) (fiscal year ended March 2014 through the end of the planned period)



#### O Current Initiatives (Years ended March 2017 to 2021)

MC believes that building a flexible and resilient organizational foundation that embraces diversity, where its diverse workforce is able to grow as they share values in a spirit of mutual learning, is essential for creating sustainable corporate value.

We have already adopted strategies for women's career development and continuation, such as providing services related to daycare centers to support a smooth return to work after childcare leave, establishment of flexible working hours so employees can balance their jobs with childcare or caregiving, and a re-employment system for employees who resign in order to accompany their spouse to the location of a job transfer. Going forward, MC intends to establish more action plans to create an environment that offers even stronger support for women's careers.

In addition to these plans, MC will support women's careers throughout the MC Group.

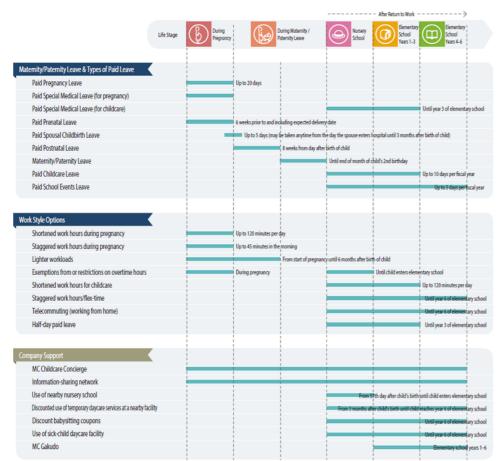
Reference:

Supporting Women's Careers <a href="https://www.mitsubishicorp.com/jp/ja/about/resource/wm.html">https://www.mitsubishicorp.com/jp/ja/about/resource/wm.html</a>

#### Support for Balancing Career and Childcare

MC seeks to put the support of the entire Company behind employees who are balancing their work with maternity and paternity roles and childcare responsibilities. For this, MC is working to upgrade and expand various systems available for use by both men and women.

#### Maternity/Paternity and Childcare Systems



# Establishment of MC's Childcare Concierge within the Global Human Resources Department

To help employees smoothly return to work from maternity and paternity leave, MC has set up the Childcare Concierge within its Global Human Resources Department. This service provides employees with information on daycare facilities, babysitters, services for children to continue their studies after regular school hours, etc. It also provides consultations about pediatric health and other concerns that employees may have about raising children.

#### Children's Daycare Facilities & Services

MC has secured the services of a nearby daycare facility so that employees can smoothly return to work when they wish. In addition, MC has also secured the services of sick-child daycare facilities so that employees always have access to a daycare facility and babysitters who they can rely on confidently when their children are ill. In addition, MC has been providing the MC Gakudo service for employees with children in elementary school. This service provides day camps for children during long vacation periods from school.

# Paid School Events Leave, Staggered Work Hours, Flex-Time Work and Telecommuting (working from home)

MC has established a system for paid school events leave, which allows employees to take time off to attend official school and daycare events, such as entrance and graduation ceremonies. In addition, employees with children can utilize systems such as staggered work hours and flex-time, and MC is further supporting employees balancing work and childcare by implementing a system for telecommuting (working from home).

#### **Encouraging Work Style Diversity and Work-Life Balance**

MC has distributed its Childcare Support Handbook to all MC employees, as part of its efforts to promote understanding and foster a supportive culture internally. The handbook includes not only explanations on all of MC's childcare systems and policies, but also provides specific advice for mothers, fathers, bosses and colleagues on how to improve office communication. MC also provides regular guidance to staff in management-level positions.

Environmental	Social	Governance
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#### Support for Balancing Career and Family Care

In order for employees to continue to demonstrate their abilities while balancing career and family care responsibilities, MC has expanded systems such as family care leave, flex-time, staggered work hours and family care leave. In addition, we provide a variety of support such as holding Work-Care Balance Support Seminars giving employees the opportunity to deepen their understanding regarding family care, as well as establishing a Family Care Consultation Desk, providing a system where employees and their family members can consult regarding their concerns at an early stage.

#### **Family Care Support Systems**

Family members requiring nursing care	Spouses, children, parents, parents of spouses, grandparents, grandchildren, brothers and sisters	
Paid Family Care Leave	10 days per fiscal year, paid	
Work Styles	<ul> <li>Exemptions from and restrictions on late-night, overtime and weekend work</li> <li>Staggered work hours/flex-time</li> <li>Special medical leave (for family care reasons)</li> <li>Consultations on family care with external experts</li> </ul>	
Family Care Leave	1 year on a cumulative basis for each family member requiring family care     (365 days including non-business days)     * Can be obtained in separate segments for each family member requiring ongoing, constant nursing care	
Employee benefits	Use of nursing care services (24-hour consultation desk)	

#### **Encouraging Work Style Diversity and Work-Life Balance**

MC has distributed a Support for Balancing Career and Family Care Handbook to all employees as part of its efforts to promote understanding and foster a supportive culture internally. The handbook includes not only explanations of all of MC's family care systems and policies, but also provides specific advice for employees providing family care, as well as for bosses and colleagues on how to improve office communication. MC also provides guidance to those in management-level positions and Work-Care Balance Support Seminars for all employees on a regular basis.

# Re-Employment System for Employees Accompanying Spouses on Domestic or International Job Transfers

Providing that certain conditions are met, MC will re-employ those who previously left MC due to their spouses' domestic or international job transfers. This system was introduced to enable these personnel to resume their careers at MC by making the most of their prior experience and skills.

Environmental Social Governance
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#### (2) Supporting Women's Careers at MC

MC has established the following action plan to create an environment that offers even stronger support for women's careers. In addition to this action plan, MC will support women's careers throughout the MC Group.

Action Plan Period: April 1, 2016 to March 31, 2021

#### Targets and Description/Implementation Period of Initiatives

#### O Target 1: Aim to recruit more women as professional staff

(Description of initiatives)

- · Conduct briefings and strengthen online publicity and outreach activities for female students
- Aim to enhance the ratio of female applicants by fostering an understanding of the careers and work styles of female employees (year ended March 2017 through the end of the planned period)

#### O Target 2: Offer further career support for women

# O Target 3: Increase the percentage of women in management-level positions to 10% or more by the year ending March 2021

(Description of initiatives)

- Appoint a Women's Career Manager in each department to analyze issues related to and consider initiatives supporting women's careers. They will also consult with female employees (year ended March 2017 through the end of the planned period)
- Host internal lecture seminars led by external instructors to change the mindset of all MC employees (work styles, division of duties between men and women, and related issues) (year ended March 2017 through the end of the planned period)
- Consider holding events, such as seminars for employees following their return to work as well as follow-up seminars to foster awareness among female employees raising children (year ending March 2018 through the end of the planned period)

# O Target 4: Aim to achieve 100% utilization of paid paternity leave or other similar childcare systems by men

(Description of initiatives)

- Strengthen notification to all departments that all male employees with expectant spouses should take paid paternity leave (year ended March 2017 through the end of the planned period)
- Inform departments that male employees with children are encouraged to take paternity leave, paid school event leave, and paid childcare leave (year ended March 2017 through the end of the planned period)

Environmental	Social	Governance
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O Target 5: Organize training programs and seminars on supporting women's careers, new work styles \* and work-life balance support systems Improve the content of management training programs to increase awareness

\* MC is taking steps to pursue "new work styles betting MC" (r唀educing excessive overtime and encouraging employees to take paid leave), which allows for enhanced work productivity and ef□ciency while delivering strong results and performance. These initiatives are designed to ensure that each organization and individual can work autonomously in a manner best suited to their needs.

(Description of initiatives)

- Explain new work styles and management as well as diversity (including supporting women's careers) in the Leader Development Program, General Manager Seminar, and other training events (year ended March 2017 through the end of the planned period)
- Consider improving the content of management training programs (year ended March 2017 through the end of the planned period)
- Conduct briefings on work-life balance support systems and related internal communications (year ended March 2017 through the end of the planned period)

# Career support based on major life events during childbirth and childcare periods

Taking into account the major life events of individual employees, MC is focused on systematically providing career development opportunities to the greatest extent possible, including overseas assignments. For employees planning to take maternity/paternity leave or those currently raising children, MC explains the relevant systems and policies, in addition to offering Work-Life Balance Seminars where employees can hear about the experiences of their senior colleagues on topics such as work styles after returning to work from maternity/paternity leave.

# Support for employees on overseas assignments accompanied only by children

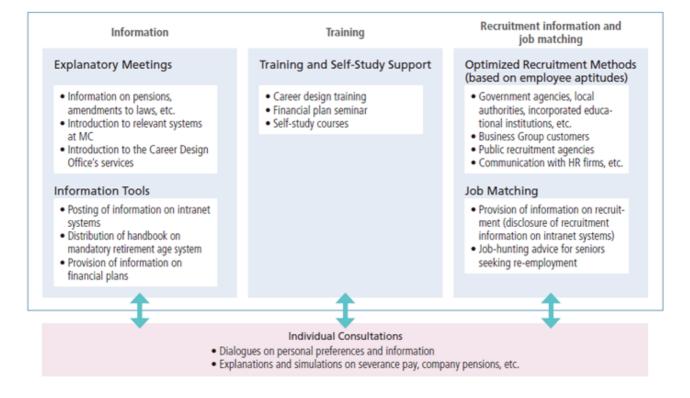
In some cases, employees may be assigned overseas and accompanied only by their children of junior high school age or younger, without their spouses. In these cases, MC provides support to ensure a smooth assignment and the necessary arrangements for daily life during the assignment. This includes sending the employee on business trips to the location prior to the assignment, arranging housing in advance, concurrently allowing family members to join the employee, and providing a special subsidy for accompanying family members.

## (3) Engaging the Senior Workforce

The awareness and attitudes towards working beyond the age of 60 differs widely from one person to the next, and opinions on the subject are likely to vary even more in the coming years. In 2006, besides introducing its Re-Employment Course System for extending the careers of employees aged 60 and over, MC also enhanced the functions of its Career Design Office, which provides comprehensive support for senior employees.

The Career Design Office establishes and manages a human resources (HR) system exclusively for senior employees. Individualized arrangements are made with each employee who wishes to continue working beyond the age of 60 or who would like to consider their future life/career. Comprehensive support is available through the provision of various information and training programs, collection of recruitment information, job matching services, and other means.

#### **Functions of the Career Design Office**



# (4) Diverse Employment Opportunities for Persons with Impairments

As part of its CSR and diversity initiatives, MC has a long and proud history of employing persons with impairments. Together with its special-purpose subsidiary, Mitsubishi Shoji & Sun Co., Ltd., MC will continue its efforts in expanding career opportunities for persons with various impairments, while maintaining the statutory employment rate for these workers.

# O Helping to Increase Employment Opportunities for Persons with Impairments Mitsubishi Shoji & Sun Co., Ltd.

Mitsubishi Shoji & Sun Co., Ltd. was established in 1983 as an IT company following a joint investment by MC and Social Welfare Organization Japan Sun Industries. It is headquartered in Beppu City, Oita Prefecture, and has offices in Tokyo (Marunouchi). Operating under its corporate philosophies of coexistence between persons with and without impairments, corporate self-reliance, and new corporate value, Mitsubishi Shoji & Sun Co., Ltd. works to increase employment opportunities for various persons with impairments while providing IT services such as system development, data entry, DTP and server operation to numerous business partners including MC and other MC Group companies.

Reference:

Mitsubishi Shoji & Sun Co., Ltd. website (Japanese only) <a href="https://www.mctaiyo.co.jp/">https://www.mctaiyo.co.jp/</a>

## (5) Engaging a Global Workforce

#### Support for Non-Japanese Employees

MC provides support to non-Japanese employees working in Japan by providing information on matters such as application procedures for period of stay extensions, rental housing, pensions and medical information. MC also provides a consultation desk to field any concerns or questions that non-Japanese employees may have about living and working in Japan.

Reference:

For details on value sharing and international transfers of employees at overseas offices, please see <u>Human Resource Development.</u>

MC Diversity Management Human Resources Development

Environmental Social Governar	nce
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# **Relevant Data**

# Data on Employees Using MC's Various Systems (As of March 31 Each Year)

	2016.3	2017.3	2018.3	2019.3	2020.3
Number of employees who took Paid Spousal Childbirth Leave	88	100	83	96	98
Number of employees who took Maternity/Paternity Leave*1	28	35	66	58	72
Male	2	3	14	13	20
Female	26	32	52	45	52
Number of employees who have children * <sup>2</sup>	251	245	275	233	275
Male	226	208	221	184	210
Female	25	37	54	49	59
Ratio of people taking childcare leave (%)					
Male	0.9	1.4	6.3	7.1	9.3
Female	96	97.3	90.7	93.9	96.
Number of employees who return to work after childcare leave *3					
Male	2	2	2	14	1
Female	39	23	36	52	47
Rate of continued employment after childcare leave (%) *4					
Male	100	100	66.7	100	84.0
Female	100	92	97.3	96.3	95.9
Number of employees who took Paid Childcare Leave	215	211	224	251	274
Male	79	87	94	120	12:
Female	136	124	130	131	15:
Number of employees who took Paid School Events Leave	232	252	265	281	299
Male	97	121	123	138	139
Female	135	131	142	143	160
Number of employees who shortened work hours for childcare	71	72	73	82	9:
Male	2	1	0	2	
Female	69	71	73	80	90

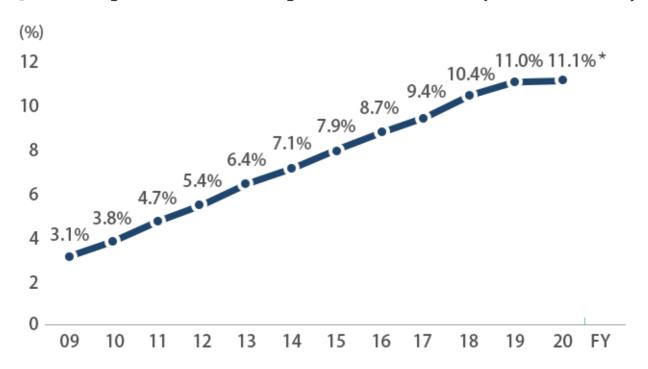
	2016.3	2017.3	2018.3	2019.3	2020.3
Number of employees who obtained					
staggered work hours or flex-time for	47	37	41	87	92
childcare reasons					
Male	9	6	5	18	22
Female	38	31	36	69	70
Number of MC Childcare Concierge	140	115	141	110	93
consultations	140	115	141	116	93
Male	46	43	42	22	13
Female	94	72	99	94	80
Number of participants in MC Gakudo	445	445	121	0.4	100
(total)	115	115	131	94	102
Number of participants in training					
seminars for employees on childcare	39	20	28	19	19
leave					
Number of employees who took Family	1	4	1	4	1
Care Leave * 1	1	4	1	4	1
Male	0	1	0	0	0
Female	1	3	1	4	1
Number of employees who took Paid	160	100	225	247	274
Family Care Leave	169	196	225	247	271
Male	44	59	71	68	78
Female	125	137	154	179	193
Number of employees who obtained					
staggered work hours or flex-time for	3	5	7	8	9
family care reasons					
Male	0	0	1	0	0
Female	3	5	6	8	9
Number of consultations by the family	70	C.4	45	4.5	40
care consultation desk	79	61	45	45	48
Number of employees who applied for					
the re-employment system for					
employees who left to accompany	12	10	10	6	8
spouses on domestic or international					
transfers * 5					

- \*1 Number of employees who began taking childcare leave during said fiscal year (ending in March).
- \*2 Number of male employees whose spouses gave birth during said fiscal year ended March 31, number of female employees who gave birth during said fiscal year (ending in March).
- \*3 Number of male employees who began taking childcare leave the previous fiscal year (ending in March) who had returned to their positions at the end of said fiscal year (ending in March), number of female employees who gave birth during the previous fiscal year (ending in March) who had returned to workcare at the end of said fiscal year (ending in March).

- \*4 Percentage of male employees who began childcare leave the previous fiscal year (ending in March) who had returned to their positions at the end of said fiscal year (ending in March), percentage of female employees who had given birth during the previous fiscal year (ending in March) who had returned to work at the end of said fiscal year (ending in March).
- \*5 Re-employment system for employees accompanying spouses on domestic or international transfers refers to a system in which re-employment is offered, under certain conditions, to employees who resign from their positions in order to accompany their spouse to the location of a domestic or international transfer.

# Percentage of Women in Management-Level Positions and Gender Composition of Board Members

#### Percentage of Women in Management-Level Positions (non-consolidated)



\* As of April 1 of each calendar year

# O Gender Composition of Board Members (as of June 19, 2020)

(Unit: person)

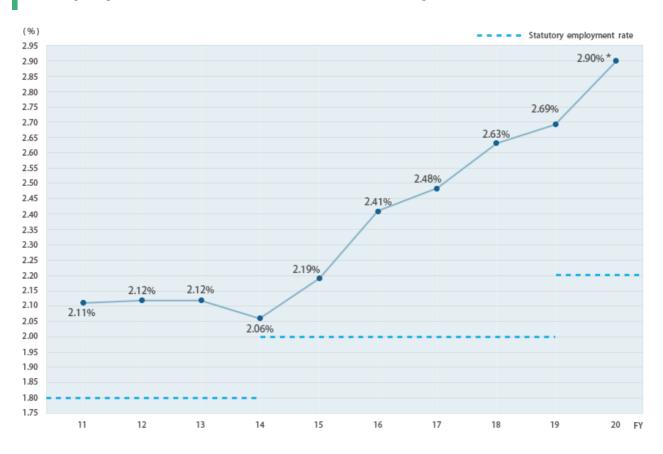
	Male	Female
Members of the Board	10	1
External Directors	4	1
Audit & Supervisory Board Members	3	2
External Audit & Supervisory Board Members	1	2
Executive Officers	50	0

# MC Women Overseas (as of April 2020)



Region	No. of people	City
North America	11	Boston, New York, Washington D.C., Houston, Los Angeles, Calgary
Latin America & the Caribbean	2	Lima, Santiago
Europe	7	London, Liverpool, Paris, Madrid
Africa	1	Johannesburg
Asia & Oceania	27	Singapore, Bangkok, Jakarta, Kuala Lumpur, Ho Chi Minh, Yangon, Brisbane
East Asia	10	Beijing, Shanghai, Nagasuna, Taipei, Ulaanbaatar
CIS	2	Moscow

# **Employment Rate of Persons with Impairments**



(As of June 1 of each calendar year)

- \* The statutory employment rate of persons with impairments (private-sector companies) was raised from 2.0% to 2.2% on April 1, 2018.
- \* The total of the non-consolidated company, Mitsubishi Corporation Taiyo, a special subsidiary, and the three companies applicable to the group.

# **Independent Practitioner's Assurance**

ESG Data marked with a star (\*) for the year ended March 2021 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

Independent Practitioner's Assurance Report

# **Evaluation by Society**

# **Key Certifications**

In January 2017, MC received the Platinum Kurumin Certification from the Ministry of Health, Labour and Welfare. The Platinum Kurumin Certification is awarded to Kurumin-certified companies that have implemented measures to support employees' childcare needs at a higher standard. At MC, childcare benefits include both maternal welfare and childcare support. MC has been working to create processes as well as an environment that supports employees with children. Specifically, MC has ensured that its Maternity/Paternity Leave exceeds Japan's minimum legal requirements, and has introduced other measures to help employees returning from Maternity/Paternity Leave to comfortably balance their parenting and work responsibilities. These include a flex-time system as well as shortened or staggered work hours. MC has also made it easier for male employees to take advantage of these benefits, such as by lifting the restriction that previously did not allow employees' spouses access to full-time childcare, and also by introducing MC's Paid Spousal Childbirth Leave. As a result of these and other measures to support work-life balance, MC has received Kurumin certification from the Ministry of Health, Labour and Welfare continuously since 2008, in recognition of the action plan it has formulated and implemented to support employees' childcare needs.



\* About the Kurumin certification and Platinum Kurumin ertification (Excerpt from the Ministry of Health, Labour and Welfare's website) Enterprises that have formulated general business operator action plans in accordance with the Act on Advancement of Measures to Support Raising Next-Generation Children and satisfy certain standards may apply to receive certification by the Minister of Health, Labour and Welfare (Kurumin certification) as a company that supports the childcare needs of employees. Moreover, the new Platinum Kurumin certification was instituted on April 1, 2015 to recognize Kurumin-certified enterprises that have made considerable progress in terms of the introduction and use of work-life balance support systems and which have executed measures to a high standard, along with encouraging these enterprises to continuously undertake such measures.

Reference:

Reference: Work-Life Balance Plaza (Japanese only)

In January 2017, MC received L-boshi (second level) certification from the Ministry of Health, Labour and Welfare as an outstanding enterprise in promoting women's participation and career advancement.

\* About the L-boshi certification (Excerpt from the Ministry of and Welfare's website) Health, Labour The Act on Promotion of Women's Participation and Advancement in the Workplace entered into force on April 1, 2016. Under this act, enterprises that have formulated general business operator action plans and have submitted notification to the effect that they have formulated such plans, as well as satisfy certain standards, may obtain certification by the Ministry of Health, Labour and Welfare (L-boshi certification) as an enterprise offering excellent conditions with respect to promoting women's participation and career advancement.



# Environmental Social Governance

# **Occupational Health and Safety**

Policy V Targets V Structure V Initiatives V Performance Data V

# **Policy**

# **Management Message**

The MC Group has a global workforce of approximately 86,000 professionals. These people are MC's greatest assets. 'Fostering Our Employees Maximum Potential' has been identified as one of the seven Key Sustainability Issues for MC to address together with our Group companies, and as our operations continue to expand and globalize, diverse human resources representing all genders, nationalities and other characteristics will be needed to fully utilize their respective capabilities in order for the MC Group to continue generating corporate value sustainably. With this in mind, we believe that maintaining and promoting health is an important issue, starting with the provision of safe working environments.

The MC Group promotes initiatives around occupational health and safety (OHS) and health management, which are flexibly tailored to the independence and capacity of each individual and organization. These include activities to create environments where employees and contractors can work with peace of mind, as well as health, labor and crisis management initiatives. We aim to build and operate management systems that go beyond simply meeting the legal requirements in the countries where we operate to provide support that is more substantial.

Within the MC Group, there are companies with OHS management systems that have obtained the international certifications ISO45000 and OHSAS18001. Furthermore, in order to promote OHS management throughout the entire MC Group, we will develop an organizational framework, clarify responsibilities and continuously monitor progress in order to refine, maintain and further improve our activities. Accordingly, we have set out the following policy for the MC Group:

# MC Group Occupational Health and Safety (OHS) Policy

- The MC Group as a whole will work to promote the health of all stakeholders, including MC employees and contractors, and to enhance our systems for occupational health and safety.
- We will conduct robust OHS management regardless of the country or region where we operate, upholding and seeking to go beyond local labor standards, laws and regulations.
- In order to create an environment where our people, the MC Group's greatest asset, can work with peace of mind, we will work to maintain and improve their health, such as reducing the risks posed by infectious diseases and preventing overwork, including the reduction of excessively long working hours.
- Through proper management systems, we will prevent occupational accidents at each workplace. In the event an accident does occur, we will quickly assess the situation, analyze the cause and formulate preventative measures.

# Fostering Our Employees' Maximum Potential and Reducing Health Risks

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MC has designated "Fostering Our Employees' Maximum Potential" as one of its Key Sustainability Issues (Materiality).

Our policies on occupational health and safety are designed to enable diverse human resources to make full use of their capabilities and approach their work with enthusiasm.

MC is placing maximum emphasis on employee health by aiming to reduce the risk of employee illness. We place a particular focus on mental health, providing a counseling desk and mental health support desk staffed by licensed psychologists and clinical psychotherapists, as well as dedicated physicians at the in-house medical clinics. Furthermore, MC conducts a regular online stress check.

For workers' safety, we respond rapidly in the event of an accident and continue to raise awareness about safety and establishing and improving our management systems.

# **Supply Chain Initiatives**

Recognizing the importance of managing environmental and social impacts in its supply chains, MC has established the Mitsubishi Corporation Policy for Sustainable Supply Chain Management (as amended in August 2018). The policy requires suppliers to respect human rights and endeavor to provide their employees with safe and healthy work environments. In addition to sharing the policy with suppliers, MC conducts a regular questionnaire to confirm compliance with it. While basic measures for occupational health and safety management are undertaken by each business, the MC Group endeavors to address this issue collectively. Measures include visiting suppliers to confirm the status of their activities when determined that site visits are necessary \* considering location as well as the type of business.

\* Covers only Tier 1 suppliers in Japan and abroad



For details on other supply chain initiatives other than those described above, please see <u>Supply Chain Management</u>.

# Policy to Proactively Address Global Health Issues (such as HIV/AIDS, Tuberculosis, Malaria)

MC is actively conducting business globally with a business network spanning more than 200 countries around the world. For some of these countries, health issues such as HIV/AIDS, tuberculosis and malaria are pressing issues. MC's policy is to work proactively to address these global health issues. One example of how MC is addressing the health problems of HIV/AIDS and malaria through its investee companies is through the initiatives of Mozal, an MC Group aluminum smelting company in Mozambique. Mozal has been placing great emphasis on social contribution activities. Through an annual contribution of approximately ¥200 million in funding, Mozal conducts activities such as helping small businesses to create jobs, putting in place mechanisms to support education and public health, and providing health education. Support activities are also undertaken in other areas such as sports, culture and social infrastructure. Specific examples of support for education and health education include the construction of schools and anti-malaria clinics as well as the provision of HIV education.

Reference:

Mozal's ESG initiatives.

Environmental Social	Governance
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# **Targets**

# **MC Group**

- Health check-up rate for domestic (Japan-based) employees: 100%
- Zero fatalities (including contractors)
- Reduction in the rate of workplace accidents from the previous year (including contractors)

Reference:

For details on performance related to the targets above, please see <u>Performance Data</u>.

# MC

- Health check-up rate for overseas assignees: 100%
- Percentage of annual paid leave taken: 70%
- Zero workplace accidents

Reference:

For details on performance related to the targets above, please see  $\underline{\text{Performance Data}}$ .

## **Structure**

Officers in Charge	Akira Murakoshi (Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Human Resources, Global Strategy)
Deliberative Bodies (A subcommittee under the Executive Committee, a management decision- making body)	Human Resources Development (HRD) Committee, Sustainability & CSR Committee Important matters related to occupational health and safety deliberated by the committees are formally approved by the Executive Committee and put forward or reported to the Board of Directors based on prescribed standards.
Departments in Charge	Global Human Resources Dept.

#### Reference:

#### Diagram of the Sustainability Promotion Framework

MC has appointed the Member of the Board, Executive Vice President, Corporate Functional Officer for Human Resources as the chief officer in charge of OHS management for the MC Group, and promotes a structure where the Global Human Resources Department coordinates each of the Business Groups, which are primarily responsible for OHS management.

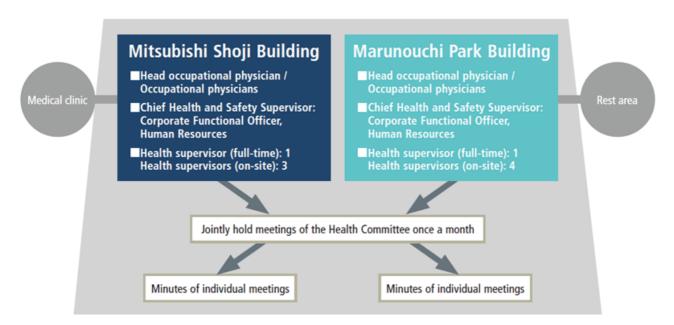
For each MC Group company in Japan, we have established committees such as the Health Committee in line with the Industrial Safety and Health Act, in which employees also participate in developing, evaluating and determining plans related to preventing health problems as well as maintaining and promoting good health. In particular, at consolidated subsidiaries hazards such as near misses are reported by employees at morning meetings and other occasions, and necessary countermeasures are put into practice.

MC considers occupational health and safety as a key management priority, and has been working to pursue health and productivity management.

- Headed by the Chief Health and Safety Supervisor (who serves concurrently as an Executive Vice President), and consisting of three occupational physicians and eleven health supervisors, the Health Committee meets once a month, on a non-consolidated basis, to discuss employee health and workplace safety matters.
- Furthermore, information is shared by holding regular meetings attended by the Global Human Resources Dept., medical clinic and health insurance association. In addition, information is shared and policies are implemented, including mental health measures, within the Liaison Committee for domestic Group companies.
- In April 2018, we established the Health Management Office within the Global Human Resources Department.
   This office coordinates with related departments (such as the internal medical clinic, the mental health support desk, etc.) and the MC Health Insurance Union to consider various health-related measures such as the appropriate use of data.



# In-house medical clinics Employee health support / examination and promotion of health measures MC Health Insurance Society The Mental Health Support Desk



\* The Mitsubishi Shoji Building and the Marunouchi Park Building are registered as separate business sites. For each business site, MC has established an occupational health and safety framework as required by labor laws.

Environmental Social Governance

# **Employee Participation**

- Employees participate in the Health Committee which develops plans concerning the prevention of health
  problems and the maintenance and enhancement of good health, along with discussing evaluations and
  improvements. It is also engaged in identifying and disseminating accurate knowledge and information related to
  emerging infectious diseases.
- MC strives to create safe and healthy workplace environments in order for its diverse workforce to thrive and succeed. At the same time, MC takes steps to ensure that each employee is able to manage his or her own health independently through training seminars and related events. Particular emphasis is placed on the health management of employees on overseas assignment. MC has also implemented measures which allow employees to coordinate with their supervisors to take flexible hourly paid leave when they require outpatient care. In addition, sponsoring charity marathons and holding in-house health events has provided opportunities for employees to develop an interest in sports and to foster an awareness of their own health.
- MC conducts discussions on creating a more positive workplace and promoting appropriate time management.
   Regular communication between employees and management is maintained through meetings between the MC Staff Union and management staff, including the President/CEO, along with bi-annual meetings to discuss business performance and regular meetings with the Global Human Resources Dept. Moreover, the MC Staff Union also holds health seminars for employees.

# **Loan and Investment Screening**

When reviewing and making decisions on loan and investment proposals, MC conducts a comprehensive screening process which considers not only economic aspects, but ESG factors as well. From an occupational health and safety perspective, particularly for projects which have a high risk of accidents or fatalities, MC ensures that numerous issues, including the maintenance status of HSE management systems, past cases of accidents or fatalities, and quantitative data such as the LTIFR (Lost Time Injury Frequency Rate) are considered in its deliberations. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

Social Governance
Social Governance

# **Risk Management (Risk Assessment)**

Occupational health and safety is a vital component of HSE risk and is managed in accordance with the MC Group Risk Management Policy.

#### Excerpt:

- "(1) Definition: HSE risk refers to recognizing the impact of manufacturing, industrial works, distribution and other operations on occupational health and safety as well as the environment, and identifying and managing risks related to accidents, damage to health, environmental contamination, etc.
- (2) HSE risk management: a. Risk identification and management: Identify latent risks related to HSE based on the nature of the operations and sector, and avoid, mitigate and manage the risks. b. Risk awareness-raising: Raise employees' awareness of the importance of HSE risk based on the nature of the operations and sector through education, training and other activities. c. Formation of policies related to accidents and response: Stipulate emergency policies in advance in order to be prepared in the event of an accident. Establish the necessary measures to minimize damage while working with relevant institutions when an accident occurs. Should an accident occur, conduct necessary investigations, analyze the causes, and implement measures to prevent future reoccurrence.
- (3) System: Comply with law and regulations, international rules, voluntary industry standards, and customer requirements related to HSE and formulate an action plan based on MC's industry and business activities. In addition, formulate policies based on the action plan and introduce a system for regularly confirming their implementation. Further, monitor performance related to HSE and review the action plan."

# **Reporting of Workplace Accidents**

The MC Group strives to prevent workplace accidents for employees.

We have established a system that enables us to deal with workplace accidents appropriately (investigation, response to findings, etc.) and take preventative measures in a prompt manner. In the event that a workplace accident occurs at an MC Group Company, it will be reported via a dedicated reporting channel for occupational accidents. In the event of an accident with severe consequences, such as death or serious injury, or an accident involving suspected violations of laws and regulations, a report will also be made via the compliance reporting channel.

Workplace accidents that occur in the MC Group are reported to the Compliance Committee and monitored by the annual Sustainability Survey, and are used to take preventive measures to reduce future accidents.

## **Initiatives**

# **Initiatives on a Non-Consolidated Basis**

MC considers the health of its employees a key management priority, and has been working to pursue health and productivity management in accordance with the above policies, goals and systems. MC's health initiatives were recognized under the 2020 Certified Health & Productivity Management Outstanding Organizations Recognition Program's WHITE500, a list of 500 companies recognized for excellence in their health and productivity initiatives. With regards to physical and mental health in particular, we have set the goals of (1) reducing the incidence of obesity through improving health awareness and lifestyle habits, and (2) promoting early stage consultation for the detection and prevention of mental health problems. With these measures, we are working on health policies to improve presenteeism and reduce absenteeism.



#### Metric

#### ① Incidence of obesity (BMI of 25 or over)

	2018.3	2019.3	2020.3
Male	32.1%	34.2%	31.0%
Female	9.0%	8.8%	8.1%
Total	26.5%	27.5%	25.4%

#### 2 Number of consultations with MC's Mental Health Support Desk

	2019.3	2020.3
Total number of consultations	2,001	1,883
Number of people receiving consultations	156	216

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#### Most recent initiatives

#### 1 Efforts to improve health awareness and lifestyles

#### (1) Health seminars and health check events

These events were held to raise employee awareness around health and create opportunities for them to adopt healthier habits.

The survey was administered online to all employees, including those working overseas.

• Examples of health seminar topics:

Diet, practical exercise, sleep apnea syndrome, cancer, women's health, etc.

· Health checks:

Measurement of health condition and on-the-spot individual exercise guidance based on results (body composition, vascular age, body misalignment).

#### (2) Health apps

We introduced a health app that helps all employees in Japan to visualize and improve their lifestyle habits by recording their diet, exercise and sleep.

Going forward, we plan to introduce the system to overseas employees as well.

#### 2 Initiatives for early detection and prevention of mental health problems

(1) Stress checks were conducted following the lifting of the state of emergency (April 2020–May 2020), alongside individual consultation sessions for all employees.

(by request, in person or online)

(2) We established a company-wide "mental health support period" and carried out various initiatives.

Provision of information on mental health has been improved. Management staff have been provided with online training by the medical clinic director and in-house licensed psychologists regarding care for subordinates' mental health.

Handouts containing information on self-care have been distributed to all employees.

# Health Management of Employees and Their Families During Overseas Appointments

There are approximately 1,200 MC head-office employees on overseas assignments at any given time, and some 1,250 family members accompanying them. Recognizing that working overseas for extended periods can have an impact on one's health due to differences in language, culture, medical systems, and other environmental factors, MC has taken several steps to ensure that its employees and their family members remain in good health wherever they happen to be. In addition to facilitating annual local health examinations, the MC Head Office medical clinic is equipped to handle health-related inquiries from employees and their family members should they feel unwell while overseas. If there is not a suitable medical facility in the area, MC will provide for the employee and their family to either return to Japan or travel to other nearby developed country for the examination. Employees and their families also qualify for subsidized travel expenses when taking Health Maintenance Leave, which can be taken in addition to paid holidays when employees need time off to refresh themselves, both in mind and body. MC also provides a global, 24-hour Japanese language service for medical emergencies, emergency assistance in transporting employees to more medically advanced regions like Tokyo, Singapore, and Bangkok and other extensive health-related support for its employees on overseas assignments.

# Survey to Monitor and Improve the Health and Working Environments of Employees on Overseas Appointments

In order to drive continuous improvement, since 2013 the Global Human Resources Dept. has conducted a survey targeting employees on overseas assignments to assess the quality of healthcare they receive as well as their working conditions in general for the purpose of further enhancing health-related measures. If a certain number of points is exceeded in relation to working conditions and stress levels, additional support is provided by the Global Human Resources Dept. or the Mental Health Support Desk.

#### Medical Clinics for Employee Health Management

MC has established medical clinics at its Head Office and Kansai and Chubu Branch Offices for MC employees and those on domestic and overseas assignments. The Head Office clinic employs approximately 50 full- and part-time medical professionals, including physicians specializing internal medicine, ophthalmology, dermatology, otolaryngology, orthopedics and neurology, as well as nurses, testing and radiology technicians, nutritionists and pharmacists. These professionals, together with examination systems using the latest testing equipment, help to run a clinic that manages the health of MC employees, with a cumulative total of approximately 22,000 users in the year-ended March 2020.

Within Japan, the attendance rate for regular checkups is 100%. Where necessary, employees are called in for follow-up examinations (3 to 6 months later), are offered further tests.

The medical clinic also has an occupational health department, which provides medical support to employees with health concerns to enable them to work with peace of mind. This includes return-to-work assessments for those who go on leave due to medical treatment, and support to help them balance work with their treatment needs. We also aim to maintain a comfortable work environment through workplace assessments and discussions via the Health Committee. We interview employees who work overtime to inform them about long working hours and the associated health issues. In these ways, we are making ongoing efforts to improve health literacy and create a workplace where all employees can work in optimal physical and mental health.

Reference:

For details on performance, please see Head Office Clinic Usage.

#### O Preventing Lifestyle-Related Diseases and Metabolic Syndrome

MC's health clinics provide early check-ups and treatment and offer medium and long-term health management in conjunction with health examinations. Special examinations are offered to employees aged 40 and over and are utilized by 89% of employees in this age group. Preventing lifestyle-related diseases such as dyslipidemia, hypertension, diabetes and hyperuricemia is a pressing societal issue. MC is working to prevent lifestyle-related diseases and metabolic syndrome for employees by providing access to physicians and nutritionists via the clinics. Early action is essential to preventing lifestyle-related diseases. Going forward, in addition to providing health guidance to younger employees, MC will also work to raise the awareness of healthy employees with normal checkup results on how to structure their lifestyles for maintaining their health.

#### Mental Health Measures

Focusing on preventive measures and early treatment, MC provides extensive mental care support. MC has a simple, web-based system through which employees can assess their own stress levels and propensities to develop health problems. MC also conducts various types of training for employees, including managers, in an effort to prevent mental health issues. Since the fiscal year ended March 2017, MC has made it a requirement for all employees in Japan, including secondees, to complete the self check. After answering an online survey, employees immediately receive a three-stage evaluation of their stress levels. If their stress levels are particularly high, they are instructed to make an appointment with a neurologist at one of MC's clinics. If necessary, working environment adjustments are also prescribed to help bring their stress levels down.

Meanwhile, MC's internal Mental Health Support Desk and medical clinic neurology department are equipped to quickly accommodate employee (including employees on domestic and overseas assignments) health inquiries, with a system that supports employees together with their workplaces. MC has also set up an outside help desk that is linked to its specialized EAP\* medical facilities. Through this comprehensive system, employees and their family members can consult with health-care professionals or receive counseling at any hour of the day, whether in person or by telephone or e-mail.

Moreover, a summary of the results are shared on an anonymous basis within MC and utilized to improve working styles and workplace conditions. Going forward, MC plans to make use of the survey findings to inform its mental health issue prevention measures for employees, as well as training and other measures to further raise awareness of mental health issues.

\* Employee Assistance Program

#### **(The Mental Health Support Desk)**

The Mental Health Support Desk has been established for MC employees (including those on domestic and overseas assignments). Staffed by licensed psychologists and clinical psychotherapists, the Support Desk is available to employees for mental health consultations. It helps employees to check their stress levels and enables those feeling off form to have an initial consultation before seeing a neurologist. It also supports employees who have been on extended leave due to psychiatric issues to return to work by offering rehabilitation programs, recommendations on workplace re-integration and long-term follow-up.

#### Assistance with Fees for Multiphasic Health Screenings

Multiphasic health screenings are offered to employees in line with the Japanese Industrial Safety and Health Act, the fees for which are partially subsidized\*.

\* Subsidized by the MC Health Insurance Society

#### Measures for Infectious Diseases

MC gathers and analyzes the latest information from the Ministry of Health, Labour and Welfare, the Ministry of Foreign Affairs, the World Health Organization, the CDC (Center For Disease Control and Prevention), and other organizations on the outbreak and spread of infectious diseases. Based on this, the Emergency Crisis Management Office works together with occupational physicians and occupational health staff to implement in-house infection control measures.

With respect to COVID-19, MC is monitoring the situation in Japan and overseas, and has adopted the following three principles: prevention of infection; prevention of the spread of infection; and prevention of severe cases. With these principles in mind, we are taking the necessary measures to mitigate any adverse impacts on not only MC employees but all staff working within MC, all whilst striving to ensure business continuity.

We have strengthened our medical consultation system for employees assigned overseas and their families, and are providing medical advice on infection prevention and mental health care to help them work with peace of mind even in areas where infection is widespread.

MC takes an exhaustive approach toward preventing the spread of diseases in the workplace with initiatives such as providing anti-malaria vaccinations for employees taking business trips to regions where tropical malaria is prevalent, recommending antibody tests and vaccinations against measles and rubella (MR), and administering in-house vaccinations against seasonal influenza.

Reference:

For the Emergency Crisis Response Headquarters, please refer to Crisis Management.

# Tuberculosis Prevention Initiatives (Mongolia)

MC partnered with the Mongolian Anti-Tuberculosis Association to raise awareness of tuberculosis in Mongolia's capital Ulaanbaatar. Targeting particularly high-risk groups such as college students, MC aimed to raise awareness of the disease through pamphlet distribution, videos and events. In addition, for secondary school students, MC organized a drawing contest and used the winning entries in advertising posters. These awareness-raising activities were conducted at five universities and 750 secondary schools.

#### New Work Styles Befitting MC

As business becomes ever more complex and fast-paced, the pressure on employees to carry out more work at a higher quality inevitably increases. In addition, the nature of a sogo shosha means there are often busy and highpressure periods, such as with large projects and overseas business. As such, in order to prevent health problems caused by overwork, MC places particular priority on: 1) the mental and physical health of employees; 2) compliance with laws, regulations and rules; and 3) appropriate management of extended overtime. Specifically, MC goes beyond legal requirements in terms of managing overtime hours for non-managers and time spent in the office for managers. When employees exceed a certain level of overtime hours, they must submit a health questionnaire and receive health guidance from an occupational physician. As well as using computer logs and objective data to accurately report overtime hours and complying with the Japanese Article 36 Agreement as a matter of course, MC also conducts time management training and other initiatives for managers. While taking into account the differences between specific business environments and industries, MC aims to achieve an average annual paid leave utilization rate of 70% or more, and systematically encourages employees to utilize their annual paid leave. In addition, where certain departments demonstrate a tendency to work overtime frequently, MC will draw up and implement improvement measures on an individual basis and endeavor to prevent overwork, including by reducing excessive overtime. As a result, in the fiscal year ended March 2020, the annual paid leave utilization rate was 67% while average monthly overtime was 25.1 hours/month. Through such measures, MC is creating a working environment that enables its diverse workforce to thrive professionally while fostering an organizational culture in which performance is evaluated fairly based on results.

# **Initiatives on a Consolidated Basis**

# Initiatives at Group Companies

MC Group companies conduct activities to prevent industrial accidents by formulating response policies, introducing occupational health and safety (OHS) management systems\* for employees, and taking other appropriate measures based on the nature of the business and context.

\* Within the MC Group, 60 percent of employees and contractors are covered by OHS management system (Sustainability Survey Results for the fiscal year ended March 2020).

#### 1) Initiatives of Mitsubishi Corporation Exploration Co., Ltd. (MCX)

As a company which conducts energy resource projects with a focus on natural gas and LNG, MCX regards HSE as a top priority. MC believes that proper management of HSE risks is crucial in order to contribute to the sustainable development of society, and accordingly, announced a variety of initiatives in line with the MCX HSE Policy. Based on this policy, MCX set up its HSE Office under the direct administration of the CEO. MCX will continue to revise and improve its HSE Management System (HSEMS) and to announced HSE activities companywide with the aim of preventing pollution and accidents, reducing environmental impact and mitigating occupational health and safety risks.

Reference:

Mitsubishi Corporation Exploration's HSE initiatives http://www.mitsubishi-exploration.com/en/csr/index.html

#### 2) Mitsubishi Development Pty Ltd. (MDP)

MDP operates mines that produce coking coal for steel-making. MC regards occupational health and safety as a top priority in its management strategy, and gives full consideration to workers' safety in its operations.

#### 3) Donggi-Senoro LNG Project

MC is one of the largest shareholders of the Donggi-Senoro LNG Project in Indonesia (DSLNG). There are various safety and operational risks associated with the processing and production of Liquefied Natural Gas (LNG) from sweet natural feed gas. DSLNG recognizes this and considers process safety and occupational health and safety to be of utmost importance. To ensure the safety of workers, DSLNG has implemented a range of measures, including formulating policies on integrated quality, health, safety, environment and security along with establishing a Process Safety Management Committee. In addition, DSLNG also provides employees with training on matters such as Permit to Work, process safety management, crisis management and firefighting measures. Moreover, MC has established a robust framework for conducting regular reviews and improvements on safety.

#### (1) Implementation of Audits:

DSLNG conducts Permit to Work Audits and Safety Leadership Conversations (SLC) on a daily basis. Through these audits, checks are conducted on various aspects related to onsite safety, along with ensuring that Permit to Work entries are recorded accurately. In the event that any issues are identified, DSLNG ensures that they are followed up on, and operations are immediately suspended should a safety issue arise.

#### (2) Examples of Risk Assessments:

A Job Hazard Analysis (JHA) is conducted for the majority of jobs to scope out potential risks, assess their severity, identify possible measures to manage the risks, and determine the overall level of risk. Through this process DSLNG ensures that jobs are performed in line with adequate safety standards.

#### 4) MC Ferticom Co., Ltd.

As its core safety initiative, MC Ferticom Co., Ltd. implements  $S \cdot I \cdot GMA$  (sigma) activities with the aim of improving manufacturing operations.

S = Safety

I = Improvement

GMA= Good Manners

Through these activities, MC is making a concerted effort to raise awareness of safety and improve manufacturing operations. MC Ferticom Co., Ltd. has acquired the OHSAS 18001 occupational health and safety certification at all of its facilities, namely four plants and one manufacturing center, and will complete the transition to ISO45001 in 2020. As a responsible fertilizer manufacturer, MC will continue to pursue further safety and reliability.

Reference:

MC Ferticom Co., Ltd. website (Japanese only) <a href="https://www.mcferticom.jp/company/csr/#csrMenu">https://www.mcferticom.jp/company/csr/#csrMenu</a>

# O Status of Acquisition of OHSAS 18001

#### Main MC Group Companies with OHSAS Certification

\* The percentage of affiliated companies that have acquired ISO 45001 and OHSAS 180001 certification is 6% (Sustainability Survey Results for the fiscal year ended March 2020).

<b>Business Group</b>	Name of Company	Business Activities
Natural Gas Group	FAIRFIELD ENERGY LTD	Plug and abandonment, and decommissioning of upstream crude oil assets
	TOMORI E&P LIMITED	Natural gas development, production, and sales
	MC Zhenjiang Anode Solutions Co., Ltd.	Production and sale of anodes for aluminum smelting
Industrial	PMC Tech Co., Ltd.	Production and sales of needle cokes
Materials Group	UBE-MC Hydrogen Peroxiside Ltd.	Production and sales of hydrogen peroxiside
	Cape Flattery Silica Mines Pty. Ltd.	Mining, refinery and sales of silica sand
Detusies 2	MC Ferticom Co., Ltd.	Fertilizer production
Petroleum & Chemicals Group	PT. KANSAI PAINT INDONESIA	Automobile paint production and sales
Mineral	Anglo American Sur S.A.	Copper ore mining, processing and sales
Resources Group	Compania Minera Del Pacifico S.A.	Copper ore mining, processing and sales
	Chiyoda Corporation	Plant engineering business
Industrial Infrastructure Group	Mitsubishi Electric de Colombia Ltda.	Elevator business (sales and maintenance)
	MITSUBISHI ELEVATOR MALAYSIA SDN. BHD.	Elevator business (sales and maintenance)
	MITSUBISHI ELEVATOR (SINGAPORE) PTE. LTD.	Elevator business (sales and maintenance)
	Mitsubishi Dendai Hong Kong Co., Ltd.	Elevator business (sales and maintenance)
	Mitsubishi Elevator (Thailand) Co., Ltd.	Elevator business (sales and maintenance)
	Mitsubishi Heavy Industries Compressor International Corporation	Production, sale, and servicing of compressors
Automotive &	PT MITSUBISHI MOTORS KRAMA YUDHA INDONESIA	Automobile manufacturing
Mobility Group	GAC Mitsubishi Motors Co., Ltd.	Assembly, import and sales of automobiles

Environmental Social Governance
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<b>Business Group</b>	Name of Company	<b>Business Activities</b>
	Zhejiang Dalian Marine Foods Co., Ltd.	Import, export, purchase, processing, and sales of marine products
	Cermaq Group AS	Salmon aquaculture business
Food Industry Group	Deccan Fine Chemicals (India) Private Limited	Contracted manufacturing of agrochemical intermediates and active ingredients
	OLAM INTERNATIONAL LIMITED	Production, collection, processing, trade, and port operations for agricultural products
	Princes Limited	Food and beverage production
Power Solution Group	AMMAN ASIA ELECTRIC POWER PRIVATE SHAREHOLDING COMPANY	Private power generation in Jordan
	GS BATTERY VIETNAM CO., LTD.	Manufacture and sale of lead- acid batteries for automobiles, motorcycles, and industrial use

# O Provision of HSE Information

Since 2002, Nikken Corporation has a regularly-published newsletter called Safety News (in Japanese), which is shared with customers and other stakeholders. MC gathers a range of information including recommendations on how to reduce labor-related accidents as well as methods for how to avoid and prevent HSE incidents based on white papers published by related organizations

## **Performance Data**

# **Occupational Accident Data**

#### Occupational Health and Safety Data (Non-Consolidated)

	2018.3	2019.3	2020.3
Lost time injuries frequency rate* (Frequency rate of injuries, people/million hrs)	0.46	0.47	0.49 *
Lost time injuries severity rate* (Severity level of accidents, days/thousand hrs)	0.01	0.00	0.01 *
Occupational illness  frequency rate * (Frequency of industrial accidents classified as work-related illnesses as stipulated by the Japanese Ministry of Health, Labour and Welfare (including fatalities caused by illness, people/million hrs))	0.00	0.00	0.00*

<sup>\*</sup> Calculated based on the standards of the Japanese Ministry of Health, Labour and Welfare for employees working at head offices and domestic branches (excluding advisors and contract employees).

\* There have been no fatal accidents at MC during the three-year period stated above.

In the year ended March 2020, falls were the cause of 100% of occupational accidents, which form the basis of the frequency rate and the severity rate.

<sup>&</sup>quot;Frequency rate" refers to the frequency of workplace accidents and is derived from the number of injuries/deaths resulting from workplace accidents per 1,000,000 actual working hours.

<sup>&</sup>quot;Injuries/deaths" refers to workplace accidents resulting in both physical injury or loss of physical function as well as one or more days of absence from work.

<sup>&</sup>quot;Severity rate" refers to the severity level of accidents and represents the total number of lost time injury days / 1,000 total actual working hours.

# Comparison with Industry Average (for Wholesalers and Retailers with a Business Scale of 100 Employees or More)

	2017	2018	2019
Lost time injuries frequency rate	1.94	1.83	1.80
Workplace accident severity rate	0.10	0.09	0.09

st From the Japanese Ministry of Health, Labour and Welfare's "2019 Survey on Industrial Accidents"

# **Other Data**

## O Head Office Clinic Usage

Patients in the fiscal year	Approximately 21,900 people per year (Medical examinations 6,400; general
,	
ended March 2019:	medical examinations 14,800; overseas medical consultations, health guidance
(total no. of people)	and others 700)

# Health Checkup Results

	2018.3	2019.3	2020.3
Overseas assignees checkup rate	91%	92%	80%

## Stress Check Results (Domestic)

	2018.3	2019.3	2020.3
Checkup rate	95%	95%	95%

# Training and Education Performance

Training course title	Theme	Target	Participants	
rraining course title	meme	larget	2020.3	
Organizational management training	Lecture on Health and Safety  Management by the supervising occupational physician	Manager level	137	
Health included as a theme in New Manager (M2)	Training introductory seminar	Persons promoted to management positions	148	
Intermediate follow-up training for new employees	Lecture on stress management	University graduate employees	122	
Integration training for mid-career hires	Lecture on stress management	Mid-career hires	13	
Instructor training	Lecture on workplace mental health	"Instructor" employees	124	
Domestic assignment orientation	Mental health included as theme in lecture on human resources management. Lecture delivered by legal advisor.	Managers sites/companies	163	
MC Group Upskilling Program	"Labor law and personnel management" lecture on the basics of labor law and labor management (mental health care, harassment, etc.)	Employees whose work requires it (application basis)	60	

Training course title	Theme	Target	Participa
maining course title	meme		2021.3
Care for subordinates' mental health during the COVID-19 pandemic	Lecture on "Care for subordinates' mental health during the COVID-19 pandemic" by supervising occupational physician and in-house licensed psychologist	Management	3,162

# **Independent Practitioner's Assurance**

ESG Data marked with a star (  $\star$  ) for the year ended March 2020 has received independent practitioner's assurance from Deloitte Tohmatsu Sustainability Co., Ltd.

Reference:

Independent Practitioner's Assurance Report

# Environmental Social Governance

# **Human Resource Development**

Policy V Targets V Structure V Initiatives V Performance V

# **Policy**

# **Principles of Human Resource Development**

MC's basic policy on human resources development (HRD) is to continuously produce "management-minded human capital committed to enhancing business value," and to ensure the stepwise development of both a strong moral compass and advanced conception and execution skills in all of its people.

MC's off-the-job training (OFF-JT) is designed to equip employees with the necessary knowledge and competencies to sharpen the abovementioned traits at each of their Job Grades and at the right stages of their careers. Furthermore, to promote employees' self-growth, MC is providing them with more opportunities for proactive learning and self-improvement.

MC's HR training programs support the career development of all employees throughout the MC Group, including those at MC's parent company, its overseas offices and its group companies in Japan and around the world.

# **Targets**

# Priority targets and current status

With the introduction of the new HR system in the year ended March 2020, MC set out the necessary knowledge and competencies for each Job Grade, and reviewed the HRD Program Structure with an emphasis on the following three points. From the year ended March 2021, we are undertaking further development and expansion based on this HRD Program Structure.

# Further professional growth support focusing on management professionals

Development of the skills necessary to become or work as management professionals.

- Introduction of DX-related sessions in executive training and in the MC Leadership Program
- Expansion of BS (business school)-related training for mid-level employees

# C Establishment of training programs to strengthen leadership and professional development of managers

In line with the new HR system, which identifies support for the growth of subordinates and colleagues as one of its most important missions, MC will develop and expand training programs for acquiring the knowledge and competencies necessary for growth support management.

- Introduction of lectures on "Growth Dialogues" and coaching in the MC Leadership Program
- Expansion of online content on the above topics for those other than newly appointed leaders

#### Creation of a training system that allows employees to grow autonomously

Provides opportunities for employees to develop themselves, MC will expand access to MC Self-Development Program and Company-wide open lectures.

In addition, MC provides support for young employees to participate in external training for self-development.

- Expansion of MC Self-Development Program and MC Skill-up Seminar and allow them to be accessed online
- Introduction of a Skills-Development Support Program for young employees

#### Outcome metrics

Metric	FY2019 Result	FY2020 Forecast (As of February FY2020)	FY2021 Target
Total cost of training	2.19 billion yen	1.8 billion yen (Initial target: 1.95 billion yen)	2.1 billion yen
Percentage of professional staff who have acquired business- level English by the third year of employment	99%	99% (Initial target: 100%)	100%
Rate of response to employee pulse survey for non-managers	Not yet implemented	91.2% (Of these, the positive response rate was 95.8%)	100%

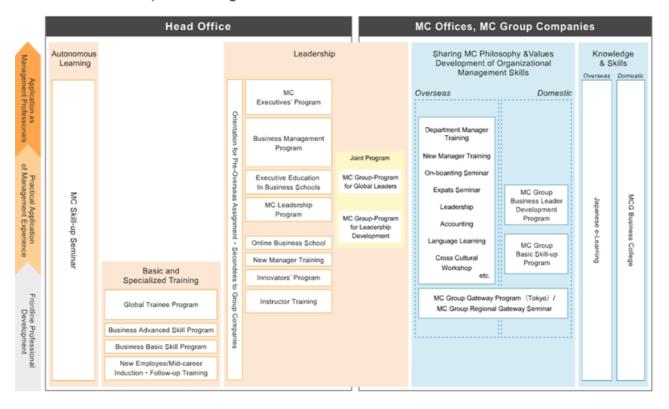
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# Structure

Officer in Charge	Akira Murakoshi (Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Human Resources, Global Strategy)
Deliberative Body	
(A subcommittee under	Human Resources Development (HRD) Committee
the Executive	Important matters related to human resource development deliberated by the
Committee, a	HRD Committee are formally approved by the Executive Committee and put
management	forward or reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Department in Charge	Global Human Resources Dept.

# **MC Group HRD Program Structure**

## FY2020 MC Group HRD Program Structure



\* Additionally employees are also dispatched to trainings held by other companies

# **Initiatives**

# **Introduction of Human Resource Development Programs**

#### 1. Career Development Support Programs

Aiming to foster reciprocal growth between MC and its employees, "employee self-growth and support for growth by MC" are key priorities for MC.

#### **Growth Conversations**

MC holds "Growth Conversations" once a year between employees and supervisors, with a focus on skill development and career building, as a system to encourage self-growth for employees and allow them to receive support for their growth from supervisors and colleagues. "Midterm Conversations" are also held at any time around themes deemed necessary by the employee or supervisor.

#### **Talent Review Program**

MC has a policy to "be more meritocratic to ensure the right people are assigned to the right positions," and aims to achieve this through its Talent Review Program, where the right people are identified through a process of having employees directly evaluated by their supervisors while also being observed and assessed by multiple other eyes. In the Talent Review Program, human resources in each organization are evaluated based on their core competencies while also reviewing individual abilities and experiences, and this information is shared with the relevant parties along with the employees' career aspirations.

#### **End-of-Career Management**

Employees turning 50 or 55 are required to take career design training as an opportunity to think autonomously about their future life and career, including post-retirement. Furthermore, for those in their late 40s who wish to participate, in addition to career design training, we provide briefings on company and government schemes as well as money planning seminars.

#### 2. Basic and Specialized Training

When employees first join MC, they participate in training programs designed to equip them with basic business, communication, analytical and management skills. They also work on becoming globally competitive professionals, something that all *sogo shosha* employees must aspire to be.

#### **New Employee Training**

This training focuses on instilling employees with the know-how, skills and other qualities demanded of both working professionals in general and those employed by MC.

#### Business Basic Skill Program and Business Advanced Skill Program

This comprehensive, two-stage training is designed to strengthen the basic skills of young employees who are in their first three years with MC, covering finance and accounting, bookkeeping, M&A operations, English-language proficiency, global leadership and other areas. The first stage is the Business Basic Skill Program (BBS) and the second is the Business Advanced Skill Program (BAS).

#### **Global Trainee Program**

In principle, this program's purpose is to provide all employees with overseas experience within their first eight years with MC to keep pace with the advancing globalization of MC's businesses. Focusing on international on-the-job training (OJT), the program includes assignments to overseas business schools and assignments for culture and language training. Approximately 100 employees take part in the program every year.

#### Assignment of Global Trainees (Year ended March 2020)



The numbers of trainees per region are shown in fractions because some trainees' assignments are divided between more than one country or region

#### 3. Leadership

MC offers training programs that are designed to sharpen employees' thinking as managers and equip them with the skills to help grow business value. These programs help to enhance employees' business and digital-strategy conception skills and their HR management skills.

#### **Innovators' Program**

Run by MC with the support of professors from Stanford University, this program is held in Silicon Valley and aims to nurture the conception skills necessary to grow business value. It is a good platform for learning about design thinking and other thought processes that inspire innovation, as well as the background and mechanisms behind the rapid growth of Silicon Valley enterprises.

Environmental Social Governance	
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#### **Online Business School**

Designed for employees at Management Grade, this system enables participants to take online correspondence courses from top overseas universities. Participants are free to choose from a wide range of programs covering leadership, strategy, finance and other courses.

#### **Executive Education in Overseas Business Schools**

Every year, approximately 50 employees are enrolled in short-term programs at top universities in the US, Europe and Asia. These assignments are designed to build up employees' management skills and networks with other program participants from diverse cultures and industries.

#### **Joint Programs**

MC has an array of stepwise programs to strengthen the management expertise of all employees throughout the MC Group, meaning not only those from the parent company, but also those from MC offices and group companies in Japan and around the world (approximately 80,000 employees in total). Every year, about 150 employees attend these "training camps," which aim to equip them with management skills and get them thinking like business leaders. Many of the seminars are taught by instructors from overseas business schools.

#### **MC Leadership Program**

Designed to equip participants with the leadership know-how and skills to support subordinates' career growth and otherwise manage organizations, this training targets approximately 150 team-leader candidates per year.

#### **Business Management Program**

At present, 30% of MC's employees are on secondments to MC's subsidiaries and affiliates, which they are directly engaged in managing. The objective of the Business Management Program is to provide such secondees with the skills in leadership, diversity management, strategizing and governance that are necessary to run organizations and enhance business value.

#### MC Executives' Program

This program, which targets officer candidates, has been running since the year ended March 2004. Its pillar is its management workshops, which involve discussions with VPs and other current executives on a variety of management issues. Lively opinion exchanges with the diversely experienced participants, lectures by internal and external business leaders, and other rich content make this program a good opportunity for officer candidates to broaden their perspectives, learn how high-level managers think and network with professionals from all of MC's Business Groups.

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#### 4. Autonomous Learning

To provide employees with more opportunities for proactive learning and self-improvement, and thereby encourage "self-growth," MC continues to enhance and upgrade its independent study programs.

#### MC Skill-up Seminar

MC offers a number of courses to foster skills and abilities that connect to development of expertise, foresight and execution skills.

#### **MC Self-Development Program**

This program is designed to equip employees with the relevant management, business and language expertise. MC encourages employees to take a selection of designated courses.

#### **Skills-Development Support Program**

This program encourages self-growth and the kind of commitment to raising business value that is typically demonstrated by those in upper management. MC helps employees to take courses that are considered suitable for those in the "Frontline Professionals" stage of their careers.

#### 5. MC Group Values

To comprehensively strengthen its consolidated workforce of 80,000 global professionals, MC is dedicated to sharing values and building robust networks throughout the MC Group.

#### Sharing MC Values

Since FY2010, the MC Group Gateway Program has been conducted as an orientation program for employees of MC's offices and group companies worldwide. Held in Tokyo eight times per year in Japanese and English, the program's objectives are to encourage employees to share MC's corporate principles and values, and to foster a greater understanding of the MC Group. In the year ended March 2020, about 450 employees took part, bringing the total number of participants since the program's inception to roughly 4,100. Similar orientation programs to share MC Group values are being held in other regions.

#### **International Transfers**

In recent years, we have been transferring more employees hired at MC overseas offices to other countries to meet the growing needs of our global operations. These international transfers provide a wide range of experiences and help to refine employees' global perspectives. At the same time, they give employees a clearer understanding of the MC Group overall and its management philosophy. MC will therefore continue to promote deployments on a consolidated, global base, assigning the appropriate human resources for each position.

# **Performance**

# **Human Resource Development and Training Data**

#### Number of Training Participants (Non-Consolidated Basis)

Program Name	Eligible Employees	2019.3	2020.3
Business Basic Skill Program	1st or 2nd year employees	171	130
Business Advanced Skill Program	3rd year employees	150	157
Global Trainee Program	2nd year and over employees	108	86
Program for Leadership Development	Manager class employees	39	36
Program for Global Leaders	General Manager class employees	40	41
MC Executives' Program	Managing Director class employees	36	34

# Overview of MC's Training (Non-Consolidated Basis)

	2019.3	2020.3
No. of training participants per year * 1	3,162	3,875
Total annual training hours * 2	Approx. 124,000	Approx. 137,000
Annual training hours per employee*3	20.7	23.2
Total cost of training *4	2.14 billion yen	2.19 billion
Cost per employee*5	356,000 yen	372,000 yen

- $\ast\,1$  Training programs run by the Global HR Dept. at the Head Office.
- \*2 Training programs run by the Global HR Dept. at the Head Office (excluding training for overseas assignments)
- \*3 An employee who enters MC as a new graduate, spends their career at MC until retirement, and undergoes all standard training (including assigned overseas training) is estimated to spend an average 62 hours in training annually.
- \*4 Total cost includes internal development costs and billings for training related services, etc. from outside
- \*5 Total cost of training divided by the total number of employees.

# **Customer Responsibility**

Policy ee Targets ee Initiatives ee Participation in External Initiatives ee

# **Policy**

# **Responsible Advertising and Marketing**

MC engages in responsible advertising and marketing in line with the Three Corporate Principles, MC's core philosophy, as well as with the Corporate Standards of Conduct, the Social Charter and the Code of Conduct. Through its corporate communications activities, MC strives to raise its brand value by conveying accurate information to the public while at the same time receiving feedback from external stakeholders with humility and incorporating it into business activities.

#### Advertising

In order to present a consistent corporate image to customers and conduct advertising and promotional activities with the appropriate messaging, content and media, MC has developed a set of internal rules, guidelines and manuals that include specific considerations and stipulate approval and reporting procedures and other important matters. In particular, we take adequate precaution with respect to slanderous or discriminatory expressions, religious and political creeds, the environment, third-party privacy, confidentiality, disclosure and intellectual property rights. We have also created manuals for MC Group companies to ensure consistency across the Group.

# Marketing

MC engages in responsible marketing in a manner that respects third parties and their reputation. We use information and language that is easy to understand and make sure to avoid any potential for misunderstandings with our customers. This is accomplished by complying with laws and regulations related to marketing (such as the Japanese Unfair Competition Prevention Act), formulating and complying with internal rules, and conducting training, etc.

Environmental Social Gove

# Policy and Approach Related to Food Products Businesses

While the MC Group conducts business in a variety of areas, the food products business is most directly connected to consumers. The products we handle also cover a broad range and include processed foods, fresh foods, and beverages. For this business, we have established value chains that cover activities ranging from raw material procurement and processing to product manufacturing, distribution and retail. MC aims to meet the needs of an increasingly diverse and sophisticated consumer group and to respond to mounting concerns over food safety and security. As we develop businesses closely connected to people's daily lives, it is essential for the growth of the MC Group that we provide products and services that add value for our consumers and that we obtain feedback directly from consumers through our retail businesses including the Lawson convenience store chain. Consumer feedback is reflected back into our raw material procurement and processing, product manufacturing and distribution. Through this process, MC is optimizing and driving forward its businesses with a 'consumer-first' mindset. In promoting consumer-related businesses, MC recognizes the issues involved (see below) and will conduct initiatives to prevent the occurrence of incidents and to mitigate their impacts.

- · Ensuring food safety
- Ensuring reliability and proper provision of food (providing information on allergens, preventing provision of alcohol to minors, etc.)
- · Appropriate handling of customers' personal data

# **Access to Better Nutrition and Medical Care**

The MC Group conducts business activities globally which involve providing consumers with food products and medical services. From upstream raw material procurement to downstream retail, we provide a stable supply of products and services that meet consumer needs in order to help them lead rich and varied lives. With a mission of conducting business activities closely connected to food and medicine, MC strives to ensure safety and security for consumers, thereby providing value that meets social requirements while also contributing to improved access to better nutrition and medical care.

# Policy and Approach for Access to Better Nutrition

In emerging countries, nutrient imbalances caused by lifestyle changes, increasing obesity, other lifestyle-related diseases and lower nutrient intake due to eating difficulties caused by aging have all become broad social issues. In emerging countries, hunger and malnutrition brought on by poverty and other conditions are widespread. At the same time, people are becoming more health-conscious. Each of these trends has the potential to create new markets and generate business opportunities, especially in emerging countries. The MC Group recognizes these social issues, and by leveraging the strength of our value chains which range from raw materials to retail as well as our technical capacities in the food science business, we will work to improve, for example, nutrition for elderly people who are nutrient deficient, and to develop and provide nutritious products that meet consumer needs. Furthermore, we will strive to maintain a stable supply of products to prevent consumers from being negatively impacted by supply disruptions.

Environmental Social	Governance
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#### O Policy and Approach to Providing Access to Better Medical Care

The MC Group is undertaking healthcare-related businesses through its Consumer Industry Group. In Japan, one pressing issue is that government finances are being strained by worsening business conditions faced by medical institutions and burgeoning social insurance costs, which in turn reflect the aging population and growing medical expenditures. Meanwhile, in emerging countries, many people lack access to high-quality medical services due to underdeveloped healthcare environments and systems. Leveraging the knowledge and networks developed through its healthcare-related businesses over many years, the MC Group is working to address various healthcare issues arising worldwide, with the aim of realizing a society with improved access to better healthcare.

#### O Lawson, Inc. Initiatives

#### Sale of Alcohol

MC consolidated subsidiary Lawson, Inc. has allocated and continuously maintains a shelving section for non-alcoholic beverages. In addition, it has also developed and sells its own brand of low-alcohol *chuhai* and beer with less than five percent alcohol by volume.

Furthermore, the following four points are listed on promotional materials for the sales of alcoholic beverages:

- · Alcoholic beverages are not to be sold to anyone under 20 years of age
- · Driving under the influence is prohibited bylaw
- There is a risk of adverse effects on the development of a fetus or infant if alcohol is consumed by someone who is pregnant or nursing
- It is best to consume only an appropriate amount of alcohol

#### **Advertising, Marketing and Labeling Guidelines**

MC consolidated subsidiary Lawson, Inc. is characterized by its great variety of products and services it offers, which at the same time means that it must adhere to laws as well as both anticipate and respond to risks. Lawson's "Basic Policy for Improvement of Internal Control Systems" has been established to strive for healthy, continuous growth with these business characteristics. Japanese consumer laws (such as the Food Labeling Act, the Food Sanitation Act and the Health Promotion Act) are held as important laws that need especially to be followed as common knowledge in order to reliably improve systems to ensure Lawson's indispensable product safety and security, as well as to maintain consumer trust. The Intellectual Property Act is also appended with the important laws in order to further strengthen Lawson's label-checking system so as not to violate the intellectual property rights (trademark rights, copyrights, etc.) of others when creating promotional materials.

Furthermore, Lawson publishes information about these in its Integrated Reports.

#### **Employee Training and Inspections for Compliance**

MC consolidated subsidiary Lawson, Inc. conducts compliance and risk management training for all employees every year and aims for further improvement of ethical awareness and crisis-response capability. Compliance is also included in the training when employees join MC or are promoted to managerial positions, training by job category, as well as management training. Moreover, by revising the content of this training in accordance with changes in the status of risks, Lawson is working to improve operations by having employees in all positions and job categories share their problems.

Furthermore, Lawson publishes information about the aforementioned in its Integrated Reports.

## Mitsubishi Shokuhin Co., Ltd. Initiatives

### Sale of Alcohol

MC consolidated subsidiary Mitsubishi Shokuhin Co., Ltd. engages proactively in the sale of non-alcoholic beverages in its wholesale operations in order to reduce the harmful effects of excessive alcohol consumption. Mitsubishi Shokuhin is making efforts to develop more original non-alcoholic beverages and sells products with lower-alcohol content, such as the part-sake-part-broth Dashiwari Cup.

Reference:

the Dashiwari Cup: https://www.mitsubishi-shokuhin.com/201124ReleaseHP.pdf (in Japanese)

### Advertising, Marketing and Labeling Guidelines for Processed Foods; Employee Compliance Training

In addition to upholding advertising guidelines, Mitsubishi Shokuhin conducts employee training on the relevant Food Labeling Act and Act Against Unjustifiable Premiums and Misleading Representations every year.

### **Quality Management**

MC is a member of the Japan Food Safety Management Association and collects information on Quality Management System (QMS) and the Food Safety Management System (FSMS) to use when providing guidance to manufacturers collaborating in production.

# **Targets**

MC's goal in the life sciences field is to become the world's leading company in the field. We will achieve this by sustaining growth and establishing a robust presence in the food and health sector by further developing the Japanese domestic market through strategic investment and innovative R&D based on our technical capacities, as well as through the provision of safe and reliable products.

# **Initiatives**

## **Initiatives on a Non-Consolidated Basis**

## Corporate Website and Corporate Brochure

Given the global presence of the MC Group, MC discloses information through its corporate websites in seven languages\* (Japanese, English, Chinese, Portuguese, French, Russian and Korean), and annually releases its corporate brochure in six languages (Japanese, English, Chinese, French, Russian, and Spanish). The goal is to ensure accurate information disclosure to audiences around the world.

\* Including websites of overseas subsidiaries

## System for Responding to Inquiries

MC has created a Frequently Asked Questions (FAQ) page on its corporate website, and strives to respond to inquiries as quickly as possible. In addition, the relevant divisions promptly address customer inquiries via the Head Office's main telephone line.

## **Initiatives in the Food Science Business**

## Initiatives by Mitsubishi Corporation Life Sciences Limited

Mitsubishi Corporation Life Sciences Limited develops seasonings, food-quality-improvement ingredients and health food ingredients utilizing the power of microorganisms, primarily yeast. It uses yeast extracts to offer low-sodium seasoning alternatives and is also developing them as supplement ingredients for the health and beauty fields. Moreover, elderly people who have difficulty swallowing and individuals suffering from certain diseases are prone to aspiration pneumonia, which can result from the mis-swallowing of food. For this issue, MC is developing formulations that utilize polysaccharide thickener compounding technologies. In the field of medical and nursing care-related foods, formulations which make food softer and easier to swallow and thickening agents added to give food the right thickness for easier swallowing are contributing to the prevention of aspiration pneumonia. Furthermore, MC is also developing low-protein food formulations for kidney disease patients and conducting research on low-sugar concepts utilizing the sweeteners it possesses. In this way, the MC Group will continue to develop safe foods in the medical, nursing and healthcare fields, thereby contributing to the betterment of society.



# Response to Issues Related to the Food Products Business

Through its Food-Products and related businesses which are directly connected to consumers, the MC Group actively addresses the following issues.

## Cermaq Initiatives

Cermaq, an MC subsidiary, considers the provision of healthy and sustainable food to be its core mission. A salmon producer, Cermaq has the ambition to produce healthy and nutritious food to a growing world population and play a role in improving the global food system by engaging in multi-stakeholder partnerships. Farmed salmon is a part of the solution to challenges related to obesity and unbalanced diets, by being rich in healthy nutrients such as marine omega-3, proteins, vitamins and minerals. It is also a sustainable food product, with a low carbon footprint and an efficient feed conversion ratio compared to other animal proteins. Cermaq considers salmon farming as a part of the solution to solving the world's food needs and engages actively in partnerships to build best practice and share knowledge across the food industry.



Reference:

Cermaq website

https://www.cermaq.com/sustainablity/sustainability-reports

## Lawson, Inc. Initiatives

Lawson, Inc., an MC consolidated subsidiary, manages and operates convenience stores. Lawson is most closely connected to consumers within the food products value chain, and conducts the following initiatives to help minimize negative product impact on socially vulnerable groups.

## 1) Promoting long-term health

Lawson places value on "Human kindness" based on its corporate philosophy of "Creating Happiness and Harmony in Our Communities," and strives to be the number one community store for healthy eating. MC has introduced a 'Meal Solutions' initiative which aims to provide healthy everyday food. This initiative offers a wide range of meals, makes these meals convenient to purchase, and takes into account health considerations. Thus, it is highly rated by consumers who want not only quick and easy meals but also to pursue or maintain a healthy diet. Additionally, Lawson offers "self-medication support" towards those who are concerned about their own health in order to help customers maintain good health by offering consultation services.



Lawson Yushima Ekimae Store (Bunkyo, Tokyo)

A model shop with the optimal balance between
a convenience store and a drugstore
(Picture from time of opening)

Reference:

Lawson website (Japanese only)

https://www.lawson.co.jp/company/activity/social/consumer/health/

Environmental Social Governan

### 2 Materials procurement and quality management

Lawson's subsidiary SCI, Inc. oversees MC's supply chain management and is responsible for supplying original products that are also safe and reliable. SCI conducts rigorous quality assessments, and in procuring raw materials only selects products that have passed a stringent screening process based on Lawson's quality control standards. In the product manufacturing process, for example at plants that produce rice products, a unique HACCP (Hazard Analysis and Critical Control Point) system for food sanitation management has been established to prevent incidents involving food poisoning or contamination. In this way, Lawson procures safe raw materials and carries out rigorous quality control to prevent any negative health impacts on consumers. Furthermore, Lawson has established the 'LAWSON Farm' project, which provides stable supplies of fresh fruits and vegetables that are safe, reliable and high quality to stores in the Lawson Group. As of December 31, 2020, there are 17 LAWSON Farms in Japan, all of which are working to acquire JGAP and ASIAGAP\* certification.

\* GAP: Good Agricultural Practice
LAWSON Farms will acquire regular Japanese JGAP and international-standard ASIAGAP



Reference:

Lawson website (Japanese only)

https://www.lawson.co.jp/company/activity/lawsonfarm/

### 3 Clarification of product information

Lawson publishes information on original products by attaching labels that indicate the product name, expiration date, raw material name, etc. At the same time, in addition to the items that are obliged to be labeled, detailed descriptions are voluntarily provided so that even small children and people with allergic symptoms can enjoy it with peace of mind. In addition to strict isoections by the quality control department, the notation is double and triple checked by a third party or at the manufacturing stage.

### 4 Preventing the sale of alcohol and tobacco products to minors

To prevent alcohol and tobacco products from being sold to minors, when selling these products, the minimum age is displayed on the cashier screen so that both the customer and the store staff can see and the customer can confirm. Regular training is provided to store employees, while posters and announcements are used in-store to raise customer awareness.

Environmental Social	Governance
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### **5** Safety Station activities

From crime prevention and disaster preparedness to safety measures and children's health initiatives, there is an ever increasing expectation for convenience stores to play a broader role in society. To meet these expectations, the Lawson Group participates in the Safety Station activities of the Japan Franchise Association, helping to build safe and secure communities and promoting healthy environments for young people. MC also implements anti-crime measures to combat theft and other crimes, while also supporting women and children who seek safe harbor in-store.

### **(Examples of Safety Station Activities)**

- Preventing bank transfer scams
   Examples include a member of staff preventing a bank transfer scam when noticing suspicious behavior by a customer using an in-store ATM machine, and another staff member questioning the intentions of a customer wanting to send money, thereby preventing a potential refund scam.
- Caring for people with sudden illnesses and senior citizens
   Examples include administering first aid to a customer who had sudden pain while shopping and accompanying that customer to the hospital, and escorting an elderly customer believed to have dementia back home due to sudden memory loss. An increasing number of stores are able to provide this kind of assistance to customers in need of help.
- Supporting local crime prevention and disaster preparedness activities
   Lawson conducts presentations at elementary schools near to its stores on measures it takes to prevent shoplifting and other crimes. Staff members also act as youth guidance personnel and regularly patrol the streets near middle schools, helping to prevent anti-social behavior. Through such activities, Lawson is contributing to the creation of safe communities and healthy environments for young people.

Reference:

Lawson website (Japanese only)

http://www.lawson.co.jp/company/activity/social/community/safetystation/

http://www.lawson.co.jp/company/activity/lawsonfarm/

# Appropriate Food Labeling Initiatives

When people with food allergies consume an allergen it can trigger anaphylaxis. Similarly, consuming large quantities of certain substances can potentially damage one's health. To prevent such problems, MC strives to label its food products in a way that is easy to understand in accordance with applicable laws and regulations. To ensure that consumers understand product characteristics and are in a position to make appropriate purchasing decisions based on health and other factors, Mitsubishi Shokuhin Co., Ltd., Lawson, Inc. and other MC Group companies make it a top priority to comply with laws and regulations such as Japan's Food Labeling Act. These companies provide information which is easy to understand from the consumer standpoint such as quality labeling, warnings related to alcoholism, acute alcohol poisoning, and underage drinking, as well as clear allergen warnings.

# **Nutritious Product Initiatives**

## Lawson, Inc. Initiatives

Offering low-carbohydrate/low-calorie/fiber-rich bakery products and nutritionally-balanced Natural Lawson brand products

Lawson offers health-conscious products such as Bran Bread, which has low carbohydrate and calories, and bakery products using barley, which contains a lot of nutritional components such as dietary fiber. In addition, the Natural Lawson brand, which focuses on raw materials with the theme of beauty and health, not only allows customers to enjoy the original taste of the ingredients, but also develops unique products such as chilled beverages, confectionery and lunch boxes to support their healthy lifestyles.



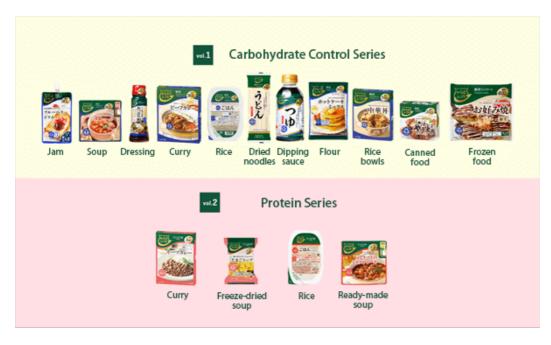
Reference:

Lawson website (Japanese only)

https://www.lawson.co.jp/company/activity/social/consumer/health/

## Mitsubishi Shokuhin Co., Ltd. Initiatives

In addition to striving for nutrition information labels that are easy for consumers to understand, Mitsubishi Shokuhin is also working to develop health-conscious Karada Shift products.



# **Initiatives for Better Access to Medical Care**

As a company engaged in the healthcare sector, MC is involved in the following initiatives with its Group Companies to help provide people in Japan and around the world with better access to healthcare.

## Stabilizing Medical Care in Japan and Raising the Elderly's Quality of Life

MC Healthcare, Inc., an MC consolidated subsidiary in Japan, is contributing to the improvement of hospital operations as well as the enhancement and stability of domestic medical systems through procurement and inventory control of medical supplies and equipment, group purchasing and system installation support. MC is also applying its experience and expertise in the rapidly growing Chinese market. Nippon Care Supply Co., Ltd. is a pioneering provider of rental welfare equipment and in-home nursing care services. In order to raise the quality of life of the elderly and enable them to continue living independently in their accustomed area, MC conducts its core business of renting welfare equipment as well as other businesses including providing meals to day service facilities and other institutions. In doing so, MC is contributing towards a healthy longevity society where all senior citizens can live comfortably and with peace of mind.

## Access to Medical Care in Local Communities

As a convenience store closely connected to consumers, Lawson, Inc. is developing its Healthcare Lawson convenience store model to provide daily living-related support with expanded sales of over-the-counter medicines to accommodate healthy lifestyles and an aging society. In addition, Lawson enters into health-related agreements with local governments in order to conduct health exams in the parking lots of Lawson convenience stores for nearby local residents. These exams are normally received at a city hall or a community center. Through initiatives such as these, Lawson provides access to medical care for people who live far from any hospital or pharmacy, and is working to develop its stores so that they can be used with peace of mind by a diverse range of customers.

Reference:

Lawson website (Japanese only)

https://www.lawson.co.jp/company/activity/social/community/safetystation/

Environmental Social Governance

# **Overseas Initiatives (Poverty Assistance)**

As a global, integrated business enterprise, MC considers what kind of support it can provide through its operations to countries and regions where it is developing business in the mid- to longterm. We are engaged in a variety of programs tailored to local needs in these countries and regions.

## Case study in Myanmar

### Background:

The Mandalay and Magway Regions of Myanmar occupy much of what is referred to as the Central Dry Zone. This area receives very little rainfall and does not have well-developed irrigation channels, making it a considerably infertile area. The Dry Zone is, however, inhabited by a large number of low-income farming communities, making this one of Myanmar's biggest social issues.

## Background:

## O Agricultural Support Activities

In collaboration with OISCA International, an NGO specializing in international cooperation, MC has set up a training center for nurturing agricultural leaders in the Mandalay region, aiming to help improve living standards of farmers in Myanmar and contribute to the development of farming in the country.



A view of rice-planting training



Completion of course ceremony at a training center

### O Healthcare support initiatives

MC is supporting mobile clinics to remote locations where access to medical facilities is difficult and surgeries at Wachet Charity Hospital provided by NGO Japan Heart. This project has also helped in the training and development of doctors and nurses from Myanmar by having them provide care together with specialist teams from Japan.



A view of a mobile clinic



The scene of a medical examination at Wachet

Charity Hospital

Environmental Social Governance

# O Example of Business Expansion in Myanmar

### **Food-Related Business**

In 2015, MC established Lluvia Limited as a joint venture with Capital Diamond Star Group (CDSG) of Myanmar. Lluvia operates food-related businesses, including a wheat flour business that has Myanmar's top share as well as a beverage business that has strong market recognition. MC will contribute to the stable supply of food and the development of the food industry in Myanmar by enhancing existing businesses through knowledge transfer from MC and its network of partners.





Instant coffee granules

Grinding truck

### **Airport Development**

MC-Jalux Airport Services Co., Ltd. is a joint venture between MC, JALUX Inc. and Myanmar-based Yoma Development Group Ltd. The joint venture was established to operate and maintain the airport facilities at Mandalay International Airport in Myanmar, including the terminal building and runway (excluding air traffic control). Besides providing safe, convenient airport services, MC aims to contribute to greater social and economic development in Myanmar through airport management.



Mandalay International Airport

# **Corporate Philanthropy**

MC has formulated its Corporate Standards of Conduct and Social Charter based on the Three Corporate Principles, MC's core philosophy, and conducts corporate philanthropy initiatives to improve access to nutrition and medical care.

## 1 Mitsubishi Corporation Foundation for the Americas (MCFA)

Mitsubishi Corporation Foundation for the Americas (MCFA) was established in 1991 by Mitsubishi International Corporation (MIC) and MC. The mission of MCFA is to support environmental initiatives throughout the Americas, encompassing environmental education, biodiversity conservation, environmental justice and sustainable development. Since its establishment, the foundation has contributed a total of US\$12.3 million (approx. JPY1.3 billion) to projects throughout the Americas. For example, the MCFA is supporting initiatives such as a Rainforest Alliance project in Peru to promote sustainable farming practices for high-value crops such as brazil nuts and cocoa.



Promotion of sustainable agriculture by the Rainforest Alliance

## 2 Mitsubishi Corporation Fund for Europe and Africa (MCFEA)

The Mitsubishi Corporation Fund for Europe and Africa (MCFEA) is a UK registered charitable foundation established in 1992 by Mitsubishi Corporation and Mitsubishi Corporation (UK) Plc. (now Mitsubishi Corporation International (Europe) Plc.) Since its inception, the MCFEA has used various organizations to contribute more than GBP5.1 million (approx. JPY700 million) in grants to environmental and developmental projects in Europe and Africa. The MCFEA is supporting partner organizations including Springboard, a social enterprise that works to solve the problems of poverty and unemployment in Nigeria and helps women and youth start sustainable organic farming.



Young people learning about sustainable farming with Springboard

## **3** Supporting independence of small-scale farmers

MC has been providing support for small farming families in an environmentally protected region of the Southern Lowlands of Bahia State in Brazil. This is the first project to be executed based on an MOU signed between MC and the Inter-American Development Bank, the aim of which is to promote collaborative philanthropic activities in Latin America and the Caribbean. These activities are being conducted in partnership with the Odebrecht Foundation in Brazil. MC is also providing assistance to technical schools for agriculture, agribusiness and forestry. These schools teach young people the latest techniques in environmentally-friendly farming and farm management in order to help them achieve self-sufficiency.



Training/practice sessions



Group Photo at an agricultural training school

## **4** Smile Africa Project

MC has been a supporter of this project since it was initiated by Sotokoto magazine in 2009. Its purpose is to collect slightly used athletic shoes in Japan and send them to children in Africa who need them. (Project concluded in October 2019 because the goal of 100,000 pairs was reached)



Trying on shoes



Children jogging in the shoes they received

# **Participation in External Initiatives**

Cermaq, an MC subsidiary, engages in external sustainability initiatives in line with its strategy, which emphasizes partnerships to find solutions related to the UN Sustainable Development Goals (SDGs). In particular, five goals have been identified as high priority for Cermaq, including Goal 2: Zero hunger and Goal 14: Life below water. Cermaq engages in industry and multi-stakeholder initiatives to find solutions, on different levels:

Examples of initiatives include:

# (1) Global Multi-stakeholder Partnerships-UN Global Compact Action Platform for Sustainable Ocean Business:

Action Platform for Sustainable Ocean Business. Launched in June 2018 by the UN Global Compact and with Cermaq as the first Patron to join this initiative in February 2018, with the goal of developing holistic global solutions for the sustainable use of the ocean. The first business driven initiative of its kind in the United Nations, the initiative aims at developing roadmaps for the maritime industries in close dialogue with governments, academic institutions, NGOs and UN organizations.

# (2) Seafood industry—SeaBOS:

Seafood Business for Ocean Stewardship. Established in 2016 by eight of the world's largest seafood companies (including Cermaq, Thai Union, Nissui, Maruha Nichiro, and Mowi), SeaBOS aims to promote sustainable seafood operations and ensure a healthy ocean.

# (3) Salmon aquaculture industry— Global Salmon Initiative (GSI):

GSI is a leadership initiative established by global farmed salmon producers. It seeks to provide a highly sustainable source of healthy protein to feed a growing global population, in tandem with minimizing the environmental footprint, and continuing to improve the industry's contributions to society.

In addition, Cermaq is a member of the UN Global Compact. Member companies work to align their strategies and operations with universal principles on human rights, labor, environment and anti-corruption, and take actions that advance societal goals.



Reference:

For further information, please see Cermag's website.

https://www.cermaq.com/sustainability/partnerships

## nvironmental Social Governance

# Community

Policy  $\lor$  Structure  $\lor$  Corporate Philanthropy Activities  $\lor$ 

# **Policy**

# **Basic Approach**

One of MC's Key Sustainability Issues (Materiality) is "Growing Together with Local Communities," through which MC strives to contribute to regional development through its business and corporate philanthropy initiatives and grow together with the regions and communities where it operates.

# **Policy on Community Investment**

In identifying 'Growing Together with Local Communities' as one of its Key Sustainability Issues, MC recognizes the value of building relationships with communities for the success of its businesses. Furthermore, by growing together with communities through job creation, promoting community development and procuring raw materials from local communities, MC also strives to minimize negative impacts. Growing together with local communities is equally as important as advancing MC's businesses and generating financial return. This represents the true spirit of MC, which seeks to simultaneously generate economic, environmental, and societal value.

# **Policy on Local Employment and Procurement**

MC appreciates that local employment and procurement have an important role to play in building positive relationships with and contributing to the sustainable development of the countries and regions in which it operates (as outlined in ISO26000, etc.). MC understands that hiring employees and procuring goods and services from the local areas near to project operations contributes to the sustainable development of the region through local human resource development and through social and economic growth. As a company with business operations in many countries and regions across the globe, MC will endeavor to make economic contributions through its business by way of local employment and procurement, as well as social contributions through various philanthropic efforts, with the aim of growing together with local communities.

# Policy on Mine/Site Decommissioning

MC believes in the importance of minimizing impact on the environment and society when carrying out decommissioning for mining and for oil and gas projects. When carrying out these projects, in order to ensure that measures for future decommissioning are undertaken smoothly and appropriately, MC will, from initial project planning through to operation, carry out environmental impact assessments in accordance with the laws of the countries and regions in which it operates as well as with international principles. \* In addition, MC will engage in dialogue with governments, local communities and other stakeholders in order to develop appropriate decommissioning plans and implement necessary measures such as rehabilitation in order to minimize impact on the environment and communities.

\* The ICMM (International Council on Mining & Metals) 10 Principles, etc.

## **Structure**

Officers in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body	
(A subcommittee under	Sustainability & CSR Committee
the Executive	Important matters related to communities deliberated by the Sustainability &
Committee, a	CSR Committee are formally approved by the Executive Committee and put
management	forward or reported to the Board of Directors based on prescribed standards.
decisionmaking body)	
Departments in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

# **Risk Management**

When reviewing and making decisions on loan and investment proposals, MC not only takes economic factors into consideration, but also places importance on ESG as well. We also take into account revitalization of the local society and economy, the status of the surroundings such as indigenous people and cultural assets, and related factors. Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

# **Corporate Philanthropy Activities**

In keeping with our belief that MC's sustainable growth cannot be achieved without realizing a sustainable society, we address our Key Sustainability Issues (Materiality) through both business and philanthropy activities. MC engages in philanthropic activities that are in line with three overarching themes: "Realizing an Inclusive Society," "Empowering the Next Generation" and "Conserving the Environment." In addition, MC also provides support for regions affected by natural disasters, which includes recovery efforts for the Great East Japan Earthquake.

Each of our philanthropy activities is conducted with a focus on long-running initiatives in which our employees can take part and which highlight the unique strengths of our company. These contribute to MC's overall pursuit of businesses that generate value for societies.

# **Employee Volunteer Activities**

MC places great emphasis on deepening employee awareness of the importance of giving back to society. We therefore have taken steps to encourage employee participation in volunteer activities, for example, by establishing a volunteer leave system and by holding in-house volunteer programs during lunch hours. In addition, MC launched a series of relief activities in the immediate aftermath of the Great East Japan Earthquake in 2011, and as of March 31, 2020, a total of 4,941 employees had participated in those activities as volunteers.

## Volunteer Token System/Volunteer Leave System

MC donates to NPOs, foundations and other organizations that engage in public welfare, educational and environmental initiatives based on a virtual token system. Employees earn tokens by participating in volunteer activities, with each token worth a corporate donation of ¥500. Tokens are awarded not only for volunteer work organized by MC, but also for activities undertaken independently by employees during their private time outside of work. Employees can take up to five days of leave each year to participate in volunteer activities.

# Year ended March 2020

No. of employees taking volunteer leave

138 (cumulative no. of people) Volunteer leave days taken

166

# Number of Tokens Given for Volunteer Work



Donations made through tokens

3,380,000 yen (as of March 31, 2020)

### O DREAM AS ONE.

MC launched the DREAM AS ONE. Project in 2014 in order to enhance a long-running program aimed at making sports more accessible for people with impairments. During the fiscal year ended March 2019, roughly 30 different sporting events were conducted, including sports classes for children with impairments and classes for training volunteers to assist at sporting events for athletes with impairments. In addition, seven para-athletes belong to MC. MC is also providing scholarships to three student para-athletes, all of whom are continuing their activities to pursue their dreams.



DREAM AS ONE.

(2019 Japan Wheelchair Rugby Championship: MC employees and athletes Mr. Ikezaki and Mr. Imai)

## Mitsubishi Corporation Art Gate Program

Many young Japanese artists struggle to find opportunities to present their work. In 2008, MC established the Mitsubishi Corporation Art Gate Program with the goal of nurturing young talent. MC invites young artists who have graduated within the last three years to submit their artwork for selection, and purchases the selected works. After being displayed in internal and external exhibitions, the works are auctioned for charity to the general public. The proceeds gained from the auctions fund scholarships for aspiring artists seeking to launch professional careers. As of the fiscal year ended March 2020, MC has purchased and sold around 2,400 works and has provided scholarships to a total of 144 students.



Mitsubishi Corporation Art Gate Program (Exhibition of works by scholarship recipients)

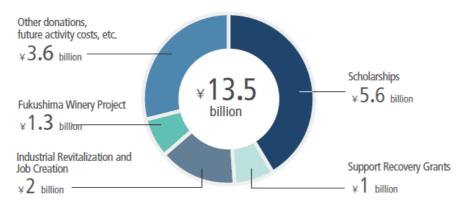
## Support through Charitable Foundations

Foundations and Funds	Activities	Year of establishment and paid-in capital (cumulative)
Mitsubishi Corporation Disaster Relief Foundation	The Mitsubishi Corporation Disaster Relief Foundation promotes recovery activities in areas affected by the Great East Japan Earthquake through provision of scholarships and grants, as well as industry revitalization and job creation.	Established in 2012  Approximately JPY13.5 billion  (Including donations through the Mitsubishi Corporation East Japan Earthquake Recovery Fund)
Mitsubishi Corporation Foundation for the Americas (MCFA)	The MCFA supports NGOs and other organizations engaged in ecosystem preservation, sustainable development, environmental justice, and environmental education in the Americas.	Established in 1991 Approximately USD12.3 million
Mitsubishi Corporation Fund for Europe and Africa (MCFEA)	The MCFEA supports NGOs and other organizations involved in environmental conservation, related research and education, and poverty alleviation in Europe and Africa.	Established in 1992 Approximately GBP5.1 million

# Mitsubishi Corporation Disaster Relief Foundation

MC created a ¥10 billion fund to provide financial support to reconstruction activities during the first four years following the Great East Japan Earthquake, and has undertaken a variety of activities in line with the local needs and conditions in affected areas. In spring 2012, we established the Mitsubishi Corporation Disaster Relief Foundation, which took over the scholarship program and support recovery grants from the original fund while also working to support industrial revitalization and job creation in the affected areas. During the fiscal year ended March 2016, MC decided to donate an additional ¥3.5 billion to fund additional activities. We are continuing our original initiatives and pursuing new projects such as our Fukushima Winery Project, which offers support for the fruit farming industry in Koriyama City, Fukushima Prefecture, through an innovative, vertically integrated business model.

## Mitsubishi Corporation Disaster Relief Foundation Activities

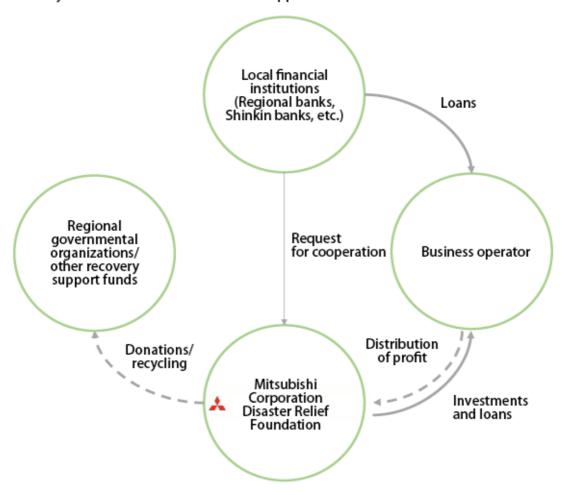


\* Total financial amounts including the activities of the Mitsubishi Corporation East Japan Earthquake Recovery Fund

# Investing in the Future of the Areas Affected by the Disaster

MC's activities in the fields of industry revitalization and job creation involve providing financial support (investment and loans). This money must be repaid; an obligation that creates an appropriate sense of tension which we believe contributes to business continuity. However, a key difference of this system from ordinary financing is that payment for the principal and interest is not paid for up to 10 years until the business gets on track. If the business starts to make a profit, MC receives a portion as a distribution of profits. This profit distribution is not retained in the foundation, but is instead donated to regional governmental organizations and other recovery support funds in line with our basic policy, so that it can be reused for activities to support the recovery of areas impacted by the disaster. By establishing a system to recirculate the recovery funds, MC is promoting further progress towards independence for the regional economies.

### Industry Revitalization and Job Creation: Support Scheme



# The Mitsubishi Corporation Foundation for the Americas (MCFA) and the Mitsubishi Corporation Fund for Europe and Africa (MCFEA)

Through the Mitsubishi Corporation Foundation for the Americas (MCFA) and the Mitsubishi Corporation Fund for Europe and Africa (MCFEA), MC supports a wide range of initiatives focusing on environmental conservation, education and poverty alleviation. The MCFA is a foundation that seeks to address environmental and societal issues in the Americas. It provides support to NGOs and others engaged in activities related to conservation of biodiversity, sustainable development, environmental justice, and environmental education. Since its establishment in 1991, the MCFA has spent approximately US\$12.3 million. Projects supported to date include the US-based Wildlife Conservation Society Initiative's fisheries improvement and wildlife management initiative in the Amazon river basin, as well as climate change-related research activities. The MCFEA is a fund that seeks to address environmental and societal issues in developing countries in Europe and Africa. The MCFEA supports NGOs and others engaged in activities related to environmental conservation, environmental education and research, and poverty alleviation. Since its establishment in 1992, the MCFEA has spent approximately GBP5.1 million. Currently, the MCFEA supports initiatives including a sustainable cocoa farming project by Rainforest Alliance in the Ivory Coast, a wildlife conservation project by the IUCN in Tanzania, and a fishery management project by the Sustainable Fisheries Partnership in Morocco.



Areas covered by WCS's Amazon Waters Initiative

©Wildlife Conservation Society

Reference:

For further details, please refer to MC's Corporate Philanthropy website.

http://www.mitsubishicorp.com/jp/en/csr/contribution/

## MC's International Scholarship for Studies in Japan

MC has been offering this scholarship program since 1991 with the aim of assisting international students who are studying at Japanese universities on their own expense and who are expected to become future global leaders. In 2008, MC expanded the scope of this program to cover approximately 100 students each year. As of the fiscal year ended March 2020, a total of 1,506 students had been awarded these scholarships. In addition to the scholarship itself, MC typically provides an annual opportunities for recipients to tour sites related to Mitsubishi, as well as to attend a group gathering with fellow scholarship recipients and a reception with MC employees (held online in the fiscal year ended March 2021). Through these activities, MC provides the students with various opportunities to develop their careers and cultivate a better understanding of Japan.



Group gathering for the Mitsubishi Corporation International Scholarship for Studies in Japan

## Support for University Students around the World

In addition to the Mitsubishi Corporation International Scholarship for Studies in Japan, MC started the MC International Scholarship in 2000 with the aim of supporting overseas university students. As of the fiscal year ended March 2020, a total of 8,775 students have been awarded these scholarships. Aiming to help nurture the young leaders of tomorrow, MC will continue to provide various support in educational fields around the world.





MC International Scholarship Awarding Ceremony/Group Gathering

# **Examples of Initiatives**

## **Local Procurement in the MDP Business**

Since its establishment in 1968, MC's wholly owned subsidiary Mitsubishi Development Pty Ltd (MDP) has conducted resource mining operations in Australia, while actively undertaking community-based activities. As part of the metallurgical coal business in Queensland, MDP supports local communities in and around BMA's core operations through a local purchase program. The program was established to connect local and indigenous businesses to work opportunities, and has created job opportunities for over 7,000 employees. Furthermore, this program has created goods and service opportunities, which have resulted in approximately A\$96 million being spent with over 500 local and indigenous suppliers.



# **Mine Closure Initiatives**

When closing mines, MC develops responsible mine closure plans that take into account social and environmental factors. While complying with laws and regulations, MC strives to minimize its impact on the environment and society by communicating with governments and local residents, developing appropriate mine closure plans, and implementing necessary rehabilitation measures.

BMA acts as responsible miner and ensures its mine closure plans take into account social expectations and environmental regulatory requirements. While complying with laws and regulations, BMA strives to minimize its impact on the environment and society by regularly communicating with governments and local residents, developing appropriate mine closure plans, and implementing necessary rehabilitation projects based on environmental impact reports and review of field experts and authorities.

When assessing the development of a long-term production plan for a site, BMA's planning and investment models include all necessary rehabilitation and closure costs. The majority of BMA's mines are operated by opencut mining, a method requiring overburden removal to depths up to 200+ meters in order to reach the underlying steelmaking coal seams.

The mining process in an open-cut mine starts with removal and stockpiling of the topsoil. The area where BMA mines are situated is not forested as it has little rainfall, and instead the topsoil is covered with a mixture of grass and scrub to preserve it for later use in rehabilitation. The topsoil of about 30-40cm deep with each type of vegetation is removed and preserved at a separate location.

After this process is complete, overburden removal and subsequent coal mining is carried out, leaving behind a large pit. Once all of the coal is mined, the overburden which was moved during mining operations is profiled. The surface is then stacked with the stockpiled topsoil and the preserved vegetation together with seeds from the surrounding area.

# **Community Investment**

## ○ 〈Mozal Aluminum Smelting Project in Mozambique〉

MC owns Mozal S.A., an aluminum smelting company in Mozambique, through a joint investment with the government of the Republic of Mozambique, the Australian resources company South32 Limited, and the Industrial Development Corporation of South Africa.

### **Contribution to Mozambique**

Most of the aluminum produced by Mozal is exported from Mozambique to other countries. The aluminum produced at Mozal accounts for around 20–30% of the country's total exports. Today, aluminum is Mozambique's number two export. Mozal has contributed significantly to Mozambique's economy, helping to boost the country's GDP per capita by more than three- fold over the past 25 years since the end of the civil war. The country's enormous growth is often referred to as the "Miracle of Mozambique."

### **Job Creation, Education and Training**

Mozal currently employs over 1,000 full-time employees. Furthermore, the Mozal project has provided indirect employment opportunities to upwards of 10,000 people including subcontractors and stevedores. Locally hired Mozambicans make up more than 95% of the plant's workforce. Mozal has been recruiting and providing robust education and training to employees since construction of the plant began in 1998. Notably, Mozal conducts extensive education and job training for all of its employees. This is both in an effort to ensure high product quality as well as to give employees necessary health and safety information. The project endeavors to increase opportunities for employees to discuss these matters, and at the same time has also laid out a smooth reporting system throughout the organizational structure. These initiatives have earned MC a strong reputation for developing skilled employees through its education and training initiatives. In addition, secondary processing companies that process Mozambique's aluminum within the country have also begun operations since 2014, thereby contributing further to the region's economic development.

### **Contribution to Local Communities**

Mozal places great emphasis on social contribution activities. Through annual funding of around ¥200 million, Mozal engages in activities such as supporting small businesses in creating employment opportunities, putting in place mechanisms to support education and public health, and activities in other areas such as sports, culture and infrastructure. Examples include the construction of schools and anti-malaria clinics, as well as the provision of HIV education. Mozal also supports local economic activities through the promotion of local agriculture and the commercial sales of local crafts. Mozal has contributed over ¥4 billion to fund these activities on a cumulative basis. Going forward, Mozal remains committed to contributing to local communities through these initiatives.

Environmental Social Governance	е
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# \( \text{Silica Sand Production at Cape Flattery Silica Mines \)

Cape Flattery Silica Mines Pty. Ltd. (CFSM), a wholly owned subsidiary of MC, is located in Queensland, Australia and has supplied silica sand to users in East Asia and Southeast Asia for over 50 years since its establishment in 1967. Currently one of the world's largest silica mines, CFSM ships over 2.8 million tons of silica sand annually to glassmakers and other customers.

### **Contribution to Local Communities**

### 1. Coexisting with traditional owners

The land where CFSM operates is owned by traditional owners. Accordingly, besides paying royalties to traditional owner organizations, CFSM also prioritizes traditional owners for employment, offers financial assistance for vocational training, provides scholarships, supports local infrastructure construction and conducts other initiatives in order to coexist with traditional owners. Out of MC's roughly 100 employees, traditional owners make up more than one third.

## 2. Coexisting with nature

CFSM conducts replanting/greening of mining areas, with some employees devoted to rehabilitation activities. MC collects seeds from plants that grow naturally in the area and then plants and raises them in a designated nursery. After the mining is completed, they are planted back in the mining area. By spending 3-4 years to restore the site back to the original condition full of greenery, complete with trees and other natural vegetation, CFSM is able to coexist with the natural environment.

To date, the total area that has been rehabilitated amounts to 253 hectares. CFSM will carry on with these activities and continue to develop the mine while minimizing negative impacts to the local environment.

## **Applications for Silica Sand**

The main applications for silica sand include glass, foundries and chemicals. However, with environmental issues gaining attention worldwide, CFSM is also responding to market needs by increasing the supply of materials to solar panel glass producers, primarily in China. Given global awareness of sustainability issues related to mining, including damage to the environment and impacts to biodiversity, mining activities are being restricted by strengthened environmental regulations in each country. Despite this trend, CFSM's strengths are being recognized, demonstrating results with its sustainable operations that pay consideration to the environment, as well as by supplying a stable quality and volume of product. Going forward, CFSM will continue supporting the proliferation of clean energy by supplying their material.

Environmental	Social	Governance
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# **Other Reference Data**

## Donation Amounts

(Unit: JPY million)

Item	2018.3	2019.3	2020.3
Social contributions, etc.	1,615	1,923	1,256
Recovery support*1	1	1	2
Political donations * 2	28	28	28
Total	1,644	1,956	1,286

<sup>\* 1</sup> Amount includes MC's contributions to the Mitsubishi Corporation Disaster Relief Foundation and donations to other organizations involved in recovery support. For more information on the activities of the Mitsubishi Corporation Disaster Relief Foundation.

<sup>\*2</sup> The amount of political donations made to political party fund management organizations. MC conducts political donations as part of its corporate philanthropy initiatives.

# **Supply Chain Management**

Policy  $\lor$  Structure  $\lor$  Employee Training  $\lor$  External Collaboration  $\lor$  Related data  $\lor$ 

# Policy

For MC, as a global company involved in businesses across a wide range of products and services, ensuring sustainable supply chains is a key issue. MC has established the Mitsubishi Corporation Policy for Sustainable Supply Chain Management, which outlines MC's actions to address human rights, labor rights and environmental issues in the supply chain. This policy serves to convey MC's fundamental perspective to all its suppliers.

# **Basic Policy**

Since its foundation, MC has adhered to the Three Corporate Principles which have guided its corporate philosophy and which place considerable emphasis on the importance of its corporate social responsibilities. Moreover, our Corporate Standards of Conduct outline our commitment to comply with all relevant laws and international regulations and to act responsibly with respect to the highest social standards. Our Corporate Standards of Conduct further elaborate on our commitment to preserving the global environment and pursuing sustainable development through all aspects of our business activities.

# Sustainable Supply Chain Management

### 1. Policy

For MC, as a global company involved in businesses across a wide range of products and services, ensuring sustainable supply chains is a key issue. MC has established the Mitsubishi Corporation Policy for Sustainable Supply Chain Management, which outlines MC's actions to address human rights, labor rights and environmental issues in the supply chain. This policy serves to convey MC's fundamental perspective to all its suppliers.

### (1) Forced Labor

Suppliers shall employ all employees of their own free will with no employee being subject to forced or bonded labor.

### (2) Child Labor

Suppliers shall not employ people under the minimum legal working age of the country in question.

### (3) Safe and Healthy Working Environments

Suppliers shall work to provide employees with safe and healthy working environments.

Environmental Social	Governance
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### (4) Freedom of Association and Collective Bargaining

Suppliers shall respect the right of employees to associate freely and engage in collective bargaining as methods of negotiating working environments, wages and other matters with employers.

### (5) Discrimination

Suppliers shall strive to ensure equal opportunities in the work place and shall not engage in discrimination with regard to recruitment and employment practices.

### (6) Abuse and Harassment

Suppliers shall respect employees' human rights and must not tolerate abuse or any form of harassment.

### (7) Working Hours

Suppliers shall ensure that employees' working hours and use of leave entitlements are appropriately monitored and that excessive overtime labor is prohibited, so as not to infringe upon any statutory regulations.

### (8) Suitable Remuneration

Suppliers shall pay employees at least the statutory minimum wage, endeavor to pay at least the living wage, and shall not unreasonably reduce wages.

### (9) Anti-Corruption

Suppliers shall engage in fair business practices, avoid corruption including bribery and extortion, and comply with applicable laws and regulations.

### (10) Environment

Suppliers shall endeavor to protect the environment and consider the impacts of their business activities on local communities and ecosystems, while paying special attention to energy use efficiency, climate change issues such as greenhouse gas emissions, sustainable use of resources, waste reduction, and air, soil and river pollution.

### (11) Information Disclosure

Suppliers shall disclose information with respect to the aforementioned matters in a timely and appropriate manner.

#### 2. Monitoring

MC conducts regular surveys to suppliers to monitor the status of their compliance with the Basic Policy and to strengthen communication with suppliers.

Furthermore, MC visits suppliers to confirm the status of their activities when it determines that site visits are necessary based on the regions where suppliers are active and their business activities.

#### 3. Response to Compliance Violations

If a violation of the Basic Policy is confirmed, MC will demand that the relevant supplier implement corrective measures and will provide guidance and assistance to the supplier as necessary. If MC determines that the supplier is unlikely to implement corrective measures even after providing continuous guidance and assistance, MC will re-evaluate its business relationship with the relevant supplier.

Environmental	Social	Governar

# **Individual Guidelines**

MC has formulated individual guidelines for certain products.

Timber and Paper Products Procurement Guidelines

☐ Timber and Paper Products Procurement Guidelines (Updated January 7, 2020)

Palm Oil Procurement Guidelines

☐ Palm Oil Procurement Guidelines (Updated January 13, 2021)

# **Green Procurement Policy**

As MC conducts office activities in line with its Environmental Policy, MC is taking the following actions in order to proactively show consideration for the environment through all types of procurement activities with the aim of reducing its impact on the environment. These actions are based on the Green Purchase Guidelines, which lay out in writing green purchase methods.

- 1. Avoid unnecessary procurement
- 2. Place emphasis on "environmental consideration" together with function/cost at the time of procurement, and select green products whenever possible which satisfy the following:
  - (1) Those using primarily recycled/reused raw materials
  - (2) Those which reduce resource and energy costs and have a lower environmental impact throughout the production/use/disposal lifecycle stages
  - (3) Those which do not use hazardous chemicals, or are making efforts to reduce such substances
  - (4) Those with an established recycling system
- 3. Make efforts to reduce environmental impact from packing and transport during procurement wherever possible
- 4. Strive to reuse materials and curb new procurement

Furthermore, the guidelines also stipulate that when selecting products with special procedures required by law (home electronics, etc.), MC will confirm whether or not the product takes into account environmental considerations by referencing catalogues and other sources. Furthermore, when selecting products such as stationery, printing paper and furniture, MC will also confirm by referencing catalogues and other sources whether the product is certified (with an official mark) as having met environmental regulations/standards.

# **Animal Welfare Policy for Suppliers**

Our consolidated subsidiary Cermaq has established an <u>animal welfare policy</u> and as well as a number of indicators to ascertain whether animal welfare is being upheld. In addition, we believe that the iFarm \* development project will contribute to the improvement of animal welfare by enabling each individual animal to receive the minimum necessary treatment. For more information, please visit <u>Fish health and welfare - Cermaq Global</u>.



\* Using image sensing technology to monitor individual salmon in ocean pens in real time. This is expected to reduce the environmental burden, including fish stress levels and the amount of chemicals and antibiotics used.

# **Bluefin Tuna Sustainable Sourcing Policy**

As a corporation playing a major role in the marine products business, MC recognizes the crucial part that we play in conserving marine resources and ensuring a sustainable supply for future generations. To find out more about MC's stance on Bluefin Tuna and the specific measures we are implementing, please refer to our most recent policy below.

☐ Mitsubishi Corporation's Bluefin Tuna Sustainable Sourcing Policy (Updated 7/28/2017)
(PDF:116KB)



Environmental Social Governan

## **Structure**

Officer in Charge	Masakazu Sakakida (Member of the Board, Executive Vice President, Corporate Functional Officer (Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters)
Deliberative Body (A subcommittee under the Executive Committee, a management decisionmaking body)	Sustainability & CSR Committee Important matters related to supply chain management deliberated by the Sustainability & CSR Committee are formally approved by the Executive Committee and put forward or reported to the Board of Directors based on prescribed standards.
Department in Charge	Corporate Sustainability & CSR Dept.

Reference:

Diagram of the Sustainability Promotion Framework

Each year, the methods and results of MC's supply chain management are reported to the Board of Directors. In addition to key policies being determined by the Executive Committee, MC's management decision-making body, the Corporate Functional Officer in charge of Corporate Sustainability is regularly briefed on sustainability-related topics including the latest external developments and the status of stakeholder dialogues.

# **Risk Management**

# Supply Chain Surveys

MC regularly conducts surveys of suppliers, with a focus on those in industries where social risks including human rights and labor conditions, as well as environmental risks are considered higher such as marine/agricultural products and apparel, in order to monitor their compliance with the Mitsubishi Corporation Policy for Sustainable Supply Chain Management. Products subject to this assessment are determined based on external developments by the two criteria of country/region of origin and product type. MC asks suppliers questions that take into account the specific issues and risks of the products handled by each supplier, with a focus on aspects including "existence of policies, compliance with laws and regulations", "prevention of forced labor, child labor and discrimination towards workers", "environmental protection" and "information disclosure". In addition, MC employs a system to determine suppliers that may have issues or require assistance based on the results of each questionnaire response. Following this, MC considers and decides whether additional surveys or on-site inspections are necessary. Furthermore, in order to improve the convenience and accessibility of the survey for suppliers, we have built a web-based system and conduct the surveys through this system. In April 2020, MC conducted its annual survey for the fiscal year ended March 2020, and replies were received from 417 companies (up 140% from the previous year) in 30 countries and regions including China, Vietnam and Thailand.

Area	Number of survey responses	The number (%) of suppliers MC is working with to share concerns, solve issues, etc.*
Asia / Oceania	388	17 (4.38%)
North Central South America	17	0 (0%)
Europe / Middle East / Africa	12	0 (0%)
Total	417	17 (4.08%)

Social

\* As of March 2021 (figure excludes the number of suppliers with which MC has already worked to share concerns, resolve issues, etc.)

In the event that MC confirms, through additional surveys or on-site inspections, points that should be rectified or improved in relation to the Policy, in addition to requesting the relevant supplier to take corrective measures, MC also provides guidance and assistance as necessary. If MC determines that a resolution is unlikely even after providing continuous guidance and assistance, MC will review its business relationship with the relevant supplier. MC considers revision of the Policy on supply chain management as needed based on discussion with MC stakeholders. The communication with suppliers achieved through the surveys and site visits provides a valuable opportunity to deepen the suppliers' understanding of MC's stance on sustainability. Therefore, MC will continue to cultivate better communication with each supplier and provide training and assistance to suppliers as necessary.

Reference:

Sustainable Supply Chain Code of Conduct 3. Responding to Violations of Compliance

### **New Suppliers**

New suppliers are provided with the Mitsubishi Corporation Policy for <u>Sustainable Supply Chain Management</u>, and MC confirms compliance by conducting surveys and, when necessary, supplier visits as well.

### **Existing Suppliers**

Together with periodically receiving confirmation of support for the Mitsubishi Corporation Policy for <u>Sustainable Supply Chain Management</u>, MC conducts regular surveys of suppliers to continuously monitor the status of their compliance with this policy and to strengthen communication with suppliers. Furthermore, MC visits suppliers to confirm the status of their activities when it determines that site visits are necessary based on the regions where suppliers are active and their business activities. MC continuously monitors existing suppliers to identify those that pose a high degree of environmental and social risk in line with this policy, for the purpose of verifying the appropriateness of current initiatives. Going forward, MC will incorporate the results of this reevaluation process into its regular assessments of suppliers, with the goal of ensuring the effectiveness of the supplier surveys.

### **Communication with Suppliers**

In the fiscal year ended March 2021, MC employees visited a garment factory of MC subsidiary Mitsubishi Corporation Fashion Co., Ltd., a supplier of apparel products in Japan, and conducted interviews with employees and company management.

As a result, MC confirmed that: (1) employee rights are respected throughout the employment process, including in recruitment, execution of employment contracts, training and management of working hours; (2) methods have been established to create an environment where on-site managers exchange daily reports with each employee, and employees can submit opinions to management directly; (3) on the environmental side, efforts are made to utilize LEDs for fluorescent lighting in the factory, reuse scrap materials, etc.; (4) information regarding industrial health and safety, such as wearing a mask to prevent inhalation of product particles, etc.; indoor ventilation and evacuation routes is properly displayed; (5) and, although the number of accidents at MC is small at one or two incidents per year, efforts are considered together with employees to prevent accidents, such as using stepladders with handrails and installing handrails on stairs to prevent falls, which are the main causes of accidents. MC aims to achieve continuous improvement in its operations.





Minor issues relating to health and safety were pointed out during the visit, but they were addressed promptly after inspection (for example, thorough installation of hazard-prevention implements such as needle and eye guards on the sewing machines pictured below).





Working in partnership with suppliers, MC will continue to promote sustainable operations throughout its supply chains.

See past site visit reports here

Environmental	Social	Governance
Environmental	Social	Governance

## Screening for Loan and Investment Proposals

In order to ensure that loan and investment proposals do not cause or contribute to adverse human rights impacts, they are vetted through an internal screening process which considers not only economic aspects but also ESG factors including human rights. In particular, for proposals to be deliberated by committees such as the Board of Directors and the Executive Committee, by having the General Manager of the Corporate Sustainability & CSR Department participate as a member of the Investment Committee, MC has put in place a screening system that reflects potential environmental and social impacts in decision-making. MC screens for ESG risks taking into account various human rights standards including the International Finance Corporation (IFC) guidelines and the Guidelines for Confirmation of Environmental and Social Considerations published by the Japan Bank for International Cooperation (JBIC). Besides screening new investment and exit proposals, MC also strives to make improvements to existing business investments by monitoring their management practices.

## **Initiatives**

# **Employee Training**

Many employees at MC have the opportunity to undertake trading activities such as purchasing and sales, or to support such activities at some time in their careers. For this reason, MC strives to deepen the knowledge of all employees as buyers by explaining MC's corporate philosophy, including respect for human rights in the supply chain. We also integrate the relevant supply chain policy into buyer training such as programs geared toward specific levels of management including those for new employees as well as training on trading practice.

Reference:

FY2019 Slavery and Human Trafficking Statement

Environmental Social Governar

## **External Collaboration**

# **Cermaq Initiatives**

Cermaq, an MC consolidated subsidiary, is committed to ensuring high standards related to the social and environmental impact of its business. MC has established a Supplier Code of Conduct, taking into account the principles of MC's Policy for Sustainable Supply Chain Management, to ensure responsible practices throughout the supply chain, and which describes the minimum standards that all Cermaq's suppliers are expected to uphold. Cermaq expects its suppliers to request similar standards for their suppliers and subcontractors. Cermaq expects all its suppliers to comply with requirements in the areas of national legislation, human rights, labor rights, health and safety, anti-corruption, the environment, food quality and safety, management systems, and implementation. In the area of the environment, adverse impact from the operations of the supplier on the community, the environment, and natural resources are expected to be minimized while safeguarding the health and safety of the public. Adverse impact may include pollution, use of limited resources, deforestation, release of chemicals and other materials to the ground, sea or air and which pose a hazard if released into the environment. To minimize the risk, including reducing chemical use in fish farming, suppliers are expected to identify, monitor and control the environmental impact of their operations.



Reference:

Participation in Cermaq's External Initiatives

# Mitsubishi Corporation Packaging Ltd. Initiatives

Mitsubishi Corporation Packaging Ltd. (MP), an MC consolidated subsidiary, handles Forest Stewardship Council®-(FSC®)-certified products (corrugated board, printing and communication paper, white paperboard, etc.). MP confirms whether or not its paper suppliers have obtained this certification, which requires third-party audits, in order to ascertain the level of social and environmental risk.

MP also aims to differentiate itself from competitors by obtaining FSC Chain of Custody (CoC) certification and by adhering to its requirements to procure and sell FSC-certified products.

License Code: FSC®-C007960

# Lawson, Inc.

Lawson, Inc., an MC consolidated subsidiary, provides freshly brewed coffee in Lawson convenience stores under the MACHI café brand. MACHI café's coffee is made exclusively\*2 from beans from Rainforest Alliance\*1 Certified™ farms. Lawson also conducts activities to popularize and raise awareness such as participating in the Rainforest Alliance Consortium, which was set up through a collaboration between the Rainforest Alliance and companies that offer Rainforest Alliance Certified™ products. Lawson, as a member of this Consortium, runs promotional retweet campaigns.

- \*1 Established in 1987, Rainforest Alliance is an international non-profit organization devoted to environmental protection. The Rainforest Alliance Certification is granted only to farms that satisfy strict criteria, including criteria for environmental conservation and improving the livelihoods of farm workers.
- \*2 Excludes Single Origin Series and Decaffeinated Series.

Reference:

Lawson's Corporate Website

Lawson's SDGs Handbook (Japanese)

## **Princes**

Princes, an MC consolidated subsidiary, continues to work collaboratively with global suppliers, customers and leading ethical trading organisations to improve the lives of workers in their supply chains. Princes continues to hold a Board seat on the Ethical Trading Initiative since 2019, as well as retaining membership of the Food Network for Ethical Trade and the Stakeholder Forum of Supplier Ethical Data Exchange (SEDEX), which is the supply chain management and sharing platform.

In 2020, Princes has published its supply chain map for all finished goods, announced a partnership with a leading UK-based scheme called Bright Future, offering paid work placements and jobs in food manufacturing for victims of modern slavery and also achieved international recognition through being listed on the Cooperate Ethics Register of Chartered Institute of Procurement & Supply (CIPS), which is the global body for the procurement and supply profession.

Princes notes that the opportunity in 2021 and beyond is to work with suppliers to address the challenges around the identification and elimination of illegal hiring of workers, particularly those who cross borders to find employment – something Princes has developed a bespoke Policy to address.

Reference:

Princes' Corporate Website













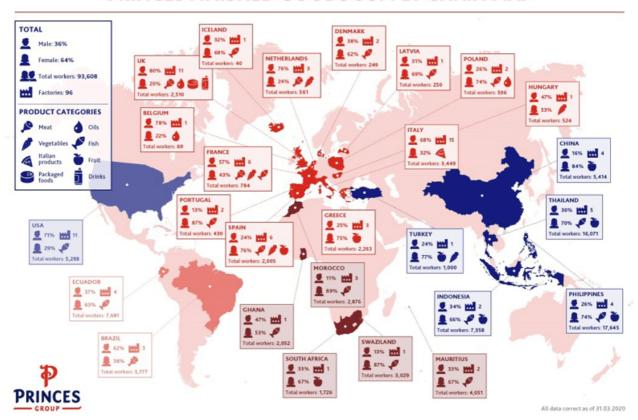


SEAFOOD ETHICS **ACTION ALLIANCE** 



Organizations of which Princes is a member, etc.

## PRINCES FINISHED GOODS SUPPLY CHAIN MAP



Princes Supply Chain Map

### **Olam**

Olam International Limited (Olam), an MC affiliate company, is upholding its corporate philosophy of "Reimagining Global Agriculture & Food Systems" to define its business growth as being achievable only through providing sufficient value to the environment and society. MC strives for three outcomes: Prosperous Farmers and Food Systems, Thriving Communities, and Re-Generation of The Living World. Olam has selected 10 material areas for achieving these goals and is approaching them by building a framework to achieve impact around 14 of the 17 Sustainable Development Goals (SDGs). For example, MC has developed the Olam Farmer Information System (OFIS) in partnership with farmers. This service collects and analyzes data from small-holder farmers, such as amounts of fertilizers and agrochemicals applied, unit crop yields and agricultural training records, aiming to help farmers improve their yields. In addition, in 2018, MC launched AtSource, a digital platform that directly connects customers with suppliers to offer comprehensive sustainable solutions. This platform has grown to include 20 products and 300,000 small-holder farmers in 30 countries worldwide. With AtSource, more than 150 customers are able to access not only supplier profiles, but also a total of approximately 350 indicators, including environmental data such as amounts of CO2 emissions linked with purchased raw materials as well as social indicators such as farming yields. It also helps customers organize sustainability projects focused on specific areas. With AtSource, Olam is providing value to in three ways: 1) information on society, the environment and traceability; 2) transparency through real-time monitoring; and 3) positive impacts on farmer livelihoods and the global environment. Moreover, the platform won the 2020 Reuters Responsible Supply Chain Award.

Using nearly 30 years of product expertise, including the above-mentioned tools, Olam has adopted mid- to long-term environmental and social objectives in accordance with each of the SDGs, and have also announced Cocoa Compass in 2019 and Coffee LENS in 2020.

Olam has received a number of awards in recognition of these efforts, including from Fortune Magazine's Change the World 2016 corporate rankings. Olam's Founder & Group CEO Sunny Verghese was appointed chairman of the World Business Council for Sustainable Development (WBCSD\*), which further demonstrates MC's high global acclaim for its sustainability efforts.







Reference:

Please visit the following links for details on Olam's sustainability initiatives:

Olam Sustainability Framework

Olam Farmer Information System

Olam AtSource

Olam Sustainability in Cocoa (Cocoa Compass)

Olam Sustainability in Coffee (Coffee LENS)

# MC FOODS Ltd. Initiatives

MC FOODS Ltd., an MC consolidated subsidiary, deals in tea products, handling tea from <u>Rainforest Alliance</u> <u>Certified™</u> suppliers.

### Related data

# **Data on RSPO-Certified Palm Oil**

(Units: tons)

	2018.3 results	2019.3 results	2020.3 results
Book and Claim method	-	-	-
Mass Balance method	6,130.00	16,350.00	17,880.00
Total volume of palm oil handled	309,300.00	356,000.00	295,770.00
Ratio (%)	1.98	4.59	6.31

Scope: Non-consolidated basis and a portion of business investments

Reference:

RSPO ACOP Report

## **Data on ASC-Certified Products**

(Units: Thousand tons)

	2018.3 results	2019.3 results	2020.3 results
Production capacity of ASC-certified sites*	121	148	187
Actual sales volume of farmed salmon	158	173	184

ASC: Aquaculture Stewardship Council Scope: MC consolidated subsidiary Cermaq

\* Maximum farmed salmon volume as of December 31 for each fiscal year

## **Data on FSC® CoC-Certified Products**

	2021. 3 results
Wood pellets with FSC CoC certification, etc.	100%

FSC®: Forest Stewardship Council®

FSC CoC: Certification for processing/distribution process

License Code : FSC@-C156725

# **Governance**

Corporate Governance	
Board of Directors and Shares, etc. —— 2	255
Corporate Governance	
Audit & Supervisory Board and Audit — 2	282
Corporate Governance	
Directors' and Audit &	
Supervisory Board Members' Remuneratio	n,
etc. ————————————————————————————————————	290
Compliance ———— 3	303
Risk Management ———— 3	313

# Board of Directors and Shares, etc.

Board of Directors' Advisory Bodies 🗸

Outside Directors and Outside Audit & Supervisory Board Members

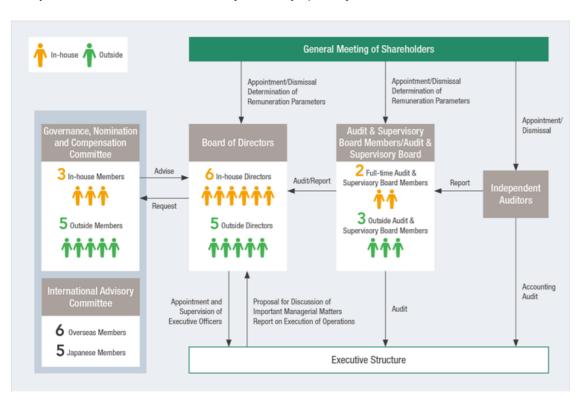
Enhancing the Monitoring Function of the Board of Directors V Shares V

Initiatives on Japan's Corporate Governance Code 🗸

## MC's Basic Policy on Corporate Governance

MC's corporate philosophy is enshrined in the Three Corporate Principles. Through corporate activities rooted in the principles of fairness and integrity, MC strives to continuously raise corporate value. MC believes that by helping to enrich society, both materially and spiritually, it will also meet the expectations of shareholders, customers and all other stakeholders. In order to achieve these goals, MC recognizes strengthening corporate governance on an ongoing basis as an important management issue as it is a foundation for ensuring sound, transparent and efficient management. MC, based on the Audit & Supervisory Board System, is thus working to put in place a corporate governance system that is even more effective. This includes strengthening management supervision through such measures as appointing Outside Directors and Outside Audit & Supervisory Board Members who satisfy the conditions for Independent Directors or Independent Audit & Supervisory Board Members, and establishing advisory bodies to the Board of Directors where the majority of members are Outside Directors, Outside Audit & Supervisory Board Members and Outside Members. At the same time, MC uses the executive officer system, etc., for prompt and efficient decision-making and business execution.

### Corporate Governance Framework (As of July 1, 2020)



Environmental	l Social	Governance
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# **Board of Directors**

The Board of Directors is responsible for making decisions concerning important management issues and overseeing business execution. In-house Directors utilize their rich experience of working within MC and Outside Directors utilize their practical, objective, and professional perspectives to ensure appropriate decision-making and management oversight.

# (Composition and Size of the Board of Directors and the Policy and Process for Appointing Nominated Directors)

Composition and Size	The board of Directors is an appropriate size and composition for transparent, fair, prompt, and decisive decision-making and highly effective supervision, with one third or more being made up of Outside
	Directors.
Appointment Policy	To ensure decision-making and management oversight are appropriate for MC which is involved in diverse businesses and industries in a wide range of fields, and from the perspective of ensuring diverse standpoints, several Directors are appointed from both within and outside MC with the depth of experience and high levels of knowledge and expertise needed for fulfilling their duties.
In-hoise Directors	In addition to Chairman of the Board and President & CEO, MC's inhouse Directors are appointed from executive officers (senior executive vice presidents & executive vice presidents) responsible for companywide management, In-house Directors utilize their rich experience of working within MC and Outside Directors utilize their practical, objective, and professional perspectives to ensure appropriate decision-making and management oversight.
Outside Directors	Outside Directors are appointed from those who possess a practical perspective of highly experienced company officers and those who possess an objective and professional perspective with a deep insight on global situation and socio-economic trends, with a variety of viewpoints to ensure appropriate decision-making and management oversight.
Appointment Process	Based on the above policy, the President & CEO proposes a list of nominated Directors, which is then deliberated at the Governance, Nomination and Compensation Committee and resolved by the Board of Directors before being presented at the Ordinary General Meeting of Shareholders.

# **Composition of the Board of Directors**

### O Board of Directors' Structure (As of July 1, 2020)

Total	11
Number of non-executive and non-independent Directors (Chairman of the Board)	1
Number of Executive Officers	5
Number of Independent Outside Directors (number of women)	5 (1)

### Operation of the Board of Directors (As of July 1, 2020)

The Board of Directors includes Audit & Supervisory Board Members in addition to Directors. The Board operates as follows:

Position	Director	Audit & Supervisory Board Member	Total
Chairman (Non-executive, non-managerial)	1	-	1
Number of Executive Officers/Number of Full-time Audit & Supervisory Board Members	5	2	7
Number of Independent Outside Directors/Independent Outside Audit & Supervisory Board Members (number of women)	5 (1)	3 (2)	8 (3)

# O Board of Directors Structure (As of July 1, 2020)

Ken Kobayashi	2016 Chairman of the Board (present position) 2010 President andChief Executive Officer 1971 Joined MC
Takehiko Kakiuchi * <sup>1</sup>	2016 President andChief Executive Officer (present position) 1979 Joined MC
Kazuyuki Masu *1	2019 Member of the Board, Executive Vice President, Corporate Functional Officer, CFO (present position) 2017 Member of the Board, Executive Vice

	2018 Professor,
	Ritsumeikan University
	(present position)
	2015 Member of the
	Board, MC (present
	position)
	2013 Adjunct Professor,
Akihiko	Hitotsubashi University
Nishiyama * <sup>2</sup>	(resigned in March 2018)
	2004 Professor, Dept. of
	International Liberal Arts,
	Tokyo Jogakkan College
	(resigned in March 2013)
	1975 Joined Tokyo Gas
	Co., Ltd. (resigned in
	March 2015)

Kazuyuki Masu *1	President, Corporate Functional Officer, CFO, IT 2016 Executive Vice President, Corporate Functional Officer, Chief Financial Officer 1982 Joined MC
Shinya Yoshida *1	2020 Member of the Board, Executive Vice President, Corporate Functional Officer, Business Development for Japan(Concurrently) General Manager, Kansai Branch (present position) 2019 Executive Vice President, Corporate Functional Officer, Regional Strategy for Japan (Concurrently) General Manager, Kansai Branch 1985 Joined MC
Akira Murakoshi	2020 Member of the Board, Executive Vice President, Corporate Functional Officer, CDO, Human Resources, Global Strategy (present position) 2017 Executive Vice President, Corporate Functional Officer, Corporate Communications, Human Resources 1982 Joined MC

Akitaka Saiki* 2	2017 Member of the Board, MC (present position) 2016 Retired from Ministry of Foreign Affairs of Japan 1976 Joined Ministry of Foreign Affairs of Japan
Tsuneyoshi Tatsuoka <sup>* 2</sup>	2018 Member of the Board,MC (present position) 2015 Retired from METI 1980 Joined the Ministry of International Trade and Industry (currently Ministry of Economy, Trade and Industry (METI))
Shunichi Miyanaga * <sup>2</sup>	2019 Member of the Board, MC (present position) 2019 Chairman of the Board, MHI (present position) 2014 Member of the Board, President and CEO, MHI 2013 Member of the Board, President and CEO, MHI 1972 Joined Mitsubishi Heavy Industries, Ltd. ("MHI")
Sakie Akiyama * 2	2020 Member of the Board, MC (present position) 2018 Founder, Saki Corporation (present position) 1994 Founder and CEO, Saki Corporation 1987 Joined Arthur Andersen & Co. (Currently Accenture PLC) (resigned in April 1991)

Environmental Social **Governance** 

2020 Member of the Board, Executive Vice President, Corporate Functional Officer, Corporate Communications, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently) Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters (present position) 2019 Member of the Board, Executive Vice President, Corporate Functional Officer, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently) Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters 2017 Executive Vice President, Corporate **Functional** Officer, Corporate Administration, Legal (Concurrently) Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters (Japan & Overseas/New Infectious Diseases, Compliance) 1981 Joined MC

### $\ast\,1$ Indicates a Representative Director.

Masakazu

Sakakida \*1

<sup>\*2</sup> Indicates the fulfillment of the conditions for Outside Directors as provided for in Article 2, Item 15 of the Companies Act. Also indicates the fulfillment of the conditions for Independent Directors / Auditors as specified by Tokyo Stock Exchange, Inc. and other stock exchanges in Japan as well as selection criteria for Outside Directors specified by MC.

Environmental

Social

Governance

### O Number and Percentage of Independent Outside Directors\*



\* Based on the status as of July 1, 2020

# **Matters Deliberated by the Board of Directors**

In order to lead MC's sustainable growth and increase medium- to long-term corporate value, the Board of Directors deliberates on important management issues, such as management strategies, and supervises business execution through reports by officers of the status of their duties. In addition, matters requiring a resolution by the Board of Directors in accordance with laws and regulations and the Articles of Incorporation are deliberated and resolved based not only on the economic aspects, but also with an emphasis on ESG (Environment, Social, and Governance) perspectives. In particular, for investments and loans, the Board of Directors sets out monetary threshold standards (amounts do not exceed 1% of total assets and are set individually depending on the nature of the risk) in accordance with MC's scale of assets and investments. Investments and loans that exceed this monetary threshold are deliberated and resolved by the Board of Directors. Business execution other than these matters for resolution by the Board of Directors is entrusted to Executive Officers in accordance with the allocation of duties decided by the Board of Directors for prompt and efficient business execution. Business is executed by the President, as the Chief Executive Officer, and the Executive Committee (meets twice monthly), as a management decision-making body responsible for business execution. Furthermore, the Board of Directors strives to construct an internal control system for increasing corporate value by conducting appropriate, valid, and efficient business execution in conformity with laws, regulations, and the Articles of Incorporation. Each year, the Board checks on the implementation of the internal control system and makes ongoing improvements and enhancements. In addition, as our company with a broad range of businesses, there is a possibility that conflicts of interest may arise when directors engage in transactions with the core business companies. However, regarding conflicts of interest in individual cases, we respond appropriately by having directors who may cause conflicts of interest refrain from attending meetings of the Board of Directors, and by having multiple outside directors and ensuring a diverse perspective.

# **Board of Directors' Advisory Bodies**

## **Governance, Nomination and Compensation Committee**

The committee meets at least three times a year and a majority of its members are Outside Directors. It deliberates on matters related to governance, nomination, and compensation.

### Composition of the Committee (\*Committee Chairman) (As of July 1, 2020)

- Outside Members (5):
   Akihiko Nishiyama (Outside Director), Akitaka Saiki (Outside Director), Tsuneyoshi Tatsuoka (Outside Director), Shunichi Miyanaga (Outside Director), Sakie Akiyama (Outside Director)
- In-house Members (3):
   Ken Kobayashi\* (Chairman of the Board), Takehiko Kakiuchi (President and CEO), Shuma Uchino (Full-time Audit & Supervisory Board Member)



O Number and Percentage of Outside Directors\*



\* Based on status as of July 1, 2020

# **President's Performance Evaluation Committee**

The President's Performance Evaluation Committee has been established as a subcommittee to the Governance, Nomination and Compensation Committee, comprising the same Chairman and Outside Directors as the parent committee to deliberate the assessment of the President's performance. The President is not a member.

# **International Advisory Committee**

The International Advisory Committee has met annually since its establishment in 2001. The committee comprises experts with a wide range of backgrounds in government, finance, administration, and academia. Members of the committee offer advice from an international standpoint according to MC's management and corporate strategies as it develops its business globally. Furthermore, the committee reports on the political and economic conditions of various regions and exchanges opinions on these matters. The International Advisory Committee fulfills a crucial role in deepening discussions in meetings of the Board of Directors.

### International Advisory Committee

Total	11
Number of in-house committee members	3
Number of outside committee members (Outside Directors and Audit & Supervisory Board Members)	2
Number of outside committee member (overseas)	6

## Overseas Members (As of July 1, 2020)

Member	Nationality	Title	Years served	Principal area of specialization and background
Ambassador Richard Armitage	United States of America	Former United States Deputy Secretary of State	4 years	Ambassador Armitage previously served as Special Emissary to Jordan and United States Deputy Secretary of State. He is widely experienced in foreign diplomacy, is a leading expert on Asia and Japan within the US and is acknowledged as an authority on the Middle East.
Professor Joseph S. Nye	United States of America	Harvard University Distinguished Service Professor	12 years	Professor Nye is a globally renowned scholar in the field of geopolitics. He has extensive networks not only in academia, but also in political and economic circles. Within the International

Mr. Ratan N. Tata	India	Chairman, Tata Trusts	20 years	Advisory Committee, he provides an annual overview of the international situation and makes valuable suggestions regarding industry trends.  Mr. Tata has expanded his business presence to over 100 countries worldwide and has particularly deep knowledge of industrial as well as political and economic developments in India.
Mr. George Yeo	Singapore	Former Chairman, Kerry Logistics Network	7 years	Mr. Yeo has previously served as Singapore's Minister for Information and the Arts, Minister for Health, Minister for Trade and Industry, and Minister for Foreign Affairs. His background brings a wealth of knowledge in the geopolitical situation in ASEAN and China to the committee.
Mr. Niall FitzGerald, KBE	Ireland	Former CEO and Chairman, Unilever	7 years	Mr. FitzGerald, KBE has served as Chairman of several major companies such as Reuters and Unilever, as well as the British Museum. He has an outstanding knowledge of both geopolitics and industry, and his consideration of the impacts of geopolitical changes on business provides valuable advice for the International Advisory Committee.
Mr. Jaime Augusto Zobel de Ayala II	The Philippines	Chairman and CEO, Ayala Corporation	20 years	Mr. Zobel has experience in growing a global business launched from the ASEAN region, and therefore has a thorough knowledge of various geopolitical and industry trends in Asia, particularly in the ASEAN region.

Governance

### Japanese Members (As of July 1, 2020)

Chairman of IAC

Takehiko Kakiuchi Ken Kobayashi

President and CEO Chairman of the Board

Akira Murakoshi Akitaka Saiki

Member of the Board, Outside Director

**Executive Vice President** 

### Tsuneyoshi Tatsuoka

Outside Director

## IAC Agenda and Keynote Speakers for the Fiscal Year Ending March 31, 2020

- Opposing forces of populism and globalism Professor Nye
- Emerging markets in a digital age Mr. FitzGerald, KBE
- Geopolitical impact on the global economy Ambassador Armitage
- \* Committee members carried out robust discussions regarding the various topics introduced by keynote speakers, with Group executives actively participating in sessions relevant to their businesses.

# Outside Directors and Outside Audit & Supervisory Board Members

Outside Directors and Outside Audit & Supervisory Board Members are as follows (as of July 1, 2020).

### Independent Outside Directors



# Akihiko Nishiyama

Main career: Professor, Ritsumeikan University

Number of years on Board of Directors: 5 years

Mr. Nishiyama has profound knowledge of organizational change, human resource development, and business management based on his many years of practical work experience, entrepreneurship, management experience, and management survey at a think tank, as well as his research activities in business administration at universities.

Attendance at Board Meetings (FY2019)

Regular: held 11 times, attended 11 times [100% attendance rate] Extraordinary: held 3 times, attended 3 times

Attendance at Governance, Nomination and Compensation Committee Meetings (FY2019) Held 4 times, attended 4 times [100% attendance rate]



### Akitaka Saiki



Number of years on Board of Directors: 3 years

Mr. Saiki has served in a succession of key posts at the Ministry of Foreign Affairs of Japan. He possesses profound knowledge of geopolitics developed through foreign diplomacy, as well as important insight into various foreign country risks and an extensive personal network for dealing with these.

Attendance at Board Meetings (FY2019)
Regular: held 11 times, attend

Regular: held 11 times, attended 11 times [100% attendance rate] Extraordinary: held 3 times, attended 3 times

Attendance at Governance, Nomination and Compensation Committee Meetings (FY2019) Held 4 times, attended 4 times [100% attendance rate]

International Advisory Committee Meeting (FY2019) Held once, attended once [100% attendance rate]



## Tsuneyoshi Tatsuoka



Main career: Former Vice-Minister of Economy, Trade and Industry, Ministry of Economy, Trade and Industry of Japan

Number of years on Board of Directors: 2 years

Mr. Tatsuoka has served in a succession of key posts at the Ministry of Economy, Trade and Industry of Japan. He possesses profound knowledge of industrial policy in natural resources and energy, and manufacturing, and domestic and global economic policies and trends, as well as deep insight on sustainability gained through these experiences.

Attendance at Board Meetings (FY2019)

Regular: held 11 times, attended 11 times [100% attendance rate] Extraordinary: held 3 times, attended 3 times

Attendance at Governance, Nomination and Compensation Committee Meetings (FY2019)

Held 4 times, attended 4 times [100% attendance rate]

International Advisory Committee Meeting (FY2019) Held once, attended once [100% attendance rate]



# Shunichi Miyanag



Sakie Akiyama



Main career: Chairman of the Board, Mitsubishi Heavy Industries, Ltd.

Number of years on Board of

Directors: 1 year

Based on his deep knowledge of the technology sector, Mr. Miyanaga has many years of experience as Member of the Board, President and CEO of a conglomerate manufacturing listed company that conducts business around the world, and has global business management experience.

Main career: Founder and CEO, Saki Corporation

Appointed June 2020

Ms. Akiyama worked as an international management consultant, and based on her deep knowledge in the digital and IT sectors, she started an industrial inspection robotics firm and gained deep insight on innovation that has helped MC grow into a global company.

Attendance at Board Meetings (FY2019)

\* This shows attendance since the appointment of Directors on June 21, 2019.

Regular: held 8 times, attended 8 times [100% attendance rate] Extraordinary: held twice,

attended twice



Member of the Governance, Nomination and Compensation Committee

Member of the International Advisory Committee

### Independent Outside Audit & Supervisory Board Members



### Yasuko Takayama

Main career: Former Audit & Supervisory Board Member, Shiseido Company, Limited Number of years on Audit & Supervisory Board: 4 years

Ms. Takayama has served in key positions including Full-time Audit & Supervisory Board Member at Shiseido Company, Limited. She possesses profound knowledge of brand strategy, marketing, and sustainability gained at B-to-C companies, and management perspectives nurtured through extensive experience as an Outside Director and Outside Audit & Supervisory Board Member.

Attendance at Board Meetings (FY2019)

Regular: held 11 times, attended 11 times [100% attendance rate] Extraordinary: held 3 times,

attended 3 times

Attendance at Audit & Supervisory Board Meetings (FY2019) Held 12 times, attended 12 times [100% attendance rate]



### **Rieko Sato**

Main career: Partner, ISHII LAW OFFICE

Appointed June 2020

Ms. Sato possesses profound knowledge of corporate law practice (Companies Act, Financial Instruments & Exchange Act, compliance, etc.) based on her extensive experience as an attorney, as well as a management perspectives gained through extensive experience as an Outside Director and Outside Audit & Supervisory Board Member.



### Takeshi Nakao

Main career: CEO, PARTNERS HOLDINGS, Co. Ltd.

Appointed June 2020

Mr. Nakao possesses profound knowledge of finance and accounting as a certified public accountant, as well as extensive insight gained through many years of experience in advisory work regarding M&A activity, corporate revitalization, and internal control.

Environmental	Social	Governance
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# **Selection Criteria for Outside Directors and Outside Audit** & Supervisory Board Members

To make the function of Outside Directors and Outside Audit & Supervisory Board Members stronger and more transparent, Mitsubishi Corporation has set forth Selection Criteria for Outside Directors and Outside Audit & Supervisory Board Members as follows, after deliberation by the Governance, Nomination and Compensation Committee, which is composed with a majority of Outside Directors and Outside Audit & Supervisory Board Members. Each of the five Outside Directors and three Outside Audit & Supervisory Board Members satisfy the requirements for Independent Directors and Independent Audit & Supervisory Board Members as stipulated by Japanese stock exchanges, such as the Tokyo Stock Exchange, Inc., and Mitsubishi Corporation's Selection Criteria for Outside Directors and Outside Audit & Supervisory Board Members.

### [Selection Criteria for Outside Directors]

- Outside Directors are elected from among those individuals who have an eye for practicality founded on a
  wealth of experience as corporate Executive Officers, as well as an objective and specialist viewpoint based
  on extensive insight regarding global conditions and social and economic trends. Through their diverse
  perspectives, Outside Directors help ensure levels of decision-making and management oversight appropriate
  to the Board of Directors.
- To enable Outside Directors to fulfill their appointed task, attention is given to maintain their independency \*; individuals incapable of preserving this independency in effect will not be selected to serve as Outside Directors.
- 3. Mitsubishi Corporation's operations span a broad range of business domains; hence there may be cases of conflict of interest stemming from business relationships with firms home to a corporate Executive Officer appointed as Outside Directors. Mitsubishi Corporation appropriately copes with this potential issue through the procedural exclusion of the director in question from matters related to the conflict of interest, and by preserving a variety of viewpoints through the selection of numerous Outside Directors.

#### [Selection Criteria for Outside Audit & Supervisory Board Members]

- 1. Outside Audit & Supervisory Board Members are selected from among individuals who possess a wealth of knowledge and experience across various fields that is helpful in performing audits. Neutral and objective auditing, in turn, will ensure sound management.
- 2. To enable Outside Audit & Supervisory Board Members to fulfill their appointed task, attention is given to maintain their independency \*; individuals incapable of preserving this independency will not be selected to serve as Outside Audit & Supervisory Board Members.

# \* Independency for the purpose of Selection Criteria for Outside Directors and Outside Audit & Supervisory Board Members

To make a judgment of independence, Mitsubishi Corporation checks if the person concerned meets the conditions for Independent Directors and Independent Audit & Supervisory Board Members as specified by stock exchanges in Japan such as the Tokyo Stock Exchange, Inc., and whether the person concerned is currently any of the following items (1) to (7) and whether they have been at any time in the past three fiscal years.

- (1) A major shareholder of Mitsubishi Corporation (a person or entity directly or indirectly holding 10% or more of the voting rights), or a member of business personnel of such a shareholder\*1.
- (2) A member of business personnel of a creditor of Mitsubishi Corporation exceeding the threshold set by Mitsubishi Corporation \*2.

Environmental	Social	Governance
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- (3) A member of business personnel of a supplier or a customer of Mitsubishi Corporation exceeding the threshold set by Mitsubishi Corporation \*3.
- (4) A provider of professional services, such as a consultant, lawyer, or certified public accountant, receiving cash or other financial benefits from Mitsubishi Corporation, other than Directors' or Audit & Supervisory Board Members' remuneration, where the amount exceeds ¥10 million per fiscal year.
- (5) A representative or partner of Mitsubishi Corporation's independent auditor.
- (6) A person belonging to an organization that has received donations exceeding a certain amount \*4 from Mitsubishi Corporation.
- (7) A person who has been appointed as an Outside Director or Outside Audit & Supervisory Board Member of Mitsubishi Corporation for more than eight years.
- \*1 A member of business personnel refers to a managing director, corporate officer, Executive Officer, or other employee of a company.
- \*2 Creditors exceeding the threshold set by Mitsubishi Corporation refer to creditors to whom Mitsubishi Corporation owes an amount exceeding 2% of Mitsubishi Corporation's consolidated total assets.
- \*3 Suppliers or customers exceeding the threshold set by Mitsubishi Corporation refer to suppliers or customers whose transactions with Mitsubishi Corporation exceed 2% of Mitsubishi Corporation's consolidated revenues.
- \*4 Donations exceeding a certain amount refer to donations of more than ¥20 million per fiscal year.

If a person is still judged to be effectively independent despite one or more of the above items (1) to (7) applying, Mitsubishi Corporation will explain and disclose the reason at the time of their appointment as an Outside Director or Outside Audit & Supervisory Board Member.

Environmental	Social	Governance
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# **Enhancing the Monitoring Function of the Board of Directors**

To ensure that the Directors and Audit & Supervisory Board Members are able to perform their management supervision and audit functions adequately, the Board of Directors' Office and the Audit & Supervisory Board Members' Office have been established, and have been providing necessary information and support appropriately and in a timely manner for them to perform their duties.

For Outside Directors and Outside Audit & Supervisory Board Members, the offices provide below measures to ensure that they can effectively participate in the discussion fully and to enhance the Board's monitoring function.

# **Briefing Sessions before Board of Directors' meetings**

Prior to each Board of Directors' meeting, we secure an opportunity for management executives of the Corporate Staff Section and Business Groups to explain overviews and points regarding topics under their charge by using the materials of the Board of Directors' meetings, and to respond to questions or comments from Outside Directors and Outside Audit & Supervisory Board Members. To make discussions in the Board of Directors' meetings substantial, each one is conducted thoroughly over the course of three hours on average. Moreover, in order to appropriately monitor the process of discussion on the executive side, we also explain the overviews and points of discussions in the Executive Committee (a management decision-making body). A total of 33 hours of briefing were held in the fiscal year ended March 31, 2020.

### **Informal Meetings of the Board of Directors**

Informal meetings of the Board of Directors are held as necessary with all Directors and Audit & Supervisory Board Members to provide a forum for free discussion outside of Board of Directors' meetings.

# Meetings of Independent Outside Directors and Independent Outside Audit & Supervisory Board Members

MC endeavors to enhance cooperation among Independent Outside Directors and Independent Outside Audit & Supervisory Board Members by providing opportunities for free discussion about a wide range of themes related to MC's business management and corporate governance, and these discussions are reported to the Board of Directors as necessary.

- Main Discussion Themes (Fiscal Year Ending in March 31, 2020)
- · Planned agenda items for the Governance, Nomination and Compensation Committee
- Enhancement of MC governance and further contribution to be provided by Outside Directors and Outside Audit & Supervisory Board Members
- Future issues based on evaluation of the effectiveness of the Board of Directors

Environmental	Social	Governance
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# **Orientation upon Assumption of Office**

To deepen understanding of MC, all Business Groups and the Corporate Staff Section conduct orientation sessions for newly appointed Outside Directors and Outside Audit & Supervisory Board Members when they assume office.

# **Dialogues and Interactions with Officers and Employees**

Opportunities are provided for Outside Directors and Outside Audit & Supervisory Board Members to engage in dialogue with Group CEOs, Division COOs, candidates for next-term management executives, mid-level employees and junior employees.

### Results for the fiscal year ended on March 31, 2020

Dialogues with Group CEOs and Division COOs	41 times
Dinner Meetings with Executive Vice Presidents*	5 times
Lunch Meetings with In-house Directors	5 times

<sup>\*</sup> Two Executive Vice Presidents attended each time.

# Site Visits to Business Subsidiaries and Affiliates

For further understanding of the MC Group's wide range of businesses, every year Outside Directors and Outside Audit & Supervisory Board Members participate in site visits to Group companies and other sites, and hold dialogues with the management of Group companies and others. In August 2019, site visits were made to the Montney shale gas production and development site in Canada and to the LNG Canada project\* development site. Through meetings with the local state government, city mayors and tribal leaders, Outside Directors and Outside Audit & Supervisory Board Members confirmed the state of initiatives aimed at simultaneously generating economic, societal and environmental value while taking into account local stakeholders and the natural environment. They also visited a business development site where the Silicon Valley Branch of Mitsubishi Corporation (Americas) operates with a partner company.

- \*1 A joint-venture business owned by five companies: MC, Royal Dutch Shell plc, and state-operated energy enterprises from Malaysia, China, and South Korea.

  The business intends to export and sell LNG to East Asia countries, including Japan.
- \*2 Not held in fiscal year ending March 31, 2021 due to the COVID-19 pandemic.

### Visits to Overseas Business Subsidiaries and Affiliates (Past Three Years)

August 2019	Montney shale gas production and development site and LNG Canada project development site (Canada)
August 2018	Cermaq Group AS (Norway)/Offshore wind farm facility (North Sea)
April 2018	Large mixed-use redevelopment project / The Mandalay International Airport (Myanmar)
September 2017	Australian metallurgical coal project (Australia)

### **Evaluation of the Effectiveness of the Board of Directors**

The Governance, Nomination and Compensation Committee held deliberations\* in October 2019, and, in the fiscal year ended March 31, 2020, Mr. Akitaka Saiki and Mr. Tadashi Kunihiro who serve as Independent Outside Director and Independent Outside Audit & Supervisory Board Member, respectively, took the lead in formulating questions, conducting interviews, and analyzing and evaluating responses.

\* An evaluation process led by Outside Directors and Outside Audit & Supervisory Board Members was confirmed to be effective after verifying the validity of evaluation methods, which included verifying whether external evaluation would be needed or not; and the Board of Directors decided to continue using the same method as previous year. The evaluations were led by Outside Directors and Outside Audit & Supervisory Board Members in order to maintain objectivity and neutrality.

### Specific Process

### STEP 1

Questionnaires and interviews involving all Directors and Audit & Supervisory Board Members were conducted.

### STEP 2

The results were analyzed and assessed by the Meetings of Independent Outside Directors and Independent Outside Audit & Supervisory Board Members and the Governance, Nomination and Compensation Committee.

### STEP 3

Deliberations were held by the Board of Directors.

Ouestions

Responses to issues identified in the previous year's evaluation; evaluation of measures undertaken in the fiscal year ended March 31, 2020; the size, composition, operation, agenda items, and the oversight and audit functions (provided by Audit & Supervisory Board Members), and support system of the Board of Directors; the status of individual Director involvement; the composition and operation of the Governance, Nomination and Compensation Committee; and dialogues with shareholders and investors, among other matters.

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# Comments from the Outside Director and Outside Audit & Supervisory O Board Member Responsible for Leading the Evaluation of the Effectiveness of the Board of Directors



**Akitaka Saiki**Independent
Outside Director

Through questionnaires and interviews targeting all members of the Board and Audit & Supervisory Board Members, we were able to fully assess the opinions of each member. Exchanges of ideas between Outside Directors and Outside Audit & Supervisory Board Members and the Chairman and the President were also meaningful, and we will continue to do so. In future meetings of the Board of Directors, we hope to engage in more active exchanges of opinions on the direction of MC, themes spanning the medium to long term, and companywide initiatives.



### Tadashi Kunihiro

Independent Outside Audit & Supervisory Board Member

\* Resigned in June 2020

Based on the results of the evaluation, I felt that MC's governance structure, particularly the role of Outside Directors and Outside Audit & Supervisory Board Members, has been strengthening and transitioning toward a monitoring model. As an Outside Audit & Supervisory Board Member, I place importance on the monitoring of MC's major policies, corporate culture, and governance itself, and hope to establish an even more solid governance structure.

### Issues in the Fiscal Year Ended March 31, 2019

Further expanding the monitoring of major business subsidiaries and affiliates, and expanding follow-up on important matters. Enhancing feedback on deliberations in management meetings.

## Initiatives in the Fiscal Year Ended March 31, 2020

Presentations on major business subsidiaries and affiliates as a part of reports by directors of the status of their duties (business execution reports), regular quarterly reporting on important matters, and site visits of important overseas projects.

Enhancement of summaries of deliberations at management meetings for the Board of Directors, and attendance at briefings by executives and employees with knowledge of deliberations at management meetings.

### Evaluation for the Fiscal Year Ended March 31, 2020 and New Issues

Sufficient follow-up was conducted on important matters. In addition, site visits were further expanded by setting up multiple opportunities, including overseas.

Feedback on deliberations at management meetings was appropriately provided. It was confirmed that feedback on key points of debate would be provided in more detail going forward.

More opportunities were created for dialogue focused on succession planning between management executives and Outside Directors and Outside Audit & Supervisory Board Members, and further enhancements were made to meetings of Independent Outside Directors and Independent Outside Audit & Supervisory Board Members. Through these initiatives, communication among Directors and Audit & Supervisory Board Members was enhanced and relationships were further strengthened.

Deepen deliberations by the Board of Directors to further enhance monitoring (continue and enhance progress reports for important items in medium-term management strategy, systematic monitoring of companywide initiatives, etc.)

Further enhance management of major business subsidiaries and affiliates (conduct regular, comprehensive monitoring).

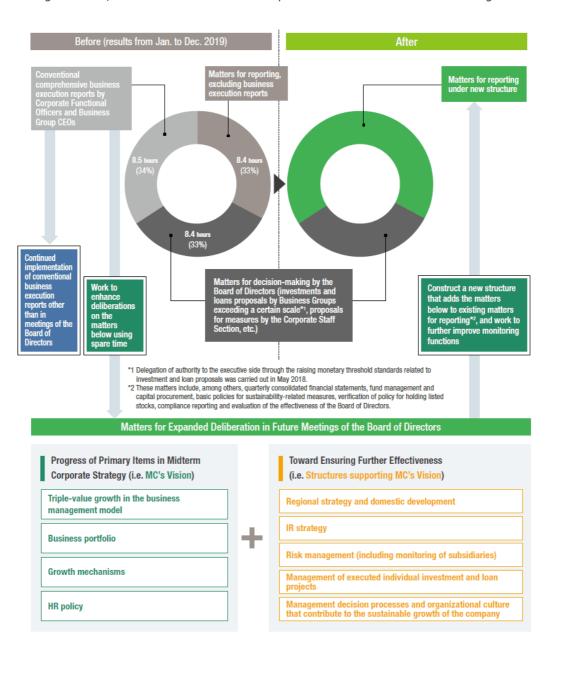
Optimize information provided to Outside Directors and Outside Audit & Supervisory Board Members (provide the appropriate and well-balanced amount of information for each measure).

# Reform of the Board of Directors as Seen Quantitatively

### **FOCUS**

# Enhance Deliberations by the Board of Directors to Further Strengthen Monitoring

Based on the opinions of the evaluation of the effectiveness of the Board of Directors and the principles of the Corporate Governance Code, the Board of Directors will further shift toward the monitoring of **MC's vision** and **structures supporting that vision**. In order to further improve monitoring functions, the Board of Directors will expand its deliberations on the following matters.



## **Shares**

## Stance on Exercising Voting Rights Relating to Listed Stocks

MC attaches great importance to dialogue and communication with its business investees through various channels, aiming to create business opportunities and build, maintain and strengthen business and partner relationships, and from the perspective of raising the mid- and long-term corporate value of MC and these companies. MC considers exercising voting rights to be an important approach. For this reason, when exercising voting rights relating to a business investee, the responsible department for the oversight of MC reviews its business conditions (earnings, capital efficiency, etc.) from both quantitative and qualitative standpoints in accordance with internal regulations. These regulations stipulate matters to be considered, etc., when determining whether to vote for or against proposals such as appropriation of surplus, election of Directors and Audit & Supervisory Board Members, and revision of executive remuneration. Then MC exercises its voting rights appropriately for individual matters for resolution. Furthermore, with regard to the proposals for the election and dismissal of Outside Directors and Outside Audit & Supervisory Board Members of listed subsidiaries, Mitsubishi Corporation's internal regulation also stipulate that their independence from Mitsubishi Corporation is to be examined before exercising voting rights.

# **Guideline for Holding MC Shares (Standard)**

MC has adopted variable remuneration including not only cash remuneration linked to consolidated business results and individual performance but also stock remuneration (stock-option-based remuneration) to provide further incentive to improve corporate value over the medium and long terms.

# **Shareholder Rights**

Reference:

Share Handling Regulations

https://www.mitsubishicorp.com/jp/en/ir/library/share/pdf/share.pdf



Reference:

Articles of Incorporation (Chapter 2 Article 9)

https://www.mitsubishicorp.com/jp/en/ir/library/articles/pdf/articles.pdf



# Initiatives on Japan's Corporate Governance Code

MC has long worked to implement corporate governance as the foundation of sound, transparent and efficient management. We have determined that MC is implementing all principles set forth in Japan's Corporate Governance Code. (For more information, please see the Corporate Governance Report on MC's website.)

Reference:

Corporate Governance Report (Translation of report filed with the Financial Instruments Exchange)

https://www.mitsubishicorp.com/jp/en/about/governance/pdf/governance\_report\_e.pdf



# MC's Stance on Acquisition, Holding, and Reduction in Listed Shares

# Verified the purpose of holding listed shares and reduced by around 10% compared to the previous fiscal year

MC may acquire and hold shares acquired for other than pure investment as a means of creating business opportunities and building, maintaining and strengthening business and partner relationships. When acquiring these shares, MC confirms necessity of its acquisition based on the significance and economic rationale of the purchase. Also, Mitsubishi Corporation periodically reviews the rationality of continuing to hold the shares and promotes reducing holdings of stocks with decreased significance. Shareholdings in the fiscal year ended March 31, 2020 were reduced by around 10% compared to the previous fiscal year.

### [Verification policy for holding individual shares]

The Board of Directors verifies all of the listed shares held by MC from the perspectives of both economic rationale and qualitative significance of holding them every year.

The economic rationale is confirmed by whether or not the related earnings from each stock, such as dividends and related business profits on transactions, exceed MC's target capital cost (Weighted Average Cost of Capital) for the market price of each individual share.

The qualitative significance is confirmed by the achievement or status of progress of the expected purpose for holding the stock, etc.

### [Matters verified by the Board of Directors]

Verification was conducted by the Board of Directors for all listed shares held by Mitsubishi Corporation as of March 31, 2020 (market price was approximately 0.5 trillion yen). As a result of verification from the perspectives of both economic rationale and qualitative significance of holding them, numerous shares were identified as candidates for reduction due to a decreased importance of the expected purpose and significance for holding them, etc.

Environmental	Social	Governance
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# **MC's Pension Management Structure**

### Operation by experienced experts and appropriate monitoring

In an effort to utilize personnel with experience in markets and investment, those responsible for pension management are appointed from the Finance Department of MC and serve concurrently as employees of the MC Pension Fund. The basic policy and management guidelines for safe and efficient management of the reserve are drafted and issued to institutions contracted to undertake management, which are then monitored constantly. Marked with the responsibility for autonomous allocations it holds, the fund has announced its acceptance of Japan's Stewardship Code and requires the institutions entrusted with management of the assets to perform stewardship activities.

# Policy and Procedures for Appointment and Dismissal of Management Executive and Appointment of Nominated Directors and Audit & Supervisory Board Members

Ensuring objectivity and transparency through deliberation at the
 Governance, Nomination and Compensation Committee, where Outside
 Directors and Outside Audit & Supervisory Board Members have a majority

For the appointment of President and CEO, the requirements of the role, the basic policy on appointment, and selection of individual candidates are deliberated and reviewed by the Governance, Nomination and Compensation Committee where Outside Directors and Outside Audit & Supervisory Board Members have a majority (5 Outside Directors out of 8 Committee Members).

Appointments are then decided by the Board of Directors, which also appoints and assigns duties to Executive Officers. Moreover, the policy and process for appointment and all appointment proposals of Directors and Audit & Supervisory Board Members and each appointment proposal are deliberated by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors, before being presented at the Ordinary General Meeting of Shareholders. Furthermore, MC's policy is to take a flexible approach to determining and dealing with dismissal of President and CEO. The matter is deliberated by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors.

Environmental	Social	Governance
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# Details of Retired Executives Currently Serving in Advisory Positions

Honorary Chairman to receive no remuneration (July, 2020 onward), no further appointment of Senior Corporate Advisor to be made

MC appoints, as necessary, retired executives (presidents and chairmen of the board) to the positions of Honorary Chairman. However, currently, there is no one appointed.

## **Policy of Dialogue with Shareholders**

### (a) Basic Stance

MC's corporate philosophy is enshrined in the Three Corporate Principles. Through corporate activities rooted in the principles of fairness and integrity, MC strives to continuously raise corporate value. MC believes that by helping to enrich society, both materially and spiritually, it will also meet the expectations of shareholders, customers and all other stakeholders. To achieve this, MC is committed to fulfill accountability as a corporate enterprise and gain credibility and reputation from stakeholders including shareholders and investors, by communicating with them in a proactive manner and by disclosing, in a timely and appropriate manner, information about business conditions including the progress in management plans, quantitative financial information, and non-financial information such as for corporate governance and sustainability & CSR affairs.

### (b) Persons in Charge and Promoting System

Positioning IR activities as an important management matter, MC is promoting communication with shareholders and investors as well as proactive information disclosure, led by the management, with the President and CEO being chief and CFO being director in charge. To ensure the effectiveness of dialogues with shareholders and investors and information disclosure, MC established a dedicated department in charge, the Investor Relations Department. In addition, MC built a cross-sectional company structure not limited to the dedicated department in charge, by organically linking business groups to corporate staff departments (i.e., Corporate Strategy & Planning Department, Corporate Communications Department, Corporate Administration Department, Corporate Sustainability & CSR Department, Legal Department, Corporate Accounting Department, and Finance Department).

With respect to information disclosure, on which dialogue with shareholders and investors is premised, MC sets up the Disclosure Committee, whose members are the CFO, Executive Officers in charge of Corporate Communications, Corporate Administration, Legal, and Corporate Sustainability & CSR and persons in charge of corporate staff departments (General Managers), as well as a working group consisting of working-level persons from corporate staff departments. After thoroughly reviewing and checking details of information to be disclosed, the team tries to disclose proactive, highly transparent information through websites, Integrated Reports, Annual Securities Report, Notice of Ordinary General Meeting of Shareholders, Investors' Note, and newspaper ads, etc. As a policy for its information disclosure system, MC developed and disclosed Information Disclosure Regulations to keep all officers and employees fully informed.

Environmental	Social	Governance
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### (c) Policy of Dialogue with Shareholders and Investors and Results of Activities

To continually raise mid- and long-term corporate value, MC is promoting constructive communication with shareholders and investors, led by the management including the President and CEO.

### i. Ordinary General Meeting of Shareholders

MC positions the Ordinary General Meeting of Shareholders as the place to fulfill accountability to shareholders. In addition to proactive information disclosure in the Notice of Ordinary General Meeting of Shareholders, MC tries to respond to questions raised by shareholders in a respectful manner.

### ii. Communication with Individual Investors

MC holds regular meetings for individual investors by the management and the IR department.

### iii. Dialogue with Institutional Investors

In addition to quarterly financial results briefings hosted by President and CEO and CFO, the management of business groups host business-briefing sessions. President and CEO, CFO, the Investor Relations Department, Corporate Administration Department, Corporate Sustainability & CSR Department, and other departments call on domestic and foreign institutional investors to hold briefing sessions, and respond to their request for individual interviews.

### <Activities Conducted in the Fiscal Year Ended March 31, 2020>

President and CEO: The Ordinary General Meeting of Shareholders, communication through meetings with domestic and foreign institutional investors and analysts (9 times), quarterly financial results briefings, and social gatherings with individual investors.

CFO: Communication through meetings with domestic and foreign institutional investors and analysts (about 25 times), quarterly financial results briefings, and individual investor briefings. Group Management Teams: Business briefing sessions (2 times).

Investor Relations Department: Communication through meetings with domestic and foreign institutional investors and analysts (about 400 times), and regular meetings with individual investors (10 times). Corporate Administration Department, Corporate Sustainability & CSR Department and other departments: Communication through meetings with domestic and foreign institutional investors (about 30 times).

Environmental Sc	ocial Governance
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### (d) Feedback to Business Management and Control of Insider Information

MC has developed a system by which the opinions from shareholders and investors and business challenges obtained through IR and SR activities are adequately reported to the management including President and CEO and the Board of Directors and the Executive Committee. In addition, the departments in charge feedback the opinions obtained through communication with shareholders and investors across, financial results briefings and other means MC to help improve business management. With respect to the handling of insider information in communicating with shareholders, MC has set forth the Standard for the Prevention of Unfair Stock Trading in accordance with the Code of Conduct for MC's Officers and Employees. MC keeps all officers and employees fully informed of this requirement.

Reference:

In Investor Information on our website, MC posts various types of IR information in addition to the documents listed below. Please visit the following website for details.

### https://www.mitsubishicorp.com/jp/en/ir/

- Presentation Materials
- Earnings Release
- Integrated Reports
- Financial Statements
- · Quarterly Reports
- Investors' Note
- Corporate Brochure

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# **Audit & Supervisory Board and Audit**

Audit & Supervisory Board Members / Audit & Supervisory Board V

Audit 🗸

# **Audit & Supervisory Board Members / Audit & Supervisory Board**

The Audit & Supervisory Board comprises all of the Audit & Supervisory Board Members responsible for auditing the decision-making processes and management performances of Directors in compliance with the Companies Act, and other laws and regulations as well as Mitsubishi Corporation's Articles of Incorporation and internal rules/regulations.

Full-time Audit & Supervisory Board Members ensure the soundness of the management by executing audits from a perspective based on abundant working experience at MC, while Outside Audit & Supervisory Board Members execute audits with a background of abundant working experience in their particular fields as well as neutral and objective perspectives. In addition to resolutions of matters required by law and other important issues, the Audit & Supervisory Board strives to enhance information-sharing among the members through briefings on key matters and reporting the status of auditing activities for each of the members.

### Structure of the Audit & Supervisory Board (As of July 1, 2020)

	2019 Full-time Audit &
Shuma Uchino	Supervisory Board Member
	(present position)
	2018 Senior Audit &
	Supervisory Board Member
	(full-time)
	1978 Joined MC
	2019 Full-time Audit &
Hajime	Supervisory Board Member
Hirano	(present position)
	1979 Joined MC
	2016 Audit & Supervisory
	Board Member, MC (present
	position)
Yasuko	2011 Audit & Supervisory
Takayama	Board Member, Shiseido
*	Company, Limited (resigned in
	June 2015)
	1980 Joined Shiseido
	Company, Limited

Rieko Sato*	2020 Audit & Supervisory Board Member, MC (present position) 1998 Partner, ISHII LAW OFFICE (present position) 1989 Shearman & Sterling LLP (resigned in 1990) 1984 Admitted to the Japan Bar (Attorney-at-Law)
Takeshi Nakao*	2020 Audit & Supervisory Board Member, MC (present position) 2006 CEO, PARTNERS HOLDINGS, Co. Ltd. (present position) 1993 Admitted to Certified Public Accountant of Japan 1989 Joined KPMG Minato Audit Corporation (currently KPMG AZSA LLC) (resigned in 1996)

\* Indicates the fulfillment of the conditions for Outside Audit & Supervisory Board Members as provided for in Article 2, Item 16 of the Companies Act. Also indicates the fulfillment of the conditions for Independent Directors / Auditors as specified by Tokyo Stock Exchange, Inc. and other stock exchanges in Japan as well as selection criteria for Outside Audit & Supervisory Board Members specified by MC.

Reference:

Please refer to "Selection Criteria for Outside Directors and Outside Audit & Supervisory Members" on the MC website for thoughts regarding independence in selection criteria for Outside Directors.

(<u>https://www.mitsubishicorp.com/jp/en/about/governance/corporategovernance.html</u>)

O Percentage of Independent Outside Audit & Supervisory Board Members among Total Audit & Supervisory Board Members



Percentage of Female Audit & Supervisory Board Members among Total

Audit & Supervisory Board Members\*



\* Based on the status as of July 1, 2020

# **Audit Plans**

Prior to each fiscal year, the Audit & Supervisory Board formulates audit plans with key areas. In the fiscal year ended March 31, 2020, the following three key audit areas were selected for the monitoring of specific progress in management and execution.

### 1. Progress in the First Year of Midterm Corporate Strategy 2021:

- Revitalization of the organization in conjunction with Business Group restructuring
- Execution of the mission for each new Business Group
- · Increased understanding of the new HR system and implementation of initiatives toward its purpose

### 2. Enhancing MC Group Management:

- Delegation of authority and development/implementation of governing structure for self-sustaining management
- Demarcation of roles between MC representative offices and MC Group companies with consideration of regional characteristics
- · Sustainability awareness in business activities
- Enhancement of crisis management response on a consolidated basis

### **3.** Initiatives to Strengthen Corporate Governance:

- Further enhancement of deliberations at Board of Directors' meetings
- Thorough enforcement of compliance on a consolidated basis
- Development of an internal control system on a consolidated basis

# **Audits of Management Performance**

## 1

### **Dialogue with Executive Officers**

Opportunities are created for all Audit & Supervisory Board Members, including Outside Audit &

Supervisory Board Members, to engage in dialogues with the Chairman of the Board, President and

CEO, Corporate Functional Officers, Business Group CEOs, Business Division COOs, Administrative

Department General Managers, and the General Managers of the Corporate Staff Section.

Number of dialogues with CEOs and other Executive Officers\*1

60



### 2

### Attendance at important meetings

Besides the Audit & Supervisory Board, the Full-time Audit & Supervisory Board Members attend

meetings of major internal management bodies, including Board of Directors, Governance,

Nomination and Compensation Committee, Executive Committee, Business Strategy Committee

and Management Strategy Meeting, and provide necessary opinions. Besides the Audit  $\&\,$ 

Supervisory Board, the Outside Audit & Supervisory Board Members attend meetings of the

Board of Directors after being briefed of discussions in the Executive Committee and lower

conference bodies, and provide necessary opinions.

Number of major meetings\*1

139



3

### On-site audits and observations

Through on-site audits and visits in the fiscal year ended March 31, 2020, the Audit &

Supervisory Board Members met with the CEOs and executive officers of 49 companies in 12

countries overseas and 10 domestic MC Group companies, as well as the regional chiefs of  $28\,$ 

overseas and domestic offices. The Audit & Supervisory Board Members reported on the results

of their on-site audits to the Chairman of the Board, the President and CEO, and relevant executive officers. Number of on-site audits and visits\*1

87 companies/locations

25 companies/locations<sup>2</sup>



- \* Numbers for the fiscal year ended March 31, 2020
- \* \* Indicates the number of cases in which more than one outside Audit &

Supervisory Board Member joined

Environmental	Social	Governance
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# Enhancing the Effectiveness and Auditing Activities of the Audit & Supervisory Board (Members)

MC conducts annual evaluations of the Board of Directors in order to make continuous improvements to the effectiveness of its corporate governance. The Audit & Supervisory Board (Members) focused on the following matters, referring to the issues reviewed in the effectiveness evaluation.

Improving the scope of information sharing on important investment and loan projects

For matters to be submitted for approval or reported to the Board of Directors, preliminary briefings are held for Outside Directors and Outside Audit & Supervisory Board Members by management on the executive side prior to deliberation by the Board of Directors. For the Audit & Supervisory Board, in addition to these preliminary briefings, members also receive explanations from Audit & Supervisory Board staff related to Board of Directors matters of especially high importance as well as matters that are not quantitatively applicable to the Board of Directors but that are still qualitatively important. Audit & Supervisory Board Members then exchange opinions and share their awareness of risks in relation to the loan and investment projects.

Enhancing the provision of Information to Outside Directors and Audit & Supervisory Board Members through various dialogues hosted by the Audit & Supervisory Board Member's office

As an activity of the Audit & Supervisory Board Members, MC has traditionally provided opportunities for discussion between all Audit & Supervisory Board Members and management executives such as the Chairman, President, Corporate Officers and Group CEOs. As in the previous fiscal year, Outside Directors also actively participate. In addition, since the fiscal year ended March 2021, we have incorporated Business Reports from senior management, which used to be held at meetings of the Board of Directors, into this dialogue, allowing sufficient time for the provision of information, including questions and answers. Outside Audit & Supervisory Board Members also participate in dialogues with the Division Chief Operating Officer to ensure opportunities to hear the opinions of employees on the ground.

Improving the system for overseeing the businesses of subsidiaries/COVID-19 response

As an activity for Audit & Supervisory Board Members, MC actively conducts onsite audits and observations to MC Group companies in Japan and overseas in an effort to grasp the situation on the frontlines. In selecting priority companies for the Audit & Supervisory Board Members to visit, in addition to quantitative aspects such as total assets and net income, the selection criteria also include qualitative aspects such as the surrounding business environment and cases of compliance-related incidents. In response to the increasing severity of COVID-19 since the beginning of 2020, we have adopted a remote visit method using a variety of tools, and in addition, taking into account restrictions on overseas visits, we have taken appropriate measures, such as enhancing domestic visits.

Furthermore, in the audits conducted by the Internal Audit Dept., audit targets are selected with consideration to quantitative and qualitative aspects, and the department regularly reports the results to the Audit & Supervisory Board, where the two parties share audit information and exchange opinions. Additionally, once every quarter meetings are held with the Audit & Supervisory Board Members of 40 major Group companies in Japan, to deepen the cooperation among those companies.

Environmental	Social	Governance
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# **Enhancement of Three-Way Audits**

### Collaboration with accounting auditors/evaluation of accounting auditors

We work with accounting auditors through their outline briefings on accounting audit plans, audit reports for quarterly results and monthly meetings. During on-site audits and visits, we also exchange opinions with the accounting auditors

of MC Group companies in Japan and overseas.

With regard to performance evaluations of accounting auditors, we keep track of evaluation data during the fiscal year from regular audit reports and other sources, and hold an accounting auditor evaluation conference at the end of the fiscal year. As a result, we have concluded that the current accounting auditors performed appropriate audits in a professional manner, and accordingly, the Audit & Supervisory Board resolved to reappoint the accounting auditors.

### Collaboration with the Internal Audit Department

The Internal Audit Department and Full-time Audit & Supervisory Board Members hold monthly meetings where exchange of opinions are made concerning reports on internal audit results. Also at Audit & Supervisory Board meetings,

the Internal Audit Department reports their quarterly audit results that are also reported to the President and CEO

In addition, Audit & Supervisory Board Members attend the internal auditor liaison meetings of 48 major MC Group companies in Japan held by the Internal Audit Department, while the General Manager of the Internal Audit Department attends liaison meetings held by MC's Audit & Supervisory Board Members with the audit & supervisory board members

of the MC Group companies mentioned above, and all parties collect audit information and exchange opinions.

Environmental	Social	Governance
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## **Audit**

## **Audit & Supervisory Board Member Audits**

The 2 In-house Audit & Supervisory Board Members each have experience in the corporate management, and finance and accounting departments, and they are appointed as Full-time Audit & Supervisory Board Members, respectively. The 3 Outside Audit & Supervisory Board Members each have many years' experience as an attorney (corporate law) and certified public accountant, and experience as Full-time Audit & Supervisory Board Member at a listed company, respectively. Of the 5 Audit & Supervisory Board Members, Shuma Uchino, Full-time Audit & Supervisory Board Member, and Takeshi Nakao, Outside Audit & Supervisory Board Member, have a considerable degree of knowledge and experience concerning finance and accounting. One of the Full-time Audit & Supervisory Board Members heads the Audit & Supervisory Board and is also the specified Audit & Supervisory Board Member stipulated by the law. Audit & Supervisory Board Members are assisted as needed by the 9member Audit & Supervisory Board Members Office (as of July 1, 2020), which is an independent organizational body. As part of their activities based on the audit plan, Audit & Supervisory Board Members attend important inhouse meetings (139 meetings including meetings of the Executive Committee and the Business Strategy Meeting) and hold discussions with internal departments, including important offices in Japan and overseas (60 dialogues with management execution departments under the President and CEO, dialogues with management execution personnel at 49 overseas business investees and 10 in Japan, as well as with office heads at 28 offices in and outside Japan). At the same time, Audit & Supervisory Board Members hold regular meetings with Mitsubishi Corporation's independent auditors and Internal Audit Department, to accurately and in a timely manner grasp Mitsubishi Corporation's situation through close cooperation. The Audit & Supervisory Board provides a forum for lively discussion, where the Audit & Supervisory Board Members report and share their audit activities as well as making decisions on statutory matters and so forth. In the fiscal year ended March 31, 2020, Audit & Supervisory Board were held 12 times, and all Audit & Supervisory Board Members were in attendance at every meeting. At the first Audit & Supervisory Board for the fiscal year, the audit plan for that fiscal year is decided upon and a review of the previous fiscal year's audit activities is carried out. These matters are also reported to the Board of Directors. Furthermore, in addition to statutory matters such as the audit report and the selection and dismissal, and remuneration of the independent auditors, the Audit & Supervisory Board also discusses major investment and finance projects and issues identified through audit activities such as on-site audits, tours and dialogues, etc.

## **Internal Audits**

Regarding internal audits, the Internal Audit Department (which had 82 members as of April 1, 2020) conducts audits of MC and its overseas regional subsidiaries and affiliated companies from a Company-wide perspective. In addition, each Business Group has established its own internal audit organization, which audits the operations that fall under its Group organization on a consolidated basis. These internal audits are based on annual audit plans and are conducted after selecting audit targets. The audit results are reported each time to the President and CEO, Audit & Supervisory Board Members and other concerned parties. They are also reported regularly to the Board of Directors and the Executive Committee.

Furthermore, in response to the COVID-19 pandemic that began in early 2020, we have conducted audits both in Japan and overseas remotely. Although there were some delays to the audit schedule at the beginning of the fiscal year, we were able to carry out the planned internal audits without any major changes.

## **Accounting Audits**

The four certified public accountants who carried out the accounting audit of Mitsubishi Corporation were Yoshiaki Kitamura, Kazuaki Furuuchi, Noriaki Kobayashi and Sogo Ito of Deloitte Touche Tohmatsu LLC. They were assisted by 31 certified public accountants, 24 junior accountants and 49 other staff.

## Mutual Cooperation among Audit & Supervisory Board Member Audits, Internal Audits and Accounting Audits, and their Relationship with Internal Control Departments

The Audit & Supervisory Board Members, Corporate Accounting Department, and independent auditors hold regular meetings at the time of quarterly financial results and monthly, and provide opportunities for exchanging opinions with subsidiaries and affiliates as necessary.

In addition, the Internal Audit Department makes regular audit reports to the Audit & Supervisory Board, the Audit & Supervisory Board Members have monthly meetings with the Internal Audit Department, and the Audit & Supervisory Board Member and the Internal Audit Department hold liaison meetings with the Audit & Supervisory Board Members and internal audit departments of subsidiaries and affiliates, and so forth.

This cooperation is intended to strengthen the linkages supporting three-way audits (Audit & Supervisory Board Member Audits, Internal Audits and Accounting Audits).

Fees paid to Mitsubishi Corporation's independent auditors Deloitte Touche Tohmatsu LLC for the fiscal year ended March 31, 2020 were as follows:

- (a) Amount of fees for services in accordance with the first clause of Article 2 of the Certified Public Accountant Law of Japan (Law No. 103, 1948) \*1 ¥796 million
- (b) Amount of fees for services other than those prescribed in the first clause of Article 2 of the Certified Public Accountant Law of Japan \*2 ¥43 million
- (c) Total amount of fees to be paid by Mitsubishi Corporation and consolidated subsidiaries  $^{*3}$  ¥2,629 million
- \*1 Fees for services prescribed in the first clause of Article 2 of the Certified Public Accountant Law of Japan (Law No. 103, 1948) are fees, etc. for audit certification services relating to English language financial statements prepared based on International Financial Reporting Standards (IFRS) and audit certification based on the Companies Act and the Financial Instruments and Exchange Act.
- \*2 Fees for services other than those prescribed in the first clause of Article 2 of the Certified Public Accountant Law of Japan are fees for advice and guidance on the introduction of Mitsubishi Corporation's new system, training, overseas tax filing services, etc.
- \*3 Some subsidiaries are audited by certified public accountants or independent auditors (including persons with qualifications equivalent to these qualifications in overseas countries) other than Mitsubishi Corporation's independent auditors.

# Directors' and Audit & Supervisory Board Members' Remuneration, etc.

Directors' and Audit & Supervisory Board Members' Remuneration V

## Directors' and Audit & Supervisory Board Members' Remuneration

In line with the Basic Policy on Corporate Governance, MC has established a remuneration package for Directors and Audit & Supervisory Board Members to ensure a sustainable increase in corporate value, and to ensure that their respective roles are fulfilled properly according to business execution and management supervision functions. The basic approaches behind the package are as follows.

## **Basic Approach to the Package**

#### Remuneration levels

- Levels of remuneration are set based on the functions and roles of the Directors and Audit & Supervisory Board Members, the MC's performance level and others.
- Based on performance targets, MC makes remuneration levels globally competitive to foster a desire for growth among human resources who will be responsible for the next generation of management and to improve organizational vitality.

## Remuneration composition

- To strengthen the performance-linked component of remuneration for Executive Directors (Directors for
  business execution, excluding Chairman of the Board and Outside Directors, hereinafter the same),
  remuneration shall not only be based on the relevant single-year's business results, but also be in line with
  medium- to long-term corporate value. Remuneration composition shall be commensurate with the
  enhancement of medium- to long-term corporate value based on a new stock-based component (with market
  conditions) that strengthens the link with shareholder value in addition to cash rewards.
- The assurance of independence is necessary for the Chairman of the Board and Outside Directors, who
  undertake functions of management oversight, and Audit & Supervisory Board Members, who undertake
  audits, in order for them to appropriately perform their respective roles. For this reason, MC will pay them
  only fixed monthly remuneration, and not remuneration that is linked with business results.

Environmental Social Governance	
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#### Governance of remuneration

Regarding the policy for determining both the remuneration for Directors and Audit & Supervisory Board
Members and the appropriateness of remuneration levels and composition, the Governance, Nomination and
Compensation Committee\*, which comprises a majority of Outside Directors, shall engage in discussion of
and monitor the status of the remuneration package on an ongoing basis.

Reference:

Governance, Nomination and Compensation Committee

## The Process for Setting Remuneration for Directors and Audit & Supervisory Board Members

The Board of Directors and the Governance, Nomination and Compensation Committee deliberate and decide the policy for setting Directors' remuneration and the remuneration amount (actual payment amount).

The total remuneration amount (actual payment amount) and individual payment amounts for Directors, excluding individual performance bonuses, are determined by a resolution of the Board of Directors within the upper limits for each type of remuneration decided by resolution of the Ordinary General Meeting of Shareholders held on June 21, 2019. The payment amounts of individual performance bonuses paid to Directors based on their individual performance assessment, including qualitative assessment, shall be determined and paid on an individual basis after the President's yearly performance assessment of each Director for the relevant fiscal year (the Board of Directors delegated authority to the President for deciding the individual payment amounts). The assessment on the President's performance is deliberated/ decided by the President's Performance Evaluation Committee, a subcommittee to the Governance, Nomination and Compensation Committee. The subcommittee is comprised of the Chairman, who also serves as the Chairman of the Governance, Nomination and Compensation Committee, and Outside Directors sitting on the committee. Results of the performance assessment are reported to the Board of Directors to ensure objectivity, fairness, and transparency.

The total remuneration amount and individual payment amounts for Audit & Supervisory Board Members are determined within the upper limits decided by resolution of the Ordinary General Meeting of Shareholders, held on June 21, 2019 subject to discussions by the Audit & Supervisory Board Members.

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## Remuneration Package for Directors and Audit & Supervisory Board Members (from Fiscal Year Ending March 31, 2020)

	Before		After		Key Performance Indicator (KPI)	Form of payment	Details of remuneration	Executive Directors	Chairman of the Board	Outside Directors	Audit & Superresory Board Members
Fixed: about 30–50%	Base salary	<b>,</b>	Base salary	Fixed: about 20-50%			An amount determined according to position, paid monthly.	1	1	1	5
-50%		4	Annual deferral for retirement remuneration				<ul> <li>Annual deferral for retirement remuneration is set aside in a certain amount every year as consideration for the performance of duties, and the accumulated amount is calculated and paid in full upon retirement.</li> <li>By resolution of the Board of Directors, non-payment or reduction of the accumulated amount is possible in the event of a serious violation of a delegation agreement, etc.</li> </ul>	1	_	_	_
	Annual deferral for retirement remuneration	//	Individual performance bonus	Variable (single	Individual performance (single year)	Cash	For Executive Directors, individual performance bonuses are determined and paid on an individual basis after the President's yearly performance assessment of each Director for the relevant fiscal year.     The assessment on the President's performance is deliberated by the President's Performance Evaluation Committee.     Performance assessment results are reported to the Board of Directors.	1	_	_	-
Variable (single year): about 20-	Individual performance bonus	//	Performance- linked bonus (short term)	e year): about 25–35%	Consolidated net income (single year)		The amount paid is determined in line with consolidated net income in the relevant fiscal year //average over the medium- to long-term period], based on formulas resolved by the Board of Directors following deliberation by the Governance, Nomination and Compensation Committee. The amount is adjusted in line with single-year performance //medium- to long-term performance if consolidated net income (attributable to owners of MC) //average over the	2	_	_	_
r): about 20–50%	Bonus	4	Performance- linked bonus (medium to long term)	Variable (medium	Consolidated net income (medium to long term)		periormanics in consolication than thoms (actionable to owners or ms.) pravel age over the relevant fiscal year and subsequent two fiscal years] exceeds the level of earnings that leads to enhanced corporate value (consolidated capital cost) [/average over the three years].  No bonus is paid if consolidated net income [/average over the three years] is below consolidated capital cost [/average].  The total amount to be paid is capped.	3	_	_	_
Variable (medium to long term): about 20–30%	Stock- option-based remuneration	-	Stock-based remuneration linked to medium- to long-term share performances	n to long term): about 25-45%	Share price / growth rate in shares (medium to long term)	Shares (stock acquisition rights)	Stock options as remuneration are granted from the perspective of aligning Directors' interests with those of shareholders and providing incentives to enhance corporate value and to increase the Company's share price over the medium to long term.  All stock options allocated cannot be exercised for a three-year performance period. The number of stock options that can be exercised for a three-year performance period. The number of stock options that can be exercised at the end of this period varies according to the share growth rate (calculated as Total Shareholder Return (TSR) divided by the TOPIX benchmark growth rate over the same period).  The basic policy is that Directors are obliged to hold any shares including those acquired through the exercise of stock options while in office. Sales of such shares are restricted until their aggregate market value exceeds approximately 300% of the base salary of each position.	4	_	_	_

#### Note:

- 1) to 5) in the table indicate the numbers of limits on remuneration that correspond to each remuneration item. Remuneration limits for Directors are determined by resolution of the 2019 Ordinary General Meeting of Shareholders held on June 21, 2019, in accordance with 1) to 4) below.
- 1) The total annual amount for base salary, annual deferral for retirement remuneration and individual performance bonuses shall be up to ¥1.5 billion per year (For the base salary paid to Outside Directors, up to ¥180 million per year)
- 2) The annual amount for performance-linked bonus (short term) shall be up to 0.06% of consolidated net income (attributable to owners of MC) for the relevant fiscal year.
- 3) The annual amount for performance-linked bonus (medium to long term) shall be up to 0.06% of the average consolidated net income (attributable to owners of MC) over the relevant fiscal year and subsequent two fiscal years.
- 4) The annual amount for stock-based remuneration linked to medium- to long-term share performances shall be no more than ¥600 million per year (with regard to number of shares, limited to 400,000 shares per year). Remuneration limits for Audit & Supervisory Board Members are determined by resolution of the 2019 Ordinary General Meeting of Shareholders held on June 21, 2019, in accordance with 5) below.
- 5) The annual amount for base salary paid to Audit & Supervisory Board Members shall be up to ¥250 million per year.

## **Calculation Method for Performance-Linked Remuneration**

#### • Performance-linked bonus (fiscal year ending March 31, 2021)

#### 1. Performance-linked bonus (short term)

Details of the calculation formulas are as follows.

- (1) Upper limit on total payment
  - The upper limit will be the lower of i) ¥600 million or ii) the maximum total of individual payment amounts prescribed in (2) below.
- (2) Individual payments

The specific calculation formula for each position is as follows (rounded to the nearest  $\pm 1,000$ ). However, the payment amount will be  $\pm 0$  if the consolidated net income falls below the consolidated capital cost for the fiscal year ending March 31, 2021 ( $\pm 410$  billion).

#### President and CEO:

(consolidated net income [attributable to owners of MC] in the fiscal year ending March 31, 2021 –  $\pm$ 440 billion)  $\times$  0.025% + 0.35 ( $\pm$ 100 million)

#### **Executive Vice President:**

(consolidated net income [attributable to owners of MC] in the fiscal year ending March 31, 2021 –  $\pm$ 440 billion)  $\times$  0.0075% + 0.105 ( $\pm$ 100 million)

Given the composition of Directors as of June 19, 2020, the maximum payment amount and its total for each position as Executive Officers of eligible Executive Directors are as follows.

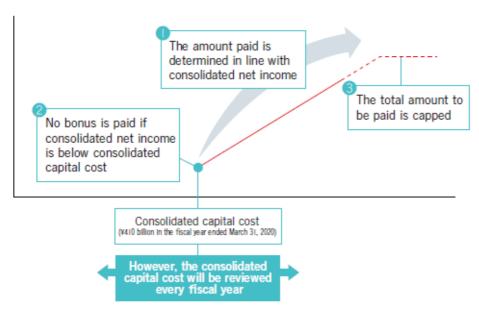
Position	Maximum payment amount	Number of persons	Total
President and CEO	¥175 million	1	¥175 million
Executive Vice President	¥52.5 million	4	¥210 million
	Total	5	¥385 million

#### 2. Performance-linked bonus (medium to long-term)

The payment amount will be calculated by replacing the above performance-linked bonus (short term) calculation formula with the formula below. Upper limits on total payment amounts and the maximum payment amount with its total for each Executive Officer position as of eligible Executive Directors, given the composition of Directors as of June 19, 2020, are identical to those for performance-linked bonuses (short term).

- "Consolidated net income (attributable to owners of MC) in the fiscal year ending March 31, 2021"

  →Replace with "the average of consolidated net income (attributable to owners of MC) for the three fiscal years ending March 31, 2021, March 31, 2022, and March 31, 2023."
- "The payment amount will be ¥0 if the consolidated net income falls below the consolidated capital cost for the fiscal year ending March 31, 2021 (¥410 billion)."
  - $\rightarrow$  Replace with "the payment amount will be ¥0 if the average of consolidated net income falls below the average consolidated capital cost for the three fiscal years ending March 31, 2021, March 31, 2022, and March 31, 2023."



#### • Stock-based remuneration linked to medium- to longterm share performances

- (1) Upper limit on total number of shares

  The upper limit will be 400,000 shares of common stock (4,000 units of stock acquisition rights) per fiscal year. The number of shares to be issued per stock acquisition right is 100.
- (2) Conditions for exercise of stock acquisition rights
- 1) A stock acquisition rights holder may exercise all or a portion of their stock acquisition rights during the exercisable period, in accordance with the stock growth rate in MC's shares as a market condition (see "Market conditions" below).
- 2) A stock acquisition rights holder may not exercise the stock acquisition rights after 10 years from the day after losing the position as either Director or Executive Officer of MC.

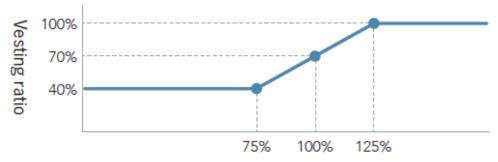
#### Market conditions

- a) The number of stock acquisition rights that can be exercised by each position will be determined by the following formula.
  - $\cdot$  Initial number of allocated stock acquisition rights for the position (based on position as of April 1, 2020) imes vesting ratio

#### b) Vesting ratio

The vesting ratio for stock acquisition rights varies, as shown below, depending on the growth rate in MC's shares (see (c) below) over the three-year period from the allocation date.

- · Growth rate of at least 125% in MC's shares: 100%
- Growth rate between 75% and 125% in MC's shares:  $40\% + (MC's shares growth rate [\%] 75 [\%]) \times 1.2 (amounts less than 1% rounded to the nearest whole number)$
- · Growth rate less than 75% in MC's shares: 40%



The growth rate in the Company's shares

c) Growth rate in MC's shares

Growth rate in MC's shares = MC's TSR (three years)/TOPIX growth rate (three years)

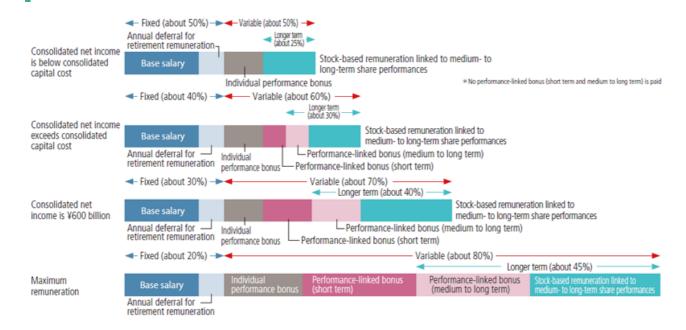
$$MC's TSR = (A + B)/C$$

- A: Average closing price for shares of MC's common stock on the Tokyo Stock Exchange on each trading day during the three months preceding the month when the exercise period began (excluding days on which no transactions were made)
- B: Total amount of dividends per share of MC's common stock from the date of allocation of stock acquisition rights to the date when the exercise period began
- C: Average closing price for shares of MC's common stock on the Tokyo Stock Exchange on each trading day during the three months preceding the month when stock acquisition rights are allocated (excluding days on which no transactions were made)

TOPIX growth rate = D/E

- D: Average closing price for TOPIX on the Tokyo Stock Exchange on each trading day during the three months preceding the month when the exercise period began (excluding days on which no transactions were made)
- E: Average closing price for TOPIX on the Tokyo Stock Exchange on each trading day during the three months preceding the month when stock acquisition rights are allocated (excluding days on which no transactions were made)

## Conceptual Image of Payment Mix for Remuneration of Executive Directors



Note: The proportions shown above are based on certain values for consolidated earnings and the share price, and are for illustrative purposes only. The actual mix will vary depending on changes in Mitsubishi Corporation's consolidated financial results and stock market conditions.

## Deliberation Process Regarding the Revision of Remuneration Package for Executive Directors

MC resolved to revise the remuneration package for Executive Directors after continual deliberations by the Board of Directors and the Governance, Nomination and Compensation Committee. The specific review process is as follows.

#### October 2018 Governance, Nomination and Compensation Committee

- Remuneration-related issues (remuneration levels and composition, proportion of fixed and variable components etc.) were reviewed.
- The basic approach to revisions of remuneration package was deliberated.

#### November 2018 Board of Directors' meeting

The results of the Governance, Nomination and Compensation Committee deliberations were reported.

Environmental	Social	Governance
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## February 2019 Meetings of Independent Outside Directors and Independent Outside Audit & Supervisory Board Members\*

- \* MC holds the meeting of Independent Outside Directors and Independent Outside Audit & Supervisory Board Members approximately once every quarter to provide them opportunities for free discussion outside of Board of Directors' meetings.
- The basic approach to revisions of remuneration package was confirmed.
- Revised remuneration levels and composition, and remuneration governance-related issues were deliberated.

#### March 2019 Governance, Nomination and Compensation Committee

- The specific remuneration levels and composition were confirmed.
- Specific proposals for breakdown of composition and calculation formulae (including related conditions) for variable remuneration were deliberated.
- Proposed disclosures relating to the revised remuneration package were deliberated.

#### April 2019 Board of Directors' Meeting

• The results of the Governance, Nomination and Compensation Committee deliberations were reported.

#### May 2019 Board of Directors' Meeting

• The proposed revisions to remuneration package were approved.

#### June 2019 Ordinary General Meeting of Shareholders

• Based on the revisions to remuneration package, resolutions were approved at the Ordinary General Meeting of Shareholders regarding revisions to the remuneration limits for Directors and introduction of stock-based remuneration linked to medium- to long-term share performances.

## Directors' and Audit & Supervisory Board Members' Remuneration: Total Amounts and Number of Eligible Persons in the Fiscal

Total remuneration amounts for Directors and Audit & Supervisory Board Members and numbers of eligible people are as follows.

(Millions of yen)

Title	Total Remuner ation	Base sa	alary	Annu deferra retiren remune n	al for nent	Indivi perforn bon	nance	Perform -link bonus ( tern	ed short	Perform -link bon (mediu	ed us ım to	Stock-b remune n linke mediur long-t shar perform	eratio ed to m- to erm re
		Eligible		Eligible		Eligible		Eligible		Eligible		Eligible	
		Person	Total	Person	Total	Person	Total	Person	Total	Person	Total	Person	Total
		S		S		S		S		S		S	
In-house Directors	2,025	10	745	9	97	7	390	7	164	7	164	9	463
Outside Directors	140	6	140	-	-	-	-	-	-	-	-	-	-

Title	Total Remuner ation	Base sa	alary	Annu deferra retiren remune n	al for nent	Indivi perforn bon	nance	Perform -link bonus ( tern	ed short	Perforn -link bon (mediu long te	ed us ım to	Stock-b remune n linke mediur long-t shar perform	eratio ed to m- to erm re
		Eligible		Eligible		Eligible		Eligible		Eligible		Eligible	
		Person	Total	Person	Total	Person	Total	Person	Total	Person	Total	Person	Total
		S		S		S		S		S		S	
In-house Audit & Superviso ry Board Members	166	3	166	-	-	-	-	-	-	-	-	-	-
Outside Audit & Superviso ry Board Members	59	3	59	-	-	-	-	-	-	-	-	-	-

(Figures less than one million yen are rounded down)

Environmental	Social	Governance
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#### Notes:

- 1. The above figures include 3 Directors and 1 Audit & Supervisory Board Member who retired during the fiscal year ended March 31, 2020. Furthermore, there were 13 Directors (including 5 Outside Directors) and 5 Audit & Supervisory Board Members (including 3 Outside Audit & Supervisory Board Members) as of March 31, 2020.
- 2. The above amounts of individual performance bonuses represent the amounts provided for in the fiscal year ended March 31, 2020.
- 3. The above amounts for Performance-linked Bonus (Short term) is determined based on consolidated net income of 535.4 billion yen for the fiscal year ended March 31, 2020, based on a formula confirmed in advance by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors.
- 4. The above amounts for Performance-linked Bonus (Medium to long-term) is paid on an average of the consolidated net income for the fiscal years ended March 31, 2020 to 2022, but as this cannot be decided currently, the amount shown is as of the fiscal year ended March 31, 2020. The actual amount paid will be based on a formula confirmed in advance by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors, and the amount disclosed in the Fiscal 2021 Business Report.
- 5. The above amounts for Stock-Based Remuneration linked to Medium- and Long-term Share Performances (stock options with market conditions) is the amount recorded as an expense granted for the fiscal year ended March 31, 2020. In regard to Stock-Based Remuneration linked to Medium- and Long-term Share Performances, the number of exercisable shares will be determined according to the growth rate in MC's shares over three years from being granted, based on a formula confirmed in advance by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors.
- 6. In addition to the above, Mitsubishi Corporation paid executive pensions to retired Directors and Audit & Supervisory Board Members. The amounts paid in the fiscal year ended March 31, 2020 were as follows: The retirement bonus system, including executive pensions for Directors and Audit & Supervisory Board Members, was abolished at the close of the 2007 Ordinary General Meeting of Shareholders. Mitsubishi Corporation paid ¥120 million to 70 Directors (Outside Directors were ineligible for payment). Mitsubishi Corporation paid ¥6 million to 7 Audit & Supervisory Board Members (Outside Audit & Supervisory Board Members were ineligible for payment).

## Names, Titles, Total Amounts of Consolidated Remuneration and Amount by Type of Remuneration for Each Director and Audit & Supervisory Board Member

Remuneration amounts for Directors and Audit & Supervisory Board Members whose total remuneration was ¥100 million or more are shown in the table below.

			Amount by Type of Remuneration (Millions of yen)									
Name	Title	Total consolidated remuneratio n (Millions of yen)	Base salary	Annual deferral for retirement remunerati on* <sup>1</sup>	Individual performa nce bonus	Performa nce- linked bonus (short term)	Performan ce-linked bonus (medium to long term)*2	Stock- based remunerati on linked to medium- to long- term share performan ces*3				
Ken Kobayashi	Director	371	371	0	0	0	0	0				
Takehiko Kakiuchi	Director	531	121	39	78	58	58	174				
Kanji Nishiura	Director	158	41	9	24	17	17	48				
Kazuyuki Masu	Director	160	41	9	26	17	17	48				
Shinya Yoshida	Director	138	36	7	23	17	17	36				
Akira Murakoshi	Director	159	41	9	25	17	17	48				
Masakazu Sakakida	Director	157	41	9	23	17	17	48				
Hidenori Takaoka	Director	133	32	7	23	17	17	36				

(Figures less than one million yen are rounded down)

<sup>\*1</sup> The amount of annual deferral for retirement remuneration is accumulated each year as a fixed amount of remuneration for the exercise of duties by each Director over one year. It is paid to the Director after his or her retirement.

<sup>\*2</sup> The amount of Performance-linked Bonus (Medium to long-term) is paid on an average of the consolidated net income for the fiscal years ended March 31, 2020 to 2022, but as this cannot be decided currently, the amount shown is as of the fiscal year ended March 31, 2020, and differs from the actual paid amount. The actual amount paid will be based on a formula confirmed in advance by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors, and the amount disclosed in the Fiscal 2021 Business Report.

Environmental Social	Governance
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- \*3 The amount of Stock-Based Remuneration linked to Medium- and Long-term Share Performances is the amount recorded as an expense in the accounting treatment for that fiscal year and differs from the actual amount received from the exercise or sale of stock options. In regard to Stock-Based Remuneration linked to Medium- and Long-term Share Performances, the number of exercisable shares will be determined according to the growth rate in MC's shares over three years from being granted, based on a formula confirmed in advance by the Governance, Nomination and Compensation Committee and resolved by the Board of Directors. Under the conditions for exercise of stock acquisition rights, the starting date of the exercise period for stock acquisition rights had not arrived as of March 2020.
- \*4 None of the above Directors receive remuneration as a Director or an Audit & Supervisory Board Member of a consolidated subsidiary.

## Significant Employee Salaries of Directors and Audit & Supervisory Board Members Serving Concurrently as Employees

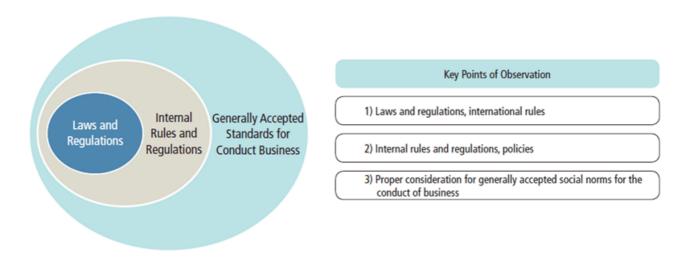
None of MC's Directors and Audit & Supervisory Board Members serve concurrently as employees.

## **Compliance**

Policy V Structure V Performance V

## **Policy**

MC defines "compliance" as not only observance of laws, rules, regulations, international standards and internal regulations, but also respect for generally accepted standards for the conduct of business. In addition to 1) observance of laws and regulations, all officers and employees at the MC Group must also 2) observe internal rules and regulations and 3) respect generally accepted standards for the conduct of business. Officers and employees must consider at all times what these standards entail in the present-day context and in the applicable regions, as there are no clearly stated rules in this regard. Officers and employees are aware of the high expectations of society and aim to ensure that the MC Group remains trusted by society.



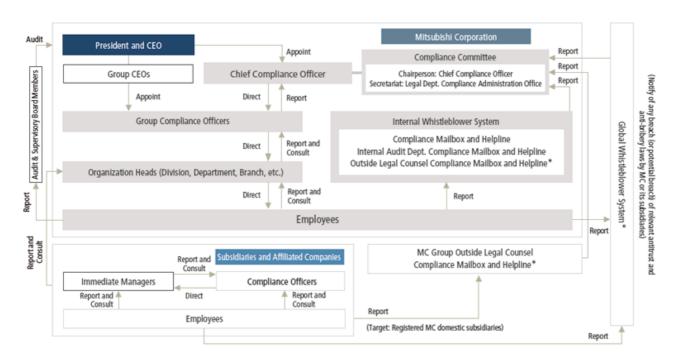
Under the Three Corporate Principles, which constitute MC's corporate philosophy, MC's Corporate Standards of Conduct serve to regulate MC, and the MC Code of Conduct serves to regulate all officers and employees. The basic policy of the MC Code of Conduct states that "All officers and employees of MC must comply with all applicable laws, rules and regulations, international standards and rules, and all internal corporate rules and policies in the operation of their business. In addition, all officers and employees of MC must act in a socially responsible manner by complying with the highest ethical standards in the conduct of their business." Compliance at MC goes beyond simply complying with laws. Acts that go against generally accepted social norms for the conduct of business must not be carried out regardless of their legality. With the goal of gaining the understanding of the MC Code of Conduct, business card-sized MC Employee Pocket Handbooks are prepared and distributed to all officers and employees. In addition to the basic principles, the handbook contains the contact details for compliance mail boxes and helplines (whistleblowing system). Officers and employees carry this handbook at all times in order to confirm the details whenever necessary. Moreover, each year officers and employees are required to take e-learning courses, which include case studies on the Code of Conduct and to acknowledge that they understand and will adhere to the Codes at all times.

## Structure

## **Investigations of Compliance Violations and Response Systems**

### Compliance Framework

At MC, the Compliance Committee and the Compliance Officer systems play important roles in implementing compliance programs. As an advisory body to the Chief Compliance Officer, important compliance incidents that occur in the MC Group and compliance programs to solve compliance issues are reported, consulted and discussed in the Compliance Committee. The Compliance Committee is led by the Chief Compliance Officer, who is appointed by the President, and held twice a year, in principle. The matters reported to and discussed at the Compliance Committee are reported to the Executive Committee and the Board of Directors once a year. The Chief Compliance Officer is in charge of all compliance matters of the entire MC Group, and is responsible for planning and implementing compliance programs. The Chief Compliance Officer also has the authority to conduct necessary investigations in the event of a breach or potential breach of compliance and can also order the suspension or change of the business activities to prevent or remedy the breach or potential breach. In addition, MC has appointed Compliance Officers in the corporate section and in each Business Group at the Head Office. Each Compliance Officer has an authority to, implement compliance programs in a manner tailored to the characteristics of each section and Group.



Environmental	Social	Governance
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### Response Systems for Individual Cases

Officers and employees of MC are required to report to or consult with their superiors/managers or other personnel relevant to the matter, including, compliance personnel, if they become aware of a breach or potential breach of compliance. The managers of organizational bodies must in turn report to or consult with the Compliance Officer of their section or Group, who is then required to report to the Chief Compliance Officer. Furthermore, cases of violations and the status of resolutions reported to the Chief Compliance Officer, including those of Group Companies, are also reported to the Audit & Supervisory Board Members. The relevant Compliance Officer must conduct necessary investigations of the reported matter with the due care of not infringing the human rights and dignity of concerned parties, and implement necessary preventive measures and remedies. The result of the investigations and preventive measures/remedies implemented by the Compliance Officer are reported to the Chief Compliance Officer and used to plan and implement compliance programs for the entire MC Group as lessons learned from the matters.

In addition, MC has a dedicated organization within the Legal Department called "Administration Office for the Compliance Committee" to support the Chief Compliance Officer. it supports the Chief Compliance Officer in handling compliance cases, and planning-and implementing MC Group compliance programs in cooperation with each Compliance Officer and the relevant departments.

### Internal Rules and Regulations

In order to have an effective compliance program in place and to ensure accessibility to MC's compliance philosophy and rules, MC has established various compliance-related internal regulations under the Three Corporate Principles, the Corporate Standards of Conduct and the Conduct of Conduct. These internal regulations are reviewed every year to reflect amendments to the laws and regulations and changes in the business environment and other conditions surrounding the MC Group.

#### Major internal rules and regulations relating to compliance are listed below:

- Basic Rules for the Organization and Implementation of Compliance
- Code of Security Trade Control
- Code of Trade Procedures Control
- Standard for the Prevention of Cartels
- Transaction Standards based on the Act against Delay in Payment of Subcontract Proceeds, Etc. to Subcontractors
- Standards for the Prevention of Unfair Trading of Shares, etc.
- Code of Prohibition against Improper Payments or Other Types of Benefits
- Code of Entertainment and Being Entertained
- Code for the Control of Transactions of Secondhand Articles
- Licensing and Notification Management Standards
- Control Standards relating to Chemical Substances
- Standards on Import, Sale, etc. of Consumer Products

## Initiatives for Preventing Corruption

MC has established the "Code of Prohibition against Improper Payments or Other Types of Benefits" in order to prevent provision of improper benefits to domestic and foreign public officials, etc. (including persons who are deemed to be public officials under applicable laws, etc.), and prevent conducts from being seen as suspicious or untrustworthy by third parties. MC also complies with the anti-bribery laws and regulations of various countries, including Japanese criminal law and the Unfair Competition Prevention Act, the U.S. Foreign Corrupt Practices Act and the U.K. Bribery Act. Furthermore, MC has established a strict anti-corruption system and pre-approval process by setting detailed guidelines regarding the provision of entertainment or gifts to public officials, etc., and regarding the appointment of agents/intermediaries, etc. In addition, MC has established internal anti-corruption regulations requiring detailed due diligence when accepting workplace experience training for relatives of public officials, etc., as well as providing donations to government and public officials. We have also introduced guidelines to conduct anti-corruption due diligence on our business and other partners. MC continuously and periodically reviews and improves its internal rules and regulations taking into account the trends of the enforcement and proceedings brought by anti-corruption regulators, and anti-corruption programs/measures taken by other companies. In 2016, aiming to build a more effective anti-corruption system, MC conducted a thorough assessment by external experts regarding its entire anti-corruption systems. Utilizing the experts' evaluations and recommendations, MC is committed to continuously improving its anti-corruption systems and ensure that they operate effectively. In the fiscal year ended March 2020, MC adopted a risk-based anticorruption system that devotes appropriate attention and resources depending on the types and scales of transactions and the level of corruption risks in applicable countries, and revised relevant guidelines accordingly to build a system to prevent bribery/corruption on a consolidated basis.

Moreover, in 2016, MC created the Anti-Corruption Handbook to provide accurate information about anti-corruption, including information about laws and regulations, and enforcement cases relating to the bribery and corruption in major countries. The handbook also explains MC's programs, systems and other initiatives to prevent bribery and corruption. The handbook has been distributed throughout the MC Group.

In the fiscal year ended March 2020, there were no bribery or corruption cases which had a significant impact on MC Group.

## Initiatives in Selecting and Managing Agencies, Intermediaries, etc.

In addition to preventing corruption by officers and employees, MC established internal regulations to prevent corruption by any agents, consultants, intermediaries, etc. retained by MC (hereafter collectively referred to as "Agents"). The internal regulations require officers and employees to obtain prior approval from the relevant Compliance Officer to retain suitable Agents. From the fiscal year ended in March 2020, MC introduced new internal approval procedures for retaining Agents on the basis of the risk based approach depending on the nature of the relevant services to be provided by the Agents, the size and purpose of projects, and the level of risks, including the level of the corruption risk of the relevant countries.

- Agents are categorized into four categories based on the nature of the services to determine the level of due diligence on the Agents on the points below.
- Agents shall have no relationship with any public officials who would be able to influence on the business transactions and dealings which MC seeks, shall have good track record on the compliance matters in the past, have necessary qualifications and have capabilities to provide the services.
- The adequacy of the amount of remunerations for the services to be paid to Agents shall be thoroughly assessed.
- In the event that an Agent subcontracts its services to a third party, additional appointment procedures will be required to the appointment of such third party as well.
- Contracts with Agents shall include clauses that prohibits the provisions of improper benefits to public officials, etc., by the Agents, and the Agents shall be made aware of MC's Anti-Corruption Guidelines.

## Mitsubishi Corporation Group's Anti-Corruption Guideline

In 2015, MC established and published "Mitsubishi Corporation's Anti-Corruption Guideline" in order to inform business partners of MC's basic principles related to the prevention of corruption. In the Guideline, MC explains its anti-corruption policies and initiatives as "MC's commitment" and expects business partners to adhere to MC's anti-corruption initiatives. In April 2019, in order to further strengthen its anti-corruption initiatives, MC expanded the scope of the Guideline to cover the entire MC Group and announced the new "Mitsubishi Corporation Group's Anti-Corruption Guideline." The new Guideline not only includes commitments of the MC Group, but also requests that all business partners and clients (including suppliers) of MC Group prohibit bribery, inform anti-corruption policies, and cooperate with investigations when there are concerns about violations.

Reference:

Mitsubishi Corporation Group's Anti-Corruption Guideline



## Cases of Corruption

In the fiscal year ended March 2020, there were no corruption cases detected in MC. As a result, no fines or financial penalties relating to the corruption were incurred.

## **Supervision by the Board of Directors**

Every year, the Board of Directors receives reports regarding compliance matters, including anti-corruption initiatives, and the results and status of compliance violation cases, together with reports regarding the compliance programs and measures to be implemented in the current fiscal year. In addition, both Outside Directors and Outside Audit & Supervisory Board Members receive reports twice a year regarding compliance activities, so that they can provide more effective supervision from their external perspectives.

## **Monitoring System**

### Monitoring of Individual Cases

All reports regarding the facts, causes and preventive measures and remedies of each compliance incident are shared with the Administration Office for the Compliance Committee, and are used for conducting case analyses and risk assessment, and planning compliance programs and measures.

## Employee Awareness Survey

Starting in the fiscal year ended March 2020, MC has conducted the "Employee Awareness Survey", which integrates the content of the Compliance Awareness Survey with its previous survey of employee awareness, with the aim of establishing and improving the foundations of MC's organizational culture, including the level of compliance awareness. This survey is viewed as a key initiative for assessing and evaluating the current status of MC as well as for making improvements to the organizational climate in terms of human resources and organization, because it is able to confirm the degree of compliance awareness and the ethics environment in the workplace at the individual officer and employee level. In the fiscal year ended March 2020, approximately 6,000 MC employees, including those working at domestic and overseas offices, and 110 Group companies participated in the survey. MC implements measures to resolve issues identified by the previous survey, and conducts a follow-up survey to confirm the effectiveness of those measures.

In addition, as a result of the periodic review of these measures each fiscal year, from the fiscal year ended March 2021, MC began offering the Compliance Monitoring Survey to Group companies. This serves as a tool to supplement the Employee Awareness Survey, which is conducted once every three years in line with MC's management cycle, by extracting compliance-related questions from that survey. In doing so, MC aims to identify compliance-related concerns in a timely manner even in fiscal years when the Employee Awareness Survey is not conducted.

## Responses to Risk Factors by Each Business

MC conducts periodic self-assessments of the compliance risks to which special attention should be given for each of its Business Groups and subsidiaries, such as risks relating to anti-trust violations, bribery and corruption, and occupational health and safety, taking into consideration of industry characteristics, product characteristics, regions, etc. Each Compliance Officer of Business Groups conducts risk management initiatives related to the compliance risks to which special attention should be given related to its Business Group. Each subsidiary also appoints a person responsible for compliance matters (i.e.compliance officer of subsidiaries) and implements measures to manage compliance risks relevant to the subsidiary.

Environmental Social	Governance
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### PDCA Cycle

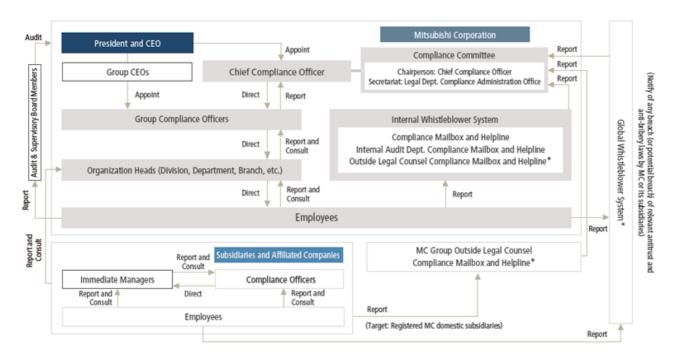
Utilizing PDCA cycle, MC implements necessary and tailored compliance programs and measures, including conducting compliance seminars and adopting or amending internal regulations to address the compliance risks identified as the results of the various surveys, reports and monitoring, taking into consideration of the opinions and ideas of the Compliance Officer of each Business Group. The results are further monitored, and the analysis of the results is reflected in the further identification and evaluation of risks. The aim is to improve the awareness and knowledge about compliance of all officers and employees by repeatedly and rigorously educating and training them.

## **Internal Whistleblowing System**

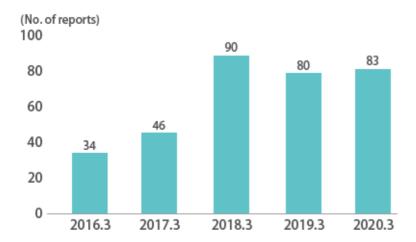
MC has established internal whistleblowing systems, known as the "Meyasubako (Compliance Mail Box and Helpline)." Reports to the systems are directly sent to the Administration Office for the Compliance Committee. The systems are reporting or consultation hotlines for any compliance-related questions or problems, including workplace misconducts and harassments, violations of laws and regulations, as well as bribery and corruption. MC has also established whistleblowing reporting routes to the Internal Audit Dept. and the Audit & Supervisory Board Members. In addition, MC has established a whistleblowing reporting route connecting to outside legal counsel (called the "Bengoshi Meyasubako(Outside Legal Counsel Compliance Mail Box and Helpline") for officers and employees who wish to remain anonymous. While the outside legal counsel will confirm whether the informant is an office or employee of MC, they will not reveal the name or the sections to which the informant belongs to the Administration Office for the Compliance Committee without the informant's consent. There is another whistleblowing reporting route called the "MC Group Legal Counsel Compliance Mail Box and Helpline" for officers and employees of MC Group companies. Furthermore, in 2016, MC established a new whistleblowing system for anti-trust and corruption issues (called "Let Us Know System(LUKS)"), which is available to the officers and employees of MC and its domestic and overseas subsidiaries. Our internal regulations clearly stipulate that we protect anonymity and confidentiality of the informant and the content of the report, protect informant's human rights and prohibit retaliation and disadvantageous treatment of the informant. Moreover, when investigating the reported matters, we ensure that any conflicts of interest are eliminated. After receiving details of a whistleblowing report, the Administration Office for the Compliance Committee will share the information only with limited number of personnel who need to know the report to conduct the investigations and actions. Every year, we invite outside instructors to provide training to those in charge of investigating and responding to whistle blowing report on how to handle and investigate the report and points to keep in mind. Thus, while we have set up multiple whistleblowing reporting routes, we continue to review and improve them going forward. In the fiscal year ended March 2021, we engaged external expertsto assess the effectiveness of our whistleblowing systems and its operation. With regard to management-level harassment training, MC conducts internal trainings aimed at general managers, team leaders and other levels. MC is working to prevent harassment by introducing case studies. (1) The prohibition of harassment is stipulated in the Code of Conduct; (2) basic policies; and pamphlets and other resources have been produced to prevent harassment; and (3) the Whistleblowing Systems set for above as well as the Human Rights Consultation Desk in the Human Resources Department have been established, which are all well-publicized internally.

In the fiscal year ended March 2020, there were no whistleblowing reports which had a significant impact on the management of the MC Group.

#### **Compliance Framework**



#### **Number of Whistleblowing Reports**



## **Performance**

## **Results of Compliance Training**

MC conducts in-house training programs on a Company-wide basis according to level in the organization. Compliance-related training is offered on individual topics such as antitrust laws, the Subcontract Act, prevention of bribery and corruption including anti-bribery laws, and labor management. In FY2019, MC held a total of more than 200 in-house legal and compliance seminars worldwide, with a cumulative total of approximately 8,000 participants. Furthermore, tailored seminars are held for each Business Group and region. Moreover, MC has created an e-learning program related to the MC Code of Conduct based on the latest case studies. Every year, all MC officers and employees, advisors, part-time employees, secondees and temporary staff are required to complete this program.

## Compliance Discussions

In 2013, MC began holding compliance discussions in which small groups of employees in each workplace discuss compliance issues that could occur in the workplace as well as other day-to-day concerns. These discussions serve as a means of supplementing conventional training, which tends to be a one-way form of communication, and of improving the compliance awareness of every officer and employee. By facilitating these types of discussions about familiar topics in each workplace, every employees will recognize that compliance is something that is connected to them personally, which will in turn gradually increase their compliance awareness. MC has been conducting compliance discussions at least once a year, with the participation of essentially all employees at all levels of every internal organization, including overseas offices since 2013, and MC has also expanded this initiative to over 100 domestic and overseas subsidiaries.

## O Distribution of Handbook for Officers and Employees

In addition to providing training opportunities and the e-learning program, MC has created a Compliance Handbook that presents a collection of the latest case studies in a Q&A format. The aim of this booklet is to resolve any doubts about the compliance duties of officers and employees that they may have on a daily basis, and MC distributes the booklet to all officers and employees. The content of the handbook for officers and employees is updated on a regular basis, and each update is made available through MC intranet.

## **Number of Compliance Violations**

The total number of violations at the Head Office, domestic and overseas branches and offices, and domestic and overseas subsidiaries and affiliated companies that were reported in the fiscal year ended March 2020 was 198. There were no compliance violations that had a significant impact on the management of the MC Group.

## **Provisions Concerning Legal Violations and Litigation**

If MC presently owes debt (legal or constructive) as a result of past incidents, is likely to be required to pay such debt, and a reliable estimate of the amount of such debt (penalties, settlement amount etc.) can be made, MC must record provisions for such debt. As of the end of March 2020, there were no significant provisions requiring separate disclosure in its financial statements.

## **Tax Transparency**

MC conducts tax affairs in accordance with the following basic principles.

#### (1) Compliance with laws and regulations

MC is committed to comply with the Tax Laws, and not to pursue tax avoidance which deviates from the intention of the Tax Laws in the relevant jurisdictions.

#### (2) Transparency

MC is committed to report and disclose the tax related information properly, in accordance with the Tax Laws, the accounting principles and the other applicable international rules (e.g. OECD Guidelines).

#### (3) Relationships with tax authorities

MC seeks to maintain mutual understanding with the local tax authorities whenever necessary, so that MC and its subsidiaries should be subject to proper tax administration in the relevant jurisdictions where they operate.

## **Risk Management**

Policy V Risk Management System V

Crisis Management on a consolidated basis/Business Continuity Management (BCM)

## **Policy**

MC has a basic policy of identifying various risks involved with its business activities, classifying them by their characteristics, and managing them in order to maintain and improve its financial soundness and corporate value. In particular, risks that significantly affect MC's financial position and social standing are identified and managed on a consolidated basis.

## Risk Management System

### **Overview**

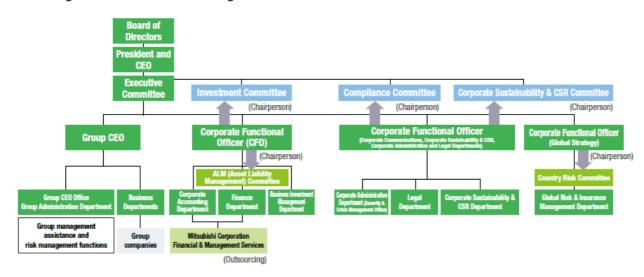
MC maintains the following Risk Management System under the aforementioned policy.

- The Executive Committee, a management decision-making body, determines basic policies on risk management as well as individual and integrated risk management items. It also makes decisions about advancing individual projects, and presents matters for the Board of Directors' agenda based on prescribed standards.
- MC has established and maintains an overall system to review individual projects and internal systems in relation to specific types of risk through deliberative bodies under the Executive Committee including the Investment Committee, the Sustainability & CSR Committee, the Compliance Committee and the Human Resources Development (HRD) Committee.
- MC has designated categories of business activity risk corresponding to the details and scale of each risk, including credit, market, business investment, country, compliance, legal, information management, environmental and natural disaster- related risks, and has specified departments responsible for each category.
- With respect to individual projects, personnel responsible for the applicable department in charge of a project make decisions within the scope of their prescribed authority after analyzing and assessing the risk-return profile of each project in accordance with Company-wide policies and procedures. Projects are executed and managed on an individual basis in accordance with this approach. Further, in response to the progress of projects or changes in the external environment, MC conducts periodic verification of risk-return profiles.

In addition to managing risk on an individual project basis, MC assesses risk on a consolidated basis with respect to risks that are capable of being monitored quantitatively and manages these risks properly, making reassessments as necessary.

Risk Type	Director in Charge	Duties Overseen
Information management risk, country risk	Akira Murakoshi	Corporate Functional Officer, Global Strategy, CDO
Credit risk, market risk, business investment risk	Kazuyuki Masu	Corporate Functional Officer, Chief Financial Officer
Compliance risk, legal risk, environmental risk, employee safety risk such as natural disaster-related risk, terrorism, emerging infectious disease, business continuity risk	Masakazu Sakakida	Corporate Functional Officer, Public Relations, Corporate Sustainability & CSR, Corporate Administration, Legal (Concurrently), Chief Compliance Officer, Officer for Emergency Crisis Management Headquarters

#### Risk Management Framework and Organization Model



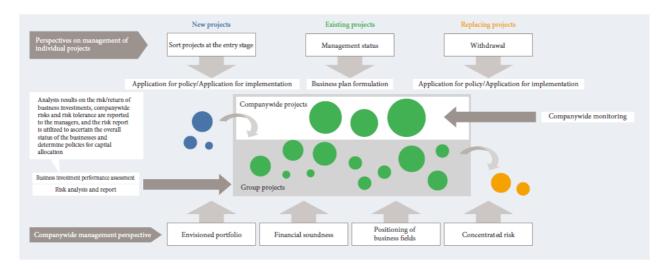
Supervising organization	Matters for supervision
Business Investment Management Department	Business Investment risk (investment asset evaluation systems, new business investment, actions involving existing subsidiaries and affiliates, actions by subsidiaries and affiliates)
Corporate Sustainability & CSR Department	Climate risk
Corporate Administration Department	Risk of natural disasters, etc.
Legal Department	Compliance risk (litigation/government investigations, laws and regulations, scandals/ compliance issues)
Global Risk & Insurance Management Department	Country risk
Corporate Accounting Department (Risk Management Team)	Credit risks and market risk (rating systems, accrual (other than foreign exchange accrual), granting loans/ guaranty, acquisition/disposal of non-affiliated investments, acquisition/disposal of fixed assets)
Finance Department	Market risk (foreign exchange risk, interest rate risk, etc.)
Mitsubishi Corporation Financial & Management Services	Credit risk (contracts, transaction credits, deposition, payment extension)

st The above list excludes those items that are related to major risks.

## **Responding to Business Investment Risk**

To manage business investment risk properly, MC has established a screening process to review and make decisions on new, existing, re-profiling and each other type of projects.

Narrow down new investment and finance proposals by comprehensively evaluating quantitative aspects in terms of the invested Application for capital and its return determined on the basis of policy/Application for the characteristics of each business, in addition to projects implementation evaluation of qualitative aspects, including consistency with the business strategy of each Business Group, as well as risk locations and countermeasures Once a year, review subsidiaries and affiliates' management issues and initiatives as well as MC's functions and business life cycle; select Existing subsidiaries and affiliates for companywide review Business plan formulation projects to follow-up on the business management of each Business Group and report results to the Executive Committee Conduct qualitative and quantitative evaluations of Application for Replacement new investment and finance proposals based on policy/Application for projects the priority order of Business Group strategies and implementation promote a healthy business metabolism



## Crisis Management on a consolidated basis/Business Continuity Management (BCM)

## **Structure and Concept**

### O Crisis Management Structure on a Consolidated Basis

MC has built up a structure for securing the lives and safety of employees and their families as we respond on a consolidated basis to all crises that impact our profit and business continuity (all-hazard approach) by linking together each Business Group and Regional and National Crisis Management Offices under the management and supervision of the Emergency Crisis Management Officer.



Environmental	Social	Governance
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## All-Hazard Approach

Based on the all-hazard approach, MC has built up an internal structure that anticipates all kinds of risks, such as major natural disasters, acts of terrorism, riots, emerging infectious diseases, supply chain disruptions, legal transgressions, and cyber incidents, etc. Under usual conditions, we build up and establish various crisis management measures and structures needed in the event that a crisis does occur, so that we can ensure the safety and ascertain the status of all concerned as part of our initial response, and then act promptly to maintain and recover the infrastructure necessary for business continuity.

In particular, in the event of a serious incident impacting the lives and safety of our employees, as well as continuity of critical business operations, we will respond under the companywide direction of the Emergency Crisis Management Officer, while moving forward with our consolidated Business Continuity Management (BCM) process established for major crises.

	All-Hazard Approach on a Consolidated Basis			
	Domestic crises (Natural and other disasters)	Overseas crises (Terrorism, riots)	New infectious diseases	Other crises (Cyber terrorism, information leakage, violation of laws, defective products, environmental pollution, supply chain disruption, etc.)
Action under usual conditions (prevention and preparation)		y Crisis Management H		Organizations in Charge  (Related Corporate Staff Departments and
Action in case of emergency	(Office: Corporate Administration Department, Security & Crisis Management Office)  Cooperation  Business Groups)			eration Business Groups)
Serious incidents	Consolidated Business Continuity Management (BCM)		ity Management (BCM)	

\* While companywide action to deal with serious incidents shall be taken under the direction of the Emergency Crisis Management Officer, compliance-related incidents shall be dealt with under the direction of the Chief Compliance Officer.

## Status of initiatives in normal conditions

### Crisis management

Even in normal times, MC makes necessary preparations in anticipation of natural disasters, acts of terrorism, riots, labor disputes, accidents and any other crises in Japan or overseas that could affect the safety of our employees or the continuity of our earnings, assets and businesses.

Specifically, in addition to our various frameworks, regulations, manuals and systems, we conduct a number of initiatives to increase their effectiveness. As well as organizing earthquake simulation training at the Emergency Crisis Management Headquarters and safety confirmation drills on a consolidated basis, we have also established training on crisis management and safety measures for employees assigned to new posts in order to raise employee awareness.

(Examples of main crisis management initiatives)

	Internal Rules and Regulations	BCP / Manual	Other specific measures	In-house education and training, etc.
Shared	<ul> <li>Crisis         Management         Policy</li> <li>MC Group Crisis         Management         Guidelines</li> </ul>			
Japan	Domestic Crisis     Management     Standards	<ul> <li>Emergency         Crisis Response         Headquarters         Manual</li> <li>EOC/EOC         Support         Headquarters         Manual</li> <li>BCP (head         office,         domestic/overseas         offices)</li> <li>Emerging         Infectious         Disease         Response         Manual</li> </ul>	<ul> <li>Development of systems to implement various responses in case of emergencies</li> <li>Safety confirmation for officers and employees</li> <li>Emergency communication tools</li> <li>Safety confirmation of officers and employees at MC Group companies / damage assessment</li> <li>Maintenance of stockpiles (food, etc.)</li> </ul>	<ul> <li>Earthquake simulation drills</li> <li>EOC drills</li> <li>Safety confirmation training (consolidated basis)</li> <li>Tabletop exercises (consolidated basis)</li> <li>Orientation for new arrivals</li> </ul>

Environmental	Social	Governance
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	Internal Rules and Regulations	BCP / Manual	Other specific measures	In-house education and training, etc.
Overseas	Overseas Crisis     Management     Standards	Emergency     Crisis Response     Headquarters     Manual     EOC/EOC     Support     Headquarters     Manual     BCP (head     office,     domestic/overseas     offices)     Emerging     Infectious     Disease     Response     Manual	<ul> <li>Individual alerts/travel restrictions for overseas business trips</li> <li>Overseas safety surveys</li> <li>Establishment of a safety confirmation system for overseas workers and overseas business travelers (including some MC Group companies)</li> </ul>	<ul> <li>Orientation for new arrivals</li> <li>Tabletop exercises (consolidated basis)</li> </ul>
Emerging infectious diseases	Emerging     Infectious     Disease Control     Standards		<ul> <li>Working from Home         (WFH)</li> <li>Provision of stockpiles         (masks, disinfectant,         etc.)</li> <li>Various measures to         be taken in the office         and during         commuting / work         (for details, refer to         "Status of Response         to COVID-19")</li> </ul>	Various warning notices Display of in- house awareness- raising materials

- \* MC also provides individual support to Group companies individually
- \* EOC stands for Emergency Operation Center. In the event of a major disruption to the functions of the Head Office, EOCs and EOC Support Divisions have been established in the Kansai Branch, Mitsubishi Corporation International (Europe) and Corporate Management Support Office (EMEA), respectively, to act in place of the Emergency Crisis Management Headquarters.

## **Business Continuity Management (BCM)**

In 2018, MC adopted "Business Continuity Management (BCM)" for its core MC Group business companies (selected from among Unlisted MC Group companies) to establish and strengthen our consolidated framework designed to equip us with the business continuity capabilities needed to respond appropriately to major crisis situations. BCM refers to the comprehensive management and implementation of a continuous PDCA cycle, including the formulation of a first response and Business Continuity Plan (BCP) based on risk/impact analysis of each crisis, the establishment of appropriate systems, and education/training. It takes into account the specific local conditions, operational circumstances and business characteristics of operational companies.

#### Overview of BCM Initiatives



### Business Impact Analysis Framework

MC conducts analyses of the "cause incidents" that disrupt core operations and trigger "result incidents," while taking into consideration the characteristics of operations at each company.

· Cause incidents:

Natural disasters, infectious diseases, technology-related, external incidents, internal faults, legal issues, third-party-related

· Result incidents:

Human resources (death/unconfirmed safety, inability to report/commute to work), physical resources (damage of manufacturing/distribution or other facilities), supply chains (disruption of distribution channels, disruption of material/fuel supply), information (breakdown of IT systems or damage to electronic data, data manipulation/ alteration, information leakage), reputation (product or service quality issues, environmental problems, administrative penalties), money (suspension of cash withdrawals, suspension of remittance or payments)

Environmental	Social	Governance
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### BCM Follow-up Structure

Based on the premise that MC Group companies should develop their own BCM systems, we also provide lateral support by developing BCM development tools, such as BCM guidebooks and BCP samples, and by holding BCM liaison meetings.

Internal Rules and Regulations	Guidelines	Lateral BCM development support for MC Group companies
<ul> <li>Business         Continuity         Management         Policy         </li> <li>Standard for the</li> <li>Business</li> <li>Continuity</li> <li>Management</li> </ul>	MC Group BCM Guidebook	<ul> <li>BCM development status self-assessment tools (heat maps, checklists)</li> <li>BCM development plans</li> <li>BCM development tools (First response manual / BCP samples, etc.)</li> <li>BCM liaison meetings for core MC Group Companies, etc.</li> </ul>

## Implementation status monitoring

With regard to the above-mentioned crisis management and business continuity management (BCM) initiatives, we are working to improve our crisis management and business continuity capabilities by monitoring and providing various types of feedback, including implementation status at Group companies, using the business plans and other documents from each company (unlisted subsidiaries).

## O Preparations for Large-scale Natural Disasters

In the event of an earthquake directly below the Tokyo metropolitan area, MC has established, based on a certain damage scenario derived from published government data, a system that enables the launch of an Emergency Crisis Management Headquarters (including remote response), safety confirmation of officers and employees / facility damage at MC Group companies on a consolidated basis. Various stockpiles have also been arranged. In addition, we are preparing for an earthquake directly below the Tokyo metropolitan area by preparing and updating BCPs and manuals in each organization, conducting earthquake simulations and other trainings on a regular basis, and reviewing areas for improvement. In addition, through the promotion of BCM on a consolidated basis, we are working to continuously strengthen the business continuity capabilities of each company.

Environmental	Social	Governance
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### Status of Response to COVID-19

From the early stages in January 2020, our Emergency Crisis Management Headquarters, with the help of occupational physicians, was closely scrutinizing the situation both domestically and overseas. We promptly took necessary measures that focused on preventing employee infections and halting the spread of infection, in tandem with maintaining appropriate business continuity.

In Japan, we led other companies by shifting to a system in late February of working from home in principle. I addition, under the official emergency declaration in April and May, we adopted a general approach that placed the priority on the safety of employees, encouraging self-restraint in business travel and group dining while thoroughly implementing working from home for all operations except those essential to maintenance of the corporation. These efforts exceeded those required by government and local administrative authorities (reduction of opportunities for physical contact by 80%, and reduction in number of workplace attendees by 70%), so we think that we responded well to this emergency.

Following the lifting of the emergency declaration, we began a phased easing of restrictions. Starting in July, we adopted a provisional policy for coping with COVID-19, taking ample countermeasures against infection while increasing productivity. We promoted creative business activities and operations by shifting to this new phase aimed at establishing a work structure that optimally combines workplace attendance and working from home for each organization.

In response to the reissuance of the state of emergency in Tokyo in January 2021, MC is implementing a policy of conducting business and operations while giving top priority to the safety of employees. This involves appropriate measures in accordance with the requirements of the Japanese national and local governments, such as refraining from group dining and business travel and controlling the number of employees in workplaces. We will continue to take necessary measures on a case-by-case basis, taking into account infection rates and requests from the authorities.

Of course, if the situation with infections worsens drastically in the future, we will take measures as necessary in light of the policies of government and local administrative authorities.

Overseas as well, we have scrutinized the circumstances in each country concerning the spread of infection and healthcare, promptly taking such measures as removing employees and their families from a given country, or shifting office operations to work-from-home arrangements. Depending on the country, there are cases in which infections are on the way to being controlled, and the various restrictions have begun to ease back. MC will, however, continue to sufficiently confirm the safety of the situation in each country as we work on appropriate business continuity.

\* The above describes the status as of the end of February 2021.

#### [Reference] Key measures to prevent COVID-19 infection and spread

#### < Points to keep in mind when coming to work (excerpt)>

- ①Avoid crowded trains (use of staggered / flexible working hours)
- ②Sit at one-seat intervals using empty seats, etc. (after acrylic panels are installed, seating in adjacent or facing positions is also allowed)
- 3Avoid unnecessary movement between floors or between buildings
- To the extent possible, ensure that the number of employees at home and at work is not fixed
- ⑤Supervisors shall carefully consider the situation of above-mentioned employees (i.e. whether or not there are circumstances requiring special consideration)
- ©Supervisors shall communicate fully with their staff regarding working policies and other matters
- ②As a rule, pregnant women and those with underlying medical conditions shall work from home
- ®Those with a body temperature of over 37°C or cold symptoms shall stay at home

#### <In the office (excerpt)>

- ①Mandatory wearing of face masks in offices
- ②Limits on the number of people using elevators at any one time (in order to reduce congestion, consider spreading out arrival and break periods)
- ③Improved ventilation in offices
- Increased frequency of regular cleaning and disinfection of common areas and equipment
- ⑤Installation of acrylic panels in work areas (between seats facing each other)
- ©Limits on the number of people using meeting rooms (about 50% capacity)
- ②Body temperature checks for visitors upon entry (non-contact thermometers, thermal imaging cameras)
- ®Installation of acrylic panels and vinyl curtains at the reception desk, etc.

## **Information Security and Cyber Security Measures**

In order to maintain and improve the information security of our company including our major subsidiaries, we have established an internal system, developed relevant regulations for the safe and appropriate handling and management of information assets, and conduct employee training. Furthermore, in order to address cyberattacks and e-mail frauds aimed at theft and destruction of information, we have implemented appropriate and effective countermeasures, which are not only control measures for information systems but also employee training and checking/implementation of incident response systems including those of major subsidiaries as well as obtaining the latest information in cooperation with specialized external organizations.

#### Information Security Management System President Corporate Functional Officer Information Security Expert Committee (internal departments) Head Office Japan Overseas Business Group Information Security Information Security Information Security Administrator Administrator Administrator General Manager of General Manager of Overseas Branch, General Manager of Business Group President of Overseas Local Subsidiary Domestic Branch etc. Information Assets Staff ·Information Assets Systems

Subsidiaries and Affiliates

Systems

## **Independent Auditors**

\*Information Assets

Staff

The MC Audit & Supervisory Board deliberates on appointments, dismissals, reappointments and non-reappointments of MC's Independent Auditors, and each year assesses appropriateness of the audit methods and the audit results. If the Audit & Supervisory Board deems it fit to dismiss or to not reappoint Independent Auditors, a proposal for new Independent Auditors shall be submitted to the General Meeting of Shareholders.

## **External Evaluations**

The indexes in which MC is included as well as evaluations from ESG rating agencies are as follows. Going forward, MC will continue to heed sincerely the feedback from our stakeholders and reflect this feedback onto our measures and initiatives, while at the same time working to further expand our disclosure of both financial and non-financial information including ESG.





MC has been included in the FTSE4Good Index Series and the FTSE Blossom Japan Index, both provided by FTSE Russell, as of June 2018.

Both indexes are used by a wide variety of investors as a reference to evaluate the Environmental, Social and Governance (ESG) performance of companies.

Furthermore, the FTSE Blossom Japan Index is one of the ESG indices selected by Japan's Government Pension Investment Fund (GPIF) for Japanese equities.

## 2020 CONSTITUENT MSCI日本株

女性活躍指数 (WIN)

MC has also been included in the MSCI Japan Empowering Women Index (WIN), developed by MSCI in 2018. This index was developed on the premise that companies that promote a high level of gender diversity in their workplaces will be better able to adapt to the risk of personnel shortages caused by a declining workforce in the future, and thus provide sustainable earnings over the long term. WIN is one of the ESG indexes selected by GDIE

\* MC's inclusion in the MSCI Indexes and use of MSCI logos, trademarks, service marks or index names does not constitute sponsorship, endorsement or promotion of MC by MSCI or its affiliates. The MSCI indexes are the exclusive property of MSCI. MSCI, and the names and logos of MSCI's indexes, are trademarks or service marks of MSCI or its affiliates.



MC has participated in CDP (formerly the Carbon Disclosure Project) since 2003.

## CDP Climate Change

CDP Climate Change evaluates how companies are responding to the risks and opportunities associated with climate change.

In the year ended March 2020, MC received a score of A- (Disclosed).



## CDP Water

CDP Water evaluates companies' water stewardship efforts. In the year ended March 2020, MC received a score of B.

### CDP Forest

CDP Forests evaluates how companies are managing the risks associated with deforestation in their supply chain. In the year ended March 2020, MC received a score of C.



(TRANSLATION)

#### Independent Practitioner's Assurance Report

March 29, 2021

Mr. Takehiko Kakiuchi, President and CEO, Mitsubishi Corporation

> Masahiko Sugiyama Representative Director Deloitte Tohmatsu Sustainability Co., Ltd. 3-2-3, Marunouchi, Chiyoda-ku, Tokyo

We have undertaken a limited assurance engagement of the ESG Data indicated with \* for the year ended both March 31, 2020 and March 31, 2021 (the "ESG Data") included in the "Sustainability Report 2020 (PDF)" (the "Report") of Mitsubishi Corporation (the "Company").

The Company's Responsibility

The Company is responsible for the preparation of the ESG Data in accordance with the calculation and reporting standard adopted by the Company (indicated with the ESG Data). Greenhouse gas quantification is subject to inherent uncertainty for reasons such as incomplete scientific knowledge used to determine emissions factors and numerical data needed to combine emissions of different gases.

Our Independence and Quality Control

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the International Ethics Standards Board for Accountants, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior. We apply International Standard on Quality Control 1, Quality Control for Firms that Perform Audits and Reviews of Financial Statements, and Other Assurance and Related Services Engagements, and accordingly maintain a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Our Responsibility

Our responsibility is to express a limited assurance conclusion on the ESG Data based on the procedures we have performed and the evidence we have obtained. We conducted our limited assurance engagement in accordance with the International Standard on Assurance Engagements ("ISAE") 3000, Assurance Engagements Other than Audits or Reviews of Historical Financial Information, issued by the International Auditing and Assurance Standards Board ("IAASB"), ISAE 3410, Assurance Engagements on Greenhouse Gas Statements, issued by the IAASB and the Practical Guideline for the Assurance of Sustainability Information, issued by the Japanese Association of Assurance Organizations for Sustainability Information.

The procedures we performed were based on our professional judgment and included inquiries, observation of processes performed, inspection of documents, analytical procedures, evaluating the appropriateness of quantification methods and reporting policies, and agreeing or reconciling with underlying records. These procedures also included

the following:

- Evaluating whether the Company's methods for estimates are appropriate and had been consistently applied.
   However, our procedures did not include testing the data on which the estimates are based or reperforming the estimates.
- Performing interviews of responsible persons and inspecting documentary evidence to assess the completeness
  of the data, data collection methods, source data and relevant assumptions applicable to the sites.

The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had we performed a reasonable assurance engagement.

#### Limited Assurance Conclusion

Based on the procedures we have performed and the evidence we have obtained, nothing has come to our attention that causes us to believe that the ESG Data is not prepared, in all material respects, in accordance with the calculation and reporting standard adopted by the Company.

The above represents a translation, for convenience only, of the original Independent Practitioner's Assurance report issued in the Japanese language.

#### Externally Disclosed Information/Reporting Scope/Reference Guidelines

MC discloses information externally through the following media in accordance with its Corporate Disclosure Policy.

- Integrated Report https://www.mitsubishicorp.com/jp/en/ir/library/ar/
- Management's Discussion and Analysis of Financial Condition and Results of Operations https://www.mitsubishicorp.com/jp/en/ir/library/afr/pdf/afr2020.pdf
- Voting Results of 2020 Ordinary General Meeting of Shareholders https://www.mitsubishicorp.com/jp/en/ir/adr/sh\_meeting/pdf/result\_2020.pdf
- Notice of 2020 Ordinary General Meeting of Shareholders https://www.mitsubishicorp.com/jp/en/ir/adr/sh\_meeting/pdf/shoshu\_2020.pdf
- Investors' Note https://www.mitsubishicorp.com/jp/en/ir/library/notes/
- Corporate Brochure https://www.mitsubishicorp.com/jp/en/about/cguide/
- Corporate Governance Report https://www.mitsubishicorp.com/jp/en/about/governance/pdf/governance\_report\_e.pdf
- Mitsubishi Corporation Compliance Report https://www.mitsubishicorp.com/jp/en/about/governance/pdf/compliance\_01\_e.pdf
- MC's Social Contributions https://www.mitsubishicorp.com/jp/en/csr/contribution/

Reference: Information about MC's Corporate Disclosure Policy can be found here. https://www.mitsubishicorp.com/jp/en/about/philosophy/policy.html

#### **Reporting Scope**

MC and all consolidated Group companies

(In some cases, data is available only for MC on a non-consolidated basis. MC will strive to collect and disclose data on a consolidated basis going forward.)

#### Main Reference Guidelines

- $\bullet \ \mathsf{Global} \ \mathsf{Reporting} \ \mathsf{Initiative} \ (\mathsf{GRI}) \ \mathsf{\lceil} \mathsf{GRI} \ \mathsf{Standards} \mathsf{\rfloor} \ \mathsf{Global} \ \mathsf{Reporting} \ \mathsf{Initiative} \ (\mathsf{GRI}) \ \mathsf{GRI} \ \mathsf{Standards}$
- International Organization for Standardization ISO 26000
- Final Report: Recommendations of the Task Force on Climate-related Financial Disclosure (TCFD)

#### **Notice Regarding Outlooks**

Outlooks contained in this document are based on currently available predictions, budgets, forecasts and plans, as well as on the judgement of MC management. These predictions, budgets, forecasts and plans include many potential risks, uncertain factors and assumptions. Actual outcomes may differ greatly from MC's outlooks due to developments around key factors.

Among the risks, uncertain factors and assumptions that could impact MC's financial performance, besides those contained in this document, other factors include commodity market conditions, exchange rates, the economic situation surrounding MC's business areas, results of pending and future litigation and the continued utility of procured funds, financial products and resources, etc. However, elements that may affect business performance are not limited to these factors.