

Privacy Notice for Training, Seminar and Activity

We, Mitsubishi Company (Thailand) Limited/Thai-MC Company Limited (“BKK/THI”), as a data controller in accordance with the Personal Data Protection Act B.E. 2562 (2019) (“PDPA”) are committed to privacy and data protection. This privacy notice aims to explain and provide you with information on how we collect, use, or disclose personal data about you when you participate in training, seminars, or other activities organized by BKK/THI. The details are as follows.

1. Personal Data We Collect, Use, or Disclose

We may collect, use, and disclose several types of personal data, including:

- **Identity Data:** Such as first name, last name, nickname, etc.
- **Contact Data:** Such as email address, telephone number, etc.
- **Audio and Video Data:** Such as still images, motion pictures (including photographs and videos recorded in seminars or at our event locations), etc.
- **Work Data:** Such as position, department, organization’s name etc.
- **Opinion Data:** Such as opinions, expectations, satisfaction with participation in training, seminars or activities.
- **Usage Data:** Such as log files, other technical information from the use of BKK/THI’s platform and operating system, etc.

In general, we will collect your personal data by directly requesting it from you. However, there may be circumstances where we collect your personal data from other sources, such as the department you are positioned in, or other public sources like searchable data on the internet, etc.

If you fail to provide the personal information mentioned above, we may not be able to provide you with training, seminars or other activities or it may be less convenient for you to attend.

2. Purposes for Collecting, Using or Disclosing Your Data

We will process your personal data for the attendance of training, seminars or activities, or for any other purposes for which you have given consent, or as permitted by law, with the following purposes:

- For contact, registration, and identity verification and confirmation for the event attendance.
- For the provision of participant data to participating experts, moderators / hosts and other involved parties for conducting the event.
- For survey or analysis to be used for the improvement of events that correspond to your or your organization’s demands.
- For the preparation of reports, communications or public relations of BKK/THI’s events.

3. **Personal Data Disclosing & Transfer**

Your personal data will be disclosed within BKK/THI for the purposes described in Clause 2, to the extent necessary and as permitted by law.

We may also disclose your data to other entities, including our parent company, group companies, participating experts, moderators, organizers, venue owners, online registration service providers, external service providers, and BKK/THI's agents, for the purpose of arranging training, seminars, or other activities you registered for with BKK/THI.

In some cases, to fulfill the purposes mentioned in this privacy notice, we may need to disclose your personal data to foreign countries, which may have different personal data protection standards. In all such instances, we will comply with the PDPA.

4. **Data Security**

We have put in place appropriate security measures to prevent your personal data from being accidentally

lost, used or accessed in an unauthorized way, altered or disclosed. In addition, we limit access to your personal data to our employees and/or other third parties on a need-to-know basis.

5. **Data Retention**

We only retain your personal data for as long as necessary to fulfill the purposes for which we collected it, or as required by law. When the personal data is no longer needed for these purposes, it will be securely erased, destroyed, or anonymized.

6. **Your Rights in Connection with Personal Data**

Under the PDPA, you have the rights to:

- **Request access** to your personal data and obtain a copy of your data on request.
- **Request correction** of your personal data that is incorrect or incomplete.
- **Request erasure** of your personal data where the data is no longer necessary for the purposes of processing.
- **Object to processing** of your personal data where we are relying on our legitimate interests as the legal ground for processing.
- **Request the restriction** of collecting and using your personal data.
- **Request the transfer** of your personal data to another party.
- **Right to withdraw the consent.** In circumstances where you have provided your consent to the collection, processing, and transfer of your personal data for a specific purpose, you have the right to withdraw your consent for that specific processing at any time.

We may refuse your request where we are legally permitted to do so, and we will inform you of the reasons for our refusal.

7. How to Contact Us

If you have any questions about our privacy notice, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: ml.bkkthi-pdpo@mitsubishicorp.com

Call us: +66 (0) 2340 5589

Or write to us at: Mitsubishi Company (Thailand) Limited & Thai-MC Company Limited
92 Central Park Offices, 36th-38th Floor, Rama 4 Road, Silom,
Bangrak, Bangkok 10500, Thailand

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